

Town of Islesboro
REQUEST FOR PROPOSALS

A Mobile Lunch Wagon to Provide Food Service on Grindle Point

NOTICE IS GIVEN that sealed proposals marked “**FOOD SERVICE**” will be received by the Town Manager at the Town Office, Islesboro, Maine not later than 4pm on March 8, 2016 for:

THE ABILITY to locate a food service business contained in a mobile unit on Town property located on Grindle Point.

A CONTRACT will go to the successful interested party for the term May 1, 2016 until October 1, 2016.

THE AMOUNT that the Town is charging for the seasonal fee is \$500.00.

THE SUCCESSFUL PROPOSAL will be based upon who can provide the best food service, and an indication of commitment to our island community. The Board of Selectmen can accept and or reject any or all proposals and are free to negotiate with anyone interested party if they feel that it would be in the best interest to the Town.

THE AREA to be used is on the grass/gravel on the western side of the ticket office.

GENERAL REQUIREMENTS OF THE TOWN:

1.	Minimum daily hours of operation: half hour before the first ferry departs to half hour after the last ferry docks.
2.	Minimum number of months operating: Five (May 15 through October 1)
3.	Size of main mobile unit is limited to 30 feet. All auxiliary equipment (refrigerator/freezer/generator) shall be located on one addition movable until which will have a maximum size of 6' x 8'.
4.	One concealed porta potty unit.

SUCCESSFUL BIDDER WILL RECEIVE FROM THE TOWN:

- A contract indicating that they will have the only Victualers permit issued for the Grindle Point location during the contract's duration;
- Letter of Standing (requirement for the Planning Board application);
- Designated Grindle Point parking space and placard;
- Electrical hook up – bidder responsible for monthly usage.

THE FOLLOWING ITEMS ARE REQUIRED TO BE SUBMITTED:

1. Interested party's name and address. If interested party is not owner of the unit, please indicate name and address of owner.
2. Exterior pictures of mobile unit and auxiliary units (if applicable) – all four sides.
3. Diagram of outside setup (picnic tables, awning, fencing, etc.) showing customer access from the parking lot.
4. How waste water will be disposed of.
5. Operating days and hours.
6. Representative menu (without pricing).
7. Current motor vehicle registration for mobile unit.
8. Letter from insurance company showing that the following insurance can be obtained:
 - i. General liability for mobile unit/minimum \$500,000 per occurrence;
 - ii. Property coverage for mobile unit; and
 - iii. Worker's Compensation insurance – if not necessary, attach a letter indicating as such.

THE OPENING of PROPOSALS will occur at the March 9, 2016 Selectmen's Meeting beginning at 6:15pm. The proposal will be awarded at the Selectmen's convenience.

If you have questions, please contact the Town Manager at 734-2253.

Posted: 1/27/2016