

SELECT BOARD MEETING

TOWN OFFICE at 5:30PM

WEDNESDAY, DECEMBER 17, 2025

Join Zoom Meeting

<https://us06web.zoom.us/j/82714774705?pwd=29fqCdVW5iwLVoqqSDPnFBIgfcSbt.1>

Meeting ID: 827 1477 4705

Passcode: 520047

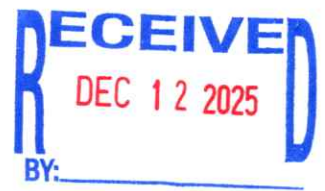
1.	Call to Order:	Establish Quorum:
2.	Accept Minutes of the December 3, 2025 Regular Meeting.	
3.	Visitor's Comments:	<ul style="list-style-type: none">• <i>Ferry Service Update</i>• Sea Level Rise Update• Update on Up Island Public Safety Garage• <i>Update on Public Safety Renovations</i>
4.	Upcoming Meetings and Subcommittee Reports: <ul style="list-style-type: none">• Planning Board:	
5.	Town Manager Report:	Correspondence:
6.	<u>Old Business:</u> <ul style="list-style-type: none">1.2.	
7.	<u>New Business:</u> <ul style="list-style-type: none">1.2.	
8.	<u>Other Business:</u> <ul style="list-style-type: none">1.	
9.	Approve Warrant: FY#26- 13	
10.	Appointments:	
11.	Chair Comments:	Individual Selectmen's Comments:
12.		
13.	Adjourn	

W: AGENDA 12 17 2025

MEMBERS:

CHAIR Shey Conover 2026	Peter Anderson 2028	Stephen Pendleton 2027	Melissa Burns 2026	Peter Rothschild 2028
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DRAFT MINUTES

Members Present:

Chair Shey Conover, Vice Chair Peter Anderson (5:32), Melissa Burns, Peter Rothschild (5:53), Stephen Pendleton (Zoom)

Others Present:

Town Manager Janet Anderson, John King, Peter Willcox, Daniel Frohling, Fred Porter

Others Present via Zoom:

Dan Tutor, Donna Leone, Josh Leach, Amy Mulnix, Laura Staines Giardino, Elizabeth Hayden

Call to Order: Chair Shey Conover called the meeting to order at 5:30 PM, and a quorum was established.

Minutes of November 19, 2025, Regular Meeting.

MOTION BY M. Burns, seconded by S. Pendleton, to approve the minutes of November 19, 2025 Regular Meeting, as written. No discussion. Roll Call. Motion passed, 3 yes, 0 no.

VISITOR COMMENTS/PETITIONS

Daniel Frohling reported that he talked with Mike Nelson from the Housing Committee about the proposal he's been working on. Mike authorized Daniel to say that they are on the same page. Daniel has discovered that his thinking is a voice in the chorus of leading people in the community, such as Tom Tutor, Jennifer Selendy, and others who have a similar outlook.

FERRY SERVICE UPDATE

Peter Willcox reported that there was a Ferry Service Advisory Board (FSAB) meeting last week. DOT presented three different potential designs for the new ferry. DOT Acting Commissioner Dale Doughty was present, and he seemed open. When Peter suggested that we didn't have enough information to have an opinion on the White Paper, Dale was in complete agreement. Two of the other islands said the same thing. It was a constructive meeting.

S. Conover asked if the acting commissioner is planning to attend the public meeting for the ferry designs on the 16th. Peter doesn't know.

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John King stated he attended the meeting and got the distinct impression that Dale Doughty was not grinding an ax on the White Paper issue.

S. Conover stated that there are lots of things that need to be addressed with the Ferry Service, but the more we can develop rapport with the new commissioner, the further along that will get us in the long run.

John King added that he had a nice chat with Bill Geary, who is now the director of multi-modal operations. The DOT is still doing business with Gilbert & Associates for the design of the ferry.

Peter Willcox said he has some problems with the potential designs. They are suggesting a hybrid, which is disappointing.

Discussion about hybrid vs. electric. John King stated that DOT may still have the \$28M grant. No one has given us any information on the price differential between electric and hybrid. Electric is more expensive to build, but less expensive to operate. In Europe, they have found that the ferries start paying for themselves between four and eight years. Peter stated that we need to make our best efforts toward stopping ocean acidification. The best way to do that is with an electric ferry. In general, a hybrid uses about 10% less fuel than a straight diesel boat.

S. Pendleton stated that it would be good to get a fuel/hybrid/electric comparison, from purchase price to 10-year return on investment. S. Conover added that it would be fair to ask for that kind of cost comparison at the public meeting. S. Pendleton added that it would be nice to have the numbers for the cost to continue to maintain the Margaret Chase Smith over a three- to five-year period.

J. King stated that there were three things we asked for in the design after the last survey a few years ago: an alternative means of propulsion, a double-ender, and an open deck so people could get out of their cars. Bill Geary said that none of the new designs are for a double-ender. The reason for that is a double-ender of that length cannot be hauled out by Rockland Marine. The closest yard that could work on the boat would probably be in Fall River, MA, and it would have to be towed there. For Rockland Marine to get a new travel lift that could accommodate a double-ender, it would cost around \$12M.

SEA LEVEL RISE UPDATE

S. Conover had no update. The next meeting will be December 11th at 4:30, and we anticipate getting the 60% final design from the engineers.

MUNICIPAL BUILDING PROJECT: UP-ISLAND PUBLIC SAFETY GARAGE, & PUBLIC SAFETY RENOVATION UPDATE

Up-Island Public Safety Garage: S. Pendleton reported that we received a new quote for the 30kW diesel generator, at \$39,000 plus installation, half the price of the other quote.

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P. Anderson asked if the generator is the same brand as the one at the Health Center. With our facilities manager, it might be wise. S. Pendleton will check into it.

Public Safety Renovation: S. Pendleton reported that there's a meeting scheduled next Tuesday of the renovation committee to go over how much money is available, as the majority of the invoices have been submitted. Based on that, we will meet with Michael and Laura Staines Giardino to discuss additional work that can be done, whether the new kitchen or the expanded training room.

Fred Porter stated he heard that there's about \$140K in leftover funds from the Health Center. J. Anderson replied that we don't know yet how much is left from the Congressionally Directed Spending (CDS) grant. They're not completely finished. We are holding back some funds for the ground solar array.

S. Conover asked about the timeline for wrapping up the CDS grant. J. Anderson has not heard about a deadline. S. Pendleton would like to have the numbers for the meeting.

UPCOMING MEETINGS AND SUBCOMMITTEE REPORTS

- Planning Board: December 15th, 5:00pm.
- Sea Level Rise: December 11th, 4:30pm.
- MDOT Presentation at GHK on new Ferry: December 16th, 6:00pm.

TOWN MANAGER REPORT

- Packet included Agenda for 12/3/25 and Minutes of 11/19/25 Select Board Regular Meeting.
- Correspondence
 - 11/21 email from Janis Petzel re: Energy Committee report from Maine Island Coalition meeting.
 - 11/30 email from Steve Pendleton suggesting the Town investigate purchasing used tree trimmer equipment to address the ongoing need for cutting back trees from the roads.
 - 12/1 email from Michael Nelson re: housing
- Old Business
 - 11/30 email from John King re: Initial Ferry Tariff Survey
- Handouts:
 - Bar Harbor Wealth Management November sub-accounting statement
- Manager:
 - MDOT formal notice in-person public meeting Dec. 16, 6pm at GHK on the design of the MCS replacement ferry.
 - 11/26: posted notice about the end of Billy Shore Drive closing for stabilization project to begin. JPA is starting early.
 - 11/29: received Local Road Assistance funds \$40,492 (budgeted \$35,000)

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- 11/28: seven 2023 tax accounts foreclosed due to lack of payment, totaling \$12,296.63. Waiting to hear back from attorney on how to proceed.
- 12/1: received word from our cleaner Robin Hughes that she will work through 12/20; they are moving back to Alaska. Reposted the position.
- 12/2: received the final Municipal Building Project's \$5,000 pledge. Since 9/2022, we took in \$1,909,927.47
- Warrant #12

CORRESPONDENCE

S. Conover reported on the email from Michael Nelson. She had a follow-up phone call with him. The Housing Committee is working towards a plan, hoping to get it to us in February. Because there are so many discussions and interested organizations and individuals, the Housing Committee is happy to help coordinate that and make sure that feedback is incorporated into the recommendations they bring in February ahead of budget discussions. There is a vacancy on the committee. It might be worth reaching out to the School Committee to see if one of them would like to be a representative.

Fred Porter asked what the Housing Committee does in relation to IAP. He knows that IAP is a private group, and the Housing Committee is looking at ways to do housing on Islesboro. Is there a mission statement for that group?

S. Conover replied that IAP is doing work on affordable housing, with income guidelines that guide the work of that nonprofit organization. There are representatives affiliated with IAP that are part of the town Housing Committee. There's recognition that housing is a broad problem, and that in order to make sure we remain a place that is affordable for all income levels, there may be other ways to support workforce housing. The idea is to be as complementary as possible with other organizations, not trying to duplicate, but trying to see some other bottlenecks that can be addressed. For example, they helped coordinate updating the Accessory Dwelling Unit (ADU) ordinance.

M. Burns added that when the Committee started a few years ago, the goal was that it would be a background influencer. They did the Town Centers and other things to help bring forth more options for people looking to buy. The Housing Committee can help provide guidance in navigating funding and the various organizations that exist.

P. Rothschild, new ex officio to the Housing Committee, stated that there are three aspects to this he would like to see addressed. IAP is charitably supported and somewhat supported by the state, but so far, the Town has not weighed in financially to help create affordable housing. Peter would like the Town to devise a way to create a partnership between IAP and Islesboro to husband our resources to support affordable housing. The School Committee has identified affordable housing as one of the key issues in supporting the school population. In addition, is there a possibility for building a greater

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diversity of housing? There are a lot of models out there. We're at the edge of coming up with a much more creative idea of how to support housing. It's a national problem.

OLD BUSINESS

1. Review Ferry Survey Results.

- S. Conover thanked John King for compiling the results of his recent survey. There were some responses that were adamantly against the proposed program for the Town to subsidize peak season tickets, and others that were extremely positive. The devil is in the details in how this would be administered, and whether or not this is something we'd want to move forward with.
- John King presented a spreadsheet. The vast majority of respondents (almost 90% of the 88) were in favor of the idea. It seems the demand would be high.
- John did basic estimations based on 75% of residents using the program five – eight times, and it would cost between \$55,000 and \$10,000. He would want to sit down with Brian Bohanon to try to come up with something more solid for a budget.
- If we decide to go forward with the program, we will probably need a committee to make some recommendations.
- John talked with Tina Pendleton and Dave Dyer about some administration ideas. Defining residency and who's going to approve will be challenging.
- Would we want to do this by warrant at Town Meeting?
- Most of the people who are either on the fence or against it are concerned about the potential impact on their taxes.
- S. Conover stated that affordability is an issue on the island. Is this the most cost-effective way to provide relief? If we have a proposal, she would want it to go to the Town in the form of a warrant, so this Board could consider that price tag during the budget development process. It should be approved by the Town at Town Meeting because it's a new kind of expense.
- P. Anderson asked how many taxpayers are in the Town. J. Anderson replied that there are about 1,200 parcels. P. Anderson stated that if we go with \$100,000 to do this, that's about \$80 a person. S. Conover clarified that it goes into the mil rate, which is based on the total, so the \$80 is divided differently based on the value of your property. Having a small group to work on this to figure out the impact would help inform those kinds of questions.
- P. Anderson stated he's wondering if the savings in tickets is going to be washed away by the potential increase in the individuals' tax.
- M. Burns stated there are homeowners who avoid going off the island during peak season, but they would still be paying more in taxes.
- P. Anderson asked about determining who is a resident that can qualify for the subsidized tickets, and if it's legal to do that. Would that be discrimination on municipal services? We'd take money from everyone, but the summer residents wouldn't be able to use the program. J. King compared it to other

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towns that differentiate between residents and non-residents for some services, such as tags for the transfer station or admission fees to parks.

- J. Anderson stated we can ask the attorney.
- P. Rothschild asked about the old system of on-island rates vs. off-island rates. J. King explained that there was a perception by DOT commissioners that the process was being abused. However, it was DOT's policy, and until they needed more money fast, they didn't complain that anyone was abusing it, and they never had any rules against it. When they proposed Tariff 8, their initial proposal was that a Maine state resident would pay X for a round-trip ticket, and anybody who lived out of state would pay 2X. It was the islands that said that wouldn't be fair.
- J. King stated he raised this idea as a trial and a stop-gap measure, because he's been pushing for resident rates from DOT for years. Bruce Van Note was determined that it wouldn't happen. There are other ferry systems in other states that differentiate between residents and non-residents.
- P. Rothschild requested that the proposed subcommittee address two issues:
1. If the goal is to support the residents who are financially challenged by the seasonal rates, how to focus on those individuals? 2. It seems wrong that the only way to address this problem is for the municipal budget to support it, when the residents used to be afforded a lower rate by the Ferry Service. If it was abused, let's eliminate the abuses. It sounds like the White Paper suggesting the Town ought to take over the Ferry Service and pay for it.
- P. Willcox stated that the last suggestions by the Commission, since the White Paper, have been that the rate stays the same, so that 50% comes from the state, and 50% comes from the revenue. J. King clarified that the White Paper proposal for operating expenses was 45% from the fare box, 45% from the highway fund, and 10% from the islands, but it had no suggestion as to how the islands would divide that. They have since backtracked.
- John King stated that his proposed program is not a solution; it's a band-aid. The reason he proposed this is because for four months of the year, a family with two children pays \$83.50 for a round trip. His concern is that we're not going to have young families on this island, and if we don't have families, we don't have a school, and we don't have a community. This would be a trial.
- S. Conover stated that the ultimate solution is to have a tariff structure that codifies this, but since we don't determine the tariff structure, and have not been successful in advocating for that structure, does it make sense to start with a question to the attorney to see if it's possible to do, and if so, would this board want a small committee to come up with a structure to propose?
- P. Anderson stated that he loves the thought behind it, but doesn't love the idea of its execution. He is concerned about the financial impact for the future when a program like this gets stuck in place, and we're going to keep relying on it. The Ferry Service is going to take this as their free pass to raise the price to whatever they want, because the town will subsidize it.

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- P. Rothschild agreed. He's afraid this is the thin end of the wedge, that this will not be a stop-gap measure, and it will increase. A small committee to continue this is the way to go. He wishes this proposal had a way to distinguish between the neediest and those who don't need this subsidy.
- Fred Porter suggested that we talk to counsel before creating a committee.
- Peter Willcox stated that the White Paper pointed out that 80% of island property is owned by non-residents. He added that there are many people on the island who are on the borderline of not being able to afford living here.
- M. Burns asked, of the seven properties that just got foreclosed on, how many were year-round residents? J. Anderson stated they are all residents.
- J. King stated that residency as eligibility is something where you're not making any judgement calls, other than based on objectively verifiable criteria. It would be difficult and hard to administer eligibility based on need.
- S. Conover reiterated that a first step would be to find out what's possible from the attorney, then we can determine whether to create a small committee.
- M. Burns stated that, if we proceed with something like this, she would like to see that it is not solely carried out by the increase in the tax base. Perhaps it could be subsidized with Grindle Point parking fees, as that's ferry-related. It could be about \$6,000. She also doesn't want us to be sitting on a pile of unsold tickets that we try to sell the next year. The Town is not a business—it should be net-zero. After guardrails and other expenses, the funds from the parking fees could be used if we were to run this program long-term.
- J. Anderson requested that if there is a committee, she would like Tina be on it. This could be unruly to manage in the summer months when it's really busy. Administration of this program could be complicated.
- Laura Staines Giardino stated that a major concern appears to be the young families, and how we can assist them in corralling some of these costs. Is there a way to focus some reduced-rate tickets for families of school children? Maybe we should look at an incremental introduction of some of the subsidies we're discussing. As soon as you have a tax in place, which is essentially what this is, it never goes away. If we look at something that will assist the families who have reasons to be on the mainland (appointments, sports events), that might be a good starting point. Then evaluate after a year, and maybe extend that. Additionally, it's hard to evaluate residency. Some people live here full time, but haven't changed their primary addresses. It's critically important to make this island affordable for young families, and for seniors, who seem to be looking to move elsewhere because of ferry issues.
- S. Conover stated that, should a committee be formed, they can look at all these items. This is a big issue with no easy answers. Trying to find ways to make Islesboro more affordable for its residents is why a lot of us join this board.
- J. King requested that, for an inquiry to the attorney, we include DOT's response to the comments made during the last fare increase. He is happy to

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help. DOT has stated the municipalities are free to do what they want in terms of helping with reduced rates, as long as they pay for it.

- S. Conover stated we should have an update at the next meeting.
- P. Rothschild thanked John King for all the efforts that went into this.

NEW BUSINESS

1. Review 2026 Select Board Meeting Dates.

- S. Conover requested that we establish the date for Town Meeting soon. Hopefully we can get the Kinnicutt Center, and have the meeting as early as possible, May or even April.
- J. Anderson will work with the school to determine the Kinnicutt Center's availability, and work with Brian on a budget development timeline.
- J. Anderson pointed out that there's a Select Board meeting on New Year's Eve this year. It could be changed to the 30th. No members objected to the 31st.

2. Discuss Purchasing Roadside Trimming Equipment.

- S. Pendleton stated that for the past two years, the biggest issue he keeps hearing about is the need to do two things: cut back brush/tree limbs, and dig ditches to run more of the water off the roads. We have a hard time getting a company or individuals to do the cutting. We should ask Dave Dyer or someone knowledgeable to explore what used equipment would cost, to allow our team to effectively cut trees throughout the year. Then we can put it in the budget for the coming year.
- J. Anderson stated they looked at equipment last year, and new equipment was around \$80,000. She will ask Dave to look at used equipment options.
- S. Conover stated we should get a recommendation about the right size of equipment to truly deal with the issue, so that we're not just buying a cool piece of equipment that can't get the job done.
- P. Anderson suggested checking with Jack and Dustin.

OTHER BUSINESS

1. S. Pendleton suggested soliciting from all the committees their needs and requests for budget planning.

- J. Anderson replied that the committees and departments go through their budgets and create requests ahead of the Select Board workshops.
- S. Conover stated that we typically have a Committee Chairs meeting in January, with the idea that committees can hear from each other about the things they might be thinking about to put in the budget, so they recognize all the other requests that are coming in and try to balance theirs appropriately before filling out the spreadsheets.
- M. Burns stated that she's been telling all her committees to start thinking about budget requests, and that this is not the year to ask for extra things. She

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emphasized that she is going to be fiscally responsible with the budget this year. She thinks we have done a very good job on our budgets in the past, and wants to continue that.

- J. Anderson replied that they've all been pretty good. Nobody has padded a budget in recent years. We've all been closely involved.
- Fred Porter stated that everyone knows the deck of cards that's on the table. Departments will probably come through with a flatline budget, for the survivability of our year-round community. The departments will do their due diligence.

APPROVE WARRANT: FY26 #12

MOTION BY M. Burns, seconded by P. Rothschild, to approve Warrant FY26 #12. No discussion. Roll Call. Motion passed, 5 yes, 0 no. Unanimous.

APPOINTMENTS:

None.

CHAIR COMMENTS

S. Conover: No comments.

VICE-CHAIR COMMENTS

P. Anderson: No comments.

INDIVIDUAL SELECT BOARD MEMBER COMMENTS

P. Rothschild: No comments.

M. Burns: Happy snow day yesterday!

S. Pendleton: Thank you. Good night!

Meeting adjourned at 6:55 PM.

Respectfully Submitted,

Carrie Reed
Secretary

Janet Anderson

From: Talamo, Barbara R. <barbara.talamo@tufts.edu>
Sent: Saturday, December 13, 2025 11:10 AM
To: Dave Dyer; manager@townofislesboro.com
Subject: Fw: MOVE-IN DAY FOR IAP HOUSES: SCHNUR COTTAGES

Thank you at the Town Office for facilitating our permitting and efforts to get this project done. Barbara Talamo, IAP

From: Talamo, Barbara R. <barbara.talamo@tufts.edu>
Sent: Saturday, December 13, 2025 10:46 AM
To: Peter Anderson <propertymanageriap@gmail.com>; Pete (Andrew) Anderson <islesborobuilder@gmail.com>; Melody Mishkin <Melody.Mishkin@gmail.com>; haven ladd <havenfladd@gmail.com>; toddconk@gmail.com <toddconk@gmail.com>; Earl Mackenzie <EARLMACKENZIE4@GMAIL.com>; CATE BLACKFORD <CATE.BLACKFORD@GMAIL.COM>; Michael Nelson <m105nelson@icloud.com>; Craig Olson <craig04848@gmail.com>; Ned Truslow <edwardtruslow@gmail.com>; Guest Valentine Virginia <vguestv@gmail.com>; Rick Rogers <gooseberrypointroad@gmail.com>; Sam Wadsworth <samwads2000@gmail.com>; Susan West <sewest@mac.com>; Nick Wilder <nwilder@related.com>
Subject: MOVE-IN DAY FOR IAP HOUSES: SCHNUR COTTAGES

Islesboro Affordable Property

HOLIDAY GIFT TO ISLESBORO



Friday, December 12 was move-in day for the two Schnur Cottages! Two families will be celebrating the holidays in their new homes.

Thanks to all of you on the building team, the Board of Directors current and past, and the donors who made this possible. The last few weeks were

intense as all the pieces came together after months of work. We owe a shout-out to Property Manager Pete H. Anderson (“Big Grill Pete”), to Project Manager Pete (Andrew) Anderson, facilitators at Maine Housing and Allen Insurance Agency, Islesboro Town Office and on- and off-island contractors as well as board members and administrator Melody Mishkin who put in extra effort at all hours to keep us on track. Rick Rogers, former Executive Director of IAP, initiated the project by obtaining the financial support of Maine Housing.

Credits to our hard-working board:

Haven Ladd, Treasurer Todd Conklin, Secretary Cate Blackford Earl
Mackenzie Michael Nelson Craig Olson Ned Truslow Virginia
Valentine Sam Wadsworth Susan West Nick Wilder Past
Members: Susan Crater, Matt Sharp

With great appreciation,

Barbara Talamo

Barbara Talamo, Chair, Board of Directors IAP

Islesboro Energy Committee
Regular Meeting
Tuesday, November 10, 2025
In-Person and Zoom Meeting at 5:15 PM

 APPROVED

12/9/25

MINUTES

1. Call to Order

Chair Harriet Bering called the meeting to order at 5:15 pm.

2. Establishment of a Quorum

Quorum was established with over 4 members

Members Present: Chair Harriet Bering, Vice Chair Bill Thomas, Monica Mullins, Ava Schlottman, Kathy Kerr, Cressica Brazier, Janis Petzel (5:19), Holly Fields (5:38), Peter Rothschild, Ex Officio

Members Present via Zoom: Trevor Blackford

Members Absent: None

Others Present: Elizabeth Dyer

Others Present via Zoom: Skye Butterson-Dunn, Island Institute representative

3. Approval of minutes from previous meeting: October 14, 2025.

- Bill clarified his explanation of CMP billing levels. Carrie to make edits.

Motion: To approve the Minutes of October 14, 2025, as amended, K. Kerr, seconded by M. Mullins. No further discussion. Roll Call. Motion passed, 7 yes, 0 no.

4. Project updates

a. Fire station

- Monica stated that she had no update. An email she had meant to send was in her draft folder. She will pick that up again.

b. Health Center Solar

- Harriet reported that we are in process of looking at installing a ground array. We got one proposal from Sundog. Harriet will verify with Brian how much money is available. We are required by law to solicit bids with a formal RFP, so we will proceed with that.

c. EV chargers – Holly

- Harriet reported that we received a contract for \$5,800.

5. Community Event Planning

- The subcommittee will meet tomorrow.
- Janis stated that we could possibly participate in the ICC Christmas Fair on December 13th.
- Another idea is to start a community buy for insulation. We will discuss that tomorrow. If we need money for supplies from the prizes and grants we got, we will need an email vote after we have specifics. This will be a good opportunity to get the DIY weatherization team going again, and maybe tie in some of the stuff that Elizabeth is doing.
- Kathy pointed out that families often come to the ICC fair; that event might bring in some people who feel out of the loop.

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6. Window Dressers Debrief

- Harriet reported that the Window Dressers Build is complete, apart from a few inserts that need foam.
- Trevor stated that Window Dressers was very responsive with a request for additional rolls of foam. The production manager came to the ferry terminal and handed them to someone in line, and Trevor was able to pick them up this afternoon. We have five new rolls—two to complete the 130' of inserts that we still need to wrap, and three rolls for the community members who wanted to wrap their own inserts. The plan is to rewrap inserts before giving out rolls to the community members.
- Dylan Purington will transport the build components back on November 13th,
- Harriet stated that we didn't quite meet the Window Dressers minimum of 150 inserts, but they allowed us to go ahead with 123. There probably won't be enough demand to have a community build next year, but maybe in a couple of years.
- Trevor thanked everyone for volunteering.
- Bill suggested taking photos with an Infra-Red camera, with and without inserts, to post on a website. Cressica replied that she has taken photos, but it's hard to do because of the reflectivity. It needs to be angled right to get a clear shot. Bill will try it.
- Kathy suggested an article for Islesboro Island News (IIN). Trevor volunteered to write something up. Janis has some photos of the event she can share with Candice and Trevor.

7. Island Fellow Update

- Elizabeth reported that she, Janis, and Cressica went to a regional meeting hosted by Island Institute to talk about ETIPP.
- Elizabeth also participated in the Window Dressers build.
- She is currently going through residential surveys on home insulation improvements and energy-related questions. We will start thinking about data visualizations on the responses and get information out to them, kind of a pulse-check on how we're doing with energy on Islesboro and what we can do moving forward.
- Elizabeth is hoping to follow up with Bill on the data from the Town solar arrays, and how CMP fits into that.
- Elizabeth is working with the school in gathering their solar data. Principal Kate Legere and science teacher Haley Curry are enthusiastic about Elizabeth starting a project with middle-school students, looking at the data collected through the school, if we can find the data. Bill stated that CMP has it, she will just need the password to log in and download the data. The same is true for the solar output. Bill was given the login info for the town, but the school has a separate account. Elizabeth added that this will be a chance for some students to come to an Energy Committee meeting and present the data and their findings.
- Elizabeth is also looking into winter programming for students and families at the ICC, hoping to collaborate with the Sewing Circle for sustainable gift ideas, and some youth programming for energy and sustainability in general.
- We've also reached out to Haley Curry about an adult ed class related to energy for the winter cycle, with topics such as Electrification 101, Heat Pumps, Reading CMP Bills, etc. If any committee members are interested in teaching a seminar, talk with Elizabeth or Janis.

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8. ETIPP Introduction

- Harriet announced that Islesboro has been accepted into the next cohort of ETIPP, which is the Energy Technology Innovation Partnership Project of the Department of Energy. We participated in the first cohort four years ago, when Holly and Janis were leading. There are two tracks; one is the strategic planning track, and the other is a technical deep-dive. We did the strategic planning track for the first cohort, and now we are doing the deep dive.
- Harriet shared some slides from an introductory phone call last week, as an overview of the project. The report from the previous go-round included a couple of recommendations, such as reducing overall energy use. Weatherization, Window Dressers, and work done on the Town properties fall into that. They also proposed a much longer-term project of making the island more self-sufficient with the use of microgrids, on-island production with solar arrays, and other technologies. The concept was deemed to be doable.
- We've applied for a couple of grants over the last year or so, but didn't get any. We also applied for a program that ended up being cancelled.
- This ETIPP program does not provide construction money, but does provide a way to produce a more detailed plan.
- We will be partnering with the Island Institute. Skye Butterson-Dunn is our representative at the Island Institute. We'll also be working with engineers. There are four national laboratories that participate in this program across the country. We will be working with the National Renewable Energy Laboratory (NREL), based in Colorado. We also worked with them on the previous round. There will be a technical lead from NREL who will be managing the technical component, and there may be other technical contributors that are brought in as we go along.
- The first segment is about scoping the project, getting to know the community, understanding the goals, and developing specific deliverables and expectations. This will probably take a few months. The second half of the project, the in-depth technical analysis, is estimated to take 12-15 months. At the end there will be final deliverables and recommendations.
- We hope to come out of this with a detailed plan that will enable us to be more successful when applying for funding. Along the way, we will be engaging with the community to inform them, get feedback, and understand the concerns of people who are not on board or may oppose some of what we are doing.
- Although we have been awarded this opportunity, we are not allowed to make any public announcements (press releases) until the government shutdown is over. Any press releases we produce will need to be vetted by our partners.
- Skye Butterson-Dunn of the Island Institute stated that she is the advisor for Elizabeth Dyer and the regional partner for the Energy Committee's ETIPP crew. She stated the next step will be the onboarding. We will have a two-hour in-person session to go through the details of what the project will entail and what the timeline looks like, and start getting ready for the scoping stage. The technical lead will be Nicholas DeForest from Lawrence Berkeley National Lab. He is also the tech lead for Brooklin, who is also looking at microgrid options. It will be nice sharing learnings from Brooklin. Another community in the cohort is Cranberry Island. Two communities starting the strategic planning track are Belfast and Wiscasset.

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- The Island Institute's role will be acting as an intermediary between the community and NREL and Lawrence Berkeley.
- Harriet stated that anyone is welcome to be part of the team. We will meet for onboarding on Monday, December 8.
- Harriet added that there is \$50,000 as part of the grant. As deliverables are completed, we can submit for payment. It also includes salaries and travel expenses, and costs if we hire a consultant, such as for a survey for one of the sites.

9. Budget Review

- Harriet suggested having a work group sometime in the next couple of months to go over remaining funds, the ETIPP money, and requests for the next fiscal year.
- Budget requests need to be submitted to the Select Board by February.
- Harriet stated she also asked Janet about the rules for subcommittees, work groups, and public meetings. She said that any decisions we make require a public vote and the full committee. Work groups would be to get some ideas together that we would recommend to the committee to vote on.
- Kathy stated that when the Select Board does their budget workshops, they make an announcement. She suggested Carrie could post an announcement any time we are meeting.
- Harriet stated that when it comes to money, it's very important to be open in our discussions.
- Harriet will send out a poll to find out when people are available for a budget meeting.
- Bill stated that the Energy Committee has done what we were asked to do. We have made the municipal buildings as efficient as they're likely to be with small changes. This represents a change in direction, brainstorming for new work for the committee. A meeting is essential.
- Discussion about the best time for a meeting. Janis suggested someone put together what pots of money we have and how much is available, then meet in early January.
- Bill stated that October is the first month in which all four solar arrays have been contributing to the pool of kilowatt hours stored, and covering all but two accounts completely in their electrical demand. The two accounts not covered are the Health Center (because it's a Medium General Service account, and we are paying a demand fee of over \$500), and the streetlight account (which will never be covered by the solar array output, as it's a different type of account). Bill will keep track of all that and report back.
- Bill stated added that we are now seven months into the year for the Health Center to qualify for a Small General Service account (below the 20kW threshold). One month had 19kW, and one had 18.3kW. That was our peak use. The heating season hasn't kicked in yet, but hope this continues. We have to go for a full year to be able to ask for the Small General Service standing, which then gets rid of the demand per kilowatt hour fee.
- Harriet asked Bill about the gap between the kilowatt hours produced and used. Bill replied that he doesn't have a good answer. We were given 3360 for use and 320 for generation, which makes no sense. The total generation since the beginning of operation was about 1800 kilowatt hours, and that number doesn't show up anywhere. It's the first month, and we need to find the trend that's developing. Bill will call CMP and get some clarification on how that's working.

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- Harriet stated that Bill and Cressica have been doing calculations to determine how large the ground array needs to be to meet the demand of the Health Center. Bill replied that we will know better once the heating system kicks in and we see what the cost is. It's complicated by the fact that CMP doesn't see all the electricity; it's behind the meter. What they are reporting is not the same as what the website is reporting.
- Harriet displayed the EV charger estimate that Holly shared. Holly explained that they discovered they can do a subpanel installation, and that will allow us to connect two chargers. This document is the proposal.

Motion to recommend to the Select Board that we accept the EV charger proposal from SolarLogix to install the subpanel for two EV chargers for a total of \$5,800, K. Kerr, seconded by B. Thomas.

Discussion as below. Roll Call. Motion passed, 8 yes, 0 no, Unanimous.

- Janis asked if the EV chargers will screw up the demand. Cressica replied that we're going to have to account for that at some point.
- Bill suggested having a switch on it so we can turn it off when we choose to. We may not want to activate it right now. Holly replied that it has its own breaker in the Health Center.

Additional discussion:

- Bill stated that the Health Center can do things to lower the demand. If they turn on the lights and computers at the same time, the demand will surge, and may knock us over the monthly limit. We ought to talk to the staff about how to spread it throughout the day.
- Cressica added that we have to look at their demand profile and identify where the peak is so we're not telling them to do something that doesn't make sense. Same with the Town Office.
- Janis stated that PYY has a battery that's programmable to avoid demand charges. When they turn things on, it comes out of the battery, and then the battery recharges slowly.
- Cressica stated that if we're able to get the demand profile, we'd be able to see whether or not a battery would be able to serve that purpose, or do we need to have some sort of behavioral intervention. We need to find that out right away because we need to make the RFP for the solar array and decide how much money would go to a battery vis-à-vis how much money would go to the solar, because the biggest cost right now is that demand charge.
- Harriet asked Bill if we can get that profile. Bill replied that he believes the Small General Service doesn't provide access to the demand profile, whereas the Medium General Service does. It would behoove us to do this soon for the Health Center. We would log into the website and go to that function.
- Janis asked Bill if he has given Elizabeth the password for CMP. Bill replied that he is not authorized to give out the password. Janis stated that Janet has okayed it.
- Holly stated that if the committee is redirecting towards helping people in the community, there are a lot of opportunities to purchase batteries that would be able to handle that first load. Once we have that handled, we could use those battery backups for people in the community, kind of like a lending library. A lot of companies like Anchor and EcoFlow are having sales, and you save when you buy in bulk (three or more). This might be an opportunity for us to use the

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extra money that we didn't use for the EV charger. We could put one in the health center for the heat pumps and computers. Cressica replied that the heat pumps are hard-wired on a battery management system that requires sophisticated software. It will be able to sense the overall load in the building because it will be connected to the circuit box directly. It's a consideration that we can write into the RFP as an alternative and see what the cost might be.

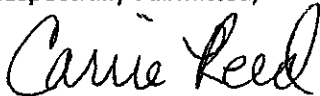
10. Next meeting December 9, 2025 – discuss future meeting dates: possible budget planning

11. Adjourn

Motion to adjourn meeting at 6:13 pm, M. Mullins, seconded by B. Thomas. No Discussion. Roll Call.

Motion passed, 8 yes, 0 no, Unanimous.

Respectfully Submitted,

A handwritten signature in black ink that reads "Carrie Reed". The signature is written in a cursive, flowing style.

Carrie Reed, Secretary

Islesboro Housing Committee
Regular Meeting
Thursday, October 2, 2025
In-Person Meeting at 5:00 PM, Town Office

☒ APPROVED

11/6/25

MINUTES

1. Call to Order

Chair Mike Nelson called the meeting to order at 5:01 PM.

2. Establishment of a Quorum

Quorum was established with over 3 members present

Members Present: Chair Mike Nelson, Cate Blackford, Susan West, Tom Tutor, Peter Rothschild, Ex Officio

Members Present via Zoom:

Members Absent: Ginnie Hess, Lindsey Govoni

Others Present:

Others Present via Zoom:

3. Approval of minutes of September 11, 2025

Motion: To approve Minutes of September 11, 2025, as written, S. West, seconded by C. Blackford. No discussion. Motion passed, 4 yes, 0 no, Unanimous.

4. Housing Survey input and finalization (Susan)

- Susan reported that input she received was about square footage vs. number of bedrooms. She updated the survey, with the question about how many bedrooms: studio to 3-bedroom.
- The plan is for two surveys, one for islanders and one for off-island people. The survey for the off-island people has the same questions, with additional questions about the work that they do on the island. The survey for islanders has an introduction about the idea behind it, and how we're trying to find a way to have island life be more affordable, and that we would share the data with the Islesboro Affordable Property (IAP) Committee for cross-pollination.
- Susan asked about the best way to collect completed surveys, and how to distribute them. She is willing to hand them out at the ferry terminal for first Quicksilver and ferry run return, and in the afternoon when workers leave. Discussion about including the surveys in the Town mailer and online.
- Cate suggested that a digital survey would be better, as it would eliminate someone having to do data entry from paper forms. We could have some forms on paper, with a QR code to scan so folks can go to a Google form or Survey Monkey, etc. It would be much easier to look at the results if most people have filled it out online. On the Town website, we could post a link to the survey.
- Peter asked about outreach to the mainland beyond the workers who commute here. Tom replied that when we come up with a survey, it can be disseminated several ways. Maine Monitor, PenBay Pilot, Island Institute Working Waterfront.
- Mike stated that IAP has gone back and forth in terms of "affordable" and "workforce" housing. Some people qualify for state-level affordable housing, and there have been discussions about workforce housing. It's been mostly on the affordable side, and those people are existing island residents. It brings up the question: how do you incent tradespeople (schoolteachers, electricians, plumbers) to move to Islesboro? It's outreach, well beyond what we see every day. How do we sell the island?

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- Tom stated that this is the chicken and the egg problem. If there is no housing stock, we cannot entice them to come here. It's interesting to have some information from them, but until there are actually houses that they can afford, we can't really do outreach.
- Cate stated the questions on the survey seem to be geared toward IAP. Do we want to ask an open-ended question about other barriers besides housing that have kept people from living on Islesboro? Perhaps, even if they had an option for housing, they don't want to deal with ferry prices, separation, lack of amenities, etc.
- Tom stated that if we're trying to sell the island, we should include that we have high-speed internet, a preschool and daycare, ICS.
- Cate asked if there are any other questions that could help us design a marketing campaign: Why is it you would want to live here (amenities that are attractive)? What are the things that prevent you from living here? Tom replied that we're not at the point to sell ourselves because we don't have any housing to offer.
- Peter asked how we create the homes that will attract. Tom replied that, ideally, we find someone to buy the up-island store property, lease the store to someone, and, out of the goodness of their heart, build six homes. They could have a communal septic system and well, so the site costs would be reduced. Tom stated this is his dream, but doesn't know who that person is or how to get it started.
- Peter stated there must be other properties on Islesboro. There may be an opportunity to create a program within the Town, a fund for acquiring property, either for IAP or to develop ourselves.
- Mike asked about a vacant property tax. Cate answered that it is currently illegal in the state. Some folks have attempted to pass laws to allow it.
- Cate explained that there is now a real estate transfer tax with a higher rate for home values over \$1M, but it has to be done at the state level. 10% of that goes to the counties for administering the deeds. We don't get access to the funds.
- Peter asked about a graduating scale on building permits. That is something that can be done at the town level. Cate stated the Town can also say that the town is increasing sources for the general fund, and then put a portion of the budget toward housing.
- Peter stated he'd like to see a dedicated revenue source. One idea is how to tax the development process somewhere along the line. The Town could also bond a fund for this purpose. The school population is diminishing, and it's all about affordable housing. Peter doesn't think there's a general understanding amongst the diverse population of Islesboro of how central the housing issue is to everything else.
- Mike suggested a bond issue discussion or marketing would need to reach every element of the population, whether it be year-round or seasonal, with the issue of island sustainability. It could be structured to hit the higher end deeper.
- Peter stated that he's trying to get a revenue source from parking on Ferry Road. It could be dedicated for housing.
- Cate stated she'd like to talk more about different possible revenue streams that we could recommend.
- Mike stated that another thing to look at is the number and value of short-term rentals—perhaps an occupancy tax or licensing fee.
- Cate suggested for the survey: What would you consider affordable? What are you currently paying for housing? Do you consider this to be too high or too low? This could give us a ballpark to aim for. We

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could also know if it's aligned with the HUD income guidelines based on family size. Are people able to afford more than what would be state-funded housing?

- Tom asked Susan what IAP has found for what people are able to pay for rent.
- Susan stated that it really depends. Seasonal workers make about \$20,000/year for the seasonal work. The maximum rent IAP has been talking about is \$1,500 for 3 bedrooms, with adjusted rents based on income. The lowest rent will be \$1,000. There are some people who cannot afford that. About three or four applicants fall into that category, and they won't be able to get housing. Only one family is making enough to be just slightly above the limit, more than 120% of the average median income for Waldo County. There are different ways of determining rent that will make them eligible in Maine Housing's eyes. However, it's not clear if the range will be enough to cover expenses.
- Discussion about the cost of building and also delivering pre-fab houses to the island.
- Mike shared the history of IAP planning the two new pre-fab houses. The delivery costs were much more than anyone anticipated.
- Susan added that IAP is not sure if the second duplex will be built. They are now considering buying existing homes if they are reasonable enough.
- Mike suggested a subgroup to look at alternative ways to raise money. Does the Town want to have another kind of development fund?
- Cate stated that there are ways that municipalities can support development of more housing. There's a toolkit coming out in a bill that was passed to incentivize the construction of Accessory Dwelling Units (ADUs). How do we make that happen for year-round housing? Lawmakers are wrestling with that question. There are also questions around the best ways for towns to use those resources. Is it to take the burden of certain development costs, such as roads or water in a development?
- Mike stated that, in his research, he found that the size and location of the community is a huge differentiator when doing things like a bond. There's more of a spread on a larger town. We have the issue of being an unbridged island.

5. Maine Islands Coalition / Island Institute Housing Study (Michael)

- Mike stated that he attended the Maine Islands Coalition meeting a couple weeks ago. One of his target goals was to discuss with others the issue of housing. The Island Institute has gone through a major change over the last year. They've redone their mission and have had personnel changes. The meeting was more focused on what the next year will look like in the organization. A lot of the participants were on Zoom vs. in-person, so it was difficult to talk. However, they do have a person, Erin, tasked with coming up with a housing strategy for the islands. Mike has a meeting with her on Monday to provide input. The strategy is due out in January.
- Cate stated the Stonington report on how they're going to develop their next batch of housing is due at the end of October. They were looking at most likely creating a public mobile home park, but they're also developing a multi-unit building for 12 units. They're trying to decide if it will be done by a private developer, or if it will be owned by the municipality. That will hopefully be in the report.

6. Next Steps.

- Susan will finalize the survey and get it ready to work through the Town's online platforms. Cate will help.

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- Peter and Cate will look at marketing and funding something. It would encompass a lot of organizations that will benefit from it. We need to sell the idea to the residents of the Town to fund some housing opportunities. Life here could change a lot without housing for the workforce.
- Susan stated Dan Tutor is doing a great job with the three pieces in the paper about the issues of affordability on the island. Susan will reach out to him to see if he will include this issue.
- Tom added that he could include mention of our upcoming survey.
- Discussion about an op-ed piece for the IIN. The deadline is October 6th. Several members offered to help. Peter Rothschild to write the op-ed piece. Tom Tutor will email key points to include.

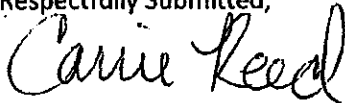
7. Next meeting date

- Next meeting Thurs, November 6th, 5:00 PM.

8. Adjourn

Motion by C. Blackford, seconded by S. West, to adjourn at 5:56 PM. Motion passed, 4 yes, 0 no, Unanimous.

Respectfully Submitted,



Carrie Reed, Secretary

Islesboro Municipal Broadband Committee
Regular Meeting
Tuesday, September 9, 2025
In-Person Meeting at 4:00 PM, Town Office

APPROVED
12/9/25

MINUTES

1. Call to Order & Establishment of a Quorum

Chair Barry Wherren called the meeting to order at 4:01 PM, and a quorum was established with over 3 members present.

Members Present: Chair Barry Wherren, John Rex-Waller

Members Present via Zoom: Trevor Blackford (4:01)

Members Absent: None

Others Present: Town Manager Janet Anderson, Page Clason

Others Present via Zoom: Patrick Nettles, Donna Durkin, Bruce Walker, Will Duquette, Steve Pendleton

Sequencing of Agenda revised to accommodate timing for another group to meet at 5:15. Section F, Reviewing the OSP Maintenance Plan, to be moved up behind the report from Page on the network services.

Motion: To approve Revised Agenda of September 9, 2025, J. Rex-Waller, seconded by T. Blackford. No discussion. Roll Call. Motion passed, 3 yes, 0 no, Unanimous.

2. Approval of minutes of June 16, 2025

Motion: To approve Minutes of June 16, 2025, as written, J. Rex-Waller, seconded by T. Blackford. No discussion. Roll Call. Motion passed, 3 yes, 0 no, Unanimous.

3. Business: Public Meeting

a. Report from On-Island Contractor, Page Clason, on Network Work/Spares

- Installs
 - Page reported that many installs have come through recently. The Salesforce portal lists 717 active accounts. There may be more. Some accounts were cancelled recently, but we've added some. Tina's spreadsheet suggests it could be as many as 730. There are another four coming along that are in the works, and there are a few more that will be added for IAP.
- ONT, UPS, and battery supplies
 - Six new 844GE ONTs and a couple of used ones. Just got a quote on more used ones, for \$100 each, and he's checking pricing on new ones.
 - We can easily order 10-20. If we get a number, Page can put the order in.
 - We have 17 711GEs, and a couple of used ones to test and verify.
 - UPS: we're in okay shape. 14 for the 844GE and 9 for the 711GE (plus 10+ of the wallwart power packs).
 - Page asked Will if we need to order the Calix SEAPC jumpers, for getting from the enclosure to the ONT, through him, as they are a Calix product. Will thought that those could be ordered anywhere. Will asked Page to forward a part number and he will look it up. Page will follow up with Will.

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- Page added that we are short on the jumpers, and we need some for the PoP building as well.
 - UPS Batteries: we went through about six and Page will order eight.
- Drop supplies
 - Good supply of drops from 100' to 1,100'. We keep ordering and staying in good shape.
- Pole hardware:
 - Barry and Page met the other day to review our supply.
 - Page hopes to work with Barry/IMB and GWI or their contractor to coordinate type and amounts of supplies to maintain.
- Supply storage area
 - Janet made the old IHC trailer/container building behind the Town Office available for the time being. Page has moved almost all of the OSP supplies from upstairs to the container, which makes work easier. All the pole hardware is there. We might want to look at how much more we want to have on hand. Some of that depends on relationships with crews that are coming, who's doing the work, etc.
 - All the stuff that has been stored all over Town is now getting consolidated. The only things not here are the 28' ladder, which is at Page's office, and the ¼" strand, which is at the Transfer Station.
 - Janet said the 40' storage container at the Transfer Station is for IMB.
- Bucket Truck
 - Truck is working great.
 - There's a possibility of getting storage for the truck. Encouraging a site near town office for the canopy, preferably where the OSP storage container can be too.
- General Workload
 - Sudden recent rash of installations.
 - Pole transfers still pending. Working with Barry to set a priority list.
- Microwave
 - In general, things are in good shape.
 - Barry asked about spares for 700 Acre Island. Page confirmed that we have old spares for the other two links, but 700 is unique with just two radios. If there's a problem, there's a 5- to 14-day period while we wait for another radio and have it programmed.
- Fiber burns and other outages
 - It's been nicely quiet.
- Misc.
 - Islesboro Affordable Properties (IAP) is going to start bringing some new rental buildings online soon, including duplexes. There will be questions of policies and procedures. One ONT with two networks, or two ONTs? Who's signing the user agreement, property owner or renter?
 - There is an apartment building on the island that is doing a similar thing, but we look the other way. There's going to be more of this coming, with the pressures of housing, and looking for creative solutions.

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- John asked Janet how it works with current IAP rentals. Janet replied that some own, and some rent. Tina would know more.
 - Trevor stated that one ONT per unit makes sense. Other towns do it this way. You don't necessarily want to share a connection with your neighbor, unless you're pooling the internet. As long as the tenants are willing to sign a subscriber agreement and IAP is willing to handle the install costs per unit, it makes sense to have an ONT per unit.
 - Page added that an IAP rep asked Tina some questions. It seems they are interested in paying for the installation of the ONT. Someone has to activate, which is a different part of installation. IAP is looking to have this be on the tenant.
 - Trevor stated that this makes sense. It's like new construction, where the utilities are installed then then the subscriber pays the activation fee for the final connection.
 - Page stated the biggest challenge is more for GWI and the processes for handling that.
 - Donna thinks this would come under the Town of Islesboro's policy. The way GWI does multi-tenant units now is the developer or the property owner gets a bulk connection and then manages the connections on the inside with a switch to all the different tenants. Or GWI requires that the entire property be wired with fiber, and then have the tenants call GWI to sign up, then we install their private ONTs. We require fiber from each unit to be able to do that.
 - John thanked Page for bringing this up. We should continue to discuss this offline.
 - Consolidated Communications (CCI)
 - Recently adding a handful of GWI phone lines due to Consolidated Communications (CCI) changes. They have been very slow, sometimes three to five weeks, to come out to do a repair. They've also flat out told some customers that they're not going to fix a problem.
 - Page thinks they're pushing further down the agenda of trying to find a way to get off the island. This is another conversation we can have offline.
 - The positive side is that the poles that were dangling on Mill Creek Road have been fixed. Page nudged them again last week, and the regional supervisor called and was very apologetic about it, because those poles have been dangling since the December and January storms, so he actually sent someone out to fix them.
 - Page also explained to him that they have problems all over town and told him about some of the different areas, so he sent someone to look at it. When Page told him the full extent of all their transfers from past construction and the rest, he said they don't have time for that kind of thing.
- b. Review OSP Maintenance plan
- Neither Donna nor Will had an update from Thomas. Will stated he will have Thomas send an update.
- c. Review of Dig Safe Protocol
- Barry stated he has gone through the state law and has a pretty good understanding. Barry will send his interpretation to Donna, in order to compare notes. We can then come up with a joint policy, so we know how we're going to handle Dig Safe requests, if there are any.

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- Donna stated she will share it with Will, Chris, Thomas, and Frank Lavalley.

d. Review of IMB Spares Storage

- Janet was kind enough to get IMB the 20' container that was used by the Health Center. We could explore the opportunity to get the 40' container that's at the Transfer Station. Janet confirmed that it belongs to IMB. It would have to be emptied of the old electronics that are in there for recycling. It's up there because that's where it was when the project was ongoing.
- Janet doesn't think it could go behind the PoP building. She's also not sure of the wooded area behind the barbeque area. We can't build anything there because it's a wetland, but we're not sure about placing a container.
- Barry asked if it would be better to acquire a new container, rather than unloading and moving the 40' container at the Transfer Station.
- Janet explained that if she sold the 20' container that's behind the Town Office, that money would go to the Health Center, because it was purchased through the CARES Act during COVID.
- Janet stated we could price out a 30' unit. Page thinks that a 30' would do, but it would get snug. If we're getting one, why not go with 40' and have room to expand.
- Page stated that locating the truck and/or the container behind the PoP building has several challenges. He thinks it's not a good location. The area behind the barbeque is ideal if we can get past the wetland restriction.

e. Review and select Wireless upgrades for links to the three outer islands

- Barry reported that we got a proposal from Frank LaValley.
- No additional information from Donna or Will.
- Barry offered for himself and Page to work with Frank directly to get that sorted out.

f. Review and select POP electronics upgrades

- Will stated that GWI is looking at some upgraded equipment: one of the new XGS line cards, optics, and a selection of the new ONTs and the new gateways to be installed for some of the new builds that Page is doing.
- Barry stated that, from his research, everything is going to move to 10 gb/s or faster. For our needs right now, one gb/s is more than adequate. Our traffic levels don't push beyond that. Barry also understands from his research that the 10 gb/s will be 95% done in the next three to four years. Would it be wise or helpful to delay this upgrade for now, so we can focus on the OSP things, and maybe approach the 10 gb/s stuff a year or two from now?
- Will stated we could do that. He recommends getting some of the new wireless gateways with better radios and wider range, especially for the larger homes, because what we have now is rather old. Barry asked if the newer gateways are backwards compatible and can run at one gb/s. Will stated that they can. We just have to make sure the model number is added correctly in the cloud. Just let GWI know when they are to be installed.
- Page asked for a summary sheet of the different models that would apply to us. Will can send some over.

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In-Person Meeting at 4:00 PM, Town Office**

- Barry asked about the Ciena equipment. Will explained that it acts as a huge switch. Instead of getting the Ciena box, we could get a cheaper switch, but it doesn't have as much licensing. Stacking the licensing on is where things get expensive. Islesboro is getting less than 20% of those links at peak, so there's still plenty of bandwidth to use.
- Page asked how we are with redundancy in spares on Ciena. Will explained that all our spares are hot, and they're all in the PoP building. The only spare we don't have is a fan and a chassis, but GWI has several in the stock room. The two bottom cards in the chassis are controller cards, one to Rockland, one to Belfast.
- Donna asked why we would need to go to a 10 gb/s connection. Will explained that the newer ONTs are built like that, so technically, they each have a 10 gb/s connection to the ONT. We have monitoring on those links, so we'll know when it hits the max.
- Barry stated the maximum we've seen is 1.5 gb/s, so there's ample room.

4. Business: Executive Session

- a. Review and select replacement Committee members.

Motion by J. Rex-Waller, seconded by T. Blackford, to enter into Executive Session, pursuant to 1. M.R.S.A. § 405(6)(A), Personnel Matters, at 4:33 PM. No discussion. Roll Call. Motion passed, 3 yes, 0 no, Unanimous.

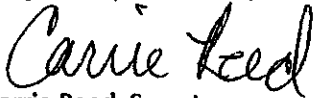
Return to regular meeting at 4:47.

Motion by B. Wherren, seconded by T. Blackford, to recommend to the Select Board that Patrick Nettles and Bruce Walker be appointed to the IMB Committee. No discussion. Roll Call. Motion passed, 3 yes, 0 no, Unanimous.

5. Adjourn

Motion by T. Blackford, seconded by J. Rex-Waller, to adjourn at 4:49 PM. Roll Call. Motion passed, 3 yes, 0 no, Unanimous.

Respectfully Submitted,



Carrie Reed, Secretary