

SELECT BOARD MEETING

TOWN OFFICE at 5:30PM

Wednesday, May 6, 2026

Join Zoom Meeting

<https://us06web.zoom.us/j/82522918341?pwd=ZCbet1X1p7T2zClhArQiUmk3Y7H6Js.1>

Meeting ID: 825 2291 8341

Passcode: 382224

AMENDED 5/4/26

1.	Call to Order:	Establish Quorum:
2.	Accept Minutes of the April 22, 2026 Regular Meeting.	
3.	Visitor's Comments:	<ul style="list-style-type: none"> • <i>Ferry Service Update</i> • Sea Level Rise Update • Update on Up Island Public Safety Garage • Update on Public Safety Renovations
4.	Upcoming Meetings and Subcommittee Reports: <ul style="list-style-type: none"> • Planning Board: May 11, 2026 • Annual Town Meeting: May 16, 2026 at GHK Center ~ 9am • 	
5.	Town Manager Report:	Correspondence:
6.	<u>Old Business:</u> <ol style="list-style-type: none"> 1. Sign Municipal Quitclaim Deed for FY23: Seth Wilbur 2. 	
7.	<u>New Business:</u> <ol style="list-style-type: none"> 1. Town Meeting Preparation. 2. Adopt 2026 Local Hazardous Mitigation Plan. 	
8.	<u>Other Business:</u>	
9.	1.	
9.	Approve Warrant: FY#26- 23	
10.	Appointments:	
11.	Chair Comments:	Individual Selectmen's Comments:
12.		
13.	Adjourn	

W: SB AGENDA 5 6 2026

MEMBERS:

CHAIR Shey Conover 2026	Peter Anderson 2028	Stephen Pendleton 2027	Melissa Burns 2026	Peter Rothschild 2028
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W: SB AGENDA 5 6 2026

MEMBERS:

CHAIR Shey Conover 2026	Peter Anderson 2028	Stephen Pendleton 2027	Melissa Burns 2026	Peter Rothschild 2028
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Islesboro Select Board
Regular Meeting
Town Office Meeting Room & via Zoom
Wednesday, April 22, 2026 @ 5:30 PM

DRAFT MINUTES

Members Present:

Chair Shey Conover, Vice Chair Peter Anderson, Melissa Burns, Peter Rothschild, Stephen Pendleton (Zoom, 5:33)

Others Present:

Town Manager Janet Anderson, Murt Durkee, Daniel Frohling

Others Present via Zoom:

Josh Leach, Bob Achorn, Jeanne Porter

Call to Order: Chair Shey Conover called the meeting to order at 5:30 PM, and a quorum was established.

Minutes of April 8, 2026, Regular Meeting.

Minutes of April 15, 2026, Special Meeting.

MOTION BY M. Burns, seconded by P. Rothschild, to approve the minutes of April 8, 2026 Regular Meeting and the minutes of April 15, 2026, Special Meeting, as written. No discussion. Motion passed, 4 yes, 0 no. Unanimous.

VISITOR COMMENTS/PETITIONS

None.

FERRY SERVICE UPDATE

None.

SEA LEVEL RISE UPDATE

S. Conover reported that the Committee has approved spending \$40,000 - \$50,000 of Capital Reserve funds to advance the 60% to 100% design. We are signing a contract to get to 100% engineer design. If we can get to 90% design before the FEMA BRIC grant application is due, we'd be eligible for significantly more points to make us more competitive. We're spending some portion of Capital Reserves in the hopes that we can get construction funds. There will be a construction crew coming on May 4th and 5th to do some core borings to assess stability. We should send out a Constant Contact notice alerting people that there will be trucks there.

Islesboro Select Board
Regular Meeting
Town Office Meeting Room & via Zoom
Wednesday, April 22, 2026 @ 5:30 PM

MUNICIPAL BUILDING PROJECT: UP-ISLAND PUBLIC SAFETY GARAGE, & PUBLIC SAFETY RENOVATION UPDATE

Public Safety Renovation: S. Pendleton reported that the group met last week. Ron has been working there this week removing the kitchen cabinetry and Murt's old office, and has found some structural issues due to water damage in the floor.

Murt added that the crew has demoed the kitchen area and his old office. There is some moisture damage under where his office was located, as there was a meat cooler there for many years, and condensation rotted some of the floor boards. It doesn't seem to be major. The electricians are removing old wiring, and plumbers have removed some piping, bathroom and kitchen fixtures, and baseboard heaters. Seacoast Security is coming next week to isolate the alarms and strobes. They'll return later after everything is reframed. Murt doesn't think the sprinkler system will be affected.

Up-Island Public Safety Garage: No update.

UPCOMING MEETINGS AND SUBCOMMITTEE REPORTS

- Planning Board: April 27th, 5:00pm has been cancelled.

TOWN MANAGER REPORT

- Packet included Agenda for 4/22/26, Minutes of 4/8/26 Select Board Regular Meeting and Minutes of 4/15/26 Special Meeting.
- Committee Minutes
 - 3/5/26 Housing Committee minutes
 - 3/10/26 Energy Committee minutes
 - 4/9/25 draft Sea Level Rise Committee minutes
- Old Business
 - FY27 Budget
 - 5/16/26 Annual Town Meeting Warrant
- New Business
 - Roadside Mowing Bids
- Correspondence
 - 4/16/26 email from Dorie Weir's impending resignation. No date set, but by 6/30/26, when her contract runs out.
 - S. Conover asked if we will do exit interviews for Dorie and Beth to capture what's going on for those departures.
 - J. Anderson replied that Chris and the Advisory Board Chair Christine Robb are aware. It's basically burnout.
- Handouts:
 - None.
- Manager:

Islesboro Select Board
Regular Meeting
Town Office Meeting Room & via Zoom
Wednesday, April 22, 2026 @ 5:30 PM

- Tina asks the Board to reconsider mailing out the monthly newsletter (this would save approximately \$1,800/year). She posts the information on the website and sends it out via Constant Contact.
 - Not mailing the Annual Town Reports would save \$250. This will also be on the website. Many towns don't mail them anymore and have them available for people to pick up.
 - Tomorrow we'll ship the warrant to the printer. We expect the reports to be ready in about three weeks.
 - S. Conover would like to see the Town Reports continue to go out in the mail, but is comfortable having the monthly newsletters available for pick-up and on the website.
 - Other Board members agreed.
 - J. Anderson suggested we stop mailing the newsletter after June 30th, to allow time to alert people to the change.
 - M. Burns stated there are some folks on the island who aren't as mobile or tech-savvy. Could we have an opt-in list for mail?
 - S. Pendleton suggested an announcement regarding the decision to stop mailing, and why, with a note on how to opt in.
- Warrant #22

CORRESPONDENCE

1. Covered in Town Manager's report

OLD BUSINESS

1. Approve FY27 Budget

MOTION BY P. Anderson, seconded by P. Rothschild, to approve the FY27 Budget as discussed last week. No further discussion. Roll Call. Motion passed, 5 yes, 0 no. Unanimous.

2. Approve Annual Town Meeting Warrant

- Murt Durkee suggested a correction on the signature page. Lauren Bruce is listed, but it should be Peter Rothschild. Janet corrected and reprinted.
- S. Pendleton requested that the Town notify the public about the change in the order of Town Meeting proceedings.
- S. Conover suggested the notice be in the May newsletter and other platforms, and that it state when people can expect to get the Town Report, highlighting that we've changed the order so that elections are at the end, in order to encourage full participation in all warrant articles.
- J. Anderson replied that Tina is also planning to put a little note on the front page of the Town Report.
- S. Pendleton stated that the more we communicate beforehand, the better. We don't want to have a long discussion about it at Town Meeting.

Islesboro Select Board
Regular Meeting
Town Office Meeting Room & via Zoom
Wednesday, April 22, 2026 @ 5:30 PM

- P. Rothschild asked if there has been any feedback from the Ferry Ticket Committee about the Select Board not supporting their proposal.
- S. Conover stated that Peter Willcox asked about it, and she explained why it wasn't a part of the budget we are putting forward.
- Someone from the committee will likely make a statement at Town Meeting.
- S. Conover added that she will try to come up with some talking points ahead of our next meeting.
- S. Pendleton agreed that we need to come up with a statement to convey that we did our due diligence, and this proposal was outside of what we could approve.
- C. Reed pointed out that Article 46 is lacking a recommendation from the Select Board. J. Anderson replied that she can add a line to it.

MOTION BY P. Rothschild, seconded by M. Burns, to approve the Annual Town Meeting Warrant with the amendment. No further discussion. Roll Call. Motion passed, 5 yes, 0 no. Unanimous.

NEW BUSINESS

1. Open Bids for "2026 Roadside Mowing"

- Received one bid: Bob Achorn, for mowing once per year, the sides of the Town and State roads... beginning May 1, 2026 and ending Sept. 30, 2027. Airport mowing would be separate, by the hours. \$9,100 for the two-year contract for roadsides only. (\$4,550/year)
- S. Pendleton asked about the previous contract. It was \$4,500.
- P. Anderson asked for clarification on the airport mowing. J. Anderson replied that it's the same as what they've done in the past.
- P. Rothschild asked about the hourly rate.
- Bob Achorn stated that his rate is \$80/hour this year. It was \$75 last year. He raised it due to increased prices on fuel and parts. It takes approximately 15 hours to mow the airport, depending on weather.
- J. Anderson clarified that she pays this out of General Maintenance for the Airport. It's a different line than the roadside mowing.

MOTION BY M. Burns, seconded by P. Rothschild, to approve the bid by Bob Achorn. No further discussion. Roll Call. Motion passed, 5 yes, 0 no. Unanimous.

OTHER BUSINESS

1. None.

APPROVE WARRANT: FY26 #22

MOTION BY M. Burns, seconded by P. Rothschild, to approve Warrant FY26 #22. No discussion. Roll Call. Motion passed, 5 yes, 0 no. Unanimous.

Islesboro Select Board
Regular Meeting
Town Office Meeting Room & via Zoom
Wednesday, April 22, 2026 @ 5:30 PM

APPOINTMENTS:

1. Groundwater Committee: Maddy Bruno

MOTION BY P. Anderson, seconded by M. Burns, to appoint Maddy Bruno to the Groundwater Committee. No discussion. Roll Call. Motion passed, 5 yes, 0 no. Unanimous.

CHAIR COMMENTS

S. Conover: No comments.

VICE-CHAIR COMMENTS

P. Anderson: No comments.

INDIVIDUAL SELECT BOARD MEMBER COMMENTS

S. Pendleton: No comments.

M. Burns: No comments.

P. Rothschild: No comments.

Entered into Executive Session Pursuant to 1 M.R.S.A. § 405(6)(A) to Discuss a Personnel Issue with the Town Manager on Errors in Budgeting at 6:06 PM.

Respectfully Submitted,

Carrie Reed
Secretary

. . . . Minutes of the 4/22/26 Islesboro Select Board – Executive Session

Time in: 6:07pm Motion by P. Rothschild and seconded by M. Burns to **enter** executive session pursuant to 1 MRSA § 405(6)(A) to discuss a personnel matter with the town manager on errors in budgeting.

VOTE: All in favor

Time out: 6:45pm

Motion by M. Burns and seconded by P. Anderson to **exit** executive session.

VOTE: All in favor

Returned to the Regular Meeting

ACTION ITEMS:

The Select Board came up with a list of action items for the town manager.

1. Next year's budget process, if budget is greater than 5% increase the SB need adequate time to go over the budget before approving.
2. Finance Director will have a greater role with the budget preparation and the Town Manager reviewing and assisting.
3. Investigate how Select Board might have more participation in the Pre-School's and Health Center's budgets.
4. Address emergency substitute plan for Town Manager in case they are out of office for extended time. **Historically: Chair / Town Clerks / Finance Director**
5. HR: confirm who employees go to about the Town Manager. **Historically: Chair**

Meeting adjourned at 6:59pm

Janet Anderson

Islesboro Harbor Committee
Special Meeting
Thursday, January 22, 2026
In- Person Meeting at 5:30 PM, Town Office

APPROVED

4/16/26

MINUTES

Call the meeting to order and establishment of a Quorum:

Chair Ken Smith called the meeting to order and a quorum was established at 5:30 pm.

Members Present: Chair Ken Smith, George Evans, Dylan Purington, Greg Janney, Gil Rivera, Peter Anderson (Zoom), Earl MacKenzie (Zoom)

Others Present via Zoom: Rob Pacheco of Town Moorings, Kim Grindle

Approval of Minutes of December 18, 2025, Regular Meeting.

Motion: To approve Minutes of December 18, 2025, as written, D. Purington, seconded by G. Rivera. No Discussion. Roll Call. Motion passed, 6 yes, 0 no, Unanimous.

Anyone Wishing to Address the Harbor Committee

None.

To see if the Committee will vote to recommend to the Select Board an annual Town Mooring fee of \$100.00, in the Town Mooring Fields, namely, Seal Harbor and Grindle Point.

Motion: to recommend to the Select Board an annual Town Mooring fee of \$100.00, in the Town Mooring Fields, namely, Seal Harbor and Grindle Point, G. Janney, seconded by G. Rivera. Discussion as below.

- Ken stated that he is getting feedback from residents that there ought to be cost sharing for the people who use the harbor facilities. Most towns charge mooring fees. It's over \$200 in Lincolnville. Rockport has over 300 moorings, and they bring in thousands of dollars of revenue. They also use a service, and the fee includes notifications for boat registration reminders. This doesn't fall on the Town Office staff.
- Pete felt that \$100 is a little steep for the initial rollout.
- Dylan agreed that \$100 might be steep for the first year and suggested \$25 to start for within the harbors, and a nominal fee outside of the harbors, just to get people using the service, like \$1.
- George clarified that the vendor would only be managing the town mooring fields.
- Ken estimated we have 150 moorings between both harbors. If we charge \$100, that would bring in \$15,000 per year. If we charged only \$25, it might not be worth our time.
- Dylan stated his concern is having people reject it outright with the initial rollout. \$100 is a good goal.
- George stated he won't vote for a \$100 fee. It's too much to go from nothing to \$100. \$25 is a good way to begin.
- Greg stated it should be more than \$25. \$100 is less than a tank of fuel for many of those boats. Maintenance costs a lot more than it used to. The rest of the town shouldn't have to pay for a dock that only a smaller group of people use regularly. Anyone barking about it needs to consider what they're getting out of it.
- Gil stated \$25 would be a good way to start, because it will have to go to a Town vote. Start low, and each year add more until you get it where you want it.
- Kim Grindle asked if the committee has explored the idea of a fee structure. Other harbors do that. There are businesses in town that have multiple moorings in both harbors.
- Greg thought a fee structure makes sense.

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- Dylan added that in Lincolnville, there is a fee structure. Resident, non-commercial is the lowest rate. Dylan pays \$350 for his spot in Lincolnville, because he's non-resident, commercial.
- George stated that having a fee structure would be complicating things more than necessary for now.
- Greg added that there are different ways to have a fee structure. Maybe we can charge per foot.
- Gil asked why the fee would be restricted to the mooring fields. People may move their moorings out of the harbors to avoid the fee. Ken replied that we've been having trouble just getting the mooring fields up to date with coordinates, owners names, etc. The Town is supposed to have this information. We've been trying to get this basic data for four years. This is another reason to work with a vendor who's interested in developing a business. We're going to benefit from the work, to get all that information together.

Amended Motion: to recommend to the Select Board an annual Town Mooring fee of \$25.00, in the Town Mooring Fields, namely, Seal Harbor and Grindle Point, G. Janney, seconded by D. Purington. No further discussion. Roll Call. Motion passed, 6 yes, 0 no, Unanimous.

To see if the Committee will vote to recommend to the Select Board the purchase of a Town Mooring vendor, "Town Moorings" for a three-year period at an annual fee of \$800.00.

- Rob Pacheco, cofounder of Town Moorings, shared a presentation and demonstrated how the platform can be used. Starting with a map of the harbor, one can zoom in and click on details. There is also a list of all the moorings. Floats, dinghy racks, berths—anything that can be permitted can be tracked. Information such as expired inspections, locations, etc. can be filtered in a search. All information associated with a particular mooring can be listed, including vessel information, coordinates, ground tackle, location. You can upload documents and track anything needed. Applications for permits can be created online. All types of fees can be supported. Invoices can be emailed or printed.
- George asked who runs the software. Rob answered that the company runs it. People log in and use it.
- Earl asked about the average size harbor the company manages. Rob answered that Manchester has about 2,000 to 3,000 moorings. Lincolnville is the smallest with under 100. They support all sizes.
- Ken spoke about Rockport's system, and how it has increased their revenue. Dylan added that Lincolnville increased their revenue by \$18,000 when they implemented Town Moorings.
- Ken added that there are probably people here who haven't registered their boats and are getting away with not paying the excise tax.
- George stated that it seems that this will require not just mooring information, but boat information as well. Who is going to input that information?
- Dylan stated that there is a lot of information that Earl has already collected. Dylan will get the data into a spreadsheet. Once that is done, the system is fairly automated.
- George clarified that the more information that's put in there (owner, boat info, service provider, invoice address, etc.), and the more we rely on the Town to collect fees, this will make the initial input difficult.
- Ken added that all three boatyards are interested in managing the maintenance of the moorings. According to our ordinance, a mooring is supposed to be inspected every two years. We haven't enforced that. The boatyard will be able to tell who has done this, and it will bring in revenue.
- Ken believes this is a good deal for us.
- George asked Rob who sends the invoices out. Rob explained how to use the system to email invoices. Printing and mailing would happen through the Town Office.

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- Kimberly asked about paying online. Rob answered that people can pay the bills online. They support a variety of different payment processors, depending on what the Town supports. Users pay the extra charge for online payments. Stripe generally has a lower fee in most cases. Checks would be mailed directly to the Town, but there are also ways to pay online using checking account info.
- In Penobscot Bay, Town Moorings manages harbors for Lincolnville and Hancock (Winter Harbor).

Motion: To recommend to the Select Board the purchase of a Town Mooring vendor, "Town Moorings" for a three-year period at an annual fee of \$800.00, G. Evans, seconded by D. Purington. Roll Call. Motion passed, 5 yes, 0 no, E. MacKenzie abstained.

To see if the Committee will vote to recommend the following changes to the Harbor Ordinance:

- a. Change the meeting times from the current 6:30 PM to 5:30 PM
- b. Change the meeting dates for the 4 regular meetings from the current December, April, July, October to January, March, May, & August.
- c. Add: The August meeting of each year shall be to elect officers.
- d. Eliminate the following: "The December meeting of each year will be used for the preparation and approval of the budget recommendations for the coming fiscal year.
- e. Remove the following: Regular meetings shall be held on the third Thursday of each month.

Motion: To recommend to the Select Board that the Town make the above changes to the Ordinance, G. Janney, seconded by D. Purington. No further discussion. Roll Call. Motion passed, 6 yes, 0 no, Unanimous.

FY 27 Recommended Budget

- Ken presented a rough draft of a budget worksheet spreadsheet. The Harbor Committee comes under the heading of Recreation. Ken explained the categories.
- Dylan requested \$1,000 for Training/Travel. He will be attending the Harbor Masters' conference, which is \$450, and that leaves \$550 for fuel and lodging.
- Under Operations, there's a line for blowdowns. The Harbor Committee doesn't do a lot for blowdowns, but an expenditure of \$12,384 was charged here. Dylan stated it could be from clearing around Big Tree. George stated he asked Janet about it, and she said it was a bunch of charges for maintenance on the floats and piers. It's not blowdowns.
- PYY bills us for Grindle Point. IME charges for Seal Harbor, generally.
- Dylan wrote out some rough numbers for Grindle Point repairs, including the incline attachment. We should prioritize repairing that. Fabrication, fit, and install is around \$6,500. Galvanizing the material is \$1,400. Replacing the decking around the attachment is an additional \$1,200. Dylan is in favor of doing all of this. Discussion about which category this would be. It seems like it would be under Operations.
- All agreed that this repair should be in the budget. It makes good sense to get it galvanized.
- The Town pays Lincolnville \$15,200 every year as our contribution to the dock as one of its biggest users.
- We use the Contingency for storm-related stuff. Earl recommends a large contingency fund.
- Discussion about the possibility of a grant to help with the Seal Harbor pier and work at Grindle Point. The application will be submitted this week, and then they're supposed to act on this in early February.

Islesboro Harbor Committee
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- We have an estimate of \$200,000 for the Seal Harbor pier. Earl stated that the donations for the proposed recreational dock have been sitting in escrow, and some of that has become available for this project. There's an excess of \$25,000 in escrow.
- The recommended repairs to the Grindle Point pier will prolong the life of the pier. Dylan explained that the south incline is oversized to accommodate a gurney. Over time, that oversized incline has bent the brackets, causing some concern. We're prioritizing that repair. There is also some black streaking on the underside of the decking, which is a precursor to rot. This is something to be aware of.
- Ken stated that Reed Silvers at MCOG was recommending that we might want to submit two grant applications, one for Grindle Point and one for Seal Harbor. Earl added that when he talked with Reed, he suggested the repairs for Grindle Point could piggyback on the Seal Harbor project.
- Janet asked us to turn in our budget request by February 2nd.
- Earl asked if the engineering fees are on the spreadsheet. They were around \$27,000.
- Ken stated that there is already \$50,700 in contingency. We could add \$30,000 to that.
- The Town's portion of the Seal Harbor pier would probably come out of the maintenance line.
- Earl stated that Josh will have a more accurate estimate on the components soon.
- Ken stated we don't have enough information right now. We may have to have another meeting.

Other business - Working Waterfront Resilience Workshop Series on February 4, 5, & 9 from 4:00-7:00 in Belfast.

Ken reminded the group about ordinance language that was approved at a previous Harbor Committee meeting:

Municipal Shore Areas, Pier and Float Use. § 142-21, Moorings in Town anchorages:

CURRENT ORDINANCE

- D. Mooring assignments are nontransferable and may not be rented by the assignee to others.

PROPOSED ADDITION TO CURRENT ORDINANCE

- D. Mooring assignments are nontransferable and may not be rented by the assignee to others. "However, in the event sufficient mooring space is available and no mooring waiting list is in effect, upon the submission of a mooring application and transfer of ownership written document, the HM or DHM may approve the transfer of mooring ownership, provided the application meets the standards outlined in the Ordinance."

Adjourn

Motion to adjourn meeting at 6:53 pm by G. Evans, seconded by G. Rivera. No discussion. Roll Call. Motion passed 6 yes, 0 no.

Respectfully Submitted,


Carrie Reed, Secretary

Islesboro Harbor Committee
Special Meeting
Thursday, April 2, 2026
In- Person Meeting at 5:30 PM, Town Office

APPROVED
4/16/26

MINUTES

Call the meeting to order and establishment of a Quorum:

Chair Ken Smith called the meeting to order and a quorum was established at 5:37 pm.

Members Present: Chair Ken Smith, George Evans, Greg Janney, Gil Rivera, Peter Anderson, Earl MacKenzie

Members Absent: Dylan Purington

Others Present via Zoom: Ted Pendleton

To see if the Committee will vote to recommend the following changes to the Harbor Ordinance, as suggested by Town Attorney Kristin Collins:

a. §142-21. Moorings in Town anchorages

D. Mooring assignments are nontransferable and may not be rented by the assignee to others. However, the HM or DHM may approve the transfer of a mooring assignment used for commercial fishing purposes,* only at the request or death of the assignee, only to a member of the assignee's family and only if the mooring assignment will continue to be used for commercial fishing purposes. For the purposes of this subsection, "member of the assignee's family" means an assignee's parent, child or sibling, by birth or by adoption, including a relation of the half blood, or an assignee's spouse.

N. A fee shall be charged for moorings in any Town anchorage, for Islesboro residents and nonresidents. This annual fee shall be set by order of the Select Board.

**State law at 38 MRS 3-A permits the transfer of mooring assignments only under these very limited circumstances.*

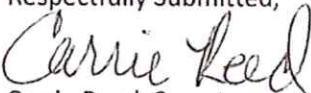
Ken stated that this makes sure we abide by state law. Dylan supported the change via email.

Motion: to accept the Ordinance change as written by the attorney, E. MacKenzie, seconded by G. Rivera. No Discussion. Roll Call. Motion passed, 6 yes, 0 no, Unanimous.

Adjourn

Motion to adjourn meeting at 5:41 pm by E. MacKenzie, seconded by G. Rivera. No discussion. Roll Call. Motion passed 6 yes, 0 no.

Respectfully Submitted,


Carrie Reed, Secretary