

Islesboro Select Board
Regular Meeting
Town Office Meeting Room & via Zoom
Wednesday, August 17, 2022 @ 6:00 PM

MINUTES

Members Present:

Chair Gabe Pendleton, Vice-Chair Shey Conover, Phil Seymour, Lauren Bruce, Melissa Burns (6:01)

Others Present:

Town Manager Janet Anderson, Nancy Alexander

Via Zoom: Gabe McPhail, Donna Leone, Maggy Willcox, Peter Willcox, Jennifer West, Sue Stafford, Walter Stafford, Fred Porter, Janis Petzel, Dave Petzel, Myra Sinnott, Jim [unknown].

Call to Order: Chair Pendleton called the meeting to order at 6:00 PM and a quorum was established.

MOTION BY P. Seymour, seconded by L. Bruce, to approve the minutes of August 3, 2022, as written. No discussion. Motion passed, 4 yes, 0 no.

VISITOR COMMENTS/PETITIONS

None

FERRY SERVICE UPDATE

G. Pendleton stated that the Island Institute's work is ongoing. We don't know when the Maggie will be back. Gabe will ask John King for an update.

SEA LEVEL RISE

Update included in report on Community Resilience Partnership (see below under Old Business).

MUNICIPAL BUILDING PROJECT

L. Bruce reported that we had the first Public Information Meeting last week on August 8th. There were about 59 people there, and it went well, with good questions. Very positive. The committee has a meeting tomorrow night. There will be another Public Information Meeting on Tuesday, August 23rd at 5:30 at the Kinnicut Center. We're hoping for a Town Warrant to be ready on September 14th. Following an informal Q&A session with the public, we're hoping to have a vote as early as September 22nd.

UPCOMING MEETINGS AND SUBCOMMITTEE REPORTS

- Planning Board: August 22nd at 5pm
- Groundwater Committee: August 24th at 10am

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TOWN MANAGER REPORT/CORRESPONDENCE

Town Manager Janet Anderson shared

- Minutes from 8/3 Select Board meeting
- Sea Level Rise and Energy Committee handout for tonight's meeting
- Email from David Petzel re: Proposal from Seacoast Security on "Light House Fire Alarm."
- Minutes from 7/19 Housing Committee
- Minutes from 7/12 Energy Committee
- Copy of appointment for David Dyer
- Listing of Town Debt as of August, 2022, as requested at last SB meeting
- Certificate of Assessment for FY23, from Vern. The mil rate is going to be \$18/mil.
- FY23 Warrant #4
- PSA Re: Transfer Station fire in the demo bin 8/15, reminding people to not dump flammable materials into the bins.
- Waldo County Budget Committee, Budget Year 2023 Official Ballot, A. Thomas Wagner III of Waldo, 3-year term.

OLD BUSINESS

1. Sea Level Rise Committee report on enrolling in the Community Resilience Partnership
 - S. Conover gave a presentation on the process of the Sea Level Rise and Energy Committees as they enrolled Islesboro in the Community Resilience Partnership (CRP).
 - Gabe McPhail, from CRP, gave an overview of a comprehensive set of materials that the committees have worked on to gather data in preparation for a grant application.
 - This is a new program this year from the Governor's Office of Policy Innovation and the Future. The goal of the program is to provide communities with grants and technical assistance to address impacts of climate change, in whatever way the community feels is a priority.
 - Gabe shared the steps of enrollment. A Municipal Resolution is a key step.
 - Once communities are enrolled in the Partnership, they're eligible to apply for a Community Action Grant. These grants are offered twice a year, for up to \$50,000 per grant per cycle.
 - Islesboro is working with Gabe through a Service Provider Grant, which also comes through the CRP.
 - Nancy Alexander gave background on the actions leading up to possible enrollment in the program. Several committees already existed, Housing, Groundwater, Sea Level Rise, and Energy Committees, and the work of these

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committees, as well as that of Fred Porter at Public Safety, contributed to the process of completing the actions checklist for enrollment.

- They went over the Actions Checklist, a list of 72 items that the state developed, that we have gone through to assess where we stand and what our opportunities are. There are five priorities that align with the committee work that's already happening, including infrastructure, resilience, energy efficiency, and renewables.
- They also presented the Self-Evaluation that was completed, and the CRP Resolution, that she hopes the Select Board will approve and adopt.
- Janis Petzel requested that these documents be posted on the Town website so citizens can access them.

MOTION BY M. Burns, seconded by P. Seymour, to approve and adopt the Community Resilience Partnership Municipal Resolution, as written. No further discussion. Motion passed, 5 yes, 0 no. Unanimous.

They explained the next steps. We enroll in the program, and then applications for the next round of grants are due around September 20th. The Sea Level Rise Committee is hoping to propose hiring a project manager to coordinate further engineering studies and communication for the Narrows project.

NEW BUSINESS

1. Presentation by David Petzel of the Grindle Point Light Station Restoration Committee requesting installation of fire/security/flood system at the lighthouse, keeper's house, and ell.
 - Dave Petzel requested that the Town purchase the system as presented.
 - Currently there is only a fire extinguisher. Murt had suggested a remote system. Another keeper's house burned down last month, and there have been many break-ins.
 - The cost would be about \$7066 for the system. The \$49 monthly service charge for Seacoast Security would be absorbed in the current lighthouse budget, which is about \$5000.
 - J. Anderson stated that the Town does not have the money in the budget right now. We should talk about it and compare it to other systems in the Town.
 - Tabled for next meeting.

2. Commit FY22 DHWWTF Sewer Bills.
 - G. Pendleton asked how this compares to last year. J. Anderson stated that it's about the same, except last year we were able to put some money towards capital reserves, which we did not do this year. There are more expenses this year.
 - G. Pendleton asked whether we're not charging enough. J. Anderson answered that it's a 5-member committee, 4 members are users, and one

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member has to be a non-user. We did go up to 9 cents per click vs. 7 cents last year. The base rate is \$400, and has been for a couple years now. In the Town budget this year, we cut the money for the wastewater reserve. G. Pendleton stated this may be a place where the Town ought to look as we go forward with planning for fees.

MOTION BY S. Conover, seconded by P. Seymour, to commit FY22 DHWWTF Sewer Bills. No discussion. Motion passed, 5 yes, 0 no.

3. Authorize Purchasing a new Police Cruiser.

- Fred Porter spoke about his search for a new cruiser and the one that he found. It's been a long process since we raised the money originally. It's been difficult because of the ability to purchase not just the cruiser at an affordable price, but also the equipment that will be loaded into it.
- Fred contacted Leo at Quirk Auto, where our current 2013 cruiser was purchased. Leo sent the specs on the cruiser that Fred is proposing tonight. It has more options than what we were looking for, for a lower price. This is a 2022 hybrid for \$42,124.00. 2023 hybrids are going for around \$53,000. If we go out to bid on this, Fred thinks we're going to be waiting another 6 months, and we're going to pay a lot more.
- Some of the components that we'll need to upload probably won't be ready until October or November.
- Fred thinks we should take advantage of this opportunity and not go to bid. We will save between \$8,000 – \$10,000.
- Some of our equipment from the current cruiser can be uploaded onto the new one, but not all of it. We will need to purchase some equipment. Fred found a vendor in Carmel who can do the uploads. He specializes in cruisers.
- We have \$62,553 in capital reserve for the vehicle and outfitting. Janet believes this is ample money for this purchase, and would like it on record that the Select Board agrees to this purchase.

MOTION BY M. Burns, seconded by L. Bruce, to authorize the purchase of the police cruiser as described by Fred. No discussion. Motion passed, 5 yes, 0 no.

P. Seymour asked what we'll do with the old cruiser. J. Anderson said we'll keep it. It will be available for anyone who does work for the Town. It could be used for picking up people from the ferry, or Dave Dyer can use it for CEO work. We will have it for at least a couple more years.

OTHER BUSINESS

1. Waldo County Budget Committee Budget Year 2023 Official Ballot

MOTION BY M. Burns, seconded by L. Bruce, to vote for A. Thomas Wagner, III for Waldo County Budget Committee. No discussion. Motion passed, 5 yes, 0 no.

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APPROVE WARRANT: FY23 #4

MOTION BY S. Conover, seconded by P. Seymour, to approve Warrant FY23 #4. No discussion. Motion passed, 5 yes, 0 no.

APPOINTMENTS:

Deputy: Tax Collector, Treasurer, Town Clerk, Registrar of Voters: David Dyer

MOTION BY S. Conover, seconded by L. Bruce, to approve the appointment of David Dyer. No discussion. Motion passed, 5 yes, 0 no.

CHAIR COMMENTS

No comments.

VICE-CHAIR COMMENTS

No comments.

INDIVIDUAL SELECT BOARD MEMBER COMMENTS

Lauren Bruce: No comments

Phil Seymour: No comments.

Melissa Burns stated that school starts September 1st.

MOTION BY M. Burns, seconded by P. Seymour to Adjourn Meeting at 6:50 PM. Motion passed, 5 yes, 0 no.

Respectfully Submitted,



Carrie Reed
Secretary

