

1/17/24

**MINUTES**

**Members Present:**

Chair Shey Conover, Vice Chair Lauren Bruce, Melissa Burns, and Peter Anderson

**Others Present:**

Jennifer West, Frank Start

Via Zoom: Josh Leach, Patrick Neal (Casella), John Apelquist (JPA)

Call to Order: Chair Shey Conover called the meeting to order at 6:00 PM and a quorum was established.

**MOTION BY P. Anderson, seconded by L. Bruce, to approve the minutes of December 20, 2023 Regular Meeting, as written. Clarification about date of next Planning Board meeting. Motion passed, 4 yes, 0 no.**

**VISITOR COMMENTS/PETITIONS.**

None.

**FERRY SERVICE UPDATE**

No Update.

**SEA LEVEL RISE**

S. Conover reported that there will be a meeting on January 11. We have a signed contract with GZA Engineering for working on the Narrows. They are planning to be on the island for a kickoff meeting on January 18.

**MUNICIPAL BUILDING PROJECT**

L. Bruce reported that the MBPC is working with Ledgewood on a timetable. She should have more to report at the next meeting.

**UPCOMING MEETINGS AND SUBCOMMITTEE REPORTS**

- Planning Board: January 8<sup>th</sup>, 5:00pm
- Energy Committee: January 9<sup>th</sup>, 5:15pm.
- Sea Level Rise Committee: January 11<sup>th</sup>

**TOWN MANAGER REPORT**

- Packet included Agenda for 1/3/24 and Minutes of 12/20/23 Regular Meeting.

Islesboro Select Board  
Regular Meeting  
Town Office Meeting Room & via Zoom  
Tuesday, January 3, 2024 @ 6:00 PM

- Committee Minutes/Correspondence:
    - Request for Proposals for 1,000 cu yds summer gravel, due back 1/3/24
    -
  - Old Business
    - ALP Library Revised Trustee Handbook
    - Pine Tree Waste, Inc. Renewal Agreement
  - New Business
    - Bid Opening: Summer Gravel – delivered 1,000 cu. Yards worksheet
  - Warrant #14
  - Manager Report
    - Janet Anderson was absent. No report.
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- P. Anderson asked the Board about the East Shore Drive project timeline. He stated he went to ESD about a week ago. It appears that a lot of work still needs to be done. S. Conover stated she spoke briefly with Janet before the meeting. January 10<sup>th</sup> is the date they have given her for anticipated completion.

**CORRESPONDENCE**

None

**OLD BUSINESS**

1. A.L. Pendleton Library Revised Trustee Handbook
  - This was sent to the Town attorney.
  - P. Anderson stated that the Library Committee is happy with the updated draft.

**MOTION BY P. Anderson, seconded by L. Bruce, to approve the Library Trustee Handbook with the updated changes. No discussion. Motion passed, 4 yes, 0 no.**

2. Pine Tree Waste, Inc. Renewal Agreement
  - There was a question at the last meeting about the fuel surcharge fee.
  - Patrick Neal from Casella was present via Zoom. He stated that this fee was enacted during the pandemic when fuel prices went through the roof. He explained that his company gets hit with fuel surcharges when they transport material. To calculate the surcharge, they take total mileage to execute the job at hand, divide it by miles per gallon, then multiply it by the difference between the average fuel cost and the floor rate, which is the \$4/gallon on the contract. Fuel costs are the cost of doing business up to that floor rate.
  - L. Bruce asked if this is standard practice, and used in other towns. Patrick answered that it is. Most waste haulers use the same formula. Companies either have a fuel surcharge, or a higher, adjusted flat rate. That is an option.

Islesboro Select Board  
Regular Meeting  
Town Office Meeting Room & via Zoom  
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- For reference, when we originally signed the contract in 2015, the price was \$600 to haul the material. Now it's only \$660 plus the fuel surcharge. It hasn't gone up significantly in the last 9 years. In 2015 a driver was paid \$14/hour. Now it's \$25-\$30/hour.
- P. Anderson asked if it's possible to see what we've paid historically in fuel charges. It might be wise for us to see what we're paying annually, and see if it would balance out with a flat rate. Patrick offered to get that information to the Town. He stated he can come up with a flat rate based on that.
- M. Burns stated that if we have a flat rate, we can budget more easily for it, but if we have the surcharges, we have the variances. L. Bruce replied that it would reflect more accurately what the costs are.
- Frank Start added that it seems we're already paying a flat rate for the transport at \$660. If fuel is over \$4/gallon, we pay the surcharge, but if it drops down, there's no drop on the \$660. Patrick confirmed that is correct.
- S. Conover stated that she would prefer to keep the energy and environmental fee, but she also agrees with P. Anderson that having more information would be helpful. She requested that Patrick do a summary of what we've paid in the past couple of years and propose a flat rate.
- Frank Start asked for clarification on the numbers. It's \$660 + cost of weight + cost of rental + ferry fare and reservations? Patrick confirmed it's all those separate costs, but they only charge rental on the compactors. They don't charge rent on the demo bin and metal container. They also handle all the service and maintenance on the compactors.
- P. Anderson requested that Patrick also send an estimate of how much fuel is used per trip/mileage.
- Patrick stated he can do a forecast in a spreadsheet. He can put multiple fuel prices in there, with 3 different options.

## NEW BUSINESS

1. Bid Opening: Summer Gravel –Delivered 1,000 cu yards/Inch minus.
  - We have received one bid, from John Apelquist, on December 19<sup>th</sup>.
  - The bid is \$28/cu yard delivered.
  - S. Conover asked John to clarify what the price includes. He stated that it's just for the trucking, not the gravel or the ferry tickets.
  - The gravel will be purchased separately. S. Conover stated that at Davis Dirtworks the gravel is \$11/yard, picked up at his gravel pit.
  - Last year we spent \$5600 in ferry costs for trucking. At last year's rate it will be about \$44,600 for everything. We have \$45,000 budgeted.
  - John stated he can start hauling tomorrow, before the ferry rates go up. He hauls about 18 yards/truck, so about 56 loads.
  - L. Bruce asked John if he can do this all in two weeks. John stated he could do it, depending on ferry traffic. He asked how soon we need it all at the

Islesboro Select Board  
Regular Meeting  
Town Office Meeting Room & via Zoom  
Tuesday, January 3, 2024 @ 6:00 PM

island. He can get it before the ferry rates go up, which may be in about a month.

- S. Conover asked John if he could be in close communication with Janet Anderson if he runs into increased ferry costs.

**MOTION BY L. Bruce, seconded by M. Burns, to accept the bid from John Apelquist. Discussion about making a condition to have it done during a six-week timeframe. This may not be reasonable. Motion passed, 3 yes, 0 no. P. Anderson abstained due to conflict of interest.**

**OTHER BUSINESS**

1. None.

**APPROVE WARRANTS: FY24 #14**

**MOTION BY M. Burns, seconded by L. Bruce, to approve Warrant FY24 #14. Discussion: P. Anderson asked if we are still within budget on the Farley project for East Shore Drive. They have gone past their original timeframe. J. Anderson is in close communication with them. There is no penalty for not finishing by the end of December. Motion passed, 4 yes, 0 no.**

**APPOINTMENTS:**

None.

**CHAIR COMMENTS**

S. Conover: Happy New Year! I will start to look at the *Islesboro Looking Ahead*.

**VICE-CHAIR COMMENTS**

L. Bruce: Happy New Year, everyone! Here we are in 2024.

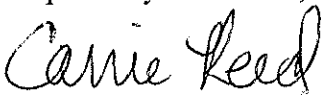
**INDIVIDUAL SELECT BOARD MEMBER COMMENTS**

P. Anderson: Happy New Year!

M. Burns: Happy New Year!

**MOTION BY S. Conover, seconded by M. Burns, to Adjourn Meeting at 6:39 PM. No Discussion. Motion passed, 4 yes, 0 no.**

Respectfully Submitted,



Carrie Reed  
Secretary