

SELECT BOARD MEETING

Town Office Meeting Room

WEDNESDAY, JUNE 21, 2023

6PM

Join Zoom Meeting
<https://zoom.us/j/96374295063>

Meeting ID: 963 7429 5063
 Passcode: 942416

1.	Call to Order:	Establish Quorum:
2.	Accept Minutes of the June 7, 2023 Regular Meeting.	
3.	Visitor's Comments/ Petitions:	<ul style="list-style-type: none"> • <i>Ferry Service Update</i> • Sea Level Rise Update • Update on Municipal Building Project
4.	Upcoming Meetings and Subcommittee Reports: Planning Board: June 26, 2023	
5.	Town Manager Report:	6. Correspondence: Resignation from Cemetery Committee by Carole Nichter
6.	<u>Old Business:</u> 1. Recommend Name for New Maine State Ferry.	
7.	<u>New Business:</u> 1. Sign Emergency Medical Services Mutual Aid Agreement. 2.	
8.	<u>Other Business:</u> 1.	
9.	Approve Warrant: FY23 #26	
10.	Appointments: Cemetery Committee: Bruce Frank	
11.	Chair Comments:	Individual Selectmen's Comments:
12.		
13.	Adjourn	

W: AGENDA 6 21 2023

MEMBERS:

CHAIR Shey Conover
2026

Lauren Bruce
2026

Philip Seymour
2025

Melissa Burns
2025

Peter Anderson
2024

Islesboro Select Board
Regular Meeting
Town Office Meeting Room & via Zoom
Wednesday, June 7, 2023 @ 6:00 PM



DRAFT MINUTES

Members Present:

Chair Shey Conover, Phil Seymour, Melissa Burns, and Pete Anderson

Members Absent: Vice Chair Lauren Bruce

Others Present:

Town Manager Janet Anderson, John King, Murt Durkee

Via Zoom: Maggy Willcox, Peter Willcox

Call to Order: Chair Shey Conover called the meeting to order at 6:00 PM and a quorum was established.

MOTION BY P. Seymour, seconded by P. Anderson, to approve the minutes of May 24, 2023 Regular Meeting, as written. No discussion. Motion passed, 4 yes, 0 no.

VISITOR COMMENTS/PETITIONS

None

FERRY SERVICE UPDATE

John King addressed the Board and stated that he attended a Ferry Service Advisory Board meeting a couple weeks ago. John also met with Bill Geary, the new director of the Ferry Service, on his second official day on the job, to discuss the EMS issues that arose last fall, and also to discuss the concept design for the new ferry. The boat will be about 40' longer, but the first drawings show it carrying the same number of vehicles as the M.C. Smith. It has an open deck, and they put the emergency life raft on the deck level, taking up several vehicle spaces. The drawings allow seating for 54 passengers. John advised Bill Geary that there should be enough seating for the busiest run, which is the first boat of the day from the mainland. Bill followed up and said that boat is running about 100 passengers. John believes Bill will take his feedback and make changes to the design, and keep us apprised. Gilbert & Associates of Braintree are doing the design work. They are working within the constraints of the current pens. The beam is only 1 foot wider than the MCS. One of the objectives from the survey is to have seating at the deck level for people who can't go up the stairs.

Regarding the naming of the boat, John brought a report on the voting for the name. There were 9 different suggestions. The George Mitchell got 17 votes, The Donald Shand got 3 votes, The Stanwood Hinkley got 2 votes, and everything else got 1 vote. John asked the Select Board how he should proceed. The Town makes a recommendation to the Commissioner of the DOT, Bruce Van Note. P. Seymour asked J. Anderson to put it on the next agenda.

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At the Advisory Board meeting, John brought up the weekend terminal opening issues. Holly told John that the first weekend went okay. The problem is that some people can't buy tickets online, and may end up waiting for hours. There may be a way to upgrade the online ticketing to include larger vehicles and reservations.

John reported that there's an upcoming Emergency Transportation Committee meeting on the 14th. He's been talking with Maine Maritime Academy about keeping an emergency boat in Castine and having the cadets maintain and operate it. He also spoke with Bill Pulver at the DOT in Augusta. A composite boat would cost about \$2.5 – \$2.8 million. Building the boat will require a public bid. MMA has the crewing requirements in their curriculum, but they don't have a boat. This could be mutually beneficial. P. Seymour asked if the DOT has offered to pay for the boat. John stated he thinks they want to have a capital expense to pay for the boat in return for not being responsible for the transport of emergency patients. John thinks the best result for the Town would be that the DOT buys the boat, and we get MMA to man it and maintain it. Then the ferry would be a potential backup if necessary.

Murt Durkee asked the Board if they've taken any action on the public request for a passenger shelter at the Islesboro terminal. J. Anderson answered that it was discussed, but there has been no action taken yet. S. Conover added that the Board discussed that the new ticketing system, having people wait outside longer, is one of the reasons a shelter has become more of a necessity. This may be a conversation that we could have with Bill Geary. We need to think about what new infrastructure may be required now, and perhaps there's a procedural solution as well.

SEA LEVEL RISE

S. Conover reported that the next Committee meeting will be June 15.

MUNICIPAL BUILDING PROJECT

J. Anderson reported that there will be a meeting on Friday with the Construction Manager, Christine Kendall of H.E. Callahan, along with the architects. They will look at both sites.

UPCOMING MEETINGS AND SUBCOMMITTEE REPORTS

- Planning Board: June 26th – 5pm

TOWN MANAGER REPORT

Town Manager Janet Anderson provided a copy of her Notes & Correspondence Report.

- Packet included Agenda for 6/7/23 and Minutes of 5/24/23 Regular Meeting
- List of current committee ex-officios
- Request from the Friends of the Fire Department to recognize former Fire Chief George Durkee with a memorial plaque at the new public safety garage

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- Maine Community Foundation Statement from 1/1/23-6/1/23 totaling \$1,475,364 (Health Center Endowment)
- Bar Harbor/Capital Reserves sub accounting ending May 31, 2023
- Minutes of the May 11 Lighthouse Restoration Committee. The ell is being shingled now.
- Save the Date—August 17, 50th Anniversary of the Dark Harbor Shop (Amanda O'Bannon)
- Proposed Summer Info Date: August 10 at GHK, 5:30pm
- MDOT Project, Ferry Terminal improvements re: upgrading electrical panels for future electric ferry construction in 2025—immediate response requested.
- Warrant #25

CORRESPONDENCE

None

OLD BUSINESS

1. Transfer Station Demo Bins
 - Melissa and Janet got together this afternoon to discuss the problem of the bins filling up frequently. Janet is going to ask the Town Attorney about drafting some amendments to the Ordinance and the Manual about restricting our Transfer Station to non-commercial use (prioritizing residential use).
 - We need to define “commercial.” Melissa is proposing that anything that requires a permit from the Planning Board—remodels, demolitions, rebuilds—we encourage contractors to have a demo bin on site.
 - Pete asked if this proposal includes off-island or on-island commercial contractors. Melissa stated both, but agreed it would be tricky.
 - Discussion about possible solutions. If we can't change the Ordinance, we could increase fees for commercial dumping.
 - We will have an open evening workshop after we hear back from the attorney.

MOTION BY P. Anderson, seconded by M. Burns, to take the agenda out of order. Motion passed, 4 yes, 0 no.

NEW BUSINESS

1. Request from the Friends of the Islesboro Fire Department
 - The Select Board received a letter from the Friends of the Fire Department to recognize former Fire Chief George Durkee with a memorial plaque at the new public safety garage. Current Chief Murt Durkee was present to answer questions.
 - Janet stated that she thought it would be nice to have George's name on the building, along with a plaque.

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- Murt shared examples of other departments' ways of honoring past chiefs.

MOTION BY M. Burns, seconded by P. Seymour, to honor George Durkee at the new facility, with the Fire Department making a recommendation to the Municipal Building Committee about the best way to implement that. Discussion about the possible location of the plaque. Motion passed, 4 yes, 0 no.

MOTION BY M. Burns, seconded by P. Seymour, to go back in order of agenda. Motion passed, 4 yes, 0 no.

OLD BUSINESS

2. Review/Update Ex-Officios on Committees

- Library: L. Bruce
- Airport: J. Anderson
- Cemetery: None
- Grindle Point Parking: P. Anderson
- Groundwater Protection: P. Seymour
- Harbor: P. Anderson
- Lighthouse: P. Seymour
- Shellfish: F. Porter
- Recreation: S. Conover
- Energy: M. Burns
- Broadband: P. Seymour
- Pesticide Safety: L. Bruce
- IESC: P. Anderson
- Sea Level Rise: S. Conover
- Safe Roads: P. Seymour
- Housing: M. Burns
- Municipal Building: L. Bruce
- Waldo County Budget Committee: **Table for later meeting**

OTHER BUSINESS

1. None

APPROVE WARRANT: FY23 #25

MOTION BY P. Seymour, seconded by M. Burns, to approve Warrant FY23 #25. No Discussion. Motion passed, 4 yes, 0 no.

APPOINTMENTS:

Select Board Members: Harbor Committee, Islesboro Economic Sustainability Committee, Waldo County Budget Committee

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Energy Committee: Monica Mullins and Harriet Bering

MOTION BY M. Burns, seconded by P. Seymour, to appoint Select Board member seats as discussed, and Monica Mullins and Harriet Bering to the Energy Committee. No Discussion. Motion passed, 4 yes, 0 no.

CHAIR COMMENTS

S. Conover had no comment.

VICE-CHAIR COMMENTS

L. Bruce was absent.

INDIVIDUAL SELECT BOARD MEMBER COMMENTS

M. Burns: Islesboro Track did very well. Field day is the 13th. Last day of school is June 14th.

P. Seymour had no comment.

P. Anderson: Congratulations to the ICS graduates. Excited for the last day of the school year. Junior class auction is this Saturday, June 10th.

MOTION BY P. Seymour, seconded by M. Burns, to Adjourn Meeting at 7:04 PM. No Discussion. Motion passed, 4 yes, 0 no.

Respectfully Submitted,

Carrie Reed
Secretary

Islesboro Energy Committee
Regular Meeting
Tuesday, May 9, 2023
Zoom Meeting at 5:15PM



MINUTES

1. Call to Order

Chair Myra Sinnott called the meeting to order at 5:18 pm.

2. Establishment of a Quorum

Quorum was established with over 5 members

Members Present: Myra Sinnott (via phone), Bill Thomas, Dick DeGrasse, Cressica Brazier, Toby Martin, and Melissa Burns, Ex Officio.

Members Absent: Josh Leach and Holly Fields.

Others Present: Monica Mullins, Harriet Bering, and Larry Hoder.

3. Introduce visitors—potential new members:

- a. Monica Mullins introduced herself. She and her husband moved to Islesboro about 4 years ago. She attended the University of Alabama, where she studied criminology and English. She took some courses in grant writing, and is willing to learn more. While she doesn't know much about clean energy, she feels it's important to start working on it now.
- b. Harriet Bering introduced herself. She's a retired physician looking for ways to give back. Doing something for the planet is one of the things she cares most about. When she saw the Energy Committee was looking for people, she thought she might be able to contribute. She spends most of the year on the island since retiring.

4. Approval of minutes from previous meeting

Motion: To approve Minutes of April 11, 2023, as written, B. Thomas, seconded by D. DeGrasse. No discussion. Motion passed, 5 yes, 0 no, Unanimous.

5. Updates on Ongoing Projects/Old Business

a. ETIPP

- Myra explained that ETIPP is a program we went through at the National Labs, who worked with island communities to study their energy use and come up with strategies for renewable energy, microgrants, or whatever the community was interested in. They are writing a report for us now, which we will be sharing with the Town to help frame some of the ideas we have for energy efficiency initiatives.
- Cressica and Myra met with Johannah Blackman from Mt. Desert Island, a current ETIPP participant (round 2). We spoke with her at length about our experience and how to get the most out of the program. She is also the executive director of A Climate To Thrive, an organization here in Maine working on climate-change initiatives.

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b. Energy Efficiency Projects

- Bill explained that the committee has installed new LED lighting in the library to reduce energy consumption. About 1/3 of the work has been done, including the new canister lights on the ground level as you enter the building. The lights have come in for the downstairs; they will be installed Thursday morning. Dimmer switches will go in as well. We've been planning to replace the strip lighting, but alternatives are expensive. We've decided that rather than replace them, we will just keep them off. We will see what the lighting requirements dictate down the road and will do those upgrades when we have a better sense of what's needed.
- Melissa Olson is interested in having an EV charger at the library. Joshua, the electrician doing some of our work, projected the demand on the system, which will include heat pumps we hope to install. He said we need to hire an electrical engineer to reconstruct the electrical service to the building. It will probably need 400 amps. It is currently 100 amps.
- Insulation: Evergreen did the work as planned. The invoice is incorrect; it did not specify the work that was done, but rather the work that was projected. Bill spoke with Brian, who will resolve the issue.
- We are rescheduling the blower door test due to a conflict.
- Town Office LED upgrades: Cressica compared the current layout with the proposed renovation to the Public Safety end of the building and found where we can install lighting now and reuse after renovation in two years. We can get the savings and rebates now, and get them billed this fiscal year.
- We are also planning to put a heat pump in that space, though it will be a larger space, so we have to figure that out.
- The Town Office EV charger upgrade will cost about \$2500, and we will get a rebate on that as well.

c. Library

- Toby stated that he recommended to Bill and Melissa that they have a meeting to go over all the work that's happened already and any projected projects so we can frame up a library budget.
- We will then need estimates for the work that will be done in the coming year, and we need accurate numbers for our budget.
- Myra recommends having a budget-only meeting where we discuss how we will spend money on the library projects.

d. Islesboro Energy Dept

- Dick summarized the rate and utility structure in Maine and how it impacts Islesboro.

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- Dick ran into an obstacle with setting up an agreement with Vermont. Vermont would have to create a license in Maine to sell us wholesale power. It's more complicated than working with New Brunswick Power, who can sell us power for less than 10 cent/kwh. We are currently paying 17 cents. The difference amounts to \$35,000 to \$40,000 per month for the island.
- We need to know the off-peak rate we will be working with in order to design the new ferry battery system. Dick explained TOU rates and energy storage to the visitors.
- Jim Cohen, a utility lawyer in the State of Maine, is suggesting that Islesboro set up an electric energy aggregation group—a municipal entity that takes responsibility for the electric supply on the island. We may need money for legal fees to set it up.
- Myra added that she sent an article to group that highlights how the Canadian hydro companies are oversubscribed and are thinking about building new dams. This is not something we want to be involved in, because it is harmful to the environment in many ways. This is something we should think about.
- Bill summarized that there are two elements: 1.) The structuring of the entity here that will marshal the electricity coming in wholesale. 2.) The source of the electricity. Bill suggests having a conversation about how to talk with New Brunswick Power regarding their future demands and the dams. We can still move forward with creating the entity.
- Discussion about Maine goals and laws in renewable energy.
- Myra pointed out that Maine has a goal to have 80% renewable energy by 2030, and 100% by 2050.
- We will discuss this more as we progress.

Energizing Rural Communities Prize

Cressica explained the Energizing Rural Communities Prize of up to \$100,000. She pointed out that what Dick is working on is a structure to transition to more affordable energy until the state has more solar power and we have more control of our energy sources. This prize is trying to take that next step, based on the Energy Transitions Partnership Project that Myra mentioned earlier in the meeting. The report that's coming out is scoping our goals as an entire island to achieve residential energy efficiency in electrification, solar power, and, potentially, grid resilience and resilience hubs through microgrids. The goal of this prize is to take that initiative forward in facilitating cleaner, cheaper energy for the Town, and making us more energy independent in the process. This prize is for creating partnerships that will build our capacity to achieve those goals. We need to get a clean energy proposal out of it, which could be a solar array proposal, and we also want to partner with Islesboro organizations in order to support more low- and middle-income residents to help them

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get access to funding that will help them weatherize their houses, move to heat pumps, and have solar on premises or in a co-op.

Bill added that he has been speaking with groups on the island to encourage them to be partners for this program. We have many groups on this island with different focuses. We need concerted effort from all these groups to overlap and form a coherent core effort. Some have jumped on board quickly, such as John Kauer and his organization, which builds efficient houses. The IESC is more reticent because it's not their mandate. There are many 0% interest loans to support businesses that can only be channeled through the town if we pool our funds. Cressica and Bill will speak with the Islesboro Community Fund on Thursday night to make the pitch. They've been working to create the partnerships that Cressica needs in writing this grant proposal for us to be a winning proposal. The deadline is in two weeks. There are benefits to this process whether or not we get the prize, in creating the partnerships and organizing for other grant opportunities.

e. Municipal Building Project Update

- Cressica reported that there was a meeting last Wednesday. The day before they had interviewed for the position of Construction Manager, and are well prepared to hire now, as they had three good candidates out of the four interviewed.
- The architects are now involved with a more detailed design of the Health Center. They will be here tomorrow to meet with the Health Center staff to determine their needs.
- The Construction Manager will start to develop the budget and figure out the HVAC with the architects. We are starting to get more details about the energy systems.
- The Congressionally Directed Spending Grant that we submitted to Senators King and Collins is moving forward. They both responded to the Town saying the application was submitted to the Appropriations Committee, so we are on track with that. We will probably hear by September. It's for about \$850,000. Our chances seem to be good.

f. Treasury Report

- Toby stated that one of the things he's looking at is how to solidify all the steps we take as a committee, to make sure that all our funding objectives are met. Toby's intention is for anyone involved in spending to give him the information as soon as it's available so it can be included in monthly reports.
- Toby has found the Town's accounting system a little more haphazard than he had hoped, and he's been trying to filter info in order to interpret it for the committee. All bills are Town based. We all have to be on the same page with common information.

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- The last transaction that Toby is aware of was for \$126.59 for a fixture at the library. \$18,920.78 is what we have to spend between now and the end of the fiscal year.

6. Discussion

a. Update on Bill's trip to Colorado for ETIPP

- Bill reported that there were people from all over North America—a representative from each of the communities that ETIPP has been working with. Each community represented was an isolated, rural, island-type community. Many communities face much greater challenges than we do.
- Bill found that all communities face similar problems. The solar array/battery backup idea is a common solution to the problems that many of these communities have. We are unique in that our ETIPP project was initiated by our Energy Committee without the full knowledge of the entire community.
- The NREL scientists expressed that they are available to answer phone calls with any questions.
- This was the inaugural annual ETIPP meeting. Roughly half of the groups were Cohort 1, and half in Cohort 2. MDI is in Cohort 2. They've been doing this kind of stuff for years, but they are learning about the process from Cohort 1. Bill invited Luke from Martha's Vineyard to come visit Islesboro.
- Bill had great conversations, and learned a lot. He may write up a more detailed report.
- Bill gave this idea for modular, turn-key systems to the directors: strategically placed microgrids with battery and/or generator backup that would form the nuclei of an island-wide network where we produce all the electricity we need, but we remain connected to CMP. We may be able to sell electricity in the long run.

b. IEC projects/spending for remainder of 2023 into 2024

- Myra gave a budget update. We should have a separate meeting outside of our normal meeting schedule to talk about the budget in more detail.
- Proposed ideas: EV chargers at the library and Town Office, heat pumps in the library, LED upgrades in the Town Office, and \$5000 for the Energy Jamboree.
- A larger electrical upgrade will be needed at the library, and we can talk about that for later. We can budget for an electrical engineering study.
- Additional items that were brought up at last month's meeting: \$5000 or less for legal costs for the Islesboro Electric Dept., additional heat pumps in the Town Office, updates to the Fire Station and Transfer Station.
- Bill suggested we need funds for a grassroots outreach effort to the community—cookouts, etc.
- Monica is the secretary for the Sporting Club and suggested coordinating so that the Energy Committee could use that venue for outreach.

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- Dick offered to write an article for the Islesboro Island News when a deal goes through with New Brunswick Power. Cressica suggested another separate meeting for organizing info for presentations.
- c. IEC grant opportunities
 - Covered in Cressica's report with the Energizing Rural Communities Prize.

7. Coordination/Communication with Other Groups

8. Homework for next meeting

9. Next meeting, Tuesday, June 13th, at 5:15pm.

10. Adjourn

Motion to adjourn at 6:55pm, B. Thomas, seconded by D. DeGrasse. No discussion. Motion passed, 5 yes, 0 no, Unanimous.

Respectfully Submitted,

Carrie Reed, Secretary

Lighthouse Restoration Committee
Minutes of June 8, 2023



Attendance: Catherine Demchur-Merry, Melissa Olson, Yvette Reid, Rachel Rolerson-Smith, Terry Sanderson, Phil Seymour, Ken Smith, Bill Thomas, and Island Fellow Olivia Linfestey

Ken opened the meeting with the good news that the roof to the Annex has been re-shingled. The minutes from the meeting of May 11, 2023 were approved. Melissa announced that there would be a CAP Assessment webinar at the library on Thursday June 22nd at 2:00 p.m. Ken will buy the soil and plants for the museum flower boxes which will be installed on cleanup day, Tuesday June 27th starting at 9:00 a.m.

Opening Day: Liv reported that the Sailors' Museum Opening Day Celebration will be on July 1st at 6:00 p.m. Terry will be getting a cake from Hannaford, and the Island Market will donate apple cider. A large American flag will hang from the tower. Ken will share some opening remarks, Liv will report on the improvements in the museum, and Rachel will dedicate the plaque honoring Dave Petzel. We will need a P.A. System which Bill will set up. Ken is going to check with Murt Durkee to determine the number of people at a time that should be allowed into the building.

Island Fellow Report: Liv stated that many of the exhibits are in place in the wallpaper room, and she is working on the labels for them. She and Bill are working on displays of ship models in the tunnel. Bill has offered to wash the museum curtains, and he and Liv will iron and then hang them. The school's students are writing the artist's statement for the art installation, which will be called "Untwizzled Seas, Frazzled Climate".

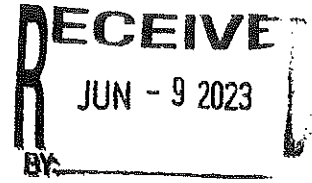
Website: Catherine reported that we had 351 visitors for the month of May. She changed photographs on the the Restoration page of the Website. Now at the top left of the page is a photo of the oil house hidden by vines and shrubs, and on the top right is a photo showing the clearly visible brick oil house. These photos show the before and after scenes of the work accomplished by committee members last spring.

Museum Gift Shop: We have ordered 30 adult t-shirts and 20 adult hats. There were 10 youth hats and over 30 youth t-shirts remaining from last year. We will continue to sell items to support the Historical Society and the Boardman Cottage. Catherine is again organizing consignment items from the Island Arts Collective. One new item for sale this year will be a note card created by Anne Bertulli and Donna Seymour which features the lighthouse. Bill will be making additional shelves for the gift shop in the entry room.

Restoration Cost Analysis: Ken gave a revised total cost estimate of \$354,890 for the restoration of the Grindle Point Light Station (see attachment). He will present this to the Board of Selectmen to gain their approval so that we may begin a fundraising campaign. We were informed that we did not receive the Stephen and Tabitha King Grant, but were told we may apply again next year. We are waiting to hear from the Belvedere Fund of the Maine Community Foundation about our grant request for \$18,500 to restore the Lantern Room. There was a brief discussion about forming a fund raising committee, but no decision was made.

The next meeting will be Thursday July 13th at 4:30 p.m.

Respectfully Submitted,
Yvette L. Reid



Carole Nichter
1145 Meaow Pond Rd.
Islesboro, Maine 04848

June 8, 2023

To: Board of Selectmen
Town Manager

Dear Board Members and Town Manager,

For personal reasons it is necessary for me to inform you about my decision to resign my volunteer position as member and chair of the Islesboro Cemetery Committee effective June 30, 2023. I will remain available to advise the committee moving forward if needed.

I'm glad to have served for all these years and hope I have contributed to the importance of the cemetery committee to the town of Islesboro.

Sincerely,

Carole Nichter
Carole Nichter