

Islesboro Select Board
Regular Meeting
Town Office Meeting Room & via Zoom
Thursday, September 16, 2021 @ 5:30 PM

MINUTES

Members Present:

Chair Gabe Pendleton, Vice-Chair Shey Conover, Phil Seymour, Lauren Bruce, Melissa Burns

Others Present:

Town Manager Janet Anderson, Holly Fields, David Sessions

VIA ZOOM: Christine Robb, Jennifer West, Janis Petzel, Maggy Willcox

Call to Order: Chair Pendleton called the meeting to order at 5:30 PM and a quorum was established.

MOTION BY P. Seymour, seconded by L. Bruce, to approve the minutes of September 9, 2021. Motion passed 5 yes, 0 no.

VISITOR'S COMMENTS

Holly Fields asks the Select Board to look over the Energy Transitions Initiative Partnership Project (ETIPP) scope of work for planning sustainable and resilient energy systems. The Energy Committee is really excited and the next step is for the Select board to approve it. This will be tabled until the next meeting.

FERRY UPDATE

There was a meeting of the Ferry Advisory Board today, September 16, 2021. They approved the Finance Subcommittee's resolution about accelerating the replacement schedule for the ferries for the Maine state ferry service to take advantage of any additional funding that may be available through the infrastructure bills that are going through at the federal level. There was also a report that was sent to the commissioner from the advisory board that was approved which had input from subcommittee and from each individual island as well as from the advisory board as a whole; Gabe will circulate that as it just was finalized today.

SEA LEVEL RISE

There is nothing to report.

UPCOMING MEETINGS

- Select Board Workshop 9-23-16 at 2pm on: Reviewing final plan for underground utility line proposal for Paul Kazilionis at 171 West Shore Drive. This will be an open meeting held in person and via ZOOM with representatives from Mr. Kazilionis, CMP, GWI, and the Town Attorney. Several Select Board members will attend.
- Planning Board: September 27th.

TOWN MANAGER REPORT

Scanned Items:

- Agenda 9/16/2021
- Minutes of 9/2/2021 regular meeting
- Agenda 9/23/21 Workshop RE Underground Utility at 171 West Shore Drive
- Warrant #6 and recap

Janet has posted a position for a part-time grant coordinator for the health center. Several suggestions were made for possible people who may be able to help. Janet will follow up.

CORRESPONDENCE

- Email from Ren Provey RE: bicycle signs. Will be discussed under New Business.

NEW BUSINESS

1. FY22 Fuel Oil Bid. Only 1 Bid from Vinal Energy dated 9/9/21 for the period ending June 30, 2022 at the wholesale price plus bidder's expense at 20-cents per gallon. There is a second alternative being offered: The wholesale price plus bidder's expense 10 cents a gallon if the town deposits \$25,000 up-front towards the fuel by 10/15/2021. Any unused credit at the year-end will be rolled over to next year's fuel oil deliveries at 10-cents over rack as of 7/1/2022. The Board would like to wait until they see the amount spent in previous years before deciding which option to go with.

MOTION BY S. Conover, seconded by M. Burns, to accept Vinal Energy as our supplier for fuel oil for this year through June 30, 2022; the decision for which option to go with will be made at the next SB meeting after seeing how much has been spent in the past on Fuel Oil. Motion passed 5 yes, 0 no.

2. Discuss New Health Center draft proposal from 2A Architects, LLC in Rockport. Lauren speaking on the proposal brought before the Board. David Sessions was here to answer questions as he has been involved in similar ventures in the past. Lauren is asking to approve the fee estimate for the work scope summary for design services from 2A Architects. After discussion it was decided to vote to waive the competitive bid limit of \$10,000 due to the time constraints and the nature of this being a professional services contract.

MOTION BY S. Conover, seconded by L. Bruce, to waive the competitive bidding requirement for anything over \$10,000 for the work scope summary for design services from 2A Architects due to time constraints and the nature of the project. Motion passed 5 yes, 0 no.

MOTION BY P. Seymour, seconded by L. Bruce, to approve the fee estimate and work scope summary for design services for a new Health Center from 2A architects. Motion passed 5 yes, 0 no.

3. Bicycle Signs. Email from Ren Provey expressing concern for the anti-bike signs that have been going up around town. He feels it is not very inviting and sends the wrong message to visitors who come to town. The Board agrees and would like to have anyone with concerns to please bring them to the Board and open the discussion.

The Town will put out an informational notice discouraging people from putting up signs on property that does not belong to them and encouraging them to come to the Town with any concerns. Melissa Burns will write something up and Tina will blast it on Constant Contact and Facebook.

APPROVE WARRANT: FY22 - #6

MOTION BY M. Burns, seconded by P. Seymour, to approve Warrant #6 for FY22 in the amount of \$377,186.59 . 5 yes, 0 no.

APPOINTMENTS:

Lauren Janney to the Recreation Committee.

MOTION BY S. Conover, seconded by L. Bruce, to appoint Lauren Janney to the Recreation Committee. Motion passed 5 yes, 0 no.

BOARD COMMENTS:

No Select Board Comments.

MEETING ADJOURNED AT 6:30 PM.

Respectfully Submitted,

**Tina Pendleton
Administrative Assistant**