

**Islesboro Board of Selectmen
Special Meeting
May 9, 2016 at 5:00 PM**

MINUTES

Members Present: Chair Arch Gillies, Sandra Oliver, Hanna Kerr, Gabe Pendleton and Jay Zlotkowski

Others Present: Janet Anderson - Town Manager, Phil Seymour, Michael Boucher, Joan Lillie, Gil Rivera, Page Clason and Roger Heinen

1. Establish a Quorum

A. Gillies called the meeting to order at 5 PM, and a quorum was established.

A. Gillies stated that this meeting has been called to give the authority to the Broadband Committee to pursue several subjects that need pursuing and to get the best proposal and best price on behalf of the Town of Islesboro. The complete proposal/business plan will be presented to the Board of Selectmen by the Broadband Committee on May 18th at which time the Board of Selectmen will consider it and vote to adopt it. Between May 18 and the Town Meeting on June 18, the BOS along with the Broadband Committee will hold information meetings.

The Broadband Committee is recommending that Scope A and Scope C be awarded to Waveguide, Inc. and that the Owner's Project Manager services be awarded to James W. Sewall Company of Old Town, Maine. Motions and discussion are as follows:

2. Islesboro Broadband Committee recommendations to Board on awarding Scope A and Scope C subject to final contract approval and town meeting voter approval on June 18, 2016.

Discussion: R. Heinen gave an brief overview of the company, Waveguide, Inc. of Nashua, NH, and said the reasons they recommend them for Scope A and C are because they provided a very detailed proposal, they are located close to Maine in Nashua, NH, and they have a good understanding of these type networks. He stated that "it is just serendipity that they were the low bidder". He also said that the Broadband Committee has met several times in person with Waveguide, Inc and are pleased with their team approach.

MOTION by S. Oliver, seconded by J. Zlotkowski, to award Scope A and Scope C of the broadband construction project, subject to final negotiations, contract approval by the Board of Selectmen and voter approval of the project at annual town meeting on June 18, 2016, to Waveguide, Inc. of Nashua, NH.

Motion passed 5-0.

3. Owner's Project Manager Proposals: A motion to proceed into negotiations for OPM services.

Discussion: R. Heinen stated that the reasons that the Broadband Committee is recommending Sewall are because they have worked for the Town of Islesboro doing the tax maps for many years, they provided a complete and professional proposal demonstrating the knowledge and experience to properly represent the town, and their bid was \$203,045 less than Tilson's bid.

MOTION by H. Kerr, seconded by G. Pendleton, to award Owner's Project Manager services for the broadband construction project, subject to final negotiations, contract approval by the Board of Selectmen and voter approval of the project at annual town meeting on June 18, 2016, to James W. Sewall Company of Old Town, Maine. Motion passed 5-0

The BOS acknowledged the hard work of the Broadband Committee and extended their appreciation for all they have done.

4. Adjournment

**MOTION BY S. Oliver, seconded by Jay Zlotkowski, to adjourn the meeting.
The meeting adjourned at 5:25 PM.**

Respectfully submitted,

Peggy L. Pike
Secretary to the Board of Selectmen.