

**Islesboro Select Board**

Regular Meeting

July 23, 2020 @ 5:30 PM

Town Office Meeting Room

MINUTES

Members Present in Person: Chair Gabe Pendleton, Shey Conover, Phil Seymour, Archibald Gillies, and Lauren Bruce

Others Present in Person: Town Manager Janet Anderson and Michael Hutcherson

Others present via Dial-in/Teleconference or Zoom: Dick DeGrasse, Chuck Hamm, Sally McDonough, Nakomis Nelson, John Gorham, Diane Rolerson, Norman K. Smith

Call to order: Chair Pendleton called the meeting to order at 5:35 PM and a quorum was established.

**MOTION BY P. Seymour, seconded by Shey Conover, to approve the minutes of July 9, 2020 as written. Motion passed 5-0.**

**COVID 19 UPDATE:**

Janet Anderson reported that the Covid Testing Surveillance Program was discussed at the last Crisis Team meeting, and will hopefully begin next week. She also announced that Jane Wherren is the Town's Health Liaison with the CDC.

**PUBLIC HEARING – Annual Town Meeting Warrant Referendum on August 25, 2020.**

**MOTION by Phil Seymour, seconded by Shey Conover, to go into Public Hearing for review of the Annual Town Meeting Warrant Referendum. Motion passed 5-0. Time into Public Hearing 5:45 PM.**

The Articles for the School Budget were reviewed first with explanations for articles given by Chuck Hamm and Sally McDonough.

Article 3:

Mr. Hamm explained that the budget shows a .89% increase over last year's budget. He said they were able to save money in some areas, such as the elimination of the Dean position, and Superintendent only coming out 2 days per month. He said there is an unknown amount of money coming from the State of Maine as well for Covid 19.

Diane Rolerson asked for an explanation of the restructuring in leadership. Mr. Hamm said that they have established a Leadership Team comprised of a staff member from the elementary, middle, and high school, along with a member from the specialties and

the counseling department. This team offers guidance to Mr. Hamm. These individuals are given \$3000 stipend for the elevated responsibility of being on this team.

Mr. Hamm also said that the school is planning on opening as usual but they will be prepared to go to remote learning “at an instant” should the need arise.

#### Article 4.

Mr. Hamm explained that this is a one time, good for only this year, allowance of the School Committee to transfer amounts exceeding 5% of the total appropriation for any cost center to another cost center. Nakomis Nelson added that this is important at this time with all the uncertainties with Covid.

Ken Smith asked the cost per pupil. The cost could not be readily broken down per pupil but he was given the answer that the elementary budget is \$770,266 (K-8) and the secondary budget is \$483,734.

Ken Smith also asked what the capital reserve money will be used for. Chuck Hamm said that the bulk of the money will be for the roof and some for the solar account as well as the bus.

#### Article 5.

Adult Education Program: Mr. Hamm said that there is \$11,254 dollars in this line right now, and that it has to be voted on to maintain funding for Adult Ed in case this program does happen this year.

#### Article 6.

School Reserve Accounts

No discussion.

#### Article 7.

#### Region 8 Career and Technical Education Budget

Ken Smith asked how many students attend Region 8 and was told that three students will Mr. Hamm time there are three students who will be attending. It was also pointed out that the Horticulture Program, which 9 students participate in, is partially funded by Region 8.

Phil Seymour asked how many magnet students are signed up for this coming school year. Sally McDonough said that there are 17 definites at this time. Last year there were 22 magnet students.

## Article 9

### Municipal Budget

Chair Pendleton said that the budget process proved difficult in light of recent events. He said that the budget “roughly is the same as last year” because they were able to use money from unassigned fund balance to offset the budget. Janet said the Town Report will be out in a few weeks.

Diane Rolerson asked if there is money in the budget for the funding of Town Centers and sidewalks. Janet said that this budget does not have money included for this. Diane also asked if the public works project that Arch Gillies has been proposing is funded in this budget. Janet told her that it was not.

## Article 10.

### Municipal Budget

Chair Pendleton explained how using the \$545,000 from unassigned fund balance helped to flat line the budget.

## Articles 11 – 20

Gabe explained that these articles are primarily “boiler plate” articles.

**MOTION BY PHIL SEYMOUR, seconded by Lauren Bruce to leave Public Hearing.  
Motion passed 5-0. Time out of Public Hearing is 6:10 PM.**

## **UPCOMING MEETINGS**

Planning Board meets on July 27, 2020 at 5:00 PM.

## **TOWN MANAGER REPORT:**

Scanned Items:

- Select Board Agenda 7/23/2020
- Select Board Minutes 7/9/2020
- Graham Gurney letter dated 7/14/2020
- FY 21 Fuel Oil Bid
- Annual Town Meeting Warrant 8/25/2020
- FY 21 Warrant Recap
- Warrant FY 21- #2
- Warrant FY20-#28

Select Board Minutes 7-23-2020

Janet Anderson said a notice is being sent out about absentee ballots for the August 25, 2020 referendum. She also said that the Town is receiving a dividend check from MMA in the amount \$2,788.00 for a good loss report.

## **NEW BUSINESS**

1. Open FY 21 Fuel Oil Bids

Phil Seymour opened the bids. There were 2 bids, one from M & M Fuel and one from Vinyl Energy.

M & M: \$.25 per gallon above wholesale

Vinal: \$.20 per gallon above wholesale

**MOTION BY S. Conover, seconded by A. Gillies to approve and accept the low bid of Vinal Energy. Motion passed 5-0.**

2. Airport Hangar Lease Change of Ownership

**MOTION BY A. Gillies, seconded by L. Bruce, to enter into a contract with Graham Gurney for the lease of the airport hangar. Motion passed 5-0.**

## **WARRANTS FY 21 #2 AND FY 20 #28**

**MOTION by S. Conover, seconded by A. Gillies to approve Warrant #2 for FY 21 in the amount of \$305,051.60. Motion passed 5-0.**

**MOTION by S. Conover, seconded by A. Gillies, to approve Warrant #28 for FY20 in the amount of \$6,771.91. Motion passed 5-0.**

## **SELECT BOARD COMMENTS**

Chair Pendleton said that he encourages people to vote by absentee ballot.

Shey Conover said she also encourages people to vote by absentee ballot. She also said that she impressed with the Pesticide Pamphlet that recently came out and thanks everybody involved for their help.

Arch Gillies said that he was also impressed with the Pesticide Pamphlet and also thanks everybody involved.

Lauren Bruce also thanked the people involved with producing the Pesticide Pamphlet

**ADJOURNMENT**

**MOTION BY P. Seymour, seconded by L. Bruce, to adjourn the meeting.**

**Motion passed 5-0. Meeting adjourned at 6:24 PM.**

Respectfully submitted,

Peggy Pike

Secretary to the Select Board