

SELECT BOARD MEETING

Town Office Meeting Room

WEDNESDAY, NOVEMBER 8, 2023

6PM

Join Zoom Meeting
<https://zoom.us/j/96374295063>

Meeting ID: 963 7429 5063
 Passcode: 942416

1.	Call to Order:	Establish Quorum:
2.	Accept Minutes of the October 25, 2023 Regular Meeting.	
3.	Visitor's Comments:	<ul style="list-style-type: none"> • <i>Ferry Service Update</i> • Sea Level Rise Update • Update on Municipal Building Project
4.	Upcoming Meetings and Subcommittee Reports: Planning Board: November 13	
5.	Town Manager Report:	6. Correspondence:
6.	Old Business: <ol style="list-style-type: none"> 1. Maine Power Options Contract 2. <i>Town Grant Preparedness</i> – Jennifer Hayden, PhD September 2023 	
7.	New Business: <ol style="list-style-type: none"> 1. 2. 	
8.	Other Business: <ol style="list-style-type: none"> 1. 	
9.	Approve Warrant: FY24 #10	
10.	Appointments: Maine State Ferry Service Advisory Board: Gabriel Pendleton Cemetery Committee: Crystal Fairfield	
11.	Chair Comments:	Individual Selectmen's Comments:
12.		
13.	Adjourn	

W: AGENDA 11 8 2023

MEMBERS:

CHAIR Shey Conover
2026

Lauren Bruce
2025

V A C A N T
2025

Melissa Burns
2026

Peter Anderson
2024

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DRAFT MINUTES



Members Present:

Chair Shey Conover, Vice Chair Lauren Bruce, Phil Seymour, Melissa Burns, and Peter Anderson

Others Present:

Town Manager Janet Anderson, Dick DeGrasse, Mike Clayton, Bill Boardman, Elizabeth Hayden, Andrew (Pete) Anderson, Murt Durkee, Steve Miller, Owen Howell

Via Zoom: Fred Porter, Jennifer West, Dick Cavanaugh, Mark Ouellette (S.B. Architects), Jeff Glotzl, Linda Knebel, Michael Hutcherson

Call to Order: Chair Shey Conover called the meeting to order at 6:01 PM and a quorum was established. Thanks to everyone who came early to help us celebrate Phil!

MOTION BY P. Seymour, seconded by M. Burns, to approve the minutes of October 11, 2023 Regular Meeting, as written. No discussion. Motion passed, 5 yes, 0 no.

MOTION BY L. Bruce, seconded by P. Seymour, to approve the minutes of October 18, 2023 Special Meeting, as written. No discussion. Motion passed, 5 yes, 0 no.

VISITOR COMMENTS/PETITIONS

Bill Boardman spoke about the Revaluation. He stated he's been doing an unscientific study with the commitment books of 2023 and 2024, to see how the theoretical "1/3 increase, 1/3 decrease, and 1/3 stay-the-same" rates are playing out. He has gone through G, and broken out year-round homes and higher-end summer cottages. Of the 38 year-round homes he's looked at, 22 went up, 12 went down, and 2 stayed the same. Of the 38 summer cottages, 16 went up, 21 went down, and 1 stayed the same. He feels that the year-round population is not where the tax burden should be coming from.

S. Conover thanked Bill and replied that she's struggled with this as well. The nature of the revaluation as she understands it is to reflect the market value of the property. The sale prices of year-round homes have increased faster than the sale prices of traditional seasonal properties over the past few years. This is not a trend that is helpful for supporting our year-round community. She hasn't found anything that can be done to change the way that system works. It is a concerning trend. We need to recognize it and figure out what we can do to support and maintain the year-round community.

Bill suggested that we need something like California's Proposition 13.

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PUBLIC HEARING

2023-2024 General Assistance Ordinance Appendices A-H

MOTION BY M. Burns, seconded by L. Bruce, to enter into Public Hearing. No discussion. Motion passed, 5 yes, 0 no.

M. Burns stated that it looks standard. P. Seymour asked if it changed in the past year. J. Anderson answered that it went up slightly.

MOTION BY P. Seymour, seconded by L. Bruce, to exit Public Hearing. No discussion. Motion passed, 5 yes, 0 no.

MOTION BY M. Burns, seconded by L. Bruce, to adopt the Updated 2023-2024 General Assistance Ordinance. No discussion. Motion passed, 5 yes, 0 no.

FERRY SERVICE UPDATE

S. Conover reported that the next Ferry Service Advisory Board meeting is Monday, October 30th.

SEA LEVEL RISE

S. Conover reported that the next Sea Level Rise Committee will be October 26th, at 5:30. The Engineering RFP for the Narrows Project has been released, and the deadline for engineering firms to respond is November 3rd. We hope to have a recommendation for the Select Board to enter into a contract by the 22nd.

MUNICIPAL BUILDING PROJECT

L. Bruce reported that the Municipal Building Project Committee met Monday the 23rd and had a good discussion. They were going to ask the Select Board for a Special Town Meeting to determine how to move forward, however, Pete Anderson and Lauren had a video conference today with Steve Blatt and Mark Ouellette from S.B. Architects, and they have requested that we not take any action yet. They would like a couple more weeks to work with Construction Manager H.E. Callahan to bring the price down. The architects would like to meet with the committee next week. They have just started digging into the bids with the contractors. We need more time to get the costs down.

S. Conover thanked the committee and S.B. Architects for advocating for us and trying to bring the costs down.

UPCOMING MEETINGS AND SUBCOMMITTEE REPORTS

- Planning Board: October 30th – 5pm

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TOWN MANAGER REPORT

- Packet included Agenda for 10/25/23 and Minutes of 10/11/23 Regular Meeting and 10/18/23 Special Meeting.
- Public Hearing: Annual General Assistance Ordinance, Appendices A-H
- Minutes/Correspondence:
 - Maine Community Foundation Health Center Endowment Fund statement through 10/23/23. Balance \$1,495,293.85.
 - Municipal Building Project Committee minutes of 10/4/23.
 - Municipal Building Project Committee minutes of 10/23/23
 - Energy Committee minutes of 9/12/23
 - Housing Committee minutes of 8/29/23.
 - Harbor Committee minutes of 8/24/23.
- Old Business
 - Maine Power Options draft contract & review by Mark Bower & Cressica Brazier
- New Business
 - Tarratine Club, Golf & Yacht Annual Liquor Licenses renewals
 - Road Improvement & Maintenance Plan by Steve Miller
 - Discuss scheduling possible Special Town Meeting for Municipal Building Project and to elect Select Board member.
 - Sign updated Policy on Treasurer's Disbursement Warrants/Payroll
- Warrant #9
- Manager Report
 - East Shore Drive: We have a signed contract with Farley & Sons, and we are receiving insurance.

CORRESPONDENCE

Discussed in Town Manager's report

OLD BUSINESS

1. Maine Power Options – Dick DeGrasse & Energy Committee
 - Dick DeGrasse reported that this is the best time to enter into an agreement because it's the lowest price of the year. It will be under 11 cents/kWh. Any of the non-taxable entities, such as the Community Center, the School, and the Church, can take advantage of the agreement, but it has to start with the Town.
 - Phil Seymour asked how long the lower price holds. Dick answered that most communities he's spoken with have 4-year contracts, but we can do 1 year if the Board prefers.
 - Shey Conover stated her understanding is that we have 24 hours to respond once they issue a quote and contract. The contract we have is a template.

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- We would like a contract to sign at the next Select Board meeting on 11/8, Contract for 1 year.

NEW BUSINESS

1. Tarratine Club, Golf & Yacht Clubs Annual Liquor Licenses Renewal
 - This does not require a Public Hearing because they've had these licenses for 5 years without issue.

MOTION BY L. Bruce, seconded by M. Burns, to approve Tarratine Clubs' Liquor Licenses Renewal. No discussion. Motion passed, 5 yes, 0 no.

2. Road Improvement & Maintenance Plan – Steve Miller
 - Steve Miller presented and discussed his letter regarding road improvement.
 - Many years ago, Steve served on the Advisory Committee, whose purpose was to delineate what is and what isn't a Town road. That committee worked with DOT information and presented a report. During that process, Steve learned what the rules were in terms of use of the roads.
 - Steve is concerned about maintenance, not just of the surface of the travel ways, but mostly with encroachment of vegetation. When there's a storm and a tree falls down, it's removed from the travel way, but often the rest of it is left, and the area in which we can operate safely, either as a vehicle, or a pedestrian or bicycle, has narrowed. Branches are encroaching into the travel way in several places.
 - State money was once involved in maintaining roadways here. The burden of has shifted to the Town. Legislation suggests it is the responsibility of municipalities.
 - It's time to make a plan to address safety on road. There's more traffic now than there was 15 years ago, and there are few shoulders for pedestrians to walk on.
 - Steve met with the Safe Roads Committee, and they are supportive of developing a plan. It's been recommended in the Comprehensive Plan and in Islesboro Looking Forward. It will be good to get expert advice on what should be done now, what should be phased, and get a sense of what it will cost, to come up with a budget.
 - Steve met Peter Coughlin from Maine Local Roads Center, a division of DOT. He was very helpful, and there are engineers that he might recommend the Town consider with an RFP. Drawing on the experience of other communities and the DOT makes sense.
 - If the Select Board agrees it's time to get serious about a road maintenance plan, Steve suggests working with Peter Coughlin to come up with a sense of how this would be structured, how the RFP would be drafted, etc.
 - S. Conover asked J. Anderson about the road system that she used a couple years ago. J. Anderson answered that it was about entering data; a Road Ranger came out and did a survey/inspection; we entered data into Road

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System and Sign Maintenance Software (RSSMS). There was a problem with the software.

- Steve thought the updated system would be helpful in tracking once a plan is in place.
- L. Bruce asked what the first step would be. Steve answered that the Safe Roads Committee was supportive of a plan being initiated, and they might be helpful with first steps, but he couldn't speak for them. Jeff Glotzl is now the Chair of that Committee, and we could ask them.
- J. Anderson will talk with Peter Coughlin to explore what other towns have created for a plan. She did email the Town Manager's list serve for road improvement plans and hasn't heard back from anyone yet.
- We will need to appropriate more money next year for road maintenance.
- Murt Durkee added that this year we've been pounded with excessive water. We should keep records of roads damaged by weather and water, and explore whether we can get State funding for any of it.
- J. Anderson stated Fred Porter has been documenting damage for FEMA.
- Owen Howell asked how East Shore Drive will affect the usual 1-2 miles of paving. S. Conover answered that we will not be paving this year. Now is a good time to think about a plan, because we will have to rebuild that fund.
- Steve Miller added that a plan will help prioritize what repairs will need to be done first, before paving.

3. Discuss Scheduling a Special Town Meeting for Municipal Building Project and Select Board Member Election.
 - Hold off on Town Meeting until we know more about the Municipal Building Project.
4. Sign Updated Policy on Treasurer's Disbursement Warrants
 - Phil has been one of the two on this responsibility, and Lauren will be away for a while this winter.

MOTION BY S. Conover, seconded by P. Seymour, to nominate Melissa Burns and Lauren Bruce to serve as the municipal officers on the Policy on Treasurer's Disbursement Warrants. No discussion. Motion passed, 5 yes, 0 no.

OTHER BUSINESS

1. None

APPROVE WARRANTS: FY24 #9

MOTION BY M. Burns, seconded by P. Anderson, to approve Warrant FY24 #9. No discussion. Motion passed, 5 yes, 0 no.

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APPOINTMENTS:

None

CHAIR COMMENTS

S. Conover: Thank you to Phil for all of his years of service at this table, the many Town committees he has served on, as an EMS Responder, and as a neighbor—thanks for all the work, and enjoy your retirement in the big city.

VICE-CHAIR COMMENTS

L. Bruce: Phil, you are beloved on this island. Thank you.

INDIVIDUAL SELECT BOARD MEMBER COMMENTS

P. Anderson: Thanks, Phil, it's been a pleasure in our short time together. The Islesboro Eagles are doing well, we should continue to support them.

M. Burns: Thank you to Phil, you've been a great mentor. I will miss you. Drive to Richmond on Friday and support our Eagles.

P. Seymour: Thanks to everyone. It's been a privilege to be on the Board, to serve with you and with past members. I've enjoyed my time on the island; it's hard to leave. I'm going to miss everybody; I've made a lot of friends here. I immensely enjoyed working as an EMT. If anyone wants a real experience in life, do that. If you save someone's life, you're six inches off the ground for the rest of the day.

MOTION BY P. Seymour, seconded by M. Burns, to Adjourn Meeting at 6:55 PM. No Discussion. Motion passed, 5 yes, 0 no.

Respectfully Submitted,

Carrie Reed
Secretary

OLD

RE: Maine Power Options

Janet Anderson

From: Cloutier, Michael J:(Constellation) <Michael.Cloutier@constellation.com>
Sent: Monday, October 30, 2023 1:15 PM
To: 'Janet Anderson'; 'Dick deGrasse (dickdeg71@gmail.com)'
Cc: kmann@mainepoweroptions.org; Chan, Jason C:(Constellation)
Subject: Electricity supply pricing from MPO/Constellation for Town Islesboro ME; 10 accounts - 10/30/2023
Attachments: Renewable Energy Credits Product Brochure.pdf

Hi Janet and Dick,

On behalf of MPO and Constellation, below is current electricity supply pricing for your review. I've also included a list of accounts included in the pricing at the end of this email. Please note that you have a couple of accounts that read on Nov 8 and 9 so we would need to enroll by the end of this week to meet the cutoff, or we would need to move to a December 2023 meter read start. Prices quoted are generally valid until 5pm the day they are quoted as the markets do move up and down from day to day. That is especially true at this time of year as we get closer to the colder winter weather and increased heating demand. The ongoing war in the Middle East can also change the market as it has impacts on the global fuel market.

I'm also attaching some information regarding Green-E Recs. If the Town has sustainability goals, RECs can sometimes be part of the solution and can also be added to your supply rate which reduces any up front out of pocket costs associated with achieving your goals.

Please let me know if you have any questions or would like to discuss. Thank you.

Mike

Nov 3 01

10/30/2023 Pricing

Product: Fixed Price – All In (no pass through charges)

Bandwidth: 100% (whatever goes through you meter is charged the contract rate, no matter if it is higher or lower than historical)

Billing Type: Rate Ready (utility billed with our supply rate)

Start Date: November 2023

10 Accounts

Offer #: OF-0000760739

12 months, November 2023 – November 2024 = \$ 0.11180/kWh

24 months, November 2023 – November 2025 = \$ 0.11770/kWh

36 months, November 2023 – November 2026 = \$ 0.11810/kWh

48 months, November 2023 – November 2027 = \$ 0.11780/kWh

11/30/23

Account #	Start Date	Service Address
035010297196	11/8/2023	309 Main Rd, Islesboro, ME 04848
035010313167	11/9/2023	150 Main Rd, Islesboro, ME 04848
035010010706	11/13/2023	Main Rd, Islesboro, ME 04848
035010028633	11/13/2023	Ferry Road, Islesboro, ME 04848
035010029110	11/13/2023	Ferry Road, Islesboro, ME 04848
035010074256	11/13/2023	Main Rd, Islesboro, ME 04848
035013431024	11/13/2023	HEWES PT RD, ISLESBORO, ME 04848
035014133900	11/13/2023	1299 MEADOW POND RD, Islesboro, ME 04848

*** We will receive an updated quote by 5pm Wednesday prior to the SB Meeting. ***

035015342088	11/13/2023	1299 MEADOW POND RD, co-gen, Islesboro, ME 04848
035012965667	11/30/2023	Street Lights, Islesboro, ME 04848

03501
Michael J Cloutier
 Senior Business Development Manager



55 King Rd.
 Bedford NH 03110
 Mobile: 603 566 5944
michael.cloutier@constellation.com | www.constellationenergy.com

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Town Grant Preparedness

Summary Report of Committee Needs 2023

Town Of Islesboro, Maine
September 2023

Jennifer Hayden, PhD

Independent Rural Sociologist | Grant Writer | Islesboro Resident
jennhaydenconsulting@gmail.com



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Summary

How can the town of Islesboro take better advantage of grant funding opportunities? The following report attempts to answer that question, drawing on interviews with 22 town committee chairs and other relevant people over the Summer of 2023. Interview conversations were guided by these sub-questions:

- What affects the town's ability to apply for and administer grants?
- What potentially grant-fundable committee projects are on the horizon?
- How could synergies among committees and projects be fostered?

Findings

The town draws on a deep well of knowledgeable and committed board and committee members who know their topic areas well and have the ability to support grant proposals. However, they are volunteers and their time and capacity to handle the complexity of grants administration is limited. At the same time, staff in the Town Office offer budgeting expertise but lack the personnel capacity to further support committees and grant-related activities. There is a recognition that public funding opportunities that could have supported town projects have already been missed due to the lack of committee and staff capacity.

There are a wide range of committee projects on the horizon, some of which would potentially be grant-fundable and others of which would benefit from volunteer coordination; research or policy analysis; or project planning support. Many committees would also benefit from dependable support for community engagement and public outreach as a means to involve more island residents in projects and governance that affect their lives.

Recommendations

A range of activities could help the town take advantage of grant funding opportunities and, simultaneously, aid committees with their project work while engaging more Islesboro residents in governance. Recommendations range from the easily implemented, such as: Resume regular meetings between all committee chairs and the Select Board, to the more complex, like: Create and implement a committee/town projects communications plan, or: Build relationships with State and Federal granting offices (see page 14 for the full list).

The range of recommended activities presented in the report are unlikely to be achievable given current municipal staff and committee capacity. As such, the report findings propose two main considerations to the Select Board to enhance capacity in support of Islesboro's grant preparedness:

1. Consider creating a municipal staff position of "Resource and Collaboration Coordinator," or similar.
2. Consider convening a volunteer Advisory Group to support the new position.

Purpose

The purpose of this report is to provide recommendations to Islesboro's Select Board that would better prepare the town to take advantage of grant funding opportunities in the future. This report answers the following questions:

Table 1: Guiding Questions

How can the town take advantage of grant funding?
<ul style="list-style-type: none"> • What would enable the town to apply for and administer grants?
<ul style="list-style-type: none"> • What grant-fundable town projects are on the horizon?
<ul style="list-style-type: none"> • How could synergies among committees and projects be fostered?

Background

Historically, Islesboro has not often applied for competitive grant funding, in part because town projects have been funded through other means, and in part due to a lack of personnel capacity to find, apply for, and administer such grants.

However, with federal climate change related resilience grants becoming more available, and a recognition that there are likely projects in town that would benefit from this, or other, external funding, the Select Board recognizes that grant funding could support the town's goals in the future. In light of this, in the Spring of 2023, an informal meeting was held to discuss the town's grant preparedness. Present at that meeting were: the author of this report, Jenn Hayden, who is an island resident and grant writer; two select board members, Shey Conover and Lauren Bruce; the town manager, Janet Anderson; and an urban planner, who is a member of Islesboro's Energy Committee and who has written grants for the town, Cressica Brazier.

The result of the informal meeting was to undertake a lightweight needs assessment that would determine how the town could position itself to take advantage of grant funding. The needs assessment involved interviews with town committee chairs and other relevant people, which culminated in this report. All of the work to produce this report was voluntary, no taxpayer funds were used to produce this report.

Rationale

Municipal grant funding typically supports specific projects. Town projects are normally initiated and led by a town committee. As such, this report focuses on town committee projects and priorities, and how grant funding could support them.

Contributors and Methods

Twenty-two individuals volunteered to be interviewed for this report. Over the summer of 2023, the report author held semi-structured interviews with 16 committee chairs, the Islesboro Town Manager, a local planning professional, and an economic development officer from a nearby town. Contributors represented 19 of the 21 active town committees. The two committees that were not consulted due to scheduling conflicts were: Airport and Safe Roads.

All interviewees were verbally informed of the background and rationale for the project and its culmination in a report prepared for the Select Board that would be shared with them. The interview guide is provided in Appendix A. Interviewee comments are presented anonymously in this report to protect confidentiality that encourages honest dialogue, however since committee chairs are public servants, a list of chairs is provided in Appendix B.

Table 2: Interviewees

Contributors	
1) ALP Library Trustees	12) Municipal Broadband Committee
2) Board of Appeals	13) Municipal Building Committee
3) Cemetery Committee	14) Pesticide Safety Committee
4) Emergency Transportation Committee	15) Planning Board
5) Energy Committee	16) Pollution Control Committee
6) Groundwater Protection Committee	17) Recreation Committee
7) Harbor Committee	18) Sea Level Rise Committee
8) Health Center Advisory Board	19) Shellfish Conservation Committee
9) Housing Committee	20) Islesboro Town Manager
10) Islesboro Economic Sustainability Corporation	21) Local Planning Professional
11) Lighthouse Committee	22) Local Economic Development Officer

Data Analysis & Limitations

Qualitative data (i.e., interview notes) were informally analyzed to address the guiding questions outlined in Table 1.

The main limitation of this report is the truncated interviewee list. It would have enhanced the recommendations if interviews were held with representatives from other Islesboro organizations and businesses, and with planners and grant administrators from other small towns and islands. A list of suggested additional interviewees and collaborators is provided in Appendix C.

Findings

1. What affects the town’s ability to apply for and administer grants?


Table 3: Grant Preparedness Overview

What affects the town’s ability to apply for and administer grants?
Available Resources
Highly knowledgeable volunteer committee members who know their topic areas well and are willing to support proposal writing.
Town Manager’s budgeting expertise.
Personal connections to additional, outside expertise on most committees.
Opportunities for Growth
Increase personnel capacity in Town Office for: aiding Select Board in prioritizing and grouping project priorities; basic program or project planning to support committees; searching and matching projects to grants; grant writing/support/contracting; grants management and reporting; funder relationship management/point of contact; data gathering research to support grant projects; connecting with other islands/towns on best practices; and basic policy analysis.
Make clear to committees that any new large projects should include overhead funds and, when needed, plans to hire staff. However, this has to be balanced with the reality that there is no capacity at the Town Office to onboard or supervise staff. If a grant opportunity does not allow overhead costs, consider not applying for it.
Consider reducing the number of committees to reduce complexity IF some committees could be folded together, i.e. an umbrella Environment Committee that housed Groundwater, Pesticides, and Shellfish, or if some committees could be spun off as resident action groups, such as Pesticides.
Keep updated, easily shareable records of committee project priorities, grant prospects, grant applications, budgets, etc. to support transitions between Town Office personnel and/or committee members.
Cross-train at least two Town Office staff members on grants coordination and committee support to retain institutional knowledge in the event of personnel transition.

Comments on Grant Preparedness

Relying on private fundraising for the municipal building project was one catalyst for wanting to be prepared to find public grant funding for future projects. Discovering the Congressionally Directed Spending (CDS) grant opportunity that may have funded part of this project after private fundraising was completed was illustrative of the kinds of missed opportunities that arise from not being prepared. As one interviewee said:

“The Biden administration offered funding in 2021 specifically for health centers, if someone had been actively researching opportunities, this would not have been missed.”



While there is a perception, derived from experience, that Islesboro's tax base is too high to qualify for many grant opportunities, that does not mean that Islesboro could never qualify for any grants in the future. Recent grants and competitive awards made to the Sea-Level Rise and Energy committees demonstrate this.

"Grant money is destined to serve people in underserved markets."

"The median income of residents may be a barrier to securing many grants, but just because this is true in the past doesn't mean it will be so going forward."

All Town Office staff are at max capacity. If an additional person was hired to manage grants, that person would have to need little onboarding and oversight; there is no capacity for managing new staff. There is a shortage of grants managers across the state, town managers everywhere lack additional capacity to administer grants. There are committee members with experience in grant writing and project management, but as volunteers, they need staff support.

"There is a team of six people doing grants, development, and planning work in Belfast."

"A new sustainability coordinator or grants manager could coordinate the financial sustainability of ongoing projects, handle contract management, be a project manager, take a month meeting with all the committee chairs... That one person could keep track of all committees, grant tasks, grant reporting, etc. that would be a full time job that would enhance capacity for the island to continue getting more grants."

"The role of a full-time grants administrator is needed to connect with state offices, actively research grant opportunities and proactively read through congressional reports and presentations to be well ahead of the release of funding RFPs. If you are learning about an RFP for the first time when it is released, you are scrambling for no reason. There should be an 18-24 month lead time to prepare for an application."

In light of the reality that Islesboro may not qualify for many grants due to its high tax base, a new position in the Town Office that would be responsible for grants management would also, importantly, aid committee work.

"Having someone to talk about concepts and how to approach this... someone else to bounce stuff off of, that would be very helpful."

"We need a good repository of baseline demographic data for the island: how many houses? clear income stats, population stats etc. Then we may need a way to gather more specific data like what kind of energy is used in the houses? How ready for solar conversion?"

"We need to create a checklist of things we need town support for that would be regularly processed and updated."

"Many grants need partnerships in place first in order to even apply - how to support committees making partnerships with other organizations on island and with other groups off island?"

2. What committee projects are on the horizon?

Town committee's are working on many projects that would benefit the town's people and land. There are projects in all stages: from first idea, to serious planning, to implementation. As Table 4 shows, the range of projects is wide reaching, some are as simple as marking cemeteries on private land, while others are as complex as municipal involvement in the Island's electric supply. Two common project themes across several committees were the need to: 1) create affordable housing and, 2) effectively engage the wider community in projects.

The following list was current as of the summer of 2023; it was created after discussions with most committee chairs, however it is not exhaustive. Any omissions or errors are the fault of the report author.

Table 4: Committee Projects List

What committee projects are current and on the horizon?	
<i>Project</i>	<i>Description (stage: initial idea, planning, implementation)</i>
BROADBAND	
Digital Literacy	Work with library to help residents make the most of their broadband (<i>idea/planning</i>)
Leveraging Broadband	Finding ways to use Broadband to support Island life - consider telehealth or more Zoom use, e.g. for basketball games (<i>idea</i>)
CEMETERY	
Maintenance	Need people power to help with maintenance of public and 30 private cemeteries, including state mandate to place Memorial Day flags on veteran's graves, raking leaves, soil replacements, clean up after storms, defining borders, placing markers etc. (<i>implementation</i>)
Tree Work	Often prefer to save a tree but may not have the funding and is less expensive to cut it down (<i>implementation</i>)
Fences	Cost of fencing repairs (<i>implementation</i>)
Storage Shed	Located in a place that would be accessible any time (<i>idea</i>)
Record Digitization	Cost of record digitization (<i>idea</i>)
ECONOMIC SUSTAINABILITY (IESC)	
Business Skills Support	Basic Business Skills support for Island businesses, may include a Friends&Family series of small business workshops on bookkeeping, insurance, billing etc. or 1-1 support (<i>idea/planning</i>)
Island Market Parking Lot	Parking Lot plan application prepared for the Planning Board, construction to begin as soon as possible (<i>implementation</i>)
Island Market Building Remodel and Gas Pump	Building remodel plans are nearing completion with construction to begin this winter (<i>planning</i>) Gas Pump future replacement (<i>idea</i>)
Trades Support	Support Island residents to train in a trade, including providing training for Lead Abatement Contractor certification (<i>idea</i>)

Community Engagement	Connect with Entrepreneurs to offer low-cost business loans, nine loans totaling \$385k in circulation, about \$100k revolving fund per year (<i>implementation</i>)
EMERGENCY TRANSPORTATION	
Emergency Patient Evacuation	Exploring partnership with Maine State Ferry Service and Maine Maritime Academy; new vessel under consideration; exploring improved ramp possibilities; personnel training; equipping new vessel if that route is taken (<i>idea/planning</i>)
Ferry and Emergency Communication	511 system needs different training for ferry messages; more consistent town outreach plan for ferry and emergency issues needed (<i>idea/planning</i>)
Ferry Staff Appreciation	Creating a culture of appreciation for ferry crew among island residents; a celebration/BBQ, formal acknowledgement, etc. (<i>idea</i>)
ENERGY	
Library Power Service Upgrade	This may be needed to enable electrification (<i>planning/implementation</i>)
Island Electric Supply	Looking into aggregation to reduce island resident energy bills (<i>idea</i>)
Community Engagement	Around ETIP report highlights, best places to implement renewable energy for the island (<i>planning</i>)
Energy Coordinator	An Energy Coordinator position is being hired for with grant funding (<i>implementation</i>)
GROUNDWATER	
Well Database	Create/update database of all well heads on island (<i>planning</i>)
PFAS Plan	Stay current with testing, limits, news, outreach (<i>idea</i>)
Aquifer Assessment	Update to 1995 assessment, recharge rates (<i>idea</i>)
Well Testing	Ongoing well testing project and database (<i>implementation</i>)
Swimming Pool Filling	Consider rulemaking around disallowing swimming pool filling from the aquifers (<i>idea</i>)
Public Engagement	How to protect your well, conserving water, new construction (<i>idea</i>)
Hydrologist Report	Will determine next steps, 30 years of data, may lead to new projects (<i>implementation</i>)
HARBOR	
Maintenance	Maintain docks, painting etc. (<i>implementation</i>)
Replacement Planning	Plan for eventual replacement of floats, inclines, etc. (<i>planning</i>)
New Winch	The harbor could use a new winch (<i>idea</i>)
Harbor Layout	Consider alternative harbor layout to create more space and/or add additional walkway and float on existing pier for Town uses (<i>idea</i>)
Harbor Master Skiff or Launch	If grant funding were available, a new, electric Harbor Master skiff or launch may be beneficial (<i>idea</i>)

HOUSING	
Housing Information Guide	Almost completed, now working with the Island Institute to create a guide that will be used across islands. The guide will need to be kept updated and circulated (<i>implementation</i>)
Housing Data	Need for an ongoing housing study to understand community needs around housing over time (<i>idea</i>)
Affordable and Workforce Housing Support	Continual consideration of how to encourage affordable and workforce housing development (<i>planning</i>)
LIBRARY	
Foundation Repairs	Possibility that foundation work may be needed for the historical building (<i>idea</i>)
Electrification	Working with Energy Committee and Friends group to fund solar and heat pump electrification of the library, removal of fossil fuels (<i>implementation</i>)
LIGHTHOUSE	
Light Station Preservation	\$200k needed for lighthouse preservation, has applied to several grant opportunities, \$39,000 secured, additional prospects needed, considering community fundraising which could provide a match to a foundation grant (<i>planning</i>)
Keeper's House Boat House Repairs	Currently underway (<i>implementation</i>)
Digitization of Records	All Sailors' Memorial Museum artifacts should be recorded on paper and digitized by end of 2023-2024 winter, funded with a CAP grant and Island Institute Fellow (<i>implementation</i>)
Lantern Room Public Access	Planning and discussions to enable safe public access to the Lantern Room (<i>idea/planning</i>)
MUNICIPAL BUILDING	
Renovation of Current Building	Additional funding may be needed due to higher than expected costs for overall project (<i>planning</i>)
Construction of an Upisland Garage	Additional funding may be needed due to higher than expected costs for overall project (<i>planning</i>)
PESTICIDES	
Community Engagement	Providing information via website and set of pamphlets (<i>implementation</i>)
Research Support	Tick count research undertaken by researchers prior to Covid have not yet been reinstated, may be helpful to begin again for year-on-year comparison data (<i>idea</i>)
Alternative Service Provider Support	Finding means to support and encourage alternatives to commercial pesticide applications; for instance, the eucalyptus sprayer (for tick reduction) has stopped servicing the island due to ferry issues (<i>idea</i>)

PLANNING	
Ordinance Indexing	Review all ordinances to simplify, remove redundancies, make an index with summaries (<i>idea</i>)
Housing/ADU Ordinance Update	In progress, supported by state funding (<i>implementation</i>)
Groundwater Ordinances	In collaboration with Groundwater Committee, strengthening ordinances related to groundwater protection (<i>idea/planning</i>)
Affordable Housing Development Support	A priority, but no current projects other than ADU/State mandated housing updates (<i>idea</i>)
POLLUTION	
Municipal Sewer System Replacement	Replacement of Dark Harbor community sewer system will cost \$3.1m, currently working with consultant to determine how to proceed (<i>planning</i>)
RECREATION	
Adventure Camp	Determine how best to enrich Adventure Camp, improve on foundation to support island families (<i>idea</i>)
Swim Lessons	Year-round funding to support transportation and children's swim lessons and, perhaps, for insurance needs (<i>implementation</i>)
Community Pool	An idea for a longer-term future vision for a community pool, and pool programming for all ages (<i>idea</i>)
SEA LEVEL RISE	
Resilience Project Manager	A resilience project manager was hired with grant funding (<i>implementation</i>)
Community Engagement	Community engagement on infrastructure projects: first the Narrows (<i>implementation</i>)
SHELLFISH	
Clam Receding Project	Current grant project with school and DownEast Institute using recruitment boxes to protect clam spat from invasive green crabs (<i>implementation</i>)
ALL COMMITTEES	
Governance Training	Offer basic governance training for all committee members who are interested: how to hold a meeting, take minutes, budgets and finance, etc. (<i>idea</i>)
Outreach and Community Engagement Training	Offer ongoing workshop/s on how to do effective community engagement for all interested committee members (<i>idea</i>)

3. How are committees and projects supported?

Table 5: Committee Support

How are committees and projects supported?
Existing Support
Committee members are a deep well of knowledge, experience, and commitment.
Having a Select Board liaison to most committees is helpful for keeping Select Board and committee members informed and connected.
Informal cross-committee and cross-organization communication is working.
Current town staff support for committees includes: taking minutes, running Zoom, scheduling meetings, and budgeting.
Opportunities for Growth
Create a committee/town projects communication plan to openly encourage more residents to participate in governance. Such a plan would include clear and repeated outreach through multiple channels (mailer, newspaper, flyers, social media, emails) about committee projects and goals and committee member roles and openings.
Solicit and keep current a volunteer contact list that includes residents' interests and expertise.
Resume committee chair/representative meetings with Select Board on a set, regular schedule. This was done prior to Covid and would be met willingly again. Encourage committees to bring their project priorities and updates to these meetings to share.
Assign a Town Office staff person to be the committee coordinator for: coordinating cross-committee communication and meetings; regular public outreach for projects; volunteer recruitment; continuity when there's committee member turnover; helping committees understand procedures; offering clarity on roles; keeping communication flowing between town office, Select Board, committees, nonprofits, businesses and residents on the island; updating committee websites with minutes; resource connections for committee members to professional development opportunities, expert opinions, published research, etc.

Comments on Committee Support

The town is governed by volunteers who have little support. Town residents who volunteer to serve on boards and committees bring a wealth of experience, knowledge and topical interest; they are a critical resource for the island. The level of work required by some of the boards and committees to accomplish needed activities and beneficial projects is substantial. Some committees would benefit from research and other resources to aid in their project planning and decision making, but the time and know-how to accomplish this is not always available. To ensure the continuity of this resource, the Town could consider offering more support to board and committee members so that volunteers can achieve their goals and avoid burnout.

"We have an awful lot of talent here."

“From my perspective, the town works well. We have been very fortunate to have influential, experienced people to help us be a forward looking entity, rather than reactive.”

“New town infrastructure projects will be ongoing, these are a lot for volunteers to manage. It would be helpful to have someone at the town to coordinate committees, manage grants, find opportunities.”

“Someone has to methodically consider the impacts of a possible new ordinance or project and present them in a way that helps the committees or Select Board decide if the idea is feasible and what the impacts might be.”

Additional support would also benefit personnel in the Town Office who may be at risk for burnout already. In light of this, expanding capacity in the Town Office could both, 1) provide personnel resources for existing municipal tasks and 2) directly support volunteer board and committee members.

“Town staffing is needed... just trying to get an email out via Constant Contact is hard, she’s doing that while she’s registering people’s cars and clamming licenses.”

“(The Select Board Chair) is a unicorn, they would be in trouble without.”

“Having one person that is briefed on all the committee projects, that’s the most important thing. You can’t put that on (The Town Manager) to synthesize everyone’s reports—a nexus person is really important.”

In addition, there is some sentiment among current committee members that the sheer number of committees creates a level of complexity that burdens town governance in general. There may be a case to reduce the number of committees to better match the capacity available to govern them.

“I think there’s a good argument to be made on the proliferation of town committees, take a top down look at if these committees are actually needed? Big projects like sea level rise, energy committee, municipal building, these need committees, but do some of the other committees need to persist?”

“Do we have 54 committees on the island? I couldn’t name 4 of them.”

Regardless of the number of committees, ensuring that each committee has a basic level of governance understanding would help make committee work more effective and reduce the overall management burden on the Select Board and Town Office staff. Offering training to committee members on basic committee governance, community engagement, public outreach, and collaboration may be helpful, i.e., how to run a meeting or make a project budget or how to use Constant Contact or hold a public meeting where everyone participates.

“The quality of governance is poor on some committees, especially if your committee doesn’t have someone with governance experience: how to run a meeting, how to manage finances, taking minutes...”

Cross-Committee Collaboration

Since Islesboro is a small town, informal cross-committee talk seems to be working to keep most chairs informed of what other committees are doing that may relate to their own committee's work. Select Board liaisons also fill this role for some committees. However, all chairs suggested that a regularly held all-committee meeting with the Select Board would be beneficial to keep everyone informed and to find synergies across committee projects. Such a meeting would be an opportunity for cross-committee visioning, prioritizing, and strategy.

"It should be part of the Select Board's mission to keep communication channels open between committees. Liaisons are good and helpful."

"It used to be that all the heads of the various committees, before Covid, would meet and report to the Select Board, that hasn't been resumed."

"There are a lot of informal channels between committees and the Select Board, because the same people are involved on all the committees."

Community Engagement

Plan for better outreach. The assumption that "everyone knows everything, if they want to" may be a hindrance to participatory government; a more open and intentionally welcoming approach would assume people would like to hear from the town and committees more clearly and more often.


"We're a town of 600, how do you not know what is going on around here?"

"I don't know what a lot of the other committees are doing unless I know someone who is on it. A neighbor is on the sea rise committee, if I don't know anybody then I don't know what's going on, it would be nice to know what else is going on in more general terms."

We need someone in the Town Office, "who can steer public conversation with transparency and facts," regarding town/committee projects to avoid "Facebook blowing up" with fabricated conjecturing that undermines collaboration and progress towards goals.

"There's a tension between applying for funding and needing to adequately prepare the public before embarking on a project. You need a constant public engagement process for many committees."

The culture on the island is an insider's culture which promulgates an informal approach to community engagement that is often "unseen," this approach favors one-to-one discussions between people who know each other, and it works to a large extent. However, the first few years of living here, some people recognize themselves as outsiders who have to learn a "new language," two specific examples given where: 1) a recent Town email alerting residents that East Shore Drive was closed "past Lars Nelson's house" and 2) the "alphabet soup" of building/place acronyms on the Town calendar, with no key given. Of course, town and committee meetings are listed on the mailed Town calendar, and most meeting minutes are



posted on the Town website, but the bare minimum fact of having open meetings and posting minutes does not make Town government appear welcoming to those who are not already involved.

“Because it’s a town of 600 people there is a code, it’s a new language and its own culture. Once you’re in it, you’re in it.”

“Be as open as possible, keep people apprised of everything that is going on. Avoid the insular approach of some committees.”

This informal approach also obscures how connections are made between committees and other organizations on the island working on similar topics. Community organizations, such as the Community Fund, Islesboro Affordable Housing, The Community Center, and Islesboro Islands Trust, often have informal overlap with Town committees, but not always. Purposefully working towards a more open and welcoming approach to outreach and meaningful community engagement may help foster greater participation and interest in Town government.

“Community organizations are very important to the island with quasi-public roles; there should be coordination about their needs and interests and how those are clearly considered and accounted for in the public process.”

“Should we put the word out? We need new people... a (newspaper) article or Town Info Meeting? I often get frustrated that it’s the same group of people...so few do-ers...same group of donors...that support everything.”

“IIT had tried to make an island-wide event calendar, but no one used it; it would be a good idea to have a coordinator do this, they would need to be actively connecting with organizations and committees and updating that and doing the outreach, it can’t be a passive tool.”

Recommendations

To take better advantage of grant funding opportunities in the future, the Town could bolster resources in four areas: committee support, community engagement, resource development, and grants administration. Table 4 summarizes the recommended activities in each of these areas, derived from the Findings section of this report. Because there is no additional municipal staff capacity to accomplish these tasks, it is recommended that the Select Board consider hiring for a new, permanent municipal staff member, and forming a volunteer advisory group to support that position.

Table 4: Activity Recommendations

Committee Support
Resume regular "All Committee" Select Board meetings
Track committee projects, find synergies among projects
Basic project planning support, roadmapping/budgeting
Basic desk research, data collection and policy analysis as requested
Connect with other islands/towns on best practices
Keep committee records and cross-train Town staff to prepare for personnel transitions
Coordinate cross-committee communication and meetings
Aid in onboarding when there is committee turnover
Designate a "point person" for all committee queries
Connect committee members to relevant experts and professional development
Organize governance trainings for committee members
Consider reducing the number of committees, if beneficial to governance

Community Engagement
Create and implement a committee/town projects communications plan
Solicit a volunteer contact list, with expertise and interests
Coordinate volunteers for specific projects
Coordinate public outreach materials/events for specific projects as needed
Hold regular check-ins with island organizations, connect them with relevant projects
Organize community engagement and outreach trainings

Resource Development
Research grant opportunities, determine suitability for committee/town projects
Prioritize grant-fundable projects, avoid proliferation of grants administration burden
Build relationships with State and Federal granting offices
Create grants opportunity calendar
Coordinate and lead grant proposal teams
Write and submit grant applications

Grants Administration
Public outreach of grant awards
Grants management and reporting
Funder relationship management



New Municipal Position

Most of the recommendations presented in Table 4 could be most effectively accomplished by a single person dedicated to supporting town projects, committees, and grant preparedness. The potential to hire an additional municipal staff member for grants management has already been broached by the Select Board, and partial funding has been approved. An unsuccessful attempt was made in 2022 to hire a Grants Coordinator contractor for a five-hour a week position at \$30 an hour.

Based on the recommended activities, this new position would go beyond grants management and may fulfill a role more like a Town Planner. However, since it is unlikely that Islesboro can attract or afford a planning professional, the new role could be fulfilled by someone with less experience under a title like “Resource and Collaboration Coordinator,” if that person was adequately supported.

It is likely that this new position will need to be at least part-time, if not three-quarters time to start. To be successful in filling the position, it may be advisable to include health and other benefits typical to municipal office positions, and to ensure the permanence of the position by funding it through the normal budgetary process. Such a position could be filled remotely, with occasional on-site meetings, in the interest of saving space in an already crowded Town Office. It is likely that such a position could be expanded in the future to become full-time, the difference being funded through grants that allow overhead costs.

“You would have to pay very dearly for someone who could hit the ground running, but the position doesn’t necessarily require that. Someone who is dedicated to the island, articulate, able to write well and communicate with others can learn how to do the other aspects of grants administration.”

“\$35-\$40 an hour, with additional great benefits, might be reasonable for someone with no experience who is smart and motivated and can learn and do the research.”

New Advisory Group

Since there is no capacity in the Town Office to provide support for a new position, a small volunteer advisory group could aid in advertising the job, hiring, onboarding, training, and supporting the new hire. Such an advisory group could be recruited from town residents experienced in planning, nonprofit development, community engagement and the like.

“Oversight of the new position is critical, because it would be easy for someone to say they are doing the research but no proof or delivery because of long lead times.”

The advisory group may have a role to play in convening and supporting collaboration between the new hire and other related positions such as the Sea Level Rise Project Manager, the Islesboro Community Energy Coordinator, and the Island Fellow. All three of these grant-funded positions are doing community engagement that will be in direct conversation with what the new hire would be doing. Now is an ideal time to create a structure and systems for resource development and community engagement that can be carried forward by a staff position after these grant-funded positions end.

Appendix A: Interview Guide

Interview Guide

1. What are the main goals or projects on the horizon for the committee?
2. What do you/your committee need help with most to see your projects happen?
3. Are any of the projects related to other town committee projects or to businesses or nonprofits on the island?
4. Would you or anyone on your committee benefit from some kind of training, professional development or outside expertise and support?
5. How is communication between your committee and the Select Board? Town office? Other committees? Any ideas for improving communication and coordination?
6. Anything else we missed?

Appendix B: Committee List

Active Islesboro Town Committees September 2023		
Committee	Current Chair	Interview Notes
1. Airport	Stanley Makara	did not interview
2. ALP Library Trustees	Laura Reed	Melissa Olson
3. Board of Appeals	Tom Tutor	
4. Cemetery	Cindy Gorham	
5. Emergency Transportation	John King	
6. Energy	Myra Sinnott	
7. Groundwater Protection	Jon Kerr	
8. Harbor	Ken Smith	Dylan Purington
9. Health Center Advisory	Mike Kerr	
10. Housing	Mike Nelson	
11. Islesboro Economic Sustainability Corporation	Roger Heinan	Tom Tutor
12. Lighthouse	Ken Smith	
13. Municipal Broadband	Roger Heinen	
14. Municipal Building	Lauren Bruce	
15. Pesticide Safety	Linda Gilles	
16. Planning Board	Bill Schoppe	Isabel Jackson
17. Pollution Control	Craig Olson	
18. Recreation	Lauren Janney	
19. Safe Roads	Fred Porter	did not interview
20. Sea Level Rise	Shey Conover	
21. Shellfish Conservation	Crystal Fairfield	Jon Kerr

Appendix C | Collaboration Partners

In an ideal world, this report would have also taken into consideration discussions with many other relevant parties. If a new municipal position results from this report's findings, that person may begin their work by learning from, and building relationships with, organizations and businesses on the island, with other islands and towns, and with other resource and support organizations off island, to strengthen the groundwork for collaboration and mutual aid.

The following is a list of potential collaborators for the new hire to begin discussions with, it is not presented in any order, nor is it exhaustive.

Discussions with town departments:

- Health Center
- Islesboro Central School
- Preschool
- Public Safety
- Fire Department
- Transfer Station

Discussions with town organizations:

- Boardman Cottage
- Historic Society
- Community Fund
- Community Center
- Upisland Church
- Islesboro Affordable Housing
- Islesboro Islands Trust
- Sporting Club
- Sewing Circle
- Island Businesses
- Tarratine Club

Discussions with relevant organizations off-island:

- Island Institute
- Vinalhaven, North Haven and other nearby Island municipal governments
- Sunrise County Economic Council
- Regional Planning Commission for Waldo County
- USDA Rural Development Office for Waldo County

Janet Anderson

From: Jenn Hayden <jennhaydenconsulting@gmail.com>
Sent: Monday, October 30, 2023 11:30 AM
To: Jenn Hayden
Subject: Islesboro Grant Preparedness Report
Attachments: Islesboro Grant Preparedness - SEP2023 .pdf

Hello Islesboro committee chairs and other friends,

Thanks for taking the time over the summer to talk with me about Islesboro's committees, your projects, and how we might take advantage of grant opportunities in the future. I've compiled our discussions in a report, submitted to Select Board members Lauren Bruce and Shey Conover, as well as our Town Manager, Janet Anderson, earlier this month. They'll be in touch with committee chairs about the report, and ideas for next steps.

Please feel free to view the report (there is a 1-page summary up front) and gather any ideas or responses it sparks in preparation for future discussions with the Select Board. If you find any errors, omissions, typos, do let me know so I can update.

Thank you again for your help with this, and for helping govern and guide our great little island.

Hello!

Google Doc for viewing: [Town Grant Preparedness](#)

Also attached as a .pdf

Jenn

Kind Regards,

Jenn

Jennifer Hayden, PhD | she/her
Agriculture+People+Soil
Research and Grant Specialist
cell: 207-401-8649

[LinkedIn](#)

[Facebook](#)

[Google+](#)

[Twitter](#)

Committee Chairs Meeting

202

 Town Office
5-6PM

Shey / Lauren / Melissa / Pete /

A.L. Pendleton Library Trustees	Laura Read
Airport	Stan Makara
Board of Appeals	Tom Tutor
Broadband Project	Roger Heinen
Cemetery	Cindy Gorham
D.H.W.W.T.F.	Craig Olson
Economic Sustainability Corp.	
Energy Committee	Myra Sinnott
Grindle Point Parking	David Pendleton
Groundwater	David Pendleton
Harbor	Ken Smith
Health Center Advisory	Michael Kerr
Housing	Melissa Burns
Islesboro Municipal Broadband	
Museum	Ken Smith
Pesticide Safety on Islesboro	Linda Gillies
Planning Board	Bill Schoppe
Recreation Committee	Lauren Janney
Safe Roads	Jeff Glotzl
School Committee	Dave Dyer
Sea Level Rise	Shey Conover
Select Board	Shey Conover
Shellfish Conservation	Crystal Fairfield

DRAFT

DRAFT



Town of Islesboro
Capital Reserve Account
Period Ending October 31, 2023

FUND NAME	Beginning Balance as of 10/01/23	Distributions	Balance after Transfer	Expenses (\$323.45)	Earnings M/M \$1,589.43	Realized Gain/Loss \$0.00	Unrealized Gain/Loss \$814.00	Contributions	Ending Balance as of 10/31/23
EQUIPMENT & VEHICLES									
AMBULANCE RESERVE	\$25,678.31		\$25,678.31	(\$5.37)	\$26.37	\$0.00	\$13.50		\$25,712.81
FIRE ENGINE	\$6,567.88		\$6,567.88	(\$1.37)	\$6.74	\$0.00	\$3.45		\$6,576.70
FIRE EQUIPMENT	\$5,624.13		\$5,624.13	(\$1.16)	\$5.77	\$0.00	\$2.96		\$5,631.68
HEALTH CENTER EQUIPMENT	\$15,798.00		\$15,798.00	(\$3.30)	\$16.22	\$0.00	\$8.31		\$15,819.23
LANDSCAPING AND GROUNDSKEEPING EQUIPMENT	\$1,469.00		\$1,469.00	(\$0.31)	\$1.51	\$0.00	\$0.77		\$1,470.97
POLICE CRUISER	\$14,461.75		\$14,461.75	(\$3.02)	\$14.85	\$0.00	\$7.60		\$14,481.18
PUBLIC WORKS FOR EQUIP & REPAIRS	\$3,741.31		\$3,741.31	(\$0.78)	\$3.84	\$0.00	\$1.97		\$3,746.34
TOWN TRUCK	\$14,644.79		\$14,644.79	(\$3.06)	\$15.04	\$0.00	\$7.70		\$14,664.47
SCHOOL									
SCHOOL IMPROVEMENT RESERVE	\$184,320.46		\$184,320.46	(\$38.51)	\$189.25	\$0.00	\$96.92		\$184,568.12
SCHOOL BUS	\$17,182.98		\$17,182.98	(\$3.59)	\$17.64	\$0.00	\$9.04		\$17,206.07
SCHOOL SOLAR PROJECT RESERVE	\$78,553.22		\$78,553.22	(\$16.41)	\$80.65	\$0.00	\$41.31		\$78,658.77
LAND AREA									
MADDOY DODGE FIELD - RESERVE	\$2,638.68		\$2,638.68	(\$0.55)	\$2.71	\$0.00	\$1.39		\$2,642.23
SOCCER FIELD IMPROVEMENT	\$84,130.39	(\$4,177.00)	\$79,953.39	(\$16.71)	\$82.09	\$0.00	\$42.04		\$80,060.81
PROJECT									
ENGINEERING, ARCHITECT, SURVEY	\$147.95		\$147.95	(\$0.03)	\$0.15	\$0.00	\$0.08		\$148.15
FUTURE	\$1,657.22		\$1,657.22	(\$0.35)	\$1.70	\$0.00	\$0.87		\$1,659.44
INCLINE & FLOATS	\$29,445.75		\$29,445.75	(\$6.15)	\$30.23	\$0.00	\$15.48		\$29,485.31
MUNICIPAL BUILDINGS	\$20,050.25		\$20,050.25	(\$4.19)	\$20.58	\$0.00	\$10.54		\$20,077.19
ROAD RECONSTRUCTION	\$484,441.12		\$484,441.12	(\$101.22)	\$487.40	\$0.00	\$254.74		\$485,082.04
HEALTH CENTER TECHNOLOGY	\$304.74		\$304.74	(\$0.06)	\$0.31	\$0.00	\$0.16		\$305.15
SHELLFISH OPERATIONS	\$4,650.14		\$4,650.14	(\$0.97)	\$4.77	\$0.00	\$2.45		\$4,656.39
MUNICIPAL BUILDINGS EXPANSION	\$0.10		\$0.10	\$0.00	\$0.00	\$0.00	\$0.00		\$0.10
SOLAR-SALT BUILDING	\$29,494.60		\$29,494.60	(\$6.16)	\$30.28	\$0.00	\$15.51		\$29,534.23
SOLAR-TOWN OFFICE	\$29,494.60		\$29,494.60	(\$6.16)	\$30.28	\$0.00	\$15.51		\$29,534.23
REPLACEMENT									
AGING SYSTEM REPLACEMENT	\$41,546.99		\$41,546.99	(\$8.68)	\$42.66	\$0.00	\$21.85		\$41,602.82
ACRE ISLAND PUB SAFETY	\$5,162.60		\$5,162.60	(\$1.08)	\$5.30	\$0.00	\$2.71		\$5,169.53
IMB - REPLACEMENT RESERVE	\$75,936.57		\$75,936.57	(\$15.97)	\$77.97	\$0.00	\$39.83		\$76,038.60
ISLAND FIRE SUB-STATION	\$15,262.19		\$15,262.19	(\$3.19)	\$15.67	\$0.00	\$8.03		\$15,282.70
LIBRARY EQUIP & REPAIRS	\$16,742.34		\$16,742.34	(\$3.50)	\$17.19	\$0.00	\$8.80		\$16,764.83
TRANSFER STATION WALL REPLACEMENT	\$9,783.73		\$9,783.73	(\$2.04)	\$10.05	\$0.00	\$5.14		\$9,796.88
TECHNOLOGY	\$21,989.51		\$21,989.51	(\$4.59)	\$22.58	\$0.00	\$11.56		\$22,019.06
TENNIS COURT RESERVE	\$306.64		\$306.64	(\$0.06)	\$0.31	\$0.00	\$0.16		\$307.05
SEA LEVEL RISE	\$123,019.73		\$123,019.73	(\$25.70)	\$126.31	\$0.00	\$64.69		\$123,185.03
FIDUCIARY FUNDS									
DHWWTf-Reserve	\$63.02		\$63.02	(\$0.01)	\$0.06	\$0.00	\$0.03		\$63.10
DHWWTf-Treatment Plant	\$5,715.39		\$5,715.39	(\$1.19)	\$5.87	\$0.00	\$3.01		\$5,723.08
RESTRICTED LIBRARY	\$22,034.71		\$22,034.71	(\$4.60)	\$22.62	\$0.00	\$11.59		\$22,064.32
UNRESTRICTED LIBRARY	\$48,416.12		\$48,416.12	(\$10.12)	\$49.71	\$0.00	\$25.46		\$48,481.17
CEMETERY FUNDS	\$8,695.14		\$8,695.14	(\$1.82)	\$8.93	\$0.00	\$4.57		\$8,706.82
PUBLIC HEALTH	\$7,213.64	(\$367.28)	\$6,846.36	(\$1.43)	\$7.03	\$0.00	\$3.60		\$6,855.56
EMERGENCY FERRY TRIPS-Reserve	\$35,692.61		\$35,692.61	(\$7.46)	\$36.65	\$0.00	\$18.77		\$35,740.57
REVALUATION	\$1.93		\$1.93	\$0.00	\$0.00	\$0.00	\$0.00		\$1.93
GRANT WRITER	\$49,395.10		\$49,395.10	(\$10.32)	\$50.72	\$0.00	\$25.97		\$49,461.47
GROUNDWATER	\$11,088.72		\$11,088.72	(\$2.34)	\$11.41	\$0.00	\$5.83		\$11,103.62
TOTALS	\$1,552,564.05	(\$4,544.28)	\$1,548,019.77	(\$323.45)	\$1,589.43	\$0.00	\$814.00	\$0.00	\$1,550,099.75