

APPROVED
12/6/23

MINUTES

Members Present:

Chair Shey Conover, Melissa Burns, and Peter Anderson

Absent: Vice Chair Lauren Bruce

Others Present:

Town Manager Janet Anderson, Linda Gillies

Via Zoom: Fred Porter, Andrew (Pete) Anderson

Call to Order: Chair Shey Conover called the meeting to order at 6:00 PM and a quorum was established.

MOTION BY P. Anderson, seconded by M. Burns, to approve the minutes of November 8, 2023 Regular Meeting, as written. No discussion. Motion passed, 3 yes, 0 no.

VISITOR COMMENTS/PETITIONS.

None.

FERRY SERVICE UPDATE

S. Conover stated that she has not received an update from John King. J. Anderson stated that she has heard a general unhappiness with the winter schedule. Ferry Service Director William Geary came to the island yesterday afternoon with two people from HR.

SEA LEVEL RISE

S. Conover reported that the next Sea Level Rise Committee meeting will be Tuesday, November 28th. On Thursday, December 14th, Joan Walton from the State, who oversees one of our funding sources, will be here to help us identify opportunities for future funding.

MUNICIPAL BUILDING PROJECT

Andrew (Pete) Anderson reported that the Town has parted ways with H.E. Callahan, and the Municipal Building Project Committee has voted in favor of working with Ledgewood, the company who did the school project. They are already working with Mark Ouellette at S. B. Architects, and have identified a number of areas where we can change things and hopefully reduce costs to get them down to budget.

Peter Anderson asked about H.E. Callahan's \$800 outstanding bill for Eileen Boardman for housing, and if that's the average we'll be paying for construction workers. Pete

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answered that H. E. Callahan had a lease signed with Eileen Boardman and they broke it; that's why they're paying the \$800. LedgeWood will not be housing workers on the island; they will be doing 4 10-hour days per week and will try to use the Quicksilver.

S. Conover asked for clarification on the contract, which we won't sign until we get the Guaranteed Maximum Price (GMP). Is it correct that we don't need a formal vote at this point to move forward? Pete answered that that is correct. LedgeWood has stated that the pre-construction work will be on their shoulders should the project not move forward.

UPCOMING MEETINGS AND SUBCOMMITTEE REPORTS

- Planning Board: November 27th, 5:00pm
- Library Committee: Meeting in a couple weeks. Working on updating Policy Manual for general operations. Peter will send a working file. Laura Read and Brook Hua are leading.
- Planning Board Subcommittee: December 4th at 4:30pm

TOWN MANAGER REPORT

- Packet included Agenda for 11/22/23 and Minutes of 11/8/23 Regular Meeting.
- Minutes/Correspondence:
 - Lighthouse Restoration Committee minutes of 10/26/23
 - 11/20/23 email from Gabe Pendleton to Islesboro Economic Sustainability Corp. regarding the future sale of Quicksilver.
 - 11/21/23 email from David Pendleton, Chair of the Maple Grove Cemetery Committee regarding Rules for the use of Maple Grove Cemetery Road for residents using this access while East Shore Drive is being repaired. We will install a sign.
- Old Business
 - None
- New Business
 - None
- Warrant #11
- Manager Report
 - Lighthouse Committee wants to use Square for credit card and debit card payments in the gift shop, but there's no way to put that into our TRIO system. If someone wants to make a payment by credit card, we can do that here at the Town Office. We will be going to TRIO Web soon. Maybe there will be more options with that platform.
 - Sale of Quicksilver: The IESC isn't interested in buying, but may be interested in helping an individual buy it.
 - We should thank the Cemetery Committee for use of Maple Grove.
 - 9/12/23 letter from MDOT informing us of future 2024 Light Capital Paving for Mill Creek Road and West Bay Road

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- 11/20/23 email sent to Energy Committee requesting they investigate moving the EV charger located outside the Public Safety Office. MMA sent info; they recommended it be away from a building.
- Draft listing of committee chairs to update.
- Next week we may need a special Select Board meeting for a possible foreclosure.

CORRESPONDENCE

Discussed in Town Manager's report

OLD BUSINESS

1. None

NEW BUSINESS

1. Approve Sea Level Committee Recommendation for Engineering Firm for the Narrows Project
 - The SLR Committee met last Friday, and we are pleased with the candidate.
 - GZA Engineering is a very experienced firm with offices in New England. They do environmental work, permitting work, and also do construction. They are large enough and diverse enough that, while they're taking on this alternatives analysis, if we work well together, there's the possibility of continuing to work with them on next steps.

MOTION BY M. Burns, seconded by P. Anderson, to authorize Janet Anderson to enter into contract with GZA for \$50,000 for the Narrows Project. No further discussion. Motion passed, 3 yes, 0 no.

OTHER BUSINESS

1. None

APPROVE WARRANTS: FY24 #11

MOTION BY P. Anderson, seconded by M. Burns, to approve Warrant FY24 #11. No discussion. Motion passed, 3 yes, 0 no.

APPOINTMENTS:

Museum: Melissa Burns

MOTION BY P. Anderson, seconded by M. Burns, to appoint Melissa Burns to the Museum Committee. No discussion. Motion passed, 3 yes, 0 no.

CHAIR COMMENTS

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S. Conover: Happy Thanksgiving! Sending well wishes to Lauren as she recovers.

VICE-CHAIR COMMENTS

L. Bruce was absent.

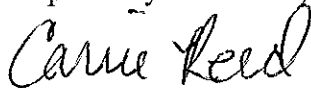
INDIVIDUAL SELECT BOARD MEMBER COMMENTS

P. Anderson: Happy Thanksgiving! The School's Thanksgiving lunch was fun.

M. Burns: Happy Thanksgiving! Stay warm!

MOTION BY M. Burns, seconded by P. Anderson, to Adjourn Meeting at 6:254 PM. No Discussion. Motion passed, 3 yes, 0 no.

Respectfully Submitted,



Carrie Reed
Secretary