SELECT BOARD MEETING
TOWN OFFICE at 5:30PM
Wednesday, November 4, 2026

https://us06web.zoom.us/j/82522918341?pwd=ZCbet1X1p7T2zClhArQiUmk3Y7H6Js.1
Meeting ID: 825 2291 8341 Passcode: 382224

1.	Call to Order:	Establish Quorum:
2.	Accept Minutes of the October 21, 2026 Regular Meeting. Accept NOTES of the October 26, 2026 Executive Sessions.	
3.	Visitor's Comments:	• *Ferry Service Update* • Sea Level Rise Update • Update on Up Island Public Safety Garage • Update on Public Safety Renovations
4.	Upcoming Meetings and Subcommittee Reports: • Planning Board: November 9 • Town Offices closed Wednesday, November 11th in observance of Veteran's Day. •	
5.	Town Manager Report:	Correspondence:
6.	Old Business: 1. Ferry Committee Report by John King 2. Discussion of Select Board Agenda Structure. 3.	
7.	New Business: 1. Approve Annual Liquor Licenses for Tarratine YACHT and GOLF Clubs. 2.	
8.	Other Business: 1.	
9.	Approve Warrant: FY27 - #10	
10.	Appointments: Groundwater: Susan Caporael	
11.	Public Comment on Non-Agenda Items: *- Tentative new location -*	
12.	Chair Comments:	Individual Selectmen's Comments:
13.		
14.	Adjourn	

W: SB AGENDA 11 4 2026
AGENDA DEADLINE: 10/30/26

MEMBERS:

Peter Anderson	Stephen Pendleton	Peter Rothschild	Dylan Purington	Amy Mulnix
2028	2027	2028	2029	2029

RECEIVED
OCT 31 2026
BY:

Islesboro Select Board
Regular Meeting
Town Office Meeting Room & via Zoom
Wednesday, October 21, 2026 @ 5:30 PM

DRAFT MINUTES

Members Present:

Chair Peter Rothschild, Vice Chair Peter Anderson, Stephen Pendleton, Dylan Purington, Amy Mulnix (6:17)

Others Present:

Town Manager Janet Anderson, Daniel Frohling, Trevor Dakers, Earl MacKenzie, Harriet Bering, Janis Petzel, Bill Tilden (5:45), Ted Pendleton (5:55)

Others Present via Zoom:

Andrew (Pete) Anderson, Elizabeth Hayden, Donna Leone, Lauren Bruce, Michael Nelson, Elizabeth Dyer, Michael Miller, Bob Kochan, Kristin Bird, Cressica Brazier, Bonnie Hughes (6:10)

Call to Order: Chair Peter Rothschild called the meeting to order at 5:30 PM, and a quorum was established.

Minutes of October 7, 2026, Regular Meeting.

MOTION BY P. Anderson, seconded by D. Purington, to approve the minutes of October 7, 2026 Regular Meeting, as written. No discussion. Motion passed, 4 yes, 0 no.

VISITORS COMMENTS/PETITIONS

Trevor Dakers spoke about his air-curtain burner. It's a naturally-burning wood waste incinerator that processes 8 – 10-ton of clean wood waste per hour, and operates on one – two gallons of diesel fuel. There's no fuel burned in the wood-burning process. It operates at less than 10% opacity, meaning almost no emissions. This is very clean compared to open burning. It's a primitive concept, but highly effective.

P. Rothschild stated that at the last meeting, we discussed reopening the burn pile at the Transfer Station, but there are problems with that. The consensus was that it was desirable, but probably unaffordable for staffing reasons.

Trevor Dakers stated that wood waste is an issue on the island. Whether it ties to the Forest Fire Risk Committee, or Groundwater Protection, it comes down to the wood waste. It's a good idea to figure out how to get rid of it in a cost-effective manner. His incinerator can handle anything from a load of leaves to a complete clearing of a lot. It takes clean wood waste only, no trash or pressure-treated wood. Nails or other metal objects don't hurt the machine. The burn box is about 25-feet long. If you burn for three days, you end up with three or four yards of clean wood ash.

P. Anderson asked if there's a model that would fit the Town's needs and be financially viable. If we had a fee structure, we could purchase a unit and recoup that expense.

Trevor replied that he would like to take that off the Town's hands. He could identify a spot on the island that's safe for everyone, and we could operate it as business.

Trevor added that there's another interesting model that captures the energy. You could run the municipal electrical areas, such as the Town Office, Fire Station, etc. It would be a mini power plant powered by the wood waste from the island. It's unique and forward-thinking, and there's very little fossil fuel going into the process, only one – two gallons per hour. A tub grinder would take 30 – 50 gallons of fuel per hour on the first grind. The burner is efficient. Ash can be incorporated into the soil.

PUBLIC HEARING: 2026 ADOPTION OF GENERAL ASSISTANCE MAXIMUMS

MOTION BY P. Anderson, seconded by D. Purington, to enter into Public Hearing for Adoption of Waldo County General Assistance maximums. No discussion. Motion passed, 4 yes, 0 no.

- P. Rothschild explained we are approving the annual general assistance, which is the upper limit to what qualifies people for assistance with housing, food, heating, etc.
- P. Anderson asked out of curiosity what happens if we were to not approve this. We can't change these numbers.
- J. Anderson stated that as the General Assistance Officer, it's within her purview to approve more if someone needed it, but this is what she's supposed to go by.

MOTION BY P. Anderson, seconded by D. Purington, to exit Public Hearing for Adoption of Waldo County General Assistance maximums. No discussion. Motion passed, 4 yes, 0 no.

MOTION BY D. Purington, seconded by P. Anderson, to approve the Adoption of Waldo County General Assistance maximums. No discussion. Motion passed, 4 yes, 0 no.

FERRY SERVICE UPDATE

No update.

SEA LEVEL RISE UPDATE

J. Anderson reported that Shri Verrill hopes to hear about the Maine Infrastructure Fund grant by October 30th. The next SLRC meeting is November 12th.

MUNICIPAL BUILDING PROJECT: UP-ISLAND PUBLIC SAFETY GARAGE, & PUBLIC SAFETY RENOVATION UPDATE

Up-Island Public Safety Garage: S. Pendleton presented some photos of the progress. The good news is we're almost done. Overhead garage doors have been delivered, as

well as the interior doors. Electrical drops are in, and the electrical work is 90% complete. The heating infrastructure is about 95% complete. The plumbing is done, and the earthwork is pretty much done. He would like to review the financing with Janet and Brian to make sure we are under budget and on track, and also see if there was any carry-over money from the Health Center project. This building is about ready to go live, and we're moving in the direction of having it done by Thanksgiving.

Public Safety Renovation: S. Pendleton reported that he got an email today from Fred Porter with a Training Room update. They've made good progress on that. The subfloor has been repaired and leveled, and new flooring is being installed. We're going to be looking for volunteers with good painting skills. This phase of the project is also coming to a successful conclusion.

P. Rothschild stated the Select Board is inestimably grateful to Mr. Pendleton for being on top of this for so long.

S. Pendleton stated he wants to make sure that's passed along to Lauren Bruce and Pete Anderson, who did most of the work. Thank you.

UPCOMING MEETINGS AND SUBCOMMITTEE REPORTS

- Planning Board: November 9th, 5:00pm.
- Grindle Point Light Station Committee: October 22nd, 4:00pm.
- Select Board Executive Session with Attorney: Monday October 26th, 4:00pm

TOWN MANAGER REPORT

- Packet included Agenda for 10/21/26, Minutes of 10/7/26 Select Board Regular Meeting.
- Committee Minutes
  - 9/8/26 Energy Committee Minutes
- Correspondence
  - 10/14/26 email to SB from Assessor Ed Hodgins re: Waldo County State Valuation History
    - This may be something to talk with the attorney about. She has the information if contesting it is something we want to pursue.
    - P. Rothschild asked if Waldo County has any justification for the size of the increase.
    - S. Pendleton stated it's 8.6 this year, and their justification was that last year, it was 12 or 13.
    - P. Anderson stated it's based on home sales. Ed makes a good case that this might be as good as we can hope for.
    - S. Pendleton added that the community needs to know that the 8.6 is slightly above the median rate, not at the high end.
  - 10/16/26 email from Darryl Belz, MDOT, re: Speed Study Request

        - He came out on 10/14 to review the area (269 – 408 Pendleton Point Rd.) and recommends reducing current 40mph to 35mph.
        - Instructed Jordy to replace signs in this area and let Fred know of this change.
- Handouts
    - First Quarter Revenue and Expense reports.
- Manager:
    - 10/9/26: Sent ten certified 30-day demand notices for outstanding 2024 taxes, totaling $25,651.91.
        - If not paid by 11/30, they would go to foreclosure.
    - J. Anderson will be out of the office October 28 – 30. Agenda process TBD.
- Warrant #9 – FY27

S. Pendleton requested for next agenda:

- Discounted Ferry Ticket Program summary.
- New parking spaces on Ferry Rd are sized too small. They need to be redone.

P. Rothschild stated that there was some discussion about the agenda process. It was unfortunate that Janet had to leave early on Friday. Closing the agenda on the Friday before the next meeting at 4:30 makes sense, but we need to be sensitive to the fact that we live in an imperfect world.

CORRESPONDENCE

1. Covered in Town Manager Report.

OLD BUSINESS

1. Energy Committee Presentation to the Select Board on Proposal to Hire a Planner for One Year.
    - Harriet Bering, Chair of the Energy Committee, circulated a summary page to the Select Board. She has a two-pronged proposal and would like approval to move ahead with the first step.
        - We were awarded a Maine Community Action Grant, which would allow us to provide funding to hire a strategic planner for Islesboro's energy resilience, with local energy generation, storage, and efficiency. This grant, combined with other grants we've received, provides us with enough money to either hire a planner for one year, or consultant for about 700 hours. We discussed those two options at our most recent meeting, and felt that an on-island planner is preferable.
        - We would like to extend the position and look for funding to do that, and expand the role to include community planning, grant management, etc., working with other committees and town projects.

Developing that piece of it and getting the funding will take time, so we'd create a job position and find someone for one year to start.

- Cressica Brazier works at the University of Maine and is familiar with the community planning graduate programs. She believes that we can get someone coming out with a master's degree who has two or three years of experience at that level.
- The committee is seeking approval from the Select Board to create a position and a job posting, and hopes to have someone in place by January.

- P. Rothschild asked if this person would be an expert in energy.
- H. Bering replied that we don't need someone with an expertise in energy; we need someone who's experienced in planning, knows something about grant writing, and is good at organization. We have energy experts in the ETIPP program. This person would be working with those experts.
- E. MacKenzie added that it would be valuable to have someone in that position aggressively keeping track of various grants that become available. That should be a priority for whoever is hired.
- S. Pendleton stated he opposes someone who's coming out of an MBA program. We don't want to educate. He'd rather pay a higher rate for fewer hours and have someone who can prove multiple roles in multiple similar situations where they've been able to guide a community effectively.
- H. Bering clarified that we're not talking about an MBA program. There are programs that provide a master's degree in community planning. These graduates typically have two to three years of planning experience.
- S. Pendleton stated that if we write the criteria and requirements effectively, it's more valuable to get someone who's had a breadth of experience across multiple engagements. He loves the idea, but we need outside expertise.
- P. Rothschild stated the Sea Level Rise Committee hired a consultant schooled in environmental grant-writing.
- Cressica Brazier stated she is a planner and she is familiar with the people coming out of planning schools. She has confidence that we can find a planner who is trained in sustainability and energy planning that would be able to serve this role much more effectively than any of the consultants she's seen operating in Maine currently, save one or two that would be out of our reach anyway. Very few people have pre-existing experience. It's a process of learning and working with the Energy Committee and ETIPP to develop these plans and proposals. She's been looking, and has been challenged to find a consultant who would effectively fill that role. Having a planner on the island would be vastly more effective for us.
- P. Anderson asked if the funding is strictly for one year.
- H. Bering replied that the committee has funding for one year. The goal is to seek avenues for additional funding in order to be able to extend and expand

the role. We would like to post this position and hire someone for the energy projects with the money that we have so we can get going.

- P. Anderson stated he hopes it's clear on the proposal that if we don't get further funding, we don't continue. He worries that sometimes it's hard to cut the funding off once it's started. He would hate to find us in a position where we've become reliant on this individual, leaving projects in the lurch.
- H. Bering stated that in the grant application is a plan for completing the tasks that are outlined in the grant itself over the course of a year.
- Daniel Frohling stated that this is an example of the forward thinking and synergies that we need. This committee is not just thinking about its own needs, but looking to leapfrog what it's doing to the greater good of the community. This person could be active in seeking grants and generating funding that could easily more than pay for the position.
- Ted Pendleton suggested a system called Instrumentl.com, which is an AI-driven grant application management service. If we shared the cost of this service, that could help a lot instead of paying this kind of money for a person.
- Janis Petzel stated that the committee presented this project to the Select Board, which approved going ahead with this. We're back because we got the funding, and being more specific with what we're doing. This project goes for a year. If it opens doors to other things that are useful to the town, we'll always come in front of the Board and public before we promise anything.
- S. Pendleton requested a two-week delay so the Board can look at the job description. He believes there's a flaw in the approach, with someone just coming out of a program, and the experience level vs. what we want. In general, that's not a successful model.
- H. Bering stated she has the list of tasks a timeline that she provided, and a more detailed description that she will circulate.
- D. Purington stated that this might be a case where someone who's just coming out of a program may be able to do the job well. He trusts Cressica's judgement.
- A. Mulnix added that Harriet, Janis, and others have been excellent mentors for the Island Institute Fellow, Elizabeth Dyer, helping to guide the work. They're mentoring the next generation in this area.
- Earl MacKenzie stated that for $100,000, we won't get an experienced person.

MOTION BY P. Rothschild, seconded by D. Purington, to approve hiring a planner as an employee for a one-year position. Discussion as below. Motion passed, 5 yes, 0 no. Unanimous.

- J. Anderson asked if this would be a Town employee, with benefits.
- H. Bering replied that the grant will cover the pay and benefits.
- H. Bering added that she's happy to circulate the entire grant application.

- S. Pendleton stated that he just wanted to voice his concern and is glad we're moving forward. He wishes this person huge success for us.

NEW BUSINESS

1. Presentation by Daniel Frohling on "Sustaining and Invigorating Islesboro's Community and Culture: Proposal to Convene a Fast-Track Comprehensive Plan Committee with a Sustainability Focus.
    - P. Rothschild stated that he recently began reviewing the current Comprehensive Plan. Many people, including Earl MacKenzie, Arch Gillies, and Tom Tutor, spent months working on this plan. It would behoove all of us to spend some time reading it, as it is demographically, economically, and socially authoritative. There is also a document called Islesboro Looking Ahead, and the Select Board has discussed updating that. It would be appropriate for us to have a shot at updating this in a more focused and succinct way that identifies the areas that we all feel are of critical importance.
    - Daniel Frohling stated he has read the prior work. He is proposing that the Town convene a Comprehensive Plan Committee with a sustainability focus and a fast track, to deliver a roadmap for moving forward. The last Comprehensive Plan was drafted in 2017 and adopted by the Town in 2018. As stated in the introduction to that plan, it was simply an update of the data that had been used to generate the 2012 Plan that never went anywhere. It's been almost 15 years since the last deep look at the data and planning, and it's been close to ten years since the 2017-2018 Plan. These are generally done every ten years.
    - Since that time, epic forces have rolled over Islesboro: Covid-19, housing being bought up and turned into staff units, dropping school enrollment, etc. The Town has been doing an epic job of addressing these things, and progress has been made, but in some areas, we haven't moved the needle. In some critical areas, like housing and school enrollment, we're losing ground.
    - It seems that the time is right to take another deep look, formulate a recommendation, and deliver to the Board and the community a roadmap. Not just what are our goals, but how do we get there? What should the timeline look like? What should the milestones be? Something concrete and specific to work toward and work by.
    - D. Frohling added that Steve Miller commented in his letter on the sustainability focus and fast track. In the introduction to the 2017 Plan, the authors wrote that the idea is to look at where we want Islesboro to be in ten years. We're trying to create a future that involves a lot of different pieces. The idea of the sustainability focus is to have a mindset, a way of looking at these disparate areas, and have that in mind while we're doing it. We don't have forever, which is why it should be fast-tracked. It took from 2008 to 2011 to generate the 2012 Plan, and then five years later, the Board asked another committee to take it up and create something that could be brought

before the Town. We don't have that kind of time, so the committee needs to have some fire under it to put in the time, effort, and work to go through the data, generate recommendations, and bring them to the Board to be reviewed and taken to the community. The person that the Energy Committee hires would be of great service in that process.

- The proposal is not meant to supplant the work of any committee or organization. The goal is to build on what's being done. It's also important that all constituencies in the community be represented on the committee, so that everyone feels that they have a voice at the table and that they're being heard. This is important for community buy-in and support.
- J. Anderson stated that Steve Miller had been on the Comprehensive Plan Committee and that's why she wanted his take on this.
- P. Rothschild stated that there are committees and organizations attempting to address these issues. He asked how we coordinate this effort in a way to make it more effective. He added he is not clear what this committee would add, or the need for fast-tracking, as these committees are intent in their efforts.
- D. Frohling replied that past Comprehensive Plan committees have taken years to put together and finish plans. We need to move with all due speed to formulate a Comprehensive Plan, because things have changed in the past few years. Creating a Plan is something the Town has done multiple times before, while all these other groups existed. There's a perception among many people in the community that efforts by various committees and organizations are siloed, and that more can be done, more effectively, if there are synergies between those organizations. He referred to a potential donor to IAP who said they wouldn't be ready to make a donation until they see more cooperation between the various groups. That's an example of where we could gain by pulling in all the things together.
- E. MacKenzie added that the Maine Municipal Association (MMA) encouraged towns to update their comprehensive plans every ten years. The Comprehensive Plan committee creates the roadmap for what direction the community wants to go. This is basically a White Paper that gives information and direction for the next ten years. The ball was dropped. He always thought it was mandated.
- J. Anderson replied that the Department of Planning went away when we were updating the last plan. We had a hard time submitting it. Now it's under the Department of Agriculture, and she is waiting to hear back from them to see if they're still doing these.
- E. MacKenzie added that the Plan process is an exploration of where people would like to see the Town go. We've had a lot of issues, such as Covid and sea-level rise, that didn't exist 30 years ago when they were doing the previous Comprehensive Plan. People have different views about what the Town should be. He doesn't see that it would interfere with any committees. The report would encompass a historical outlook as well as some direction,

which would help with decision-making. It would get approved at Town Meeting.

- J. Anderson added that Arch Gillies started doing the Islesboro Looking Ahead as an update, but not in place of the Comprehensive Plan.
- S. Pendleton stated that Shey Conover asked him to work on updating the Islesboro Looking Ahead document. He reviewed the previous three years, and found that they said the same thing each year. He wrote a draft and presented it, but then stopped because it didn't seem to have substance. We need to determine what we want to focus on and the outcomes we want to produce. We can't just keep writing the same stuff over and over.
- J. Petzel stated that she feels we have done a fairly good job of planning various projects, and a lot of committees do a good job communicating with the community. The Energy Committee has been learning about community involvement and how to look at problems and come to a consensus. Maybe we should use this year and part of this grant to come up with a process, and then do the Comprehensive Plan. The ICC has started pulling a lot of groups together monthly to talk about important issues and make sure we're not stepping on each other's toes. It's just a matter of how to get above it and look at the overarching things.
- A. Mulnix stated that the advantage of this plan is that having a 10,000-foot view creates opportunities for highly productive units to communicate with each other in ways that they can't currently, and being in conversation with each other about goals. The Plan Committee would guide the process.
- Ted Pendleton stated that what's changed is the attitude and culture around what's needed. We need very little to live on an island off the coast of Maine. We need to make sure people who are here stay, and not try to get new people in. He suggested making a list of five big things and think about solutions and work on one a year, and asking residents what the goals would be.
- P. Anderson stated he thinks creating a Comprehensive Plan to move forward is an important thing to do. He echoes Ted's concern that the topics we focus on feel like things that we have survived without. Are we in a position to seek to survive or in a position to seek to thrive? As a lower-income young adult, his concern is simply surviving. In order to ensure we do that, what Daniel is talking about is very important, but it should have representatives from all circles in the community. Many committees are now comprised of individuals who are newer to town, and perhaps come from vastly different lifestyles. This may not be representative of the population. However, the problems that he faces as an individual are not things that we can feasibly control, such as the price of oil. We've had no luck fighting with the Ferry Service. We should have this plan and clear-cut goals, but he worries what the goals are that will really assist the sustainability of this town, with the exception of renewable energy sources that lower individuals' costs, and ensuring that the housing stock is in good shape. He feels 50-50 on the need for a plan.

- S. Pendleton summarized. It seems the question is, do we want to accelerate the focus on a few key points? And should we support this proposal, and in the next 30 days, formulate what a focus would be on? A couple of individuals could put together a framework. Pick the top three things and outline how the committee helps address that and accelerate and coordinate the work of the committees. That proposal could come back to us and we could provide input. Is that step approach appropriate?
- A. Mulnix replied that she sees this as a question of establishing a committee. Exactly how that committee works isn't part of this, and would be open to how the community and the Select Board see this moving forward.
- P. Rothschild stated that he is not convinced we suffer from lack of coordination. He feels there is broad agreement on the five highest priorities.
- D. Purington stated that we do need to focus on what we have. Daniel has great ideas, but what can we do about housing prices? Some committees don't always want to work together. This is a very broad document, and a lot of this stuff is being addressed, and some other stuff feels out of reach of committees, unless we want to make Airbnb restrictions.
- D. Frohling replied that it's intended to be a broad document, with the intention for the Select Board and committee to define what it needs to focus on. In January, he had a 10-page document about exactly what should be done, but that's not for him to decide. He just wants the process to be started. Not everyone agrees on the five points, but everyone needs to have a voice.
- E. MacKenzie spoke to Ted's point about just keeping people here. Maine has the oldest population in the country, Waldo County has the oldest population in the state, and Islesboro has the oldest population in the county. Back in the '70s, about 25 people in his age bracket moved out here and made a big difference. They were actively involved in the island committees and started businesses. We need to more young people, fresh blood, moving out here. We were all immigrants to this island at one time or another.
- S. Pendleton stated he looks at this as a governance over the committees. If we don't put stakes in the ground for activities that we as a community want to see outcomes for, then we can keep planning for years and never get there. An oversight group can provide the goal points. That's what this proposed committee can do. He asked Daniel to circulate his original 10-page document in the next five days so that we can have time to look at it, and refine it based on this conversation.

MOTION BY A. Mulnix, seconded by S. Pendleton, to table the proposal to allow members of the Select Board to do more research, and for D. Frohling to provide additional documentation for the November 18th meeting. No further discussion. Motion passed, 4 yes, 1 no (D. Purington).

J. Anderson stated her concern is who would be on this committee.

Islesboro Select Board
Regular Meeting
Town Office Meeting Room & via Zoom
Wednesday, October 21, 2026 @ 5:30 PM

OTHER BUSINESS

1. None.

APPROVE WARRANT: FY27 #9

MOTION BY P. Anderson, seconded by D. Purington, to approve Warrant FY27 #9. No discussion. Motion passed, 5 yes, 0 no. Unanimous.

APPOINTMENTS:

1. Energy Committee: Jennifer Selendy
   - C. Reed distributed minutes that confirmed Jennifer was appointed to the Energy Committee by the Select Board on January 28, 2026.

CHAIR COMMENTS

P. Rothschild: None.

VICE-CHAIR COMMENTS

P. Anderson: I'm appreciative of all the hard work that people are putting into seeking to improve our community, and hope that those goals remain reasonable, realistic, and entertainable.

INDIVIDUAL SELECT BOARD MEMBER COMMENTS

A. Mulnix: I had a fun time at the School Open House. It was well attended by community members as well as families.

D. Purington: I want to thank Carrie for providing context and clarification on some recent issues.

S. Pendleton: No comments.

MOTION BY S. Pendleton, seconded by D. Purington to adjourn meeting at 7:22 PM. No discussion. Motion passed, 5 yes, 0 no. Unanimous.

Respectfully Submitted,

Carrie Reed

Carrie Reed
Secretary

NOTES of the 10/26/2026 Islesboro Select Board – Executive Sessions

#1 Executive Session with Town Attorney Kristin Collins: Select Board FOAA/Legal Training

Present: Carrie Reed, Peter Rothschild, Peter Anderson, and Town Manager Janet Anderson
On Zoom: Steve Pendleton and Dylan Purington

Time in: 4:15pm

Time out: 5:20pm

#2 Discuss purchase or acquisition of property, pursuant to 1 MRS § 405(6)(C)

Time in 5:20pm

Time out: 5:55pm

Returned to the Regular Meeting 5:55pm

Action taken:

#1 RE: Select Board Agenda: Going forward move "Comments/Petitions" to the **end of the agenda.**

#2 The Select Board are furthering discussions with abutting property owners.

Meeting adjourned at 5:58pm

Janet Anderson

W: Minutes EX SES

OLD

Janet Anderson

From:	John King <skyfrme@gmail.com>
Sent:	Friday, October 30, 2026 1:35 PM
To:	Peter Willcox; Gabriel Pendleton; DAVE; Islesboro Town Manager; Brian Bohanon; Carrie Reed; Tina Pendleton; Peter Rothschild
Subject:	Ferry Committee Update
Attachments:	10.30CostAnalysis.xlsx; Actual Numbers.xlsx; Adult Only vs. Households with Minors.xlsx; Total Tickets - Adults v. Minors.xlsx

Greetings members of the Ferry Ticket Committee.

It has been quite some time since we last met. I am pleased to report that we survived the peak season which came to an end October 1. We owe a debt of gratitude to Tina Pendleton and Dave Dyer, as well as Brian Bohanon. This could not have been done without their excellent help.

I've been working closely with Brian to try to come up with some meaningful numbers and interpretation of those numbers. I am attaching four Excel spreadsheets that Brian and I have put together in that regard. I intend to attend the next Select Board meeting which is scheduled for next Wednesday, November 4, to provide the Board with the results and some preliminary thoughts regarding the way things went this year. I wanted to share those with you beforehand in the event you have any comments. My initial thought is to report to the Select Board and offer to have a committee meeting where we can go over these results and maybe strategize what we might want to recommend to the Board for next year assuming the Board is amenable to that.

I went over the numbers with Brian and I also reviewed the information that we received from the Applications which everyone who participated filled out. Those provide generic household information as well as the number of tickets the particular household purchased.

The first spreadsheet I am attaching is a cost analysis spreadsheet. In the left hand column there is a summary of the program. In green is the money that went into the "pot". That includes the original anonymous donation of $25,000. The budgeted amount is the second figure of $53,812.50. Then, in addition, we received revenue from the ticket sales at the town office in the amount of $43,208.75. The total funds, therefore, in the "pot" amounted to $122,021.25.

On a sidenote, before I forget it, Brian has noted that the $25,000 donation was very critical to the early start of the program on June 15. It allowed for an initial purchase of 350 vehicle tickets, 375 adult walk on tickets and 300 minor walk on tickets. That is up to most of the donation with a cost of $24,850.More significantly, there was something of an initial rush on car tickets. Brian ended up buying 400 more vehicle tickets to the tune of $17,000 on June 30. We could not have done that without the donation to begin with but with the revenue from the initial sales, we were able to do that and keep the program going without shutting it down temporarily.

We calculate the savings realized this summer by participant in a total amount of $20,268.75.

We have some outstanding inventory which we calculate to be worth $5279.

In regard to the future, the total funds we had in the amount of $122,021.25 less the cost of the tickets in the amount of $69,475 results in a remainder of $52,546.25 which could be used next year and would allow us to begin the program on June1, the beginning of the peak season as opposed to July1, the beginning of the fiscal year.

That is one the side of things. I also went through all the applications in an attempt to figure out who bought what.

Over the summer we sold a total of 1097 vehicle tickets, 720 adult walk on tickets and 63 minor walk on tickets.

A total of 142 households participated. 116 of those households consisted of adults only. Only 26 of households or households with various number of adults and one or more minor participated. You may recall that when we developed the budget we split the demographics between households with adults and household with minors. As it turns out that clearly is not the case.

I am including a "types of household" chart. As you can see 82% of the households were adult only households and only 18% of the households included minors. This closely follows the participants with the adults representing 88% of ticket sales and minors only representing 12% of ticket sales in those households.

The final chart is total ticket sales. If you combine vehicles and adult walk ons total ticket sales amount to 1817 tickets. Minor ticket sales amount of to 63. Percentage wise that means 97% of the ticket sold went to adults and only 3% went to minors.

On the audit side of things, when I compared the Household Applications, and the number of tickets on the backside of those forms, it looked to me like we may not have recorded all the sales as the total numbers on the Applications were somewhat less than what the sales numbers said. Brian's review showed that we were a bit shy on the tickets as well, missing maybe less than 10 vehicles, same with adult walk ons, and a little on the positive side (maybe 6?) with minor walk ons, which doesn't mean a lot in terms of dollars, but does in terms of use. More on that below. Anyway, the discrepancy looks to be less than 1%. Brian and I think with some more experience that can be dealt with and minimized in the future.

I wanted to share all of these numbers with you as everyone can have the opportunity to review them and come to their own conclusions. I have some of my own that I would like to share.

Probably the first, and perhaps the most important take away, is the fact that the use of the program by and for minors is far less than we anticipated. If, in fact, that use reflects the current demographics of our community, this very well may, and maybe should,. serve as a wake up call regarding our current demographics and what those demographics mean to the future of this community.

The other immediate takeaway is that the program seemed to be very well liked by those were aware of it and participated in it. In addition, it certainly was not, at least in my estimation, ridiculously expensive. Indeed, when one reviews the numbers I think there is a very good argument to be made to the Maine State Ferry Service, the Department of Transportation, and, perhaps, the Transportation Committee and the legislature that a resident tariff program would not have a significant deleterious impact on the revenue side of things. We are dealing with an $18 million per annum program and I have a hard time believing that $20,000 or $25,000 per annum would have terrible consequences. Of course, the other islands have to be taken into consideration, but the fact of the matter is, and apparently all always has been, that Islesboro is the large revenue driver.

The other thing I'd like to think about, assuming we get an indication from the Select Board that they want anyone to think about this, is what might we recommend to the Board as changes to the program that might be of benefit to the community and community members. One friction point this year, I think, had to do with households with adult members who are limited to only 10 vehicle tickets per household. Another consideration might be to attempt to enhance a minor adult walk on program to the point of even providing minor walk on with free tickets during the peak season. Right now, the peak season charge for minors is $12 and the off-season rate is $5. We have had discussions in the past as to why these rates are so high anyway given the fact that minors, unless they're going to hitchhike north or south on Route 1 (which is like never) are already in a car with a cost of $42.50 during the peak season. Of course, the other consideration is an attempt to make this island more attractive to families and having kids ride for free during the summer certainly wouldn't hurt.

Anyway, people may have other ideas, including raising the limit that we had this year although I think it might be wise to move cautiously in that direction because the longer this program exist, I suspect the more it will be used. I hope that we would be a good advantage, but it does have an impact on the expense side of things. If anyone has any comments, thoughts, suggestions, or anything else, please shoot a note.

I'll report further after the upcoming slot board meeting and let you know if the Select Board would like us to continue with these efforts.

Best,

John
Attachments (as noted)

Summary of 2026 Program

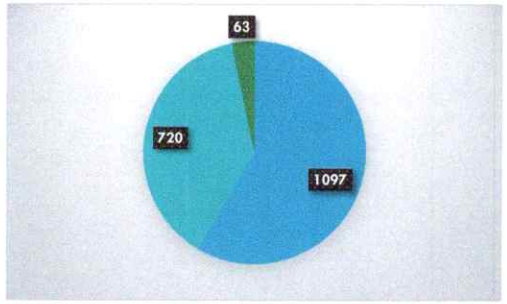
All Revenue vs. Expenses

Donation	$25,000.00
Budgeted	$53,812.50
Revenue from Sales	$43,208.75
Total Funds (Budgeted, Donated, Revenue)	$122,021.25
Less Final Cost	$69,475.00
Remaining Funds available for June 2027	$52,546.25

	Inventory	Savings Realized by Participants
Vehicles	16/$680.00	$20,268.75
Adult Walk Ons	111/$1,887.00	
Minor Walk Ons	226/$2,712.00	
Total	$5,279.00	

Actual numbers

Houshold Description	Number of Households	Vehicles	Average Vehicles	Adult Walk On	Average AWO	Minor Walk On	Average MWO
One Adult	37	268	7.2	29	0.78	N/A	N/A
Two Adults	67	594	8.9	468	7	N/A	N/A
Three Adults	11	91	8.2	116	10.5	N/A	N/A
Four Adults	1	10	10	17	17	N/A	N/A
One Adult/One Minor	3	19	6.3	N/A	N/A	19	6.3
One Adult/Two Minors	1	3	3	0	0	4	4
Two Adults/1 Minor	8	36	4.5	21	2.62	18	4.5
Two Adults/2 Minors	5	14	2.8	8	1.6	8	1.6
Two Adults/3 Minors	2	4	2	0	0	1	0.5
Three Adults/I Minor	4	28	7	33	8.25	6	1.5
Three Adults/ 2 Minors	1	10	10	20	20	0	0
Four Adults/One Minor	2	20	10	8	4	7	3.5
Total Tickets by Category		1097		720		63	1880

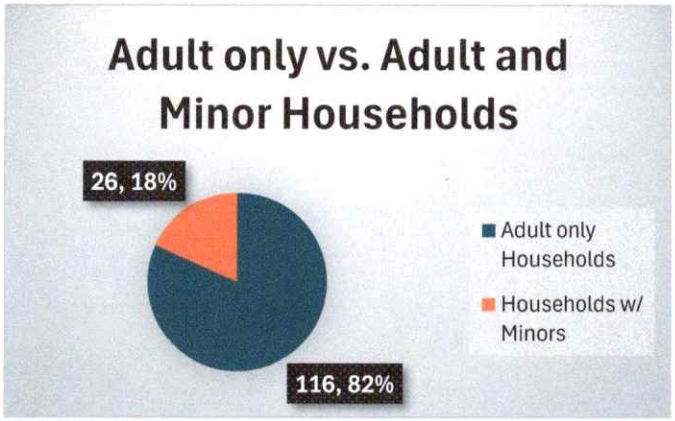


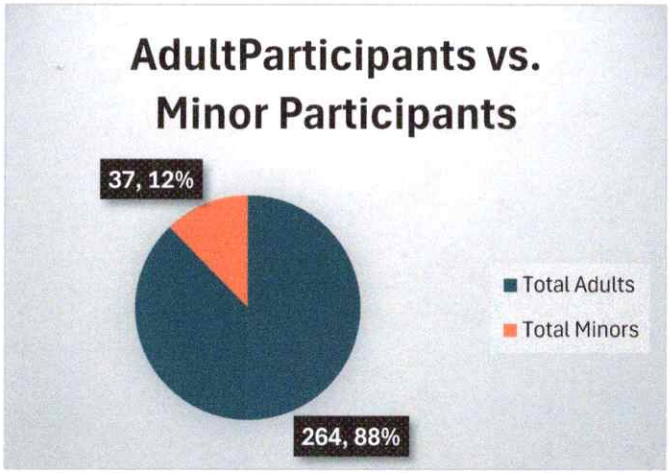
Total Tickets by Category	
Total Households	142
Total Adults	264
Total Minors	37
Adult only Households	116
Households w/ Minors	26

Total Tickets	
Adults (1097&720)	1817
Minors	63

Types of Households

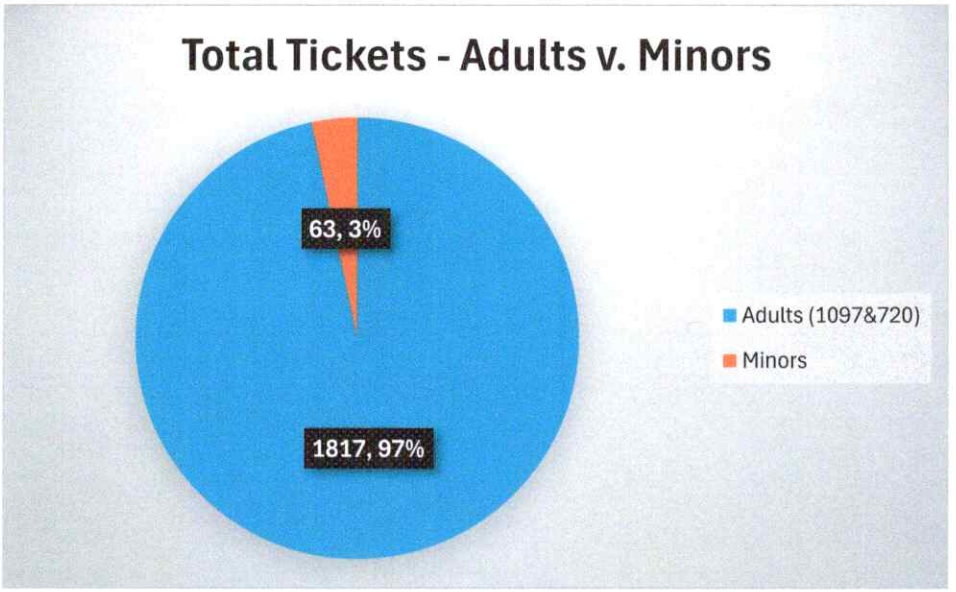
Total Households	142
Total Adults	264
Total Minors	37
Adult only Households	116
Households w/ Minors	26





Total Tickets **Adults v. Minors**

Adults (1097&720)	1817
Minors	63



NEW

11/4/2026

LIQUOR LICENSES – RENEWAL FOR TARRATINE CLUB Yacht

These renewals are all done electronically – you will see their new license in the packet.

After you all have reviewed and approve applications, then I go back to the email from Liquor Licensing & Enforcement and indicate our jurisdiction approves their applications.

Janet

Motion to approve Tarratine Golf and Yacht Club liquor license renewals:

VOTE: _____

Janet Anderson

Subject: FW: Liquor License Application Review for Tarratine Club Of Dark Harbor

From: alcohol.bablo@maine.gov <alcohol.bablo@maine.gov>
Sent: Friday, October 23, 2026 12:53 PM
To: manager@townofislesboro.com
Subject: Liquor License Application Review for Tarratine Club Of Dark Harbor

Municipal/County Review

Yacht

Application Type: Renewal Application
License Type: On-Premises: Beer, Wine & Spirits
Applicant: Tarratine Club Of Dark Harbor
Premises Name: Tarratine Club Of Dark Harbor
Address: 197 JETTY RD ISLESBORO ME 04848
File Number: 183478
Submission Date: October 23, 2026

Click here to review and indicate whether or not your jurisdiction approves of the application.

If you would like to update the person receiving this message or if you have any questions, please contact us.

State of Maine
Liquor Licensing & Enforcement
Phone: (207) 624-7220 Email: alcohol@maine.gov
19 Union St, 3rd Floor, Augusta, ME 04330

Maine BABLO | https://alcohol.maine.gov

YACHT

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 5117

EATING PLACE TIER 2 30 Seats (in)

TARRATINE CLUB OF DARK HARBOR
GOLF CLUB HOUSE
241 GOLF CLUB RD
ISLESBORO ME 04848

ATTN DONALD SHAND
TARRATINE CLUB
TARRATINE CLUB OF DARK HARBOR
PO BOX 140
ISLESBORO ME 04848-0140

EXPIRES: 06/27/2027

FEE: $265.00

Sara Gagné-Holmes

Acting Commissioner

NON-TRANSFERABLE

State of Maine

Bureau of Alcoholic Beverages & Lottery Operations

Application Copy

File Number: 183478 Job Type: Renewal Application

LICENSE #	APPLICATION DATE RECEIVED
CCP-90-100085	2026-10-23
LICENSE TYPE	LICENSEE
On-Premises: Beer, Wine & Spirits	Tarratine Club Of Dark Harbor
AGENT NAME	EFFECTIVE DATE
	2025-09-24
EXPIRES	STATUS
2026-09-23	Expired
PREMISES NAME	
Tarratine Club Of Dark Harbor	
EXISTING PREMISES TYPE	EXISTING PREMISES NAME
Club with catering privileges	Tarratine Club Of Dark Harbor
OPERATOR	
Tarratine Club Of Dark Harbor	

PHYSICAL ADDRESS

197 JETTY RD ISLESBORO ME 04848

MAILING ADDRESS

197 JETTY RD ISLESBORO ME 04848

CONTACT NAME	PREFERRED CONTACT METHOD
Donald E Shand	Email

CONTACT PHONE

(207) 234-8818

ALTERNATE PHONE

(207) 734-8338

FAX

(207) 446-7483

EMAIL

tarratinedonshand@gmail.com

QUESTIONS

On-Premises: Beer, Wine & Spirit

1. Is your business (including any DBA) registered and in good standing with the Maine Secretary of State?

   Answer "No" if you are a Sole Proprietor.

   No

2. Does the licensee or applicant(s) have any interest in any other Maine Liquor License?

   Yes
   GC-90-107219

3. Is the applicant/licensee an individual, partnership, or association? (Not a corporation or LLC)

   No

4. Are all licensees/applicants residents of the State of Maine?

   Yes

5. Is your license for a club with a membership?

   Yes
   (document uploaded)

6. Is your license application for a vessel?

   No

7. Do you have a valid and current health license issued by Maine Department of Health and Human Services OR the Department of Agriculture?

   Yes
   (document uploaded)

8. Do you have a license from the Office of the State Fire Marshal? Contact (207) 626-3870 to determine whether licensure is necessary.

   No

9. Will any law enforcement officer directly benefit financially from this license? This is prohibited by law.

   If yes, please call (207) 624-7220 to get connected with your local liquor inspector before proceeding.

   No

10 Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

   No

11 Is the licensee/applicant(s) directly or indirectly giving aid or assistance in the form of money, property, credit, or financial assistance of any sort, to any person or business entity holding a liquor license granted by the State of Maine?

   No

12 What is the full name and date of birth of the person managing this premises?

   Donald Eugene Shand

13 Has any of the listed applicants, an immediate family member of an applicant, or an employed manager been denied a liquor license or had a liquor license revoked within the last 5 years?

No

14 Is any of the listed applicants the spouse, father, mother, child or other immediate family member of a person whose liquor license has been revoked or denied in the last 6 months?

No

15 Has any licensee/applicant or employed manager ever been convicted of any violation of the liquor laws in Maine or any State of the United States within the last 5 years?

No

16 Has the licensee/applicant(s) or manager ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?

No

17 Does the licensee/applicant have any arrangement such as a lease where rent is based on sales, an agreement where another party receives a portion of the revenue or profits from the business, or a right to acquire an ownership interest in the business?

No

18 At which address are your business records located?

314 Mill Creek Road
Islesboro, ME 04848

19 What will be your business hours? Please indicate each day's open and close times.

Mon - Sat 9am - 11pm
Sun - Closed

20 Please provide the name and distance from the premises to the nearest school, school dormitory and place of place of worship, measured from the main entrance of the premises to the main entrance of the school, school dormitory and place of worship by the ordinary course of travel.

Second Baptist Church 1/2 mile
Islesboro Central School 2 miles

21 Is your application for a Hotel or Bed & Breakfast?

No

22 What is the gross food income for the licensure period that will end on the expiration date?

$225,825

23 What is the gross income from beer, wine, and spirits for the licensing period ending on the expiration date?

$38,100

24 Do you have a food menu?

Yes
(document uploaded)

25 How many seats do you have? Include indoor and outdoor seating.

120

26 How many bathrooms do you have available to patrons?

2

27 Do you currently have any advertising or sponsorship agreements with a wholesale licensee or certificate of approval holder (including agreements for signage, naming rights, event sponsorships or branded areas)?

No

28 Provide a written description of each area of the premises where alcoholic beverages will be served, consumed, or stored. This is required in addition to the premises diagram.

Include all interior and exterior areas (e.g., dining rooms, bars, patios, decks, function rooms, etc.) and use names or labels that correspond to your submitted floor plan.

Maine Dining room and on deck

29 Have you contacted your municipality (or county if the premises is in an unincorporated places) to determine whether there are any required municipal permits or fees, including those related to code enforcement, music, dancing, or entertainment?

Yes

DOCUMENTS

TYPE	FILE NAME	DESCRIPTION
Maine Health or Agriculture License	YC DHHS 2026 2027 20261023_12382624.pdf	
Food Menu	YC MENUS 2026 20261023_12391130.pdf	
Supplemental Ownership Form	YC Supplemental Owenership 2027.pdf	
Club Questionnaire	YC Supplementary Questionnarie 2027.pdf	
Premises Floor Plan	YC Floor Plan 2027.pdf	

APPLICANT

Tarratine Club Of Dark Harbor

DECLARATION

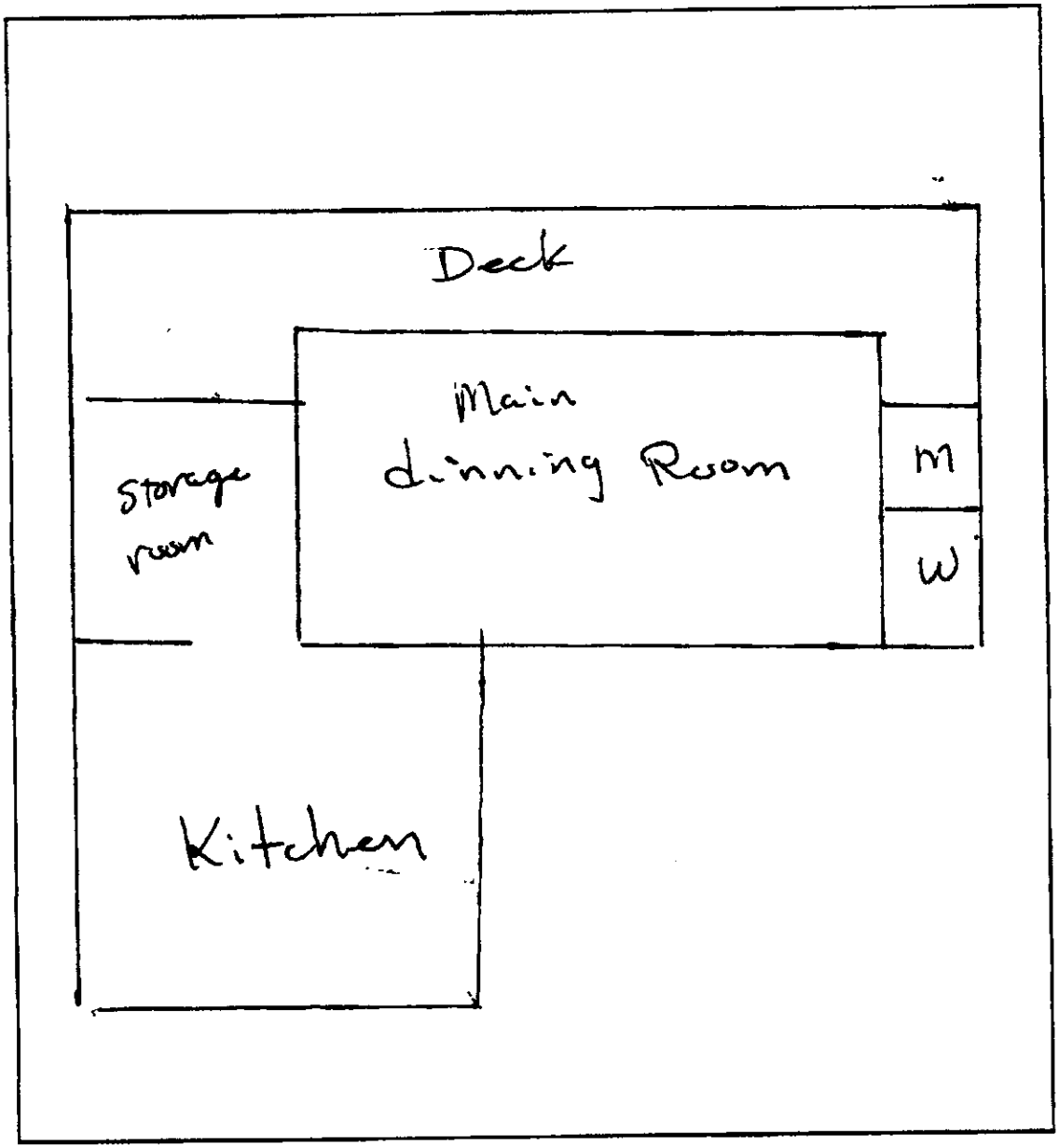
☑ I certify that I am the applicant as described in this application, or that I am duly authorized to submit this application on the applicant's behalf.

All information provided in this application is accurate and correct. I understand that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to $2,000 or by both.

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Supplemental Ownership Form

28-A M.R.S. §651

All Questions Must Be Answered Completely.

1. Company or sole proprietor legal name:	2. Date of incorporation/registration:	3. State of incorporation:
Tarratine Club of Dark Harbor	September 16, 1921	Maine

List the following information for officers, directors, owners equal to or over 10%, and persons with indirect financial interest in the applicant.

Name	Date of Birth	Phone or E-mail	Address	Title	Ownership Stake (%)
Molly Ladd	05-19-1974	646-228-4424	52 Monument Ave. Charlestown, MA 02129	President	0
Stephen Phillips	11-12-1951	609-954-9952	6454 Meetinghouse Farm New Hope, PA 18938	Treasurer	0
Nicholas Brountas	08-18-1964	212-595-4311	285 Central Park West Apt 12W	Secretary	0
Donald E Shand	04-28-1953	207-446-7483	314 Mill Creek Road Islesboro, ME 04848	General Manager	0
Stephen Hanscom	07-18-1949	207-594-4421	10 School Street Rockland, ME 04841	Clerk	0

Affidavit

ONLY COMPLETE THIS PAGE IF THERE ARE NO OWNERS OVER 10% LISTED ON PAGE 1

The undersigned authorized representative of the applicant swears or affirms that no person that holds an ownership interest in the applicant holds an ownership interest equal to or greater than 10%.

Donald E Shand 10/23/26

Affiant Signature Date

Donald E Shand

Affiant Printed Name

State of Maine, County of Waldo

I certify that on the date set forth below, the individual named above did appear personally before me and that I did identify this applicant by: (a) comparing his/her physical appearance with the photograph on the identifying document presented by the applicant and with the photograph affixed hereto, and (b) comparing the applicant's signature made in my presence on this form with the signature on his/her identifying document.

Janet R Anderson 10/23/2026

Signature of Notary Public Date

JANET R. ANDERSON
Notary Public, State Of Maine
My Commission Expires May 2, 2033

Printed Name of Notary Public

WARNING: The statements on this application are made under oath or affirmation. False statements can be grounds for rejection of the application or suspension or revocation of a license. False swearing is a Class D crime punishable by up to 364 days incarceration and a $2,000 fine.

SUPPLEMENTARY QUESTIONNAIRE FOR CLUB APPLICANTS

To be completed byOn-Premises Licensees that operate as a Club

A. Date Club was incorporated: September 16, 1921

B. Purpose of the Club:

X Social

X Recreational

☐ Fraternal

C. When are regular meetings are held: 3rd Monday of August

D. Date of election of club officers: 3rd Monday of August

E. Date elected officers are installed: 3rd Monday of August

F. Total Membership: 233 Families

G. Annual Dues: $5500.00

H. Payable When? First half January 15th Second half April 15th

I. Does the club cater to the public or to groups of non-members on the premises? NO

J. Excluding salaries, will any person, other than the Club, receive any of the financial profits from the sales of liquor?

No

K. If a manager or steward is employed, complete the following:

Name: Donald E Shand Date of Birth: 04-28-1953

Principal Officer Name	Title	Phone Number
Molly Ladd	President	646-228-4424
John Kind Jr.	Vice President	207-734-8344
Robert Luxemboug	Commodore	207-734-1053
Stephen Phillips	Treasurer	609-954-9953
Nicholas Brountas	Secretary	212-595-4311

NEW

11/4/2026

golf

LIQUOR LICENSES – RENEWAL FOR TARRATINE CLUB

These renewals are all done electronically – you will see their new license in the packet.

After you all have reviewed and approve applications, then I go back to the email from Liquor Licensing & Enforcement and indicate our jurisdiction approves their applications.

Janet

Motion to approve Tarratine Golf and Yacht Club liquor license renewals:

VOTE: _____

Janet Anderson

From: alcohol.bablo@maine.gov
Sent: Saturday, October 24, 2026 8:47 AM
To: manager@townofislesboro.com
Subject: Liquor License Application Review for TARRATINE CLUB OF DARK HARBOR

Flag Status: Flagged

Municipal/County Review

Golf

Application Type: Renewal Application
License Type: On-Premises: Beer, Wine & Spirits
Applicant: Tarratine Club Of Dark Harbor
Premises Name: TARRATINE CLUB OF DARK HARBOR
Address: 241 GOLF CLUB ROAD ISLESBORO ME 04848
File Number: 183609
Submission Date: October 24, 2026

Click here to review and indicate whether or not your jurisdiction approves of the application.

If you would like to update the person receiving this message or if you have any questions, please contact us.

State of Maine
Liquor Licensing & Enforcement
Phone: (207) 624-7220 Email: alcohol@maine.gov
19 Union St, 3rd Floor, Augusta, ME 04330

Maine BABLO | https://alcohol.maine.gov

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 3791

EATING PLACE TIER 3 120 Seats (in)

TARRATINE CLUB OF DARK HARBOR
140 GOLF CLUB RD
ISLESBORO ME 04848

EXPIRES: 06/27/2027

FEE: $300.00

ATTN DONALD SHAND
TARRATINE CLUB OF DARK HARBOR
TARRATINE CLUB OF DARK HARBOR
PO BOX 140
ISLESBORO ME 04848

Sara Gagné-Holmes

Acting Commissioner

NON-TRANSFERABLE

State of Maine

Bureau of Alcoholic Beverages & Lottery Operations

Application Copy

File Number: 183609 Job Type: Renewal Application

LICENSE # GC-90-107219	APPLICATION DATE RECEIVED 2026-10-24
LICENSE TYPE On-Premises: Beer, Wine & Spirits	LICENSEE Tarratine Club Of Dark Harbor
AGENT NAME	EFFECTIVE DATE 2025-09-24
EXPIRES 2026-09-23	STATUS Expired
PREMISES NAME TARRATINE CLUB OF DARK HARBOR	

EXISTING PREMISES TYPE Golf Course	EXISTING PREMISES NAME TARRATINE CLUB OF DARK HARBOR
OPERATOR Tarratine Club Of Dark Harbor	

PHYSICAL ADDRESS

241 GOLF CLUB ROAD ISLESBORO ME 04848

MAILING ADDRESS

241 GOLF CLUB ROAD ISLESBORO ME 04848

CONTACT NAME DONALD E SHAND	PREFERRED CONTACT METHOD Email

CONTACT PHONE

(207) 734-8818

ALTERNATE PHONE

(207) 734-8338

FAX

(207) 446-7483

EMAIL

tarratinedonshand@gmail.com

QUESTIONS

On-Premises: Beer, Wine & Spirit

1. Is your business (including any DBA) registered and in good standing with the Maine Secretary of State?

   Answer "No" if you are a Sole Proprietor.

   No

2. Does the licensee or applicant(s) have any interest in any other Maine Liquor License?

   Yes
   CCP-90-100085

3. Is the applicant/licensee an individual, partnership, or association? (Not a corporation or LLC)

   No

4. Are all licensees/applicants residents of the State of Maine?

   Yes

5. Is your license for a club with a membership?

   Yes
   (document uploaded)

6. Is your license application for a vessel?

   No

7. Do you have a valid and current health license issued by Maine Department of Health and Human Services OR the Department of Agriculture?

   Yes
   (document uploaded)

8. Do you have a license from the Office of the State Fire Marshal? Contact (207) 626-3870 to determine whether licensure is necessary.

   No

9. Will any law enforcement officer directly benefit financially from this license? This is prohibited by law.

   If yes, please call (207) 624-7220 to get connected with your local liquor inspector before proceeding.

   No

10 Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

   No

11 Is the licensee/applicant(s) directly or indirectly giving aid or assistance in the form of money, property, credit, or financial assistance of any sort, to any person or business entity holding a liquor license granted by the State of Maine?

   No

12 What is the full name and date of birth of the person managing this premises?

   Donald Eugene Shand

13 Has any of the listed applicants, an immediate family member of an applicant, or an employed manager been denied a liquor license or had a liquor license revoked within the last 5 years?

No

14 Is any of the listed applicants the spouse, father, mother, child or other immediate family member of a person whose liquor license has been revoked or denied in the last 6 months?

No

15 Has any licensee/applicant or employed manager ever been convicted of any violation of the liquor laws in Maine or any State of the United States within the last 5 years?

No

16 Has the licensee/applicant(s) or manager ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?

No

17 Does the licensee/applicant have any arrangement such as a lease where rent is based on sales, an agreement where another party receives a portion of the revenue or profits from the business, or a right to acquire an ownership interest in the business?

No

18 At which address are your business records located?

314 Mill Creek Road
Islesboro, ME 04848

19 What will be your business hours? Please indicate each day's open and close times.

Mon - Sat 10am - 10pm
Sun - 4pm - 10pm

20 Please provide the name and distance from the premises to the nearest school, school dormitory and place of place of worship, measured from the main entrance of the premises to the main entrance of the school, school dormitory and place of worship by the ordinary course of travel.

Christ Church 1/4 mile
Islesboro Central School 1 mile

21 Is your application for a Hotel or Bed & Breakfast?

No

22 What is the gross food income for the licensure period that will end on the expiration date?

$193,000

23 What is the gross income from beer, wine, and spirits for the licensing period ending on the expiration date?

$48,400

24 Do you have a food menu?

Yes
(document uploaded)

25 How many seats do you have? Include indoor and outdoor seating.

60

26 How many bathrooms do you have available to patrons?

2

27 Do you currently have any advertising or sponsorship agreements with a wholesale licensee or certificate of approval holder (including agreements for signage, naming rights, event sponsorships or branded areas)?

No

28 Provide a written description of each area of the premises where alcoholic beverages will be served, consumed, or stored. This is required in addition to the premises diagram.

Include all interior and exterior areas (e.g., dining rooms, bars, patios, decks, function rooms, etc.) and use names or labels that correspond to your submitted floor plan.

Main dining room, blue room, entryway and outside deck

29 Have you contacted your municipality (or county if the premises is in an unincorporated places) to determine whether there are any required municipal permits or fees, including those related to code enforcement, music, dancing, or entertainment?

Yes

DOCUMENTS

TYPE	FILE NAME	DESCRIPTION
Maine Health or Agriculture License	GR DHHS 2026 .pdf	
Food Menu	GR MENUS 2026 .pdf	
Supplemental Ownership Form	GR SUPPLEMENTAL OWNERSHIP 2027 .pdf	
Club Questionnaire	GR SUPPLEMENARY QUESTIONAIRE 2027 .pdf	
Premises Floor Plan	GR FLOOR PLAN .pdf	

APPLICANT

Tarratine Club Of Dark Harbor

DECLARATION

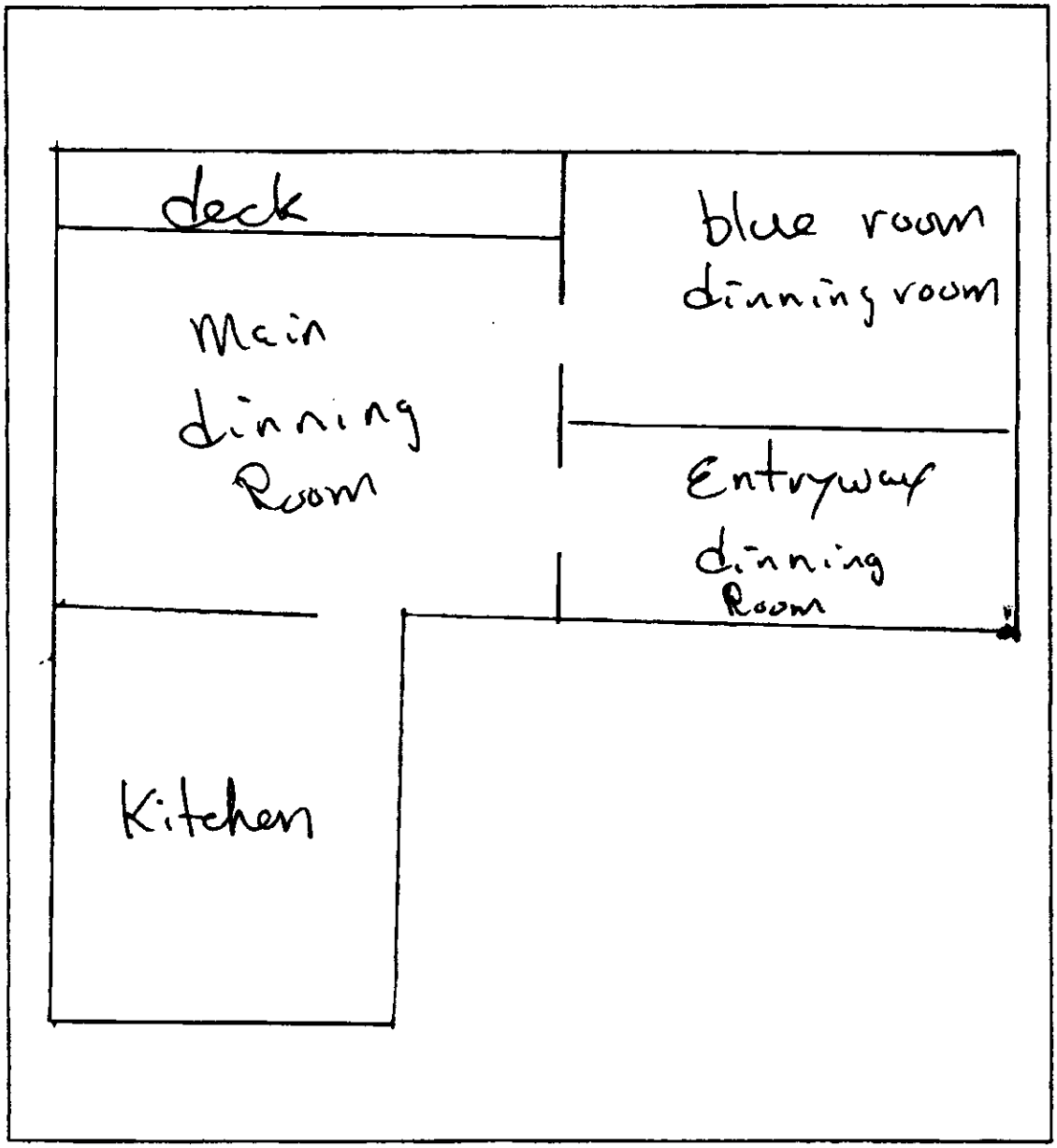
☑ I certify that I am the applicant as described in this application, or that I am duly authorized to submit this application on the applicant's behalf.

All information provided in this application is accurate and correct. I understand that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to $2,000 or by both.

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Affidavit

ONLY COMPLETE THIS PAGE IF THERE ARE NO OWNERS OVER 10% LISTED ON PAGE 1

The undersigned authorized representative of the applicant swears or affirms that no person that holds an ownership interest in the applicant holds an ownership interest equal to or greater than 10%.

Donald E Shand 10/23/26

Affiant Signature Date

Donald E Shand

Affiant Printed Name

State of Maine, County of Waldo

I certify that on the date set forth below, the individual named above did appear personally before me and that I did identify this applicant by: (a) comparing his/her physical appearance with the photograph on the identifying document presented by the applicant and with the photograph affixed hereto, and (b) comparing the applicant's signature made in my presence on this form with the signature on his/her identifying document.

Janet R Anders 10/23/2026

Signature of Notary Public Date

JANET R. ANDERSON
Notary Public, State Of Maine
My Commission Expires May 2, 2033

Printed Name of Notary Public

WARNING: The statements on this application are made under oath or affirmation. False statements can be grounds for rejection of the application or suspension or revocation of a license. False swearing is a Class D crime punishable by up to 364 days incarceration and a $2,000 fine.

STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Supplemental Ownership Form

28-A M.R.S. §651

All Questions Must Be Answered Completely.

1. Company or sole proprietor legal name:	2. Date of incorporation/registration:	3. State of incorporation:
Tarratine Club of Dark Harbor	September 16, 1921	Maine

List the following information for officers, directors, owners equal to or over 10%, and persons with indirect financial interest in the applicant.

Name	Date of Birth	Phone or E-mail	Address	Title	Ownership Stake (%)
Molly Ladd	05-19-1974	646-228-4424	52 Monument Ave. Charlestown, MA 02129	President	0
Stephen Phillips	11-12-1951	609-954-9952	6454 Meetinghouse Farm New Hope, PA 18938	Treasurer	0
Nicholas Brountas	08-18-1964	212-595-4311	285 Central Park West Apt 12W	Secretary	0
Donald E Shand	04-28-1953	207-446-7483	314 Mill Creek Road Islesboro, ME 04848	General Manager	0
Stephen Hanscom	07-18-1949	207-594-4421	10 School Street Rockland, ME 04841	Clerk	0

SUPPLEMENTARY QUESTIONNAIRE FOR CLUB APPLICANTS

To be completed byOn-Premises Licensees that operate as a Club

A. Date Club was incorporated: September 16, 1921

B. Purpose of the Club:

X Social

X Recreational

☐ Fraternal

C. When are regular meetings are held: 3rd Monday of August

D. Date of election of club officers: 3rd Monday of August

E. Date elected officers are installed: 3rd Monday of August

F. Total Membership: 233 Families

G. Annual Dues: $5500.00

H. Payable When? First half January 15th Second half April 15th

I. Does the club cater to the public or to groups of non-members on the premises? NO

J. Excluding salaries, will any person, other than the Club, receive any of the financial profits from the sales of liquor?

No

K. If a manager or steward is employed, complete the following:

Name: Donald E Shand Date of Birth: 04-28-1953

Principal Officer Name	Title	Phone Number
Molly Ladd	President	646-228-4424
John Kind Jr.	Vice President	207-734-8344
Robert Luxemboug	Commodore	207-734-1053
Stephen Phillips	Treasurer	609-954-9953
Nicholas Brountas	Secretary	212-595-4311