

Islesboro Select Board  
Regular Meeting  
Town Office Meeting Room & via Zoom  
Wednesday, October 22, 2025 @ 6:00 PM

☒ APPROVED  
11/5/25

**MINUTES**

**Members Present:**

Chair Shey Conover, Vice Chair Peter Anderson, Melissa Burns, Peter Rothschild, Stephen Pendleton (Zoom)

**Others Present:**

Town Manager Janet Anderson, John King

**Others Present via Zoom:**

Donna Leone, Fred Porter, Josh Leach

Call to Order: Chair Shey Conover called the meeting to order at 6:00 PM, and a quorum was established.

**Minutes of October 8, 2025, Regular Meeting.**

**MOTION BY P. Rothschild, seconded by M. Burns, to approve the minutes of October 8, 2025 Regular Meeting, as written. No discussion. Roll Call. Motion passed, 5 yes, 0 no.**

**VISITOR COMMENTS/PETITIONS**

None.

**MOTION BY M. Burns, seconded by P. Anderson, to take the agenda out of order to discuss the Ferry Questionnaire. No discussion. Roll Call. Motion passed, 5 yes, 0 no.**

**OLD BUSINESS**

**1. Ferry Rate Questionnaire.**

- S. Conover thanked everyone who spent time working on the questionnaire. It will hopefully get us some good information to inform future discussions.
- S. Conover asked if we can make this available during the Referendum Day, or what would be the best way to share this broadly within the community.
- J. King suggested we send it out with the November Town mailing to boxholders. We can have a drop box here at the Town Office.
- Discussion about deadline of a month. S. Conover stated it would be good to have the information ahead of budget discussions.
- P. Rothschild stated that, as it's written now, people who are not residents could fill out this questionnaire and offer an opinion. He asked if there could be a way to distinguish whether the respondent is a resident or not.

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- Discussion about possibly making the survey just for residents and ways to do that. M. Burns suggested that Q. 1 could be “Are you a full-time resident of Islesboro?” We can still use data from those who are not, for housing, etc.
- S. Pendleton suggested using “Is Islesboro your primary residence?”
- P. Anderson had a grammatical question about Q #4. What does “resident household members” mean? J. King explained that the application he has in mind basically has the signatory to the application agreeing that they will only use the tickets for themselves and the household residents they have listed on the application. John will add a backslash: “resident/household members.”
- S. Conover asked about adding initial projected budget in the background paragraph. It’s easy to say yes without having information about impact.
- M. Burns stated that many people wouldn’t read that much detail.
- Discussion about General Funds and budgeting. Some people wouldn’t take the discounted tickets knowing it will affect taxes.
- P. Anderson stated that whether people read it or not, a ballpark projection of how it will affect the Town budget should be included.
- Discussion about the math that John used for initial projections.
- S. Conover stated that, depending on the results of the survey, we will advertise the projected costs as part of the budget discussion.
- J. King and J. Anderson will edit the document with the suggestions.

#### **FERRY SERVICE UPDATE**

Peter Willcox was not present. John King reminded the Board that the DOT has plans for the parking in Lincolnville. They may still be taking comments.

S. Conover stated that Peter Willcox sent some communication conveying our concerns.

#### **SEA LEVEL RISE UPDATE**

S. Conover reported that GZA Engineering continues work on the 60% design proposal.

#### **MUNICIPAL BUILDING PROJECT: HEALTH CENTER, UP-ISLAND PUBLIC SAFETY GARAGE, & PUBLIC SAFETY RENOVATION UPDATE**

Health Center: S. Pendleton reported that contractors are working through the punch list. The recently-hired Facilities Manager got a little training when we had generator issues this week, and there’s additional training coming up.

Up-Island Public Safety Garage: S. Pendleton shared photos of the progress with the foundation.

Public Safety Renovation: Fred has moved into his new office. We will soon be completing work, and then we will determine where we are on the \$100,000 budget.

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**UPCOMING MEETINGS AND SUBCOMMITTEE REPORTS**

- Public Hearing on Draft Grindle Point Parking Ordinance: October 29<sup>th</sup>, 5:00pm.
  - P. Rothschild clarified that the ordinance is not tied to any particular layout or travel-lane encroachment issues. There are two designs, one for angled parking, and one for parallel parking. The ordinance merely states that the Town, with the agreement of DOT, gets to administer and maintain the shoulder on Ferry Road. This will allow us to issue parking permits and collect revenue.
- Town Office closed Tuesday, November 4 for Referendum Election.
- Planning Board: November 17<sup>th</sup>, 5:00pm.
- Harbor Committee: Rescheduled to October 30<sup>th</sup>, 6:30pm.
- Lighthouse Committee: October 30<sup>th</sup>, 4:00pm.

**TOWN MANAGER REPORT**

- Packet included Agenda for 10/22/25 and Minutes of 10/8/25 Select Board Regular Meeting.
- Minutes of 9/9/25 Energy Committee meeting.
- Minutes of 9/30/25 Lighthouse Committee meeting.
- Minutes of 10/8/25 Committee Chair meeting.
- Correspondence
  - First Quarter FY26 Expense & Revenue reports.
  - 10/29 Parking Ordinance Public Hearing—Grindle Point.
  - John King's Ferry Questionnaire
- Handouts:
  - Public Hearing on Grindle Point Parking Ordinance 10/29 at 5pm.
- Warrant #9
- S. Conover asked if there's anything in the budget that is trending in a way that we should be aware of or that there are any concerns about. J. Anderson replied that it's too early. Until we get a bill from the Billy Shore project, there are no surprises. Revenues are doing well. Some accounts are ahead.
- S. Pendleton asked if there are areas where Public Works is falling behind. J. Anderson replied that Tom has help from Jeff on Thursdays, and Jordy will take water samples to the mainland every other week. There's been a lot of dead animals to pick up, which he's been able to accomplish. J. Anderson will talk with him tomorrow to check in.
- S. Conover asked about West Shore Drive. J. Anderson replied that that was completed by Dustin Reidy.
- M. Burns stated that SNAP benefits will be frozen in November. She would like the Town to put out a Waldo County resource list for folks who might need help. Searsport recently put out a resource list that we can use as an example.

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**CORRESPONDENCE**

Covered in Town Manager's report.

**NEW BUSINESS**

1. None.

**OTHER BUSINESS**

1. None.

**APPROVE WARRANT: FY26 #9**

**MOTION BY M. Burns, seconded by P. Rothschild, to approve Warrant FY26 #9. No discussion. Roll Call. Motion passed, 5 yes, 0 no. Unanimous.**

**APPOINTMENTS:**

None.

**CHAIR COMMENTS**

S. Conover: It was a good public meeting of the School Board on Monday. It was nice to see so many people there. Housing was a big part, and we're doing a lot about that for the future. Glad they started the discussion. We can continue it in future meetings.

**VICE-CHAIR COMMENTS**

P. Anderson: No comments.

**INDIVIDUAL SELECT BOARD MEMBER COMMENTS**

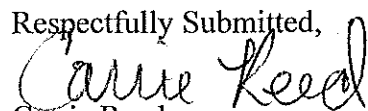
P. Rothschild: One aspect of the housing discussion is, what is our collective municipal commitment to support affordable housing? This is a large topic for the future.

S. Pendleton: The School Board meeting was a good first start. We need to accelerate those discussions.

M. Burns: Congratulations to Islesboro's seniors on the soccer team. They won tonight. It was a great game, good sportsmanship all around. Support local athletics!

**Motion by M. Burns, seconded by P. Rothschild, to adjourn meeting at 6:38 PM. No discussion. Motion passed, 5 yes, 0 no. Unanimous.**

Respectfully Submitted,



Carrie Reed  
Secretary