

# SELECT BOARD MEETING

## TOWN OFFICE at 6PM

### WEDNESDAY, AUGUST 14, 2024

Join Zoom Meeting  
<https://zoom.us/j/96374295063>

ID: 963 7429 5063  
 Passcode: 942416

1.	Call to Order:	Establish Quorum:
2.	Accept Minutes of the July 24, 2024 Special Select Board Meeting. Accept Minutes of the July 31, 2024 Regular Meeting.	
3.	Visitor's Comments:	<ul style="list-style-type: none"> <li>• <i>Ferry Service Update</i></li> <li>• <i>Sea Level Rise Update</i></li> <li>• Update on Municipal Building Project</li> </ul>
4.	<b>Upcoming Meetings and Subcommittee Reports:</b> ✓ MDOT Public Information Meeting August 22 at 6pm in Town Office Regarding Islesboro Ferry Terminal Project ✓ Planning Board: August 26, 2024	
5.	Town Manager Report:	6. Correspondence:
6.	<u>Old Business:</u> 1.	
7.	<u>New Business:</u> 1. Resolution of the Select Board authorizing the Sale of \$2,616,332 General Obligation Bonds. 2. Opening for MSFS Advisory Board Member.	
8.	<u>Other Business:</u> 1.	
9.	Approve Warrant: FY25 # 4	
10.	Appointments: Annual Slate of Committee Appointments	
11.	Chair Comments:	Individual Selectmen's Comments:
12.	1. Executive Session: Concealed Weapon renewal #FY25-1 pursuant to 1 MRSA §405(6)(F); 25 MRSA §2006.  2. Executive Session: MSFS Advisory Board Member - Personnel matter pursuant to 1 MRSA §405(6)(A).	
13.	Adjourn	

W: AGENDA 8 14 2024

**MEMBERS:**

CHAIR Shey Conover  
2026

Lauren Bruce  
2025

Stephen Pendleton  
2027

Melissa Burns  
2026

Peter Anderson  
2025

Islesboro Select Board  
Special Meeting  
Town Office Meeting Room & via Zoom  
Wednesday, July 24, 2024 @ 5:00 PM



**DRAFT MINUTES**

**Members Present:**

Chair Shey Conover, Vice Chair Lauren Bruce, Stephen Pendleton, and Peter Anderson

**Members Absent:**

Melissa Burns

**Others Present:**

Town Manager Janet Anderson

Call to Order: Chair Shey Conover called the meeting to order at 5:00 PM.

**Approve and sign Special Town Meeting Warrant for August 1, 2024 at GHK.**

**Continuation of School Board FY25 Budget**

**MOTION BY L. Bruce, seconded by P. Anderson, to approve Special Town Meeting Warrant for August 1, 2024. Discussion: this is the same budget that was put forth at the Regular Town Meeting. The School Board will have an amendment from the floor, and documents will be available at the end of the week. Motion passed, 4 yes, 0 no. Unanimous.**

**MOTION BY P. Anderson, seconded by S. Pendleton, to Adjourn Meeting at 5:01 PM. No Discussion. Motion passed, 4 yes, 0 no.**

Respectfully Submitted,

Carrie Reed  
Secretary



**DRAFT MINUTES**

**Members Present:**

Chair Shey Conover, Melissa Burns, Peter Anderson, and Steve Pendleton

**Members Absent:** Vice Chair Lauren Bruce

**Others Present:**

Town Manager Janet Anderson

**Others Present via Zoom:**

Maggy Willcox

Call to Order: Chair Shey Conover called the meeting to order at 6:00 PM, and a quorum was established.

Minutes of July 17, 2024.

**MOTION BY P. Anderson, seconded by M. Burns, to approve the minutes of July 17, 2024 Regular Meeting, as written. No discussion. Motion passed, 4 yes, 0 no.**

**VISITOR COMMENTS/PETITIONS**

None.

**PUBLIC HEARING**

Junkyard Renewal: M/M Garage & Services

**MOTION BY M. Burns, seconded by S. Pendleton, enter into Public Hearing. No discussion. Motion passed, 4 yes, 0 no. Unanimous.**

We have a complete application. Dave Dyer, CEO, has recommended approval.

**MOTION BY M. Burns, seconded by P. Anderson, to exit Public Hearing. No discussion. Motion passed, 4 yes, 0 no. Unanimous.**

**MOTION BY M. Burns, seconded by S. Pendleton, approve the Junkyard Renewal of M/M Garage & Services, as presented. No further discussion. Motion passed, 4 yes, 0 no. Unanimous.**

Islesboro Select Board  
Regular Meeting  
Town Office Meeting Room & via Zoom  
Wednesday, July 31, 2024 @ 6:00 PM

**FERRY SERVICE UPDATE**

S. Conover reported that the new rates go into effect tomorrow, August 1<sup>st</sup>. We have the resignation from John King as representative on the Ferry Service Advisory Board. In our packet is the draft position announcement. S. Pendleton sent some suggested changes. S. Conover is hesitant to add that level of specificity. We don't want to set someone up for goals that may not be attainable. Email changes to Janet by 8/7 or 8/9, before the next Select Board meeting on the 14<sup>th</sup>. Janet will give it to Tina to post.

S. Conover had a conversation with Gabe Pendleton and Bill Geary today to discuss concerns and frustration that some of the definition language had changed in the tariff that was not available to the public. Vehicles that fit the previous definition and did not fit width- or height-wise down the sides would be charged the truck rate. Bill Geary heard concerns, and about an hour and a half later called to say they would be revising the tariff and not including that change in definition. While she understood why they wanted to make that change, she was bothered by the process and not having it available to the public. S. Conover is pleased Bill Geary heard our concerns.

J. Anderson reported that there will be a grace period of two weeks to honor old tickets without needing to upgrade.

**SEA LEVEL RISE**

S. Conover reported that Taury Smith will hold a geology walk at the Narrows with the SLR Committee and members of the public on Tuesday, August 6<sup>th</sup> at 4:00. Hoping to publicize tomorrow. The next committee meeting will be August 20<sup>th</sup>. At the last meeting, we talked about the need to prioritize grant research, writing, and management. This will be the focus as we move forward.

S. Pendleton asked if this means looking to procure a full-time grant manager. S. Conover responded that this recognizes that we need help with research and writing, and after we get those grants, there's a lot more work that needs to be done. Right now, we have a project manager through Shri Verrill. One of the things that was written into the Community Action Grant was sustainability. We talked about using this as a model. Do we need additional capacity for grant management? It's worth talking about because there are other committees looking for grants, and grants are a lot of work for existing Town staff. It takes a lot of time and effort to track the dollars and report on it.

Discussion about hiring a Grant manager/writer. There is money in budget; we need to define the position. It would be good to have a small subcommittee to work on this. We advertised for the position about two years ago, but didn't get any applicants, likely because we needed to be clearer. S. Conover and S. Pendleton to discuss. Jen Hayden wrote a detailed report last year. In the spring we restarted having the Committee Chair meeting. We will probably have the next one in October. About 75% of committees stated they are actively trying to get grants, or would be interested in applying for grants.

Islesboro Select Board  
Regular Meeting  
Town Office Meeting Room & via Zoom  
Wednesday, July 31, 2024 @ 6:00 PM

**MUNICIPAL BUILDING PROJECT**

L. Bruce was absent. No update.

**UPCOMING MEETINGS AND SUBCOMMITTEE REPORTS**

- Special Town Meeting: August 1<sup>st</sup>, 6:00pm.
- Planning Board: August 12<sup>th</sup>, 5:00pm.
- Energy Committee: August 13<sup>th</sup>, 5:15pm.
- Housing Committee: August 15<sup>th</sup>, 5:00pm.
- HCAB: August 15<sup>th</sup>, 3:00pm.

**TOWN MANAGER REPORT**

- Packet included Agenda for 7/31/24 and Minutes of 7/17/24 Select Board Meeting.
- Committee Minutes:
  - Special Town Meeting Warrant for 8/1/24.
  - Discussion about possible handout from the School Board.
- Correspondence
  - Reminder: New ferry rates start August 1<sup>st</sup>.
  - 7/26 Letter from School Superintendent Cornelia Brown
  - 7/26 Letter from John King resigning from the Ferry Service Advisory Board
  - 7/30 Email from William Geary, MSFS Ferry cancellation for diagnostic troubleshooting Friday, August 2<sup>nd</sup>. Cancelling the 10:30 & 11:00 runs.
- Manager
  - Submitted Maine Municipal Bond Bank application 7/30/24. We have heard from our Bond counsel at Preti Flaherty; he is in communication with the Bond Bank.
  - Post opening of John King's seat on the MSFS Advisory Board tomorrow.
  - Taxes will be committed 8/20/24.
  - 7/30 Shey's letter regarding opening for Islesboro Representation to the MSFS Advisory Board.
  - Reminder: DOT/Road Work on Mill Creek Rd. 8/5-6-7-8
  - DOT will be paving state roads and ferry parking lot 9/16/24. J. Anderson will find out about striping.
  - S. Conover asked about the Lincolnville Ferry Terminal meeting on August 22<sup>nd</sup>. There will be a Quicksilver run.
- Warrant FY25 #3

**CORRESPONDENCE**

No other correspondence.

Islesboro Select Board  
Regular Meeting  
Town Office Meeting Room & via Zoom  
Wednesday, July 31, 2024 @ 6:00 PM

**OLD BUSINESS**

1. Lessons Learned from Town Meeting
  - S. Pendleton asked if there has been any response from the survey.
  - The survey was submitted but hasn't gone out yet. M. Burns sent the links to Tina to put on Constant Contact.
  - Wait until after the Special Town Meeting for possible changes.

**NEW BUSINESS**

1. Approve FY24 Sewer Bills

**MOTION BY M. Burns, seconded by S. Pendleton, to approve FY24 Sewer Bills. Discussion about location of sewer; smallest in state. Motion passed, 4 yes, 0 no.**

**OTHER BUSINESS**

1. Broadband bills going out soon.

**APPROVE WARRANT: FY25 #3**

**MOTION BY P. Anderson, seconded by M. Burns, to approve Warrant FY25 #3. No discussion. Motion passed, 4 yes, 0 no.**

**APPOINTMENTS:**

None

**CHAIR COMMENTS**

S. Conover: Someone has asked if we can get the packet out earlier. We often sent it out on the Friday before the Select Board meeting, but recently it's been going out later.

J. Anderson stated that items continue to come in. Discussion about cutting off submissions on Friday.

**VICE-CHAIR COMMENTS**

L. Bruce was absent. No comments.

**INDIVIDUAL SELECT BOARD MEMBER COMMENTS**

P. Anderson: No comments.

M. Burns: Visit Pete's food truck. It's amazing!

S. Pendleton: I will when I get my wallet back. It fell overboard Saturday.

Islesboro Select Board  
Regular Meeting  
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Wednesday, July 31, 2024 @ 6:00 PM

**EXECUTIVE SESSION**

Concealed Weapon Renewal #FY25-1 pursuant to 1 MRSA §405(6)(F); 25 MRSA §2006

**MOTION BY M. Burns, seconded by P. Pendleton, to enter into Executive Session at 6:28 PM. No Discussion. Motion passed, 4 yes, 0 no.**

See attached Executive Session Notes

**Meeting Adjourned at 6:45 PM.**

Respectfully Submitted,

Carrie Reed  
Secretary

Islesboro Select Board  
Regular Meeting  
Town Office Meeting Room & via Zoom  
Wednesday, July 31, 2024 @ 6:00 PM

**... Minutes of the 7/31/24 Select Board – Executive Session**

**Time in: 6:30pm**

Motion by S. Pendleton and seconded by M. Burns to **enter** executive session pursuant to 1 MRSA § 405(6)(F) and 25 MRSA § 2006 to consider concealed weapon permit application FY2025-#1.

VOTE: All in favor

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Motion by M. Burns and seconded by S. Pendleton to **exit** executive session.

**Time out: 6:44pm**

VOTE: All in favor

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**Returned to the Regular Meeting**

**ACTION:**

None taken – due to an error on application and will request applicant to re-submit for the 8/14/24 meeting.

**Meeting adjourned at 6:45pm**

  
Janet Anderson

W: Minutes EX SES



## *MaineDOT On-Demand Public Meeting Lincolville and Islesboro, Ferry Terminal Improvements*

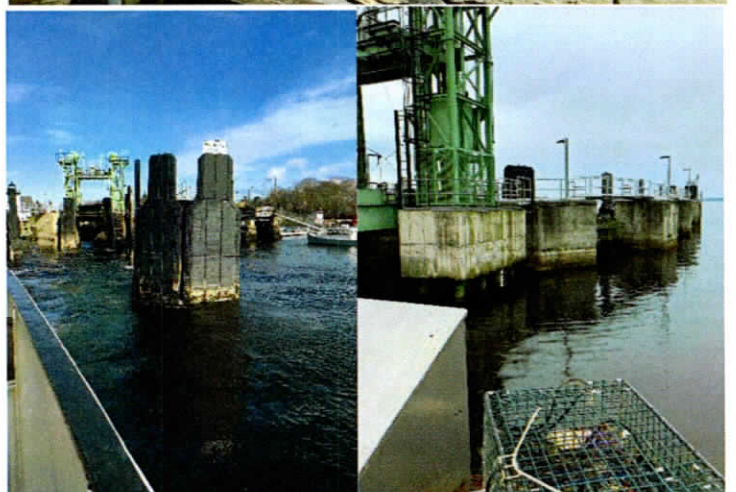
**We want your input!**

**Formal Public Meeting for improvements to the Lincolville and Islesboro Ferry Terminals. Improvements at both locations will include dolphins and fenders to accommodate the new Margaret Chase Smith Vessel Replacement and installing a rapid charger system in Lincolville to facilitate the vessel's charging.**

**In addition to the on-Demand Meeting, there will be In-Person Public Meetings held in Islesboro and Lincolville.**

**The meeting in Islesboro will be held at the Islesboro Town Office on August 22nd from 6:00 p.m. to 7:00 p.m.**

**The meeting in Lincolville will be held at the Lincolville Central School on August 29<sup>th</sup> from 6:00 p.m. to 8:00 p.m.**



**Scan here with your phone camera to or visit <https://bit.ly/lincolville-islesboro> view the On-Demand Meeting materials for this Project and to leave a comment.**



**Scan here with your phone camera or visit [bit.ly/mainedot-meetings](https://bit.ly/mainedot-meetings) to view our Public Involvement page, where you can view this and other On-Demand Meetings**



**MaineDOT**

**Notice of Formal  
In Person PUBLIC MEETING  
Islesboro**



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**To discuss Ferry Terminal Improvements in the towns of  
Lincolville and Islesboro**

MaineDOT will have a live presentation for this Formal Public Meeting, this meeting will give information about the proposed project.

MaineDOT invites and encourages you to attend the in person public meeting during the formal comment period on Thursday August 22, 2024, from 6:00 PM – 7:00 PM at the Islesboro Town Office, 150 Main Rd, Islesboro, Maine 04848.

Questions, comments, or inquiries can be made at the in-person meeting and can also be directed to the Project Manager listed below.

Mackenzie Kersbergen, Senior Project Manager  
Maine Department of Transportation,  
24 Child Street, 16 State House Station,  
Augusta, Maine 04333-0016.  
Telephone: (207) 215-3820  
Email: [mackenzie.a.kersbergen@maine.gov](mailto:mackenzie.a.kersbergen@maine.gov)

**Work Identification Number: 027752.00**

# Lighthouse Committee Minutes

## July 25, 2024



**Attendance:** Anne Bertulli, Bill Thomas, Catherine Demchur-Merry, Edward Bacon, Jim Mitchell, Ken Smith, Terry Sanderson, Yvette Reid, Rachel Rolerson-Smith via Zoom, Melissa Burns, *ex-officio* member, and museum keeper Ashley Rossiter,

The minutes of June 27, 2024 which were sent out on July 22<sup>nd</sup> were approved. There was a correction involving a discussion about replacing the rug at the entrance to the museum. The rug has become a slipping/falling hazard. At this meeting we approved the purchase of a new 3X8 rug from Amazon costing \$53. Melissa checked with Brian, the Town Treasurer, and verified that the town does have a tax-free account number which can be used for this purchase. Janet will place this order.

**Gift Shop:** Catherine reported the sales for July 2024 were \$2,035 as compared to last July's sales of \$1,534. The increase in sales was attributed to the increase in the number of days the Sailors' Museum has been opened.

Catherine requested that the committee purchase a new I-Pad to enable the use of Square in the gift shop. Presently Ashley is bringing her personal computer to the gift shop, and Yvette is using an old I-Pad belonging to Catherine. The use of Square for recording sales and keeping track of inventory has been a great improvement over the former method of writing individual paper receipts. It was agreed to purchase a new I-Pad from Amazon at a cost of \$299.99. Melissa is going to look into the gift shop being able to accept credit cards for purchases.

**Website:** Catherine stated that there were 929 visitors to the website for June 2024 as compared to 428 visitors in June 2023. That is an increase of five hundred online visitors.

**Voice Mail:** Ashley reported that she and Rachel have discovered the way to retrieve voice mail from the museum phone. In so doing, they found thirty-seven messages dating back to 2022. To retrieve messages dial \*99, and then press the pin number. The method for doing this will be posted on the desk, and the messages will be checked daily.

**Appeal Letter:** On July 22<sup>nd</sup>, Terry mailed 612 appeal letters. She thanked Anne, the co-author of the letter, and Catherine for printing and folding the letters. Rachel, Ken, Ashley, Yvette, and Terry stuffed the letters and remittance envelopes into outside envelopes.

Yvette mentioned the subject of thank you notes for the expected donations. She only has three note cards remaining from the notes showing our logo which were originally printed by Catherine. The cost for new note card stock would be around fifteen dollars, and Catherine has offered to print them. It was suggested that members share the task of handwriting the thank you notes.

**Museum Hours & Events:** Ashley is now working a full day on Tuesdays. There was a discussion about keeping the Sailors' Museum open thru Lighthouse Days in September, but no decision was made. There will be a celebration of Halloween and the telling of ghost stories related to the lighthouse. Rachel is collecting written copies of various ghost stories. We are working on a gathering to thank Wally Veazie for restoring the model ship *Puma*.

Wally will be bringing the restored *Puma* back to the museum in early August. Jim has the dimensions for the new display case, and has offered to purchase it. The glue on the display case for the *Caroline Eddy* is drying out, and the case needs to be repaired. It was reported that the shipwreck remains of the *Caroline Eddy* were recently discovered off St. Augustine, Florida.

Rachel discovered several documents from the files in the second story of the museum. 9/22/87 Minutes of the Sailors' Museum Committee states "Notes from meeting with U.S.C.G. They agreed to light tower and take responsibility for all work above the trap door in the dome. They installed a door that they plan to use as an entrance." Ken is trying to determine if the U.S.C.G. is responsible for a new door, not the Town.

**Projects:** Long Hill Construction will soon begin to replace the roof shingles and the flashing around the chimney of the museum. They estimate that the project will only take one day to complete. Ken has been caulking and painting the outside wooden area of the Annex. The next window Bill will repair is the one near Yvette's desk. He will start this sometime after the winter, not wanting to sand them inside due to

their lead paint contamination.

Lastly, Catherine has noticed in a few local magazines that they have made errors in the information written about Grindle Point Lighthouse, such as the lighthouse isn't owned by the Town. She will contact them to have these mistakes corrected.

The next meeting will take place on Thursday, August 29<sup>th</sup> at 4:00 p.m. in the Town office.

Respectfully submitted,  
Yvette L. Reid, Secretary



STATE OF MAINE  
DEPARTMENT OF TRANSPORTATION  
16 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0016



Janet T. Mills  
GOVERNOR

Bruce A. Van Note  
COMMISSIONER

August 8, 2024

Janet Anderson

Town of Islesboro

Dear Janet,

We are pleased to announce that the Maine Department of Transportation (MaineDOT) has selected the Town of Islesboro for a Maine Infrastructure Adaptation Fund (MIAF) grant in the amount of \$75,000. This grant is for scoping and design for The Narrows Sea-Level Rise Resilience.

Your match will be \$33,700. As explained on page 2 of the Request for Applications, costs incurred prior to the execution of the grant agreement will not be considered as part of the match requirement. If you applied for funding for multiple projects, please note that this letter only pertains to the project listed above.

More details will follow. MaineDOT will be in touch in the coming weeks to prepare and execute a grant agreement. If you have questions in the meantime, please contact MaineDOT's grant team, [Adaptation.DOT@maine.gov](mailto:Adaptation.DOT@maine.gov).

MaineDOT is excited to be a part of your effort to adapt critical infrastructure to reduce vulnerability to climate change.

Sincerely,

A handwritten signature in cursive script that reads "Joyce Noel Taylor".

Joyce Noel Taylor P.E.  
Chief Engineer  
Maine Department of Transportation

## Janet Anderson

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**From:** manager@townofislesboro.com  
**Sent:** Wednesday, August 7, 2024 5:19 PM  
**To:** Jeff Glotzl  
**Subject:** Re: Safe Roads Committee.  
**Attachments:** Untitled attachment 00099.txt

Thanks Jeff

On Aug 7, 2024 4:46 PM, Jeff Glotzl <jeff@glotzl.com> wrote:  
Hi Janet,

Dave was indeed the driving force on that committee. I have unfortunately had too much on my plate to bring half the time and attention that that committee would require from its chair and reluctantly agreed to lead largely because no one else wanted to do it, but I frankly lack the leadership experience to run a committee like that effectively. I very quickly recognized that I'm being spread too thin in too many other areas to dedicate the time necessary to develop those skills, so I quickly stepped down. I do not believe that the committee has had a meeting since then.

Best,

Jeff

(804) 357-3084

www.glotzl.com

-----Original Message-----

**From:** islepublicsafety@aim.com <islepublicsafety@aim.com>  
**Sent:** Wednesday, August 7, 2024 2:48 PM  
**To:** Janet Anderson <manager@townofislesboro.com>  
**Cc:** Carrie Reed <secretary@townofislesboro.com>; Carrie Reed <psadmin@townofislesboro.com>  
**Subject:** Safe Roads Committee.

Good afternoon, Janet and Islesboro Select Board.

As Vice Chairman of the Islesboro Safe Roads Committee, I would like to recommend closure of the committee. We have not met since November of 2023. At this time, we have no agenda or projects pending. I would like to thank all of the members that have been involved. Best regards, Fred.

RECEIVED  
AUG - 2 2024  
BY: \_\_\_\_\_

Town of Islesboro  
----- R e c e i p t -----

Welcome to the Town Office

08/02/24 11:07 AM TLP#504

TYPE----- REF---AMOUNT

GENERAL GOVERN

CHILDCARE FOR FUTURE TOWN P

GEN GOV 100.00

tal: 100.00\*

Paid By: ED BACON

Remaining Balance: 0.00

Have a Nice Day!

Check: 100.00

5 - 100.00





Town of Islesboro  
Capital Reserve Account  
Period Ending July 31, 2024

RECEIVED  
AUG 02 2024  
BY: \_\_\_\_\_

FUND NAME	Beginning	Distributions	Balance after Transfer	Expenses	Earnings	Realized	Unrealized	Contributions	Ending
	Balance as of 07/01/24				M/M	Gain/Loss	Gain/Loss		Balance as of 07/31/24
				(\$232.23)	\$2,233.26	\$0.00	\$10,246.75		
<b>EQUIPMENT &amp; VEHICLES</b>									
AMBULANCE RESERVE	\$14,578.10		\$14,578.10	(\$3.14)	\$30.23	\$0.00	\$138.72		\$14,743.91
FIRE ENGINE	\$11,973.77		\$11,973.77	(\$2.58)	\$24.83	\$0.00	\$113.94		\$12,109.96
FIRE EQUIPMENT	\$5,852.16		\$5,852.16	(\$1.26)	\$12.14	\$0.00	\$55.69		\$5,918.73
HEALTH CENTER EQUIPMENT	\$2,785.57		\$2,785.57	(\$0.60)	\$5.78	\$0.00	\$26.51		\$2,817.26
LANDSCAPING AND GROUNDSKEEPING EQUIPMENT	\$1,528.54		\$1,528.54	(\$0.33)	\$3.17	\$0.00	\$14.54		\$1,545.92
POLICE CRUISER	\$28,411.03		\$28,411.03	(\$6.13)	\$58.92	\$0.00	\$270.35		\$28,734.17
PUBLIC WORKS FOR EQUIP & REPAIRS	\$9,032.61		\$9,032.61	(\$1.95)	\$18.73	\$0.00	\$85.95		\$9,135.34
TOWN TRUCK	\$15,238.58		\$15,238.58	(\$3.29)	\$31.60	\$0.00	\$145.00		\$15,411.89
<b>SCHOOL</b>									
SCHOOL IMPROVEMENT RESERVE	\$137,514.91		\$137,514.91	(\$29.66)	\$285.19	\$0.00	\$1,308.53		\$139,078.97
SCHOOL BUS	\$20,963.45		\$20,963.45	(\$4.52)	\$43.48	\$0.00	\$199.48		\$21,201.89
SCHOOL SOLAR PROJECT RESERVE	\$102,296.51		\$102,296.51	(\$22.06)	\$212.15	\$0.00	\$973.41		\$103,460.01
<b>LAND AREA</b>									
MADDY DODGE FIELD - RESERVE	\$2,745.66		\$2,745.66	(\$0.59)	\$5.69	\$0.00	\$26.13		\$2,776.89
SOCCER FIELD IMPROVEMENT	\$83,195.09		\$83,195.09	(\$17.94)	\$172.54	\$0.00	\$791.65		\$84,141.34
<b>PROJECT</b>									
ENGINEERING, ARCHITECT, SURVEY	\$153.96		\$153.96	(\$0.03)	\$0.32	\$0.00	\$1.47		\$155.72
FUTURE	\$1,724.42		\$1,724.42	(\$0.37)	\$3.58	\$0.00	\$16.41		\$1,744.04
INCLINE & FLOATS	\$30,639.62		\$30,639.62	(\$6.61)	\$63.54	\$0.00	\$291.55		\$30,988.10
MUNICIPAL BUILDINGS	\$31,142.35		\$31,142.35	(\$6.72)	\$64.59	\$0.00	\$296.34		\$31,496.56
ROAD RECONSTRUCTION	\$7,293.26		\$7,293.26	(\$1.57)	\$15.13	\$0.00	\$69.40		\$7,376.22
HEALTH CENTER TECHNOLOGY	\$1,072.05		\$1,072.05	(\$0.23)	\$2.22	\$0.00	\$10.20		\$1,084.24
SHELLFISH OPERATIONS	\$4,838.68		\$4,838.68	(\$1.04)	\$10.03	\$0.00	\$46.04		\$4,893.71
MUNICIPAL BUILDINGS EXPANSION	\$0.10		\$0.10	\$0.00	\$0.00	\$0.00	\$0.00		\$0.10
SOLAR-SALT BUILDING	\$65,639.70		\$65,639.70	(\$14.16)	\$136.13	\$0.00	\$624.60		\$66,386.27
SOLAR-TOWN OFFICE	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
<b>REPLACEMENT</b>									
AGING SYSTEM REPLACEMENT	\$43,231.52		\$43,231.52	(\$9.32)	\$89.66	\$0.00	\$411.37		\$43,723.23
ACRE ISLAND PUB SAFETY	\$5,371.91		\$5,371.91	(\$1.16)	\$11.14	\$0.00	\$51.12		\$5,433.01
IMB - REPLACEMENT RESERVE	\$47,178.66		\$47,178.66	(\$10.17)	\$97.84	\$0.00	\$448.93		\$47,715.26
ISLAND FIRE SUB-STAT	\$15,880.99		\$15,880.99	(\$3.42)	\$32.94	\$0.00	\$151.12		\$16,061.63
LIBRARY EQUIP & REPAIRS	\$17,421.17		\$17,421.17	(\$3.76)	\$36.13	\$0.00	\$165.77		\$17,619.31
TRANSFER STATION WALL REPLACEMENT	\$10,180.41		\$10,180.41	(\$2.20)	\$21.11	\$0.00	\$96.87		\$10,296.19
TECHNOLOGY	\$22,881.09		\$22,881.09	(\$4.93)	\$47.45	\$0.00	\$217.73		\$23,141.34
TENNIS COURT RESERVE	\$319.09		\$319.09	(\$0.07)	\$0.66	\$0.00	\$3.04		\$322.72
SEA LEVEL RISE	\$148,565.90	(\$15,000.00)	\$133,565.90	(\$28.80)	\$277.00	\$0.00	\$1,270.95		\$135,085.05
<b>FIDUCIARY FUNDS</b>									
DHWWTF-Reserve	\$10,289.84		\$10,289.84	(\$2.22)	\$21.34	\$0.00	\$97.91		\$10,406.87
DHWWTF-Treatment Plant	\$5,947.14		\$5,947.14	(\$1.28)	\$12.33	\$0.00	\$56.59		\$6,014.78
RESTRICTED LIBRARY	\$22,928.10		\$22,928.10	(\$4.94)	\$47.55	\$0.00	\$218.17		\$23,188.88
UNRESTRICTED LIBRARY	\$50,379.14		\$50,379.14	(\$10.86)	\$104.48	\$0.00	\$479.38		\$50,952.14
CEMETERY FUNDS	\$9,047.70		\$9,047.70	(\$1.95)	\$18.76	\$0.00	\$86.09		\$9,150.60
PUBLIC HEALTH	\$7,123.94		\$7,123.94	(\$1.54)	\$14.77	\$0.00	\$67.79		\$7,204.96
EMERGENCY FERRY TRIPS-Reserve	\$37,139.75		\$37,139.75	(\$8.01)	\$77.02	\$0.00	\$353.40		\$37,562.16
REVALUATION	\$2.01		\$2.01	\$0.00	\$0.00	\$0.00	\$0.02		\$2.03
GRANT WRITER	\$51,397.81	(\$3,600.00)	\$47,797.81	(\$10.31)	\$99.13	\$0.00	\$454.82		\$48,341.45
GROUNDWATER	\$11,538.22		\$11,538.22	(\$2.51)	\$23.96	\$0.00	\$109.77		\$11,669.44
<b>TOTALS</b>	<b>\$1,095,444.51</b>	<b>(\$18,600.00)</b>	<b>\$1,076,844.51</b>	<b>(\$232.23)</b>	<b>\$2,233.26</b>	<b>\$0.00</b>	<b>\$10,246.75</b>	<b>\$0.00</b>	<b>\$1,089,092.29</b>

July 31, 2024

**Opening for Islesboro Representation to the Maine State Ferry Service Advisory Board**

There is an immediate opening for an Islesboro Representative to the Maine State Ferry Service Advisory Board. This volunteer position is appointed by the Islesboro Selectboard, to serve for a two-year term.

**Mission: The Advisory Board is committed to ensuring the Ferry Service provides safe, dependable, efficient, and equitable transportation to all customers. The Board shall advise the DOT on matters relating to the MSFS, shall submit relative comments and recommendations to its Commissioner, and shall ensure effective communication between the MSFS and the island communities it serves.**

This position requires participation, ideally in-person, at bi-monthly meetings held in Rockland, and special meetings as scheduled. The advisory board representative ideally:

- Has some understanding of legislative and administrative sides of state governments
- Has the ability to understand and navigate complex committee dynamics
- Has some maritime experience
- Acts as an effective communication bridge between the MSFS and the Islesboro community, and particularly reporting back regularly to the Islesboro Selectboard
- Can disagree without being disagreeable
- Builds on Islesboro’s credibility with the advisory board to recognize when things have gone well and work collaboratively to communicate and find solutions to challenges as they arise.

Anyone interested in being considered for this open position, please submit a one-page letter of interest to the Town Office by Wednesday, August 7<sup>th</sup>. **Hard copy or via email – [manager@townofislesboro.com](mailto:manager@townofislesboro.com)**

More information about the MSFS Advisory Board can be found @<https://www.maine.gov/mdot/ferry/fsab/>

<b>8/5</b>	<b>Peter Willcox</b>
<b>8/5</b>	<b>Peter Rothschild</b>
<b>8/5</b>	<b>Michael Giardino</b>
<b>8/7</b>	<b>Frank Start</b>
<b>8/8</b>	<b>Robert Kochan</b>

MSFS Advisory Board Position Opening



Resume of Peter H. Willcox

Residence: P.O. Box 66, Islesboro, ME. 04848-0066  
Telephone: +1 207 734 9728  
Email: phwillcox@gmail.com  
Marital Status: married, two daughters (1991 and 1995)  
Date of Birth: 06 March, 1953

Licenses: U.S. Coast Guard - Merchant Marine: Master of Ocean Steam or Motor and Auxiliary Sail Vessels of not more than 1,600 Gross Registered Tons (Domestic Tonnage), 3,000 Gross Tons (International). Second Mate of Ocean Steam or Motor Vessels of Any Gross Tons. Valid until: 27 January, 2025  
STCW courses include, Medical P.I.C., Fast Rescue Boat, Small Arms, Damage Control and Ice Training for Navigators, plus those required.  
F.C.C.: Marine Radio Operator Permit (commercial), GMDSS operator, Amateur Radio License (ham), General Class, N4LCF  
F.A.A.: Private Pilot, glider  
State of Maine, Emergency Medical Technician, EMT-A. (current as of 2000) (160 hour course given through Outward Bound)  
P.A.D.I.: Advanced Open Water Diver, (scuba)

Significant Work Experience:

01/24- 05/24 USNS Pililaau, 3rd mate, 280 meters, 69,365 gross tons, 60,000 hp.  
U.S. Navy LMSR between Jacksonville, Florida and Norway.  
10/22- 01/23 m/v Sam Laud, 3rd Mate, 193 meters, 7000 hp.  
Self unloading bulk carrier on Great Lakes  
2022 - 2024 m/v Margaret Chase Smith, A.B. 150', 99 gross tons  
ferry between Islesboro and mainland, 3.5 miles each way.  
2018- 2019 ferry Quicksilver, master 36' motor vessel on Penobscot Bay  
09/20- 10/20 m/v Maersk Kensington, 2nd mate, 299 meters, 74,642 gross tons, container ship  
s/v Rainbow Warrior, master, 62 meters, 855 gross, 1,911hp., 1,288 m2 sail  
03/19 - 06/19 Manila, Philippines to Constanta, Romania  
04/18 - 06/18 Bali, Indonesia, Thailand, Singapore, Malaysia.  
11/17 - 02/18 Sri Lanka, Taiwan, Hong Kong  
04/17 - 08/17 Uruguay, Brazil, Mediterranean, to Bulgaria  
08/16 - 12/16 Malta, Lebanon, Turkey, Italy, Spain, Morocco to Mexico  
01/16 - 04/16 Busan, Korea to Tokyo and Fukushima, to Busan  
07/15 - 11/15 Townsville, Australia to Busan, Korea via Auckland and American Samoa.  
02/15 - 05/15 Durban S.A. to Sydney, Australia via Freemantle  
09/14 - 11/14 Turkey (Black Sea) Greece, and Italy.  
03/14 - 05/14 Veracruz, Mexico to Amsterdam  
03/13 - 05/13 Melbourne, Australia to Jayapura, Indonesia including Great Barrier Reef  
07/12 - 11/12 Buenos Aires, Cape Town, Mozambique, Maldives, Sri Lanka  
01/12 - 04/12 Las Palmas, New York City, Amazon River to Manaus  
m/v Esperanza, master, 74 meters, 2,076 gross tons, 8,000 hp.  
09/18 - 12/18 Tenerife, Mallorca to The Netherlands.  
05/07 - 09/07 British Columbia inside passage, research in Bering Sea.  
03/07 - 12/07 r/v Weatherbird II, delivery captain, 35 meters, 308 gross tons, 1,000 hp.  
Deliveries from Norfolk, to Ft. Lauderdale, to Bermuda, to Madeira, Portugal.  
12/03 - 06/04 s/s Argonaut, 3rd mate, 186 meter, 17,042 gross tons, 17,000 hp. (steam)  
Container ship between New York, Singapore and South Africa.  
10/03 - 12/03 c/s Atlantic Guardian, 3rd Mate, 104 meters, 7,172 gross tons, 11,175 horsepower.  
Cable repair ship with Alstom DPA class II Dynamic Positioning System.  
01/03 - 03/03 m/v Mendonca, 3rd mate, 280 meters, 69,365 gross tons, 60,000 hp  
U.S. Navy: LMSR (Large Medium Speed Ro/Ro) Between U.S. East Coast and Kuwait.  
10/02 - 12/02 m/y Asteria, master, 50 meters, 666 gross tons, 3,000 hp.  
Delivery from Seattle to Balboa, Panama

07/92 - 11/96 s/y SYSCOMPI, master, 52 meters, 394 gross tons, 550 horsepower, 700 m2 sail area  
Private yacht with Indo-Sail rig. Caribbean, Mediterranean, S. E. Asia, West Africa.  
m/v ARCTIC SUNRISE, master, 50 meters, 949 gross tons, 2,700 horsepower.

09/13 - 10/13 Barents Sea – Kirkeness, Norway to Murmansk - Arctic 30  
10/11 - 12/11 Northeast Atlantic Fisheries Campaign.  
08/10 - 11/10 Gulf of Mexico for BP oil spill research.  
05/09 - 10/09 Amsterdam, Greenland, Svalbard and return. To 82 35' North. Ice work.  
12/08 - 02/09 Amazon River 930 miles up to Manaus.  
02/08 - 03/08 Palma de Mallorca to Le Harve.  
01/01 - 02/01 Brazil  
04/97 - 07/97 Auckland to Vancouver and one month on the Inside Passage of British Columbia.  
08/96 - 10/96 Mediterranean  
m/v GREENPEACE, master, 58 meters, 908 gross tons, 2,800 horsepower.

03/01 - 04/01 North Sea, and Bay of Biscaye  
10/00 - 01/01 North Sea, and Baltic Sea.  
09/98 - 03/99 Rotterdam, Buenos Aires, Rio de Janeiro, to Trinidad.  
09/93 - 11/93 Sea of Japan to Tokyo.  
07/93 - 08/93 U.S. East Coast  
s/v RAINBOW WARRIOR, master, 55 meters, 555 gross tons, 1,200 hp., 1,200 m2 sail

03/05 - 07/05 Korea, to New Zealand and Australia  
03/03 - 06/03 Western Spain to France and Valencia  
01/02 - 05/02 Napoli, Italy to Le Havre, France, via Amsterdam (or Vlissinga)  
10/99 - 05/00 Malta to India, Thailand, Philippines, China and Japan.  
01/88 - 01/91 North Sea trawler conversion to Indo-Sail rig. Included 1.5 years yard time in  
Hamburg, Germany. Vessel was based in the Pacific Ocean.

08/87 - 11/87 m/v SIRIUS, master, 46 meters, 440 gross tons, 660 hp.  
North, Irish, and Baltic Seas.

06/81 - 08/85 m/v RAINBOW WARRIOR, master, 48 meters, 417 gross tons, 600 horsepower  
During this time the vessel was repowered from diesel-electric to diesel, and in 1984 a  
700 square meter sail rig was added. All work was done by the crew. Trips included  
winter ice work in Newfoundland and Gulf of St. Lawrence.

06/80 - 04/81 s/v REGINA MARIS, mate, 40 meters, 210 gross tons, 250 horsepower, 700 m2 sail  
Three masted wooden barkentine used for Humpback whale research.

03/76 - 06/80 s/v CLEARWATER, master, 30 meters, 69 gross tons, 180 horsepower, 470 m2 sail  
Replica Hudson River Sloop used for environmental education.

06/74 - 10/75 boat builder. I helped to complete a 18 meter plywood catamaran.  
03/73 - 12/73 s/v CLEARWATER, mate, see above  
06/72 - 09/72 s/y VANDALY, skipper, 12 meter private yawl  
06/71 - 09/71 s/y BONES, deckhand, 13 meter racing sloop

**Yacht Racing:**

1973 - 1980 S.O.R.C., Included deliveries between Bahamas and New York, all on same team.  
1979 America's Cup Campaign, Freedom Syndicate, bowman for Dennis Conners  
Newport - Bermuda Race, 66, 68, 72, 74, 82, 86, 2006, 08, 10, 12 and 2014  
1971 Marblehead - Halifax Race,  
1977 Miami - Montego Bay Race, and Chicago – Pt. Huron Race on 12 meter HERITAGE  
2011 Annapolis – Newport Race  
Numerous yacht deliveries between Caribbean and New England.  
2007 - 2011 Teacher of sailing at Sound Sailing Center in Norwalk, CT.

**Publications:** The Wood Report, August - September 1996, Captain's Notes on The Suez Canal.  
Greenpeace Captain, St. Martins Press, NY, NY. 2014

**Memberships:** Board of Directors of Hudson River Sloop Clearwater Inc. 2005 to 2011  
Storm Trysail Club

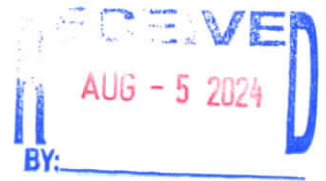
**Date:** August, 2024

August 4, 2024

To: Islesboro Town Manager

From: Peter Rothschild

Re: Opening for Islesboro Representation to the Maine State Ferry Service Advisory Board



I respond with great enthusiasm to being considered for appointment to the Advisory Board.

As a retired licensed landscape architect and planner with over 50 years experience planning and designing waterfront developments throughout the Northeast and elsewhere, I believe I will bring unusually extensive experience and expertise to this position.

Since 1977, I served as founding principal of my own firm, Quennell Rothschild & Partners ([www.grpartners.com](http://www.grpartners.com)). My firm, including architects, landscape architects, and planners, specializing in the development of major waterfront plans including:

- Hudson River Park: 4.5 mile long, 550 acre park along Manhattan's Westside including the restoration of 13 1,000' piers;
  - Riverfront Recapture, Hartford, CT: 10 mile-long waterfront development along both sides of the Connecticut River including the design, and government agency approval for two ferry landings, boat launches, and continuous public access along the waterfront;
  - Ferry landings, docks and piers along Staten Island's north shore, East River docks in lower Manhattan, and the redevelopment of Governor's Island in New York Harbor;
- Waterfront esplanades, walkways, recreational facilities, and environmental restoration in many communities large and small.

Each of these projects involved very extensive community outreach and public participation, throughout the planning and design process and included hundreds of community meetings and workshops organized and led by the firm's principals. In addition, I was responsible for securing local, state and federal agency approvals for each aspect of these projects.

Since retiring from professional practice, I have been deeply involved with several charitable causes in Maine including 10 years on the Board of the Maine Community Foundation and Investment Committee Chair, 7 years as Chief Investment Officer, and 10 years on the Board of the Maine Coast Heritage Trust where I continue to serve on the Investment Committee.

Having spent over fifty years as a seasonal resident, in 2020 I moved to Maine and Islesboro to become a full-time, year-round legal resident. I designed and built a new home on the island and joined the Sea Level Rise Committee actively participating in every meeting.

Given my extensive, relevant experience working with communities, government agencies and my very strong commitment to helping to make living and working on Islesboro safe and sustainable, I sincerely hope you will look favorably on my application.

Peter Rothschild

963 Pendleton Point Road, Islesboro, ME 04848

646-498-3117

Peterrothschild46@gmail.com

Michael D Giardino  
126 Oregon Road #27, Islesboro ME 04848



4 August 2024

To: Members Islesboro Select Board

Re: Maine State Ferry Service Advisory Board – Islesboro Representative Position

Dear Members of the Board,

My name is Michael Giardino, and I am interested in serving as Islesboro's representative to the Maine State Ferry Service Advisory Board.

My wife and I have been adjunct members of the Islesboro community for many years and have recently made Islesboro our permanent – and only – residence. I am eager to be an involved member of the Islesboro community and believe contributing continued solid representation of community values to the Maine State Ferry Service Advisory Board to be a good start.

Over the course of my career, I have performed several responsibilities which I feel qualify me well for this position. I am a licensed Architect in eleven states – including Maine – and a NJ Professional Planner. I founded my own firm in 1983, and shortly thereafter a small construction company. As leader of those enterprises my responsibilities included the financial, employee, and project management as well as the creative and technical side of the operations. I had responsibility for interfacing with local jurisdiction planning boards, zoning boards, engineers, and committee members in obtaining approvals for our projects.

In the mid 1990's, I joined a larger firm in Philadelphia where I became a partner. At that firm my responsibilities were directed toward client development, project conceptualization and design, obtaining project approvals, and managing staff assigned to my book of work. During this period, I served on the Princeton Township Board of Adjustment as acting chair. This gave me the opportunity to sit in the "hot seat" during several large and controversial applications – learning to balance the rights of an applicant with the legitimate concerns of neighbors.

The early 2000's found my close partner and me pursuing divergent interests from our other partners, and we formed our own firm in early 2002 to pursue our own book of business. Within several years we had grown our firm to a group of sixteen professionals serving many clients in the multi-family residential and mixed-use space. As a principal at L&M Design LLC I was again wearing the many hats of a small business owner – management, client development, project development, project approvals, consultant management, and project construction observations for general compliance with our design intent. For several years in the late 2000's I served as vice-chair of the Radnor Township Design Review Board.

I believe that I am a levelheaded, clear thinking, fairly articulate individual able to listen and respond to divergent interests without being disagreeable. I have captained my own trawler over the past nine summers here on Islesboro and have gained much knowledge and appreciation of things nautical in the process.

The ferry to Islesboro is the life blood of our community. As such, a strong open relationship with the Ferry Service is critical to the continued health of this special place. I look forward to the opportunity to act as your representative and liaison to the Maine State Ferry Service Advisory Board.

Respectfully,

Michael D Giardino

## CURRICULUM VITAE

## MICHAEL D. GIARDINO, AIA PP

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MASTER OF ARCHITECTURE: **The University of Pennsylvania**, Philadelphia PA

BACHELOR OF ARTS: **Wesleyan University**, Middletown CT

LICENSED ARCHITECT: **Pennsylvania, New Jersey, New York, Connecticut, Massachusetts**

**Also: DE, FL, MD, ME, NH, VA**

LICENSED PLANNER: **New Jersey**

NCARB CERTIFICATE HOLDER: Since 1983

MEMBER: **American Institute of Architects, ULI, ICC**

Since founding an architectural practice in 1983, I have been involved in a wide range of project types in a variety of rolls along the way. Through a process of consultation, collaboration, study, and trial by fire, I have lead teams through master planning, design, construction documentation, construction administration (from the architect's point of reference), construction management / procurement (from an owner/developer point of reference) as well as firm management.

I offer valuable experience with a broad range of building and construction types having worked with hospital, laboratory, medical office, office, dormitory, community facilities, mixed use, residential from high density through multi-million dollar custom singles, as well as large scale urban design and master planning projects. A brief sampling of work may be reviewed at [www.LMdesignLLC.com](http://www.LMdesignLLC.com)

If you are seeking an engaged, focused, goal driven type of individual, I fit that description. I welcome the opportunity to discuss my background with you in full detail at your convenience.

2002 - Present	Principal <b>L&amp;M DESIGN LLC</b> <i>Architecture, Planning, Urban Design</i> <i>Radnor, PA</i>	1986 - 1993	Architect & Planner, shareholder <b>CATALYST PROPERTIES, INC.</b> <i>Development Company: Governors Lane</i> <i>Princeton, NJ</i>
1996 - 2002	Principal <b>THE MARTIN ARCHITECTURAL GROUP</b> <i>Architecture, Planning</i> <i>Philadelphia, PA</i>	1983 - 1992	President, shareholder <b>PRETTY BROOK CORPORATION, INC.</b> <i>Development Company: Brooks Bend</i> <i>Princeton, NJ</i>
1983 - 1996	Principal <b>MICHAEL GIARDINO ASSOCIATES, PC</b> <i>Architecture, Planning, Construction Management</i> <i>Princeton, NJ</i>		

**WORK EXPERIENCE – EXECUTIVE SUMMARY****L&M DESIGN LLC** [www.LMdesignLLC.com](http://www.LMdesignLLC.com)

GENERAL: One of two principal partners in award winning architecture, planning, urban design firm.

Specialty areas: multi-family housing (for sale, rental, affordable / tax credit), mixed use developments (integrated parking, retail, office, residential, etc), urban master planning (redevelopment of existing underutilized/brownfield sites), planning (development of greenfield site locations).

DUTIES: firm management, design of above project types, proposal generation, architect-client contract preparation, public presentations, oversight of firm personnel in preparation of construction documents, consultant coordination (structural, MEP, civil, acoustic, accessibility, etc.), coordination - QC control of project documents, construction administration duties.

RELATED SKILLS: verbal presentation skills (convention speaker, public presentations for approvals); written presentation skills (RFP responses, contracts, CA clarifications, generally strong writing skill level); programming skills; design skills (principally manual); construction documentation skills (principally CAD format); strong understanding of multi-family and other construction type processes and requirements (acted as design/build architect for number of years), strong understanding of varied code requirements - building and accessibility codes.

Computer Skills: Windows based - Word, Excel, Accounting Software (QuickBooks, Ajera, Quicken), AutoDesk – ADT, AutoCAD, REVIT (new user), miscellaneous other applications.

**THE MARTIN ARCHITECTURAL GROUP, PC**

GENERAL: One of five partners in architecture, planning, urban design firm.

Specialty areas: multi-family housing (for sale, rental, tax credit), mixed use developments (integrated parking, retail, office, residential, etc), urban master planning (redevelopment of existing underutilized/brownfield sites), planning (development of greenfield site locations).

DUTIES: client relationship management, proposal generation, architect-client contract preparation, design of above project types, public presentations.

**MICHAEL GIARDINO ASSOCIATES, PC**

General: Principal of small (2-6 employees) architectural firm specializing in design and construction management of high end single family residential homes and town homes. Additional project types included office, industrial, private club, and adaptive reuse of existing buildings.

**CATALYST PROPERTIES, INC & PRETTY BROOK CORPORATION, INC.**

General: Founding shareholder in these development firm. Firms were established to pursue residential development projects in Princeton NJ. Pretty Brook Corporation created a high-end single family home subdivision. Catalyst Properties developed a unique clustered town home neighborhood.

DUTIES: property identification / selection / pro-forma development; program, identify / hire and manage development consultant teams – attorney, bank, accountant, sales & marketing, design (environmental, civil, architectural, structural, mechanical), responsible for necessary entitlements and permitting, development of phasing and bidding plans, identification of contractors – bidding, drafting and award of contracts, oversight of construction team operations.



**ADDITIONAL INFORMATION**

Speaker: NAHB National Convention 2001 – Kitchen & Bath Design

Speaker: NAHB National Convention 2002 – Design for the New America: Census Trends and Impacts

Speaker: NAHB National Convention 2003 – One Dozen Projects

Former: Vice Chairman – Radnor Township Design Review Board

Former: Vice Chairman, acting Chairman – Princeton Township Board of Adjustment

**AWARDS – L&M DESIGN LLC****2009 PRISM AWARD**

*Best 55+ Community - Silver Award*

Spring Meadow – Hanover, MA

BAGB - Builder Association of Greater Boston

**2009 SAM AWARD**

*Best Condo Flat – Four Stories & Under*

The Plaza at Tenafly – Tenafly, NJ

NJBA – New Jersey Builders Association

**2009 PINNICAL AWARD**

*Multifamily Community of the Year*

*Multifamily Home of the Year under \$300,000*

Wyngate Townhomes – Cheltenham, PA

Bucks/Montgomery Homebuilders Association

**2007 SAM AWARD**

*Community of the Year*

*Best Attached Home over \$400,000*

Bellaire – Demarest, NJ

NJBA – New Jersey Builders Association

**2007 SAM AWARD**

*Best Clubhouse/Recreation Amenities in an Adult Community*

Centennial Mill Clubhouse – Voorhees, NJ

NJBA – New Jersey Builders Association

**2007 PRISM AWARD**

*Best Affordable Apartment Community – Silver Award*

Windsor Green – Andover, MA

BAGB - Builder Association of Greater Boston

**2006 PA SARA AWARD**

*For Superior Achievement and Professional Design Excellence*

Centuria Mixed-Use Urban Development – Fort Lee, NJ

Pennsylvania Council - Society of Registered Architects

**2005 BEST IN APARTMENT LIVING AWARD**

*Curb Appeal, Leasing, Maintenance, Community*

Millview Apartments – Coatesville, PA

Apartment Association of Greater Philadelphia

**2005 BEST OF SENIORS HOUSING AWARD**

*Silver Award*

Liberty at Newtown, Jefferson Unit – Newtown, CT

NAHB – National Association of Homebuilders

**2005 SAM AWARD**

*Best Clubhouse Design - Merit Award*

The Pointe at Neptune Clubhouse – Neptune, NJ

NJBA – New Jersey Builders Association

Frank Start  
P. O. Box 23, Islesboro, ME 04848  
[frankstart@me.com](mailto:frankstart@me.com) (207) 505 – 0490



August 6<sup>th</sup>, 2024

To:  
Islesboro Select Board  
150 Main Rd  
Islesboro, ME 04848

Dear Islesboro Select Board,

Please accept this as my letter of interest for being appointed to the Maine State Ferry Service Advisory Board (FSAB) by the Islesboro Select Board, to represent Islesboro's Interests in the Maine State Ferry Service. As some of you may be aware I have worked for the Ferry Service in the past, in the Ferry terminals, and on the Ferries. I still currently hold the needed documents to be able to work on or around the Ferries. I have also worked with many different committees both on volunteer basis and/or for work related basis, and have worked with legislative/administrative representatives for grants/funding for projects.

I am used to working with many people on committees that have very different viewpoints and many different priorities depending on the person or place they represent. I also find it common to work with people on these committees that prioritize things in a different order than myself depending on their viewpoint, and have found successful ways to make progress with the different dynamics. I have also found ways to work with the current MSFS Administration on issues and requests. For instance, I worked with the MSFS on behalf of the Junior Class, and finding a way on cutting down costs for their returnables to go to redemption facilities on the mainland. After working with them, I was successfully able to have a clear path forward for the Junior Class to bring the returnables to the mainland without any additional costs in Ferry fare. This increased their fundraising success without and additional time or manpower.

If appointed one of my main goals (with the permission and guidance from the SB) would be to continue the conversation about the replacement ferry for the MCS, and finding a solution that best fits Islesboro's needs. Some of which I see are multiple trip waits during busy season, and lack of deck space that suits the traffic Islesboro sees. This in turn makes goods and services have long wait times and increases prices for said goods and services for everyone. I would also like to see if there can be a vessel built that won't require the division of "side vehicle" and "centerline vehicle". This would truly make things operate smoother for many reasons in my opinion.

Sincerely,

Frank Start



**ROBERT K. KOCHAN ME, DABFET, FACFEI**  
**President & Principal Marine Technical Consultant**

*Areas of Forensic Specialty –*  
**Mechanical & Material Engineering**  
**Vessel Design Fault Analysis**  
**Fire Safety & Causation Analysis**  
**Marine Accident Investigation**

## **PROFESSIONAL SUMMARY**

Graduate Mechanical Engineer with over forty years of professional, domestic and international engineering system design, fabrication, installation and material & component analysis experience. Marine design and operational involvement has spanned a period of over 51 years including all aspects of recreational use, commercial operation, offshore industrial development and forensic accident reconstruction marine investigations. Forensic marine analysis concentration has been in vessel and personnel safety operations, navigational and right of way matters involving LORAN, GPS and AIS location devices & mechanical component system failure analysis, physical accident reconstruction, commercial product defect evaluations. Principal and lead marine investigative engineer for FORENSIC MARINE INVESTIGATIONS, a working partner of FORENSIC ANALYSIS & ENGINEERING CORPORATION; an accident investigation, reconstruction and design engineering service organization.

Retained by both national and international insurance organizations, plaintiff and defense law firms, commercial towing firms, barge owners and international cruise lines as well as privately held boating manufacturers to perform physical accident reconstructions, carbon monoxide propagation computer simulations and mechanical evaluations of potential product design defects stemming from personal injuries and property loss claims. Case assignments have included marine collisions, carbon monoxide death causal analyses, PWC operator injuries, MARAD & commercial containership crew injuries, Admiralty coverage concerns, bulk & containerized cargo handling system accidents; as well as specific failure analyses of fiberglass hull delamination and composite failures. Other investigations have included evaluation of operator injuries associated with power & sailboats, bulk and containerized cargo handling systems; carbon monoxide detector failures; as well as fire and explosion related losses involving gas appliance regulators, gasoline & diesel fuel oil storage tanks, and LNG & LPG gas delivery systems.

## **SPECIAL QUALIFICATIONS**

Advanced training in the identification, analysis and reconstruction of marine & vehicular accidents. Proficient in identifying & evaluating design deficiencies in recreational & commercial watercraft and water front operation activity safety risks. Federal and state court recognized expertise in the evaluation of marine safety hazards associated with the operation and use of recreational marine vessels, commercial industrial facilities, petroleum plants and the marine work place environment. Extensive experience in analyzing and responding to OSHA sited safety violations.

### ***Recognized Maritime Industry Credentials & Accident Reconstruction Expertise:***

- 20 year holder of a US Coast Guard – “Master” License for vessels used for pleasure, commercial or charter purposes, up to 100 Tons & 200 miles offshore.
- Former Certified Marine Investigator (CMI) by test February, 201, renewed June, 2018
- Chosen member of International Executive Operations Board – International Association of Marine Investigators (IAMI), February 2014 - 2015

- Analysis of Marine vessel stability and dynamic operational characteristics
- Analysis of vessel design, machinery and operational defects  
Maritime and recreational water craft collision reconstruction
- State and Federal Court qualified Forensic Engineering Expertise
- Commercial cargo loading system failures
- Certified trainer of safe boat handling techniques
- Identification of Carbon Monoxide Development and Intrusion sources
- Reviewer of ABYC's Gasoline Fuel Systems (H-24) Standard
- Participant & Reviewer - ABYC's Carbon Monoxide (TH-22) Educational Report
- Member and active participant in the following design, inspection & public  
Safety organizations: ABYC, NAMI, IAMI, SAMS, SNAME.
- Founding President -- Gulf Coast Boat Brokers Association – Clearlake, TX –  
1984
- Founding Member of the National Advisory Board for Forensic Engineering  
And Technology of The American College of Forensic Examiners, 1997-2010.
- Diplomate, American Board of Forensic Engineering & Technology
- Fellow, American College of Forensic Examiners, International
- Recognized speaker on topics relating to Product Defect Analysis, Process  
Safety, Workplace Hazard Evaluation & Boat Operation Safety
- Past Chairman, Sub-committee on Inter-discipline Professional Membership,  
Consulting Engineers Council of North Carolina, 1997-98
- Former "Skipper" of the Mid-Atlantic Mariner's Club (MAMC) – Annapolis, MD 2014 & 2015
- Founding Member of the National Advisory Board for Forensic Engineering and  
Technology of The American College of Forensic Examiners International, 1997-2012
- Recognized speaker on forensic topics relating to Marine Vessel Fire Losses /  
Catastrophic Marina Fire Investigational Efforts; Vessel & Product Defect Analysis,  
Workplace Hazard Evaluation, Process Safety, Mold & Mildew Causation & Marine Vessel  
Operation.
- Recognized marine accident reconstruction expertise including analysis of commercial  
vessels, recreational power and sailboats, hydraulic and pneumatic system defects,  
construction equipment design defects and operational characteristics: Marine vessel and  
personal water craft collisions and commercial cargo loading injuries.

***Other Industry Credentials:***

- Past Chairman, Sub-committee on Inter-Discipline Professional Membership, Consulting  
Engineers Council of North Carolina, 1997-98

- Corresponding Member, National Inter-Professional Committee of the American Council of Engineering Companies, (ACEC) 1997-98
- Certified Engineer in Training (EIT -Texas, 1994), Past Member of Professional Engineers of North Carolina (PENC) & Consulting Engineers Council of NC.
- 20 plus years as a US Coast Guard licensed 100 TON MASTER (Inactive), for pleasure, commercial and charter vessels, both Power & Sail driven and up to 200 miles offshore.
- Member and active participant in the following design, inspection & public safety organizations: ASME, NFPA, IAAI, NAFI, ABYC, IAMI, SAMS, SNAME.

## **PROFESSIONAL EXPERIENCE**

### **2006 - Present: FORENSIC MARINE INVESTIGATIONS**

A Working Partner of  
**FORENSIC ANALYSIS & ENGINEERING CORP.**  
Hampton, Virginia  
**President & Principal Technical Marine Consultant**

Leads company management team which directs all marine consulting operations, client interface and services offered by this multi-state forensic engineering, accident reconstruction and failure analysis organization. Serves as one of the firm's principal consulting engineers by providing seasoned design engineering and operational safety consultation to the firm's clients. Forensic specializations include investigations and accident reconstructions involving design and operational safety issues, mechanical system failures & consumer product defect analyses. Oversees all accident investigations, design evaluations industrial equipment and general consumer product evaluations relative to their involvement in the personal injury & property losses. Marine accident evaluation and reconstruction assignments have included mechanical equipment failure analyses, operator line-of-sight issues, carbon monoxide death causations, fuel tank explosions, vessel ergonomic design and operator error issues. Provides technical consultation and litigation testimony, in the areas of product design & defect analysis; mechanical, electrical & marine system hazards; workplace safety; passenger ejection factors; marine hardware & equipment safety; and CFR, ABYC, NMMA, CE design practice compliance. Performed hazard evaluations involving open water vessel collisions, barge wake induced vessel capsizing, sunken vessel causation, vessel fire origin and PWC personal injuries. Evaluation of casualties resulting from Cruise Ship Fire propagation, commercial marine cargo stowage systems, pool ladder designs, powerboat propellers, crew safety and vessel seamanship

### **2011 – Present: FORENSIC ANALYSIS & ENGINEERING CORPORATION**

**Hampton, Virginia**  
**President & Principal Technical Consultant**

### **1996 – 2010 Raleigh, North Carolina**

Leads company management team over seeing all operations, marketing and services offered by this multi-state forensic engineering, accident reconstruction and failure analysis organization. Serves as one of the firm's principal consulting engineers by providing seasoned forensic investigative engineering evaluation and material compositional analysis & consultation to the firm's clients. Forensic specializations include traffic accident investigations and accident reconstruction analysis, product and material defect analyses, loss investigations involving consumer product defects, vehicular tire defects, industrial, warehouse and

materials handling systems, Mechanical Facility and System Safety Concerns, electrical & mechanical systems faults including HVAC, plumbing and hydraulic systems. Holds responsibility to oversee all accident investigations, design evaluations industrial equipment, general consumer products relative to their involvement in the personal injury & property losses. Accident evaluations and reconstruction assignments have included roadway design issues, mechanical equipment operation failures; fuel system and containment tank systems design suitability analysis, tire failure relationship to causation, airbag failure to and premature deployments as well as numerous driver response related operational issues. Provides unbiased, technical consultation and litigation testimony on matters related to accident reconstruction, product and facility design & defect analysis; mechanical, electrical & marine system hazards; workplace safety; commercial vehicle operation & maintenance; marine vessels & equipment safety; and national regulation compliance.

**1990 – 1995** **CH&A Corporation**  
**Kingwood (Houston), Texas**  
**Senior Consulting Engineer**

Responsible for investigating, evaluating and reconstructing marine, vehicular & work place accidents involving mechanical equipment, production systems and defective commercial products. Performed hazard evaluations and accident reconstructions of production processes, manufacturing systems and human actions found to have resulted in injury and/or physical damage to personnel, machinery, facilities, commercial marine vessels, pleasure watercraft, vehicles and other personal property. Provided engineering consulting expertise and legal testimony in the areas of workplace safety, industrial tank farm accident reconstruction, commercial vehicle operational characteristics, marine system failures and OSHA regulation compliance. Directed a high six figure, extended, international Sub-Surface Safety Valve failure analysis project for PEMEX in 1993.

**1988 – 1989** **McDowell-Owens Engineering, Inc.**  
**Kingwood (Houston), Texas**  
**Consulting Engineer**

Provided forensic engineering consulting services to insurance companies and law firms. Assisted in a technical evaluation, accident reconstruction and a damage propagation analysis of a marine cargo vessel fire. Performed a mechanical system failure analysis of an industrial crane hoist including brakes, cable & drum controls and safety interlocks.

**1986 – 1987** **B.G.P. Services, Inc.**  
**Cincinnati, Ohio**  
**Senior Project and Planning Engineer**

Responsible for maintaining project continuity from the initial planning phase through final equipment installation and start-up of a production line installation using multi-pass, high speed mechanical rolls, presses and conveyors for the manufacture of retail paper products. Additionally, supervised project engineers, program planners, project schedulers, procurement support staff and performed field inspection on a multi-million dollar process development program for Proctor & Gamble relative to their proprietary paper products. Coordinated manufacturing of production equipment from vendors in Cincinnati and Cleveland while scheduling plant production line installations.

**1981 – 1986 Texas Marine Services Company**  
**Houston, Texas**  
**Owner and Manager of Project Operations**

Founder of this project engineering and consulting services organization. Responsible for all of the firm's marketing, contract negotiations, project management, cost and schedule control activities. Provided turn-key consulting services to oil and gas royalty owners in South Texas. Managed the design, procurement, installation and hook-up of production equipment, process gathering, and crude oil storage and gas transmission facilities.

**1978 – 1980 Santa Fe International, Inc.**  
**Houston, Texas**  
**Senior Marine Design Engineer**

Provided design-engineering services for petroleum and natural gas system operators in the Gulf of Mexico. Acted as the lead design engineer-holding responsibility for the physical design, system integration and project Schedule. Provided client liaison support from the design phase through all construction, installation and startup activities. Acted as project manager/client representative for the largest offshore platform jacket ever built in two separate halves then joined by simultaneously raising each side for weld-up.

**1976 – 1978 Brown & Root, Inc.**  
**Houston, Texas**  
**Marine Design Engineer**

Designed customer specified caisson, tripod, and 4-leg, 6-leg and 8-leg offshore drilling & production platforms to include jacket deck sections, pilings and miscellaneous pipeline appurtenances. Qualified as a certified welder. Involved in construction detailing of Aramco production platform in Bahrain.

**1973 – 1976 J. J. Henry Company**  
**Washington, DC**  
**Marine Design Engineer**

Assisted senior naval architects and marine engineers with stability and operational characteristic analyses of cargo vessels. Performed numerous HVAC and mechanical piping system design calculations to maximize operational capabilities with design criteria.

## **EDUCATION**

### **Undergraduate**

*Bachelor of Science degree in Engineering -- 1973*  
The Catholic University of America, Washington, DC  
(Major: Mechanical Engineering; Minor: Ocean Engineering)

### **Post Graduate**

*Graduate level program course--1973*  
The Catholic University of America, Washington, DC  
Behavior of Materials in the Ocean and Other Extreme Environments

### Continuing Education

- 1974 "Design of Piping & Air Control Systems aboard Marine Vessels",  
Department of the Navy-Naval Ships Engineering Command, Wash, DC
- 1976 Structural & Pipe Welding School  
Brown & Root, Inc., Houston, TX
- 1983 Certified Bareboat Charter Instructor Training Course  
American Sailing Association, Clearlake, TX
- 1987 "Building Synergistic Work Teams and Improving Their Effectiveness",  
The Henderson Company for Proctor & Gamble, Inc., Cincinnati, OH
- 1990 Review Course -- Engineering Fundamentals  
University of Houston, Houston, TX
- 1991 Technical & Business Writing Seminar,  
Dun & Bradstreet Education Services, Houston, TX
- 1992 "International Conference in Hazard Identification and Risk Analysis, Human  
Factors & Human Reliability in Process Safety",  
The Center for Chemical Process Safety & AIChE, Orlando, FL
- 1992 "Process Safety Management of Highly Hazardous Chemicals -- OSHA  
Regulations" The Center for Chemical Process Safety, Houston, TX
- 1994 "Lining of Above Ground Petroleum Storage Tank Bottoms", API – 652 Seminar,  
Houston TX
- 1994 "Tank Inspection, Repair, Alteration and Reconstruction", API-653 Seminar, Houston, TX
- 1994 "Cathodic Protection"  
API-651 Seminar, Houston, TX
- 1995 "Forklift - Lift truck Safe Operation Training Program" OSHA - 29 CFR Part 1910.178;  
Environmental Services, Inc.; Regulatory Compliance Div.; Houston, TX
- 1996 American Boat & Yacht Council -"Codes & Standards" Seminar, Tampa, FL
- 1997 American Boat & Yacht Council -"Accident Investigation" Seminar, Atlanta, GA
- 2004 Professional Leadership Development -"Delivering Results the Right Way", Raleigh, NC
- 2005 XL Tribometrist Training for the English XL Variable Incidence Tribometer, Sarasota, FL
- 2013 23<sup>rd</sup> Annual Training Seminar for Marine Investigators – Isle of Palms, SC
- 2014 Marine Fire Investigation Course – "Scientific Method of Fire Investigations", Sayreville, NJ  
(May 29-30)
- 2014 The International Association of Fire Investigators – Common Fire Scene Errors, Webinar  
(Sept 25)
- 2015 International Institute of Marine Surveying – Available Tools and Technologies –  
**Presented** "Forensics – How It Applies To Marine Loss Investigations" Linthicum, MD  
(Apr 10-11)



- 2015 International Association of Fire Investigators – Preventing Spoliation of A Fire Scene for First Responders, Webinar (December 21)
- 2016 26<sup>th</sup> Annual Training Seminar-International Association of Marine Investigators (March 13-16)
- 2016 International Association of Arson Investigators (IAAI), Kentucky and Tennessee chapters - Fire Origin and Cause Determination for the First Responder – Presented by Assistant Chief James M. Kanavy, Scott County Fire and Rescue, Georgetown, KY
- 2017 Academy of Insurance - UAV (Drones) Update with FAA Regulation Changes – Presented by John Eubank, CPCU, ARM
- 2017 Asbestos Awareness Course
- 2018 ABYC Marine Law Symposium – Charleston, SC
- 2018 ABYC Marine Corrosion Training, Gloucester Point, VA
- 2018 ABYC Marine Electrical Training, Annapolis, MD

## AFFILIATIONS

- American Council of Engineering Companies (ACEC)
- Consulting Engineers Council of North Carolina (ACEC/NC)
- National Society of Professional Engineers (NSPE)
- National Academy of Forensic Engineers - Correspondent (NAFE)
- American College of Forensic Examiners International (ACFEI)
- National Fire Protection Association (NFPA)
- International Association of Arson Investigators (IAAI)
- American Boat & Yacht Council (ABYC)
- International Association of Marine Investigators (IAMI)
- Society of Accredited Marine Surveyors (SAMS)
- Society of Naval Architects and Marine Engineers (SNAME)
- United States Sailing Association (USSA)
- Virginia Claims Adjusters Association – Hampton Roads Chapter
- Virginia Claims Adjusters Association – Peninsula Chapter
- Central Florida Claims Association—Orlando, FL
- Mid-Atlantic Mariners Club—Annapolis, MD

## LICENSES & CERTIFICATIONS

- Former Certified Marine Investigator (CMI) No. 135 – By Test – International Association of Marine Investigators, Inc., Medford, Oregon
- Fellow, American College of Forensic Examiners Institute
- Diplomate, American Board Of Forensic Engineering & Technology
- State of Texas – Engineering-in-Training (EIT) Certificate -1990
- US Coast Guard **Master's License** (100 ton); *Currently Inactive* - Commercial Steam / Motor / Auxiliary Sailing Vessels, for Hire certified for all U. S. Coastal Waters up to 200 miles offshore.

- Former Certified Basic Sailing Instructor, American Sailing Association, Los Angeles, CA
- Former Certified Basic Coastal Cruising Instructor, American Sailing Association
- Former Certified Bare Boat Chartering Instructor, American Sailing Association

## **MARINE IDUSTRY & COMMUNITY INVOLVMENT**

2014-2016 – Member of the International Executive Board of IAMI – International Association of Marine Investigators – Worldwide

2014-2016 – “SKIPPER” MID-ATLANTIC MARINERS CLUB-Industry trade group that presents three annual educational seminars and social events to promote the interaction of representatives from the marine insurance, legal, surveying and technical services communities.

2011-Current – Active Non-Resident Member --The Florida Yacht Club – Jacksonville, FL

2001-Current – Active Senior Member -- The Hampton Yacht Club – Hampton, VA

1977-1998 – Active Senior Member -- The Houston Yacht Club – LaPorte, TX  
1992-1995 - Member of the Board of Trustees  
1975-1995 – Member of various development & building committees

1974-1987 – Active Senior Member of The Annapolis Yacht Club – Annapolis, MD  
Member of the Commodore’s Young Member Enhancement committee

1979-1987 – Founder & Principal of Texas Yachts, Inc.; Texas Sailing School;  
Texas Yacht Brokerage; Texas Yacht Charters, Inc.

1982-1986 - Co-founder and First President of the Gulf Coast Yacht Brokers Association, Clearlake, Texas

1974-1978 – Founder and Principal Consultant – Intrepid Racing Consultants & Yacht Brokerage – Greenbelt & Annapolis, MD

## **COMMUNITY SERVICE**

2016 – Present	Hampton City H2O Community Economic Board
2016 – Present	Hampton City Employee Grievance Arbitration Board
2018 – Present	Hampton City Building Code Board of Appeals

## **SPEECHES & TELEVISION PRESENTATIONS**

Over 50 conference presentations and television appearances have been held in the past 30 years. Such presentations have been given to members of the Tampa Bay Mariner’s

Curriculum Vitae of Robert K. Kochan  
Principal Technical Consultant  
FORENSIC MARINE INVESTIGATIONS

Club, The Society of Accredited Marine Surveyors, American Boat & Yacht Counsel Technical Committees, Mid Atlantic Mariner's Club, International Association of Marine Investigators, American Welding Society, American Society of Professional Engineers, as well as news segments on ABC & NBC TV relating to various types of accident and loss investigations including consulting to CBS – CSI segment productions.

Edited – September 29, October, 2023

**RESOLUTION OF THE SELECT BOARD OF THE TOWN OF ISLESBORO, MAINE  
AUTHORIZING THE SALE OF \$2,616,332 GENERAL OBLIGATION BONDS AND  
BOND ANTICIPATION NOTES OF THE TOWN**

WHEREAS, the Town of Islesboro, Maine (the “Governmental Unit”) is authorized by 30-A M.R.S.A. §§5721 and 5772 to borrow money to pay all or part of the costs of the construction of a new health center and up island fire station and the renovation of the existing health center for public safety offices and of architectural, engineering, survey, legal, construction and other related costs (together, the “Projects”); and

WHEREAS, pursuant to law, the article to authorize borrowing for the Projects in an amount up to \$1,750,000 was submitted to the voters of the Governmental Unit at a town meeting duly called and held on September 22, 2022; and

WHEREAS, pursuant to law, the article to authorize additional borrowing for the Projects of an amount up to \$866,332 was submitted to the voters of the Governmental Unit at a town meeting duly called and held on April 24, 2024;

WHEREAS, the voters casting “yes” with respect to the acceptance of the above-referenced articles at the respective town meetings constituted a majority of the legal voters voting at each election; and

WHEREAS, the Select Board of the Governmental Unit has determined that not more than \$2,616,332 should be borrowed for the purpose of providing the funds for the Projects and that for that purpose general obligation bonds and notes of the Governmental Unit in an aggregate principal amount not to exceed \$2,616,332 should be issued;

NOW THEREFORE, BE IT RESOLVED BY THE SELECTMEN OF THE TOWN OF ISLESBORO, MAINE AS FOLLOWS:

Section 1. That the Governmental Unit is hereby authorized from time to time to issue, sell and deliver to an investment bank, a financial institution, the Maine Municipal Bond Bank, the United States of America or any other person or persons (each a “Purchaser”) its general obligation bonds in an aggregate principal amount not to exceed \$2,616,332 (the “Securities”) for the purpose of financing all or a portion of the cost of the Projects. The Securities shall be payable over a period not to exceed thirty (30) years from the date of issue of the Securities. The Securities shall bear interest at a rate or rates, be payable as to principal and interest, and be in such denominations as may be determined by the Treasurer and majority of the Select Board of the Governmental Unit and shall be subject to such further terms and conditions, including being subject to calls for redemption with or without premium, as may be agreed to by the Treasurer and a majority of the Select Board of the Governmental Unit. The Securities shall be executed on behalf of the Governmental Unit by the Treasurer and a majority of the Select Board of the Governmental Unit, sealed with the official seal of the Governmental Unit, attested by the Clerk and otherwise be in such form as may be permitted by the laws of the State of Maine.

The execution of the Securities shall be conclusive evidence of the Select Board's approval of the terms and conditions thereof. Each of the Securities shall bear a legend substantially as follows: "Town of Islesboro, Maine General Obligation Bond."

The Select Board of the Governmental Unit hereby declares that the estimated period of utility of the Project is greater than thirty (30) years and this declaration shall be a conclusive determination thereof.

Section 2. That the Governmental Unit is hereby authorized from time to time to issue, sell and deliver to a Purchaser its bond anticipation notes in an aggregate principal amount not to exceed \$2,616,332 (the "Notes") for the purpose of interim financing of the Project in anticipation of the issuance of the Securities. Each issue of the Notes shall be subject to prepayment at any time but shall be paid within three years after the date of issuance of such Notes. The Notes shall bear interest at a rate or rates, be payable as to principal and interest, and be in such denominations as may be determined by the Treasurer of the Governmental Unit and majority of the Select Board of the Governmental Unit and shall be subject to such further terms and conditions as may be agreed to by the Treasurer and a majority of the Select Board of the Governmental Unit. The Notes shall be executed on behalf of the Governmental Unit by the Treasurer and a majority of the Select Board of the Governmental Unit, sealed with the official seal of the Governmental Unit, attested by the Clerk and otherwise be in such form as may be permitted by the laws of the State of Maine. The execution of the Notes shall be conclusive evidence of the Select Board's approval of the terms and conditions thereof. Each of the Notes shall bear a legend substantially as follows: "Town of Islesboro, Maine General Obligation Bond Anticipation Note."

Section 3. That the Town Manager, Treasurer and Clerk of the Governmental Unit are hereby authorized to make application on behalf of the Governmental Unit to one or more Purchasers for the purpose of requesting that a Purchaser purchase the Securities, Notes or both.

Section 4. That the Treasurer, pursuant to the requirements of the Internal Revenue Code of 1986, as amended (the "Code"), including without limitation Section 265(b)(3) of the Code, is hereby authorized to the extent allowed by law to designate the Securities or Notes or any of them as "qualified tax-exempt obligations" of the Governmental Unit.

Section 5. That the Town Manager, Treasurer, Clerk and Select Board of the Governmental Unit are hereby authorized to execute and deliver any and all instruments, agreements, certificates and other documents, including an arbitrage and use of proceeds certificate relating to each issue of Securities or Notes, to execute a loan agreement with a Purchaser on behalf of the Governmental Unit, and to take any and all actions, including affixing the seal of the Governmental Unit, and to carry out or cause to be carried out all of the obligations of the Governmental Unit under the Securities and Notes, any loan agreement, arbitrage and use of proceeds certificate, and any other instrument, agreement or document relating to the Securities or Notes, all as may be

necessary, convenient or appropriate to carry out the full purport and intent of this resolution, including delivery of the Securities, Notes or both to a Purchaser.

Section 6. That any and all actions heretofore taken by the Town Manager, Treasurer, Clerk, Select Board and any other officers, officials or employees of the Governmental Unit in connection with the preparation, issuance or sale of the Securities or Notes or both and in furtherance of the purport and intent of this resolution are hereby ratified, approved and confirmed.

Section 7. That, if any of the officers or officials of the Governmental Unit who have signed or sealed the Securities or Notes shall cease to be such officers or officials before the Securities or Notes so signed and sealed shall have been actually authenticated or delivered by the Governmental Unit, such Securities or Notes nevertheless shall be authenticated, issued, and delivered with the same force and effect as though the person or persons who signed or sealed such Securities or Notes had not ceased to be such officer or official; and also any such Securities or Notes may be signed and sealed on behalf of the Governmental Unit by those persons who, at the actual date of the execution of such Securities or Notes, shall be the proper officers and officials of the Governmental Unit, although at the nominal date of such Securities or Notes any such person shall not have been such officer or official.

Section 8. That, if the Town Manager, Treasurer, Clerk or any member of the Select Board of the Governmental Unit are for any reason unavailable to approve and execute the Securities or Notes or any of the related financing documents, the person or persons then acting in any such capacity, whether as an assistant, deputy or otherwise, is authorized to act for such officer or official with the same force and effect as if such officer or official had himself or herself performed such act.

Section 9. That the engagement of the law firm of Preti, Flaherty, Beliveau & Pachios, LLP to act as bond counsel to the Governmental Unit, to advise the Governmental Unit with respect to the issuance of the Securities and Notes, to prepare documentation and to render opinions as may be required by a Purchaser and all actions heretofore taken in connection with the issuance of the Securities and Notes, including distribution of any requests for proposals, are in all respects hereby ratified, approved and confirmed.

Section 10. That this Resolution shall take effect immediately.

[Signature Page Follows]

Approved August 14, 2024, by the Select Board of the Town of Islesboro, Maine, at a meeting duly convened and conducted in accordance with the laws of the State of Maine.

**TOWN OF ISLESBORO, MAINE  
SELECT BOARD**

By: \_\_\_\_\_  
Shey Conover  
Chair

By: \_\_\_\_\_  
Lauren Bruce  
Vice-Chair

By: \_\_\_\_\_  
Peter Anderson  
Select Board Member

By: \_\_\_\_\_  
Melissa Burns  
Select Board Member

By: \_\_\_\_\_  
Stephen Pendleton  
Select Board Member

# 2024/25 COMMITTEE APPOINTMENTS



NAME	COMMITTEE	SWORN IN?
CARRIE REED	ADDRESSING	
PETER WILCOX	BOARD OF APPEALS	
SUSAN WEST	BOARD OF APPEALS	
PATRICK O'BANNON	BOARD OF APPEALS	
SHARON McCORISON	CEMETERY	
CINDY GORHAM	CEMETERY	
JOHN HOSSACK	POLLUTION CONTROL	
MARK UMBACH	POLLUTION CONTROL	
YVETTE REID	POLLUTION CONTROL	
CRAIG OLSON	POLLUTION CONTROL	
DAVID PENDLETON	POLLUTION CONTROL	
GIL RIVERA	GRINDLE PT. PARKING	
ROBERT ACHORN	GRINDLE PT. PARKING	
SUZANNA LOVE	GRINDLE PT. PARKING	
DAVID PENDLETON	GRINDLE PT. PARKING	
DAVID PENDLETON	GROUNDWATER PROTECTION	
PRISCILLA FORT	GROUNDWATER PROTECTION	
RICHARD DeGRASSE	GROUNDWATER PROTECTION	
GIL RIVERA	HARBOR COMMITTEE	
N.KENNETH SMITH	HARBOR	
ISABEL JACKSON	PLANNING BOARD	
JENNIFER WEST	PLANNING BOARD	
WENDY HUNTINGTON EVANS	PLANNING BOARD	
TRICIA BRENZA	SHELLFISH	



# 2024/25 COMMITTEE APPOINTMENTS

KEITH PENDLETON	SHELLFISH	
CRYSTAL FAIRFIELD	SHELLFISH	
JON KERR	SHELLFISH	
KIM GRINDLE	SHELLFISH	
ETHAN SPAULDING	SHELLFISH	
MARK UMBACH	SHELLFISH	
ROBERT GILES	SHELLFISH	
JOHN REX-WALLER	IMB	
LAURA READ	A.L.P.L. TRUSTEES	N/A = <i>no ordinance</i>
ELANA KEHOE	A.L.P.L. TRUSTEES	N/A
BROOKE HUA	A.L.P.L. TRUSTEES	N/A
DARRELL CRATE	AIRPORT	N/A
STANLEY MAKARA	AIRPORT	N/A
RACHEL ROLERSON-SMITH	AIRPORT	N/A
ISABEL JACKSON	AIRPORT	N/A
WALTER STAFFORD	AIRPORT	N/A
DAVID PENDLETON	AIRPORT	N/A
RODNEY JOHNSTON	AIRPORT	N/A
CHRISTINE ROBB	H.C.A.B.	N/A
DERRETH ROBERTS	H.C.A.B.	N/A
MICHAEL KERR	H.C.A.B.	N/A
MYRA ROLERSON	H.C.A.B.	N/A
SHARON ASHLEY	H.C.A.B.	N/A
YVETTE REID	LIGHTHOUSE/MUSEUM	N/A
TERRY SANDERSON	LIGHTHOUSE/MUSEUM	N/A
N.KENNETH SMITH	LIGHTHOUSE/MUSEUM	N/A
RACHEL ROLERSON-SMITH	LIGHTHOUSE/MUSEUM	N/A
ANNE BERTULLI	LIGHTHOUSE/MUSEUM	N/A

# 2024/25 COMMITTEE APPOINTMENTS

CATHERINE DEMCHUR-MERRY	LIGHTHOUSE/MUSEUM	N/A
WILLIAM THOMAS	LIGHTHOUSE/MUSEUM	N/A
LAUREN JANNEY	RECREATION	N/A
BECKY BOLDUC	RECREATION	N/A
GIL RIVERA	RECREATION	N/A
JENNIFER BAILEY	RECREATION	N/A
WILLIAM THOMAS	ENERGY	N/A
MONICA MULLINS	ENERGY	N/A
MYRA SINNOTT	ENERGY	N/A
J.CRESSICA BRAZIER	ENERGY	N/A
RICHARD DeGRASSE	ENERGY	N/A
HOLLY FIELDS	ENERGY	N/A
HARRIET BERING	ENERGY	N/A
JOSHUA LEACH	ENERGY	N/A
MARILYN SMITH	PESTICIDE SAFETY	N/A
HELEN ELKINS	PESTICIDE SAFETY	N/A
ANNA CONGDON	PESTICIDE SAFETY	N/A
LINDA GILLIES	PESTICIDE SAFETY	N/A
NANCY ALEXANDER	PESTICIDE SAFETY	N/A
MARGERY HAMLIN	PESTICIDE SAFETY	N/A
BONNIE HUGHES	I.E.S.C.	N/A
GLADSTONE JONES	I.E.S.C.	N/A
LOIS CHILES	I.E.S.C.	N/A
BARRY WHERREN	I.E.S.C.	N/A
RENALD PROVEY	I.E.S.C.	N/A
SUSAN STAFFORD	SEA LEVEL RISE	N/A
CHLOE JOULE	SEA LEVEL RISE	N/A
FRED O. PORTER	SEA LEVEL RISE	N/A
PETER WILCOX	SEA LEVEL RISE	N/A
NANCY ALEXANDER	SEA LEVEL RISE	N/A

# 2024/25 COMMITTEE APPOINTMENTS

DONNA LEONE	SEA LEVEL RISE	N/A
JENNIFER WEST	SEA LEVEL RISE	N/A
TOM TUTOR	HOUSING	N/A
CATE BLACKFORD	HOUSING	N/A
VIRGINIA HESS	HOUSING	N/A
MIKE NELSON	HOUSING	N/A
LAUREN BRUCE	M.B.P.C.	N/A
WILLIAM BOARDMAN	M.B.P.C.	N/A
DERRETH ROBERTS	M.B.P.C.	N/A
LINDA GILLIES	M.B.P.C.	N/A
ANDREW ANDERSON	M.B.P.C.	N/A
DAVID SESSIONS	M.B.P.C.	N/A
JAY ZLOTKOWSKI	M.B.P.C.	N/A