

MINUTES

**Members Present:**

Chair Shey Conover, Vice Chair Lauren Bruce, Melissa Burns, and Peter Anderson

**Others Present:**

Town Manager Janet Anderson, Jennifer West, John King

Via Zoom: Maggy Willcox, Peter Willcox, Elizabeth Hayden, Fred Porter

Call to Order: Chair Shey Conover called the meeting to order at 6:00 PM and a quorum was established.

**MOTION BY L. Bruce, seconded by M. Burns, to approve the minutes of November 21, 2023 Regular Meeting, as written. No discussion. Motion passed, 4 yes, 0 no.**

**VISITOR COMMENTS/PETITIONS.**

None.

**FERRY SERVICE UPDATE**

John King reported that the summer ferry schedule is back, effective today, Monday – Friday, but staying on the winter schedule Saturday and Sunday. They also put two runs on for Christmas Day. Kudos to the Ferry Service. They were very receptive. It's basically commercial traffic that's clogging everything up. This is only as long as demand requires, so this will require good communication. At the Advisory Board meeting, they gave us the proposal for Tariff 10. Back at the Special meeting October 30, Commissioner Van Note presented a "truck model" which put a lot of the increase on peak season vehicles and truck rates. The proposal they came up with last week was a compromise. The off-season rates are not a lot more than they were before. Most of the increase is on the peak season. However, there is not any kind of resident rate, senior discount, or a change to the commuter pass. There will be an opportunity for public comment once it is published.

DOT has a Purchase and Sale agreement on McLaughlin's restaurant. This property will be used to create more parking in Lincolnville.

Item #12 in the Tariff is about Priority vehicles. They are looking for input. So far, they are designating Fire, Police, Ambulance, and Postal Service vehicles. Other islands only allow one truck reservation per run. Ideas will be entertained. John King stated maybe UPS and FedEx could be on the list of Priority Vehicles. J. Anderson recommends the Health Center providers. Feedback can happen as part of the public comment period.

Islesboro Select Board  
Regular Meeting  
Town Office Meeting Room & via Zoom  
Tuesday, December 6, 2023 @ 6:00 PM

John stated he had a meeting in Bucksport with DOT, MSFS, and Maine Maritime Academy regarding emergency transportation. Phil Seymour is not on the committee anymore, and Earl MacKenzie was away. The meeting was disappointing. Even if DOT and MSFS built a boat and gave it to us, it would end up costing a lot in personnel expenses. John was hoping MMA would be interested, but most of their regiment is away for long periods. He recommends we close the book on this idea, and dissolve the Emergency Transportation Committee. He stated that Earl MacKenzie agrees.

S. Conover thanked John King for all his hard work and attention over the past year.

### **SEA LEVEL RISE**

S. Conover reported that the Sea Level Rise Committee is in a contracting phase with GZA. Lawyers are revising contract language. Some of our grantors are coming out on Thursday, December 14<sup>th</sup>, and we will be having a roundtable discussion. They want to see the project, and we will brainstorm opportunities for future funding.

### **MUNICIPAL BUILDING PROJECT**

L. Bruce reported that the project is rolling along. Carrie transcribed the presentation by Peter Pelletier of LedgeWood. It's worth reading—he gave a very thorough presentation. Bill Boardman asked during the discussion what the Town would have to pay for the pre-construction phase, and Peter Pelletier said it's on LedgeWood, there would be no charge to the Town.

### **UPCOMING MEETINGS AND SUBCOMMITTEE REPORTS**

- Planning Board: December 11<sup>th</sup>, 5:00pm, cancelled
- Energy Committee: December 12<sup>th</sup>, 5:15pm.
- Sea Level Rise: December 14<sup>th</sup>,
- Planning Board Subcommittee: December 18<sup>th</sup> at 4:30pm.
- Housing Committee: December 19<sup>th</sup>, 5:00pm.

### **TOWN MANAGER REPORT**

- Packet included Agenda for 12/6/23 and Minutes of 11/21/23 Regular Meeting.
- Minutes/Correspondence:
  - ALP Library Trustee minutes of 11/7/23
  - The Library Trustee handbook will be on the next agenda. P. Anderson added that pages 6 and 47 are updated legal language about notifying the public of meetings, and our photograph consent form.
  - 11/29/23 email from Laura Houle regarding the winter ferry schedule and island commercial traffic.
  - 11/30/23 Draft proposed rates for Tariff #10

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- 12/5/23 Revised winter ferry schedule/returning to summer schedule weekdays beginning 12/6/23.
- Bar Harbor Wealth Management November capital reserves sub-accounting.
- Ex Officio: Listing of ex officio positions and vacant committees
- MBP Committee Update, December 2023.
- Old Business
  - 11/29 emailed photos from Thatcher Silar, Farley, Inc. of ESD stabilization project. 40% complete per Bill Lane of Gartley & Dorsky, 12/1 inspection.
- New Business
  - Open FY24 Fuel Oil bids. None.
  - Approve 2024 Select Board Meeting dates.
  - Sign Thank-You letter to Maple Grove Cemetery.
- Warrant #12
- Manager Report
  - Currently about 57 outstanding IMB bills totaling \$20,175. We are emailing those on the list.

## **CORRESPONDENCE**

Discussed in Town Manager's report

## **OLD BUSINESS**

1. Update on East Shore Drive Stabilization Project
  - We received an invoice from Farley, Inc. J. Anderson asked Bill Lane at Gartley & Dorsky to inspect the work. He felt they had done more than they were billing for, and it's about 40% complete.
  - They have placed large stones along the edge of the road to prevent cars from going over.
  - L. Bruce asked if they are on schedule to be complete as predicted. J. Anderson replied that she couldn't answer at this time, and weather may become an issue.
  - J. Anderson is having discussions with the Boardmans and Michael MacDougall, who wants to change the emergency services agreement that allows EMS and the Fire Dept. to go through his gate on Boardman Rd. We have been filling potholes. They are asking what the plan is, but we can't say until the work is done. Peter Coombs may be able to grade Boardman Road.
  - The Cemetery is open, and we are trying to get gravel in the muddy area.
  - Elizabeth Hayden stated she went out for the first time since the storm. She used the cemetery road. The hill hadn't been plowed. It was muddy under the gate. She is wondering, if we get significant snow, will they plow down the hill? J. Anderson answered that a plow truck can't go through the cemetery.

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Elizabeth asked about a smaller pickup truck with a plow. Janet answered that we would need to ask David Pendleton if a small truck could go through the cemetery. Sand would be helpful, too. Can we have one-way traffic at the construction location? Or make appointments to go through? J. Anderson will do additional research, and get a barrel of sand for the hill. There is space for parking outside the cemetery gate. Residents can leave a car there.

**NEW BUSINESS**

1. Open FY24 Fuel Oil Bids
  - None
  - Last year we didn't accept any bids. We've been purchasing based on price as needed. It's been working well.
2. Approve Draft 2024 Select Board Meeting Schedule
  - No holidays interfere.

**MOTION BY M. Burns, seconded by P. Anderson, to approve the 2024 Select Board Meeting Schedule. No further discussion. Motion passed, 4 yes, 0 no.**

3. Sign Letter of Thanks to Maple Grove Cemetery Committee.

**MOTION BY L. Bruce, seconded by M. Burns, to approve the Letter of Thanks to Maple Grove Cemetery Committee. Discussion. Motion tabled.**

- P. Anderson stated the letter feels thin. It could be sweetened up. He will wordsmith it.
- When it's ready, members will come in and sign it.

**OTHER BUSINESS**

1. S. Conover reported that Earl MacKenzie wants to flag something that he and Big Tree Boating are working on. They are working with Alex Brigham to lease a small piece of land for a storage area, with a building on skids that can also be used for classes in inclement weather. This needs to go through Planning Board, but wanted to see if the Select Board had any questions or concerns. They would be accessing through the Town parking lot.

**APPROVE WARRANTS: FY24 #12**

**MOTION BY M. Burns, seconded by L. Bruce, to approve Warrant FY24 #12. No discussion. Motion passed, 4 yes, 0 no.**

**APPOINTMENTS:**

None

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**CHAIR COMMENTS**

S. Conover: No comments.

**VICE-CHAIR COMMENTS**

L. Bruce: I'm happy to be back!

**INDIVIDUAL SELECT BOARD MEMBER COMMENTS**

P. Anderson: No comments.

M. Burns: Thank you to the Lighthouse Crew, specifically Rachel & Ken. They have the wreath and lights up. They pay for that out of their own pockets. It brings cheer, and looks great!

**MOTION BY M. Burns, seconded by L. Bruce, to Adjourn Meeting at 6:49 PM. No Discussion. Motion passed, 4 yes, 0 no.**

Respectfully Submitted,



Carrie Reed  
Secretary

