

SELECT BOARD MEETING

Town Office Meeting Room

WEDNESDAY, AUGUST 2, 2023

6PM

Join Zoom Meeting
<https://zoom.us/j/96374295063>

Meeting ID: 963 7429 5063
 Passcode: 942416

1.	Call to Order:	Establish Quorum:
2.	Accept Minutes of the July 19, 2023 Regular Meeting.	
3.	Visitor's Comments/ Petitions:	<ul style="list-style-type: none"> • <i>Ferry Service Update</i> • Sea Level Rise Update • Update on Municipal Building Project • <i>8/10/23 Summer Info Meeting Update</i> <ul style="list-style-type: none"> - View Videos – Islesboro Ambulance Assoc. Recruiting video and Cressica Brazier's Energy Committee
4.	Upcoming Meetings and Subcommittee Reports: Planning Board: August 7, 2023	
5.	Town Manager Report:	6. Correspondence: 7/27/23 Senator Susan Collins-Senate Appropriations Update 7/28/23 Senator Angus King-Congressionally Directed Spending Update
6.	<u>Old Business:</u> 1. Recognition of Carole Nichter for Years Served on Cemetery Committee.	
7.	<u>New Business:</u> 1. Memo from John King on Maine State Ferry Service Tariff. 2. Authorize for Collection FY23 Sewer Taxes.	
8.	<u>Other Business:</u> 1.	
9.	Approve Warrant: FY23 #26-4 Accounts Payable FY24 #3	
10.	Appointments: Planning Board/Alternate: Anne Bertulli	
11.	Chair Comments:	Individual Selectmen's Comments:
12.		
13.	Adjourn	

W: AGENDA 8 2 2023

MEMBERS:

CHAIR Shey Conover
2026

Lauren Bruce
2025

Philip Seymour
2025

Melissa Burns
2026

Peter Anderson
2024

Islesboro Select Board
Regular Meeting
Town Office Meeting Room & via Zoom
Wednesday, July 19, 2023 @ 6:00 PM



DRAFT MINUTES

Members Present:

Chair Shey Conover, Vice Chair Lauren Bruce, Phil Seymour, Melissa Burns, and Peter Anderson

Others Present:

Town Manager Janet Anderson, Cressica Brazier, Bill Thomas, and Myra Sinnott

Via Zoom: Fred Porter, Maggy Willcox, Peter Willcox

Call to Order: Chair Shey Conover called the meeting to order at 6:00 PM and a quorum was established.

MOTION BY P. Seymour, seconded by L. Bruce, to approve the minutes of July 5, 2023 Regular Meeting, as written. No discussion. Motion passed, 5 yes, 0 no.

VISITOR COMMENTS/PETITIONS

None

FERRY SERVICE UPDATE

S. Conover referred to a Letter of Support in the packet, that John King revised and Shey signed, to the Honorable Pete Buttigieg, supporting the Maine DOT's \$17.5 million application for the US Dept. of Transportation's Ferry Service for Rural Communities Program.

SEA LEVEL RISE

S. Conover reported that the next meeting is tomorrow, July 20, at 5:30, with a small group discussion for folks who live near the Narrows. The public is welcome. The committee has a series of small group meetings scheduled for this summer, and this will be the first of the series.

MUNICIPAL BUILDING PROJECT

L. Bruce reported that the Planning Board has the application for the permit to build the Health Center building. There is one item left on the Up-Island Public Safety Garage application: a site visit, which will probably happen next week. P. Seymour asked about an update on contributions. L. Bruce answered that there are some new donations, but she is unable to share any further news.

Islesboro Select Board
Regular Meeting
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SUMMER INFORMATION MEETING 8/10/23

One item under consideration to be added is a 2-minute video for encouraging folks to volunteer for EMS. P. Seymour explained that it was created by the Ambulance Association and is the video that was shown at the May 13th Town Meeting. The Summer Info meeting will last about one hour. L. Bruce stated architects Steve Blatt & Mark Ouellette, as well as Construction Manager Wendy Collette, will be at the meeting. S. Conover stated that Shri Verrill will also be there to talk about the Sea Level Rise project. S. Conover and L. Bruce will work on an outline for timing of the presentations. J. Anderson will send a flyer with the August newsletter. Agenda should include updates on Municipal Building Project, Sea Level Rise, Ferry update, and general questions. We should have copies of the Town Report available. Perhaps make an announcement regarding the Energy Committee prize, have handouts available.

UPCOMING MEETINGS AND SUBCOMMITTEE REPORTS

- Planning Board: July 24th – 5pm

TOWN MANAGER REPORT

- Packet included Agenda for 7/19/23 and Minutes of 7/5/23 Regular Meeting
- Copy of 7/12 letter to the Honorable Pete Buttigieg supporting the Maine DOT's \$17.5 million application for the US Dept. of Transportation's Ferry Service for Rural Communities Program.
- Minutes of the 6/8 Lighthouse Restoration Committee meeting.
- Minutes of the 4/5 Emergency Transportation Ad Hoc Committee meeting.
- 7/15 email from the Quicksilver Team announcing a new captain, Sean, and notice that they will no longer be making any runs after 10pm, which will affect the ambulance service. Fred Porter spoke via Zoom and stated he is working with private boat operators now to see if they can help with late-night runs. Janet suggested he contact the Ferry Service as well.
- New Business: Energy Committee: Energizing Rural Communities Prize Partnership Plan
- Marge Hall, Auditor from Berry/Talbot/Royer was here July 12 & 13, and at the School July 11. Marge hopes to send preliminary audit this week.
- Tina is working on IMB billing to go out at end of week, due Aug. 31. Delinquent accounts after October 1 will result in discontinuance of service and be subject to reactivation fee of \$50.
- Dan Ward of the DOT stopped by today. They will be replacing two culverts late August, hopefully before school starts (8/31): Mill Creek by the Rolersons' house, and West Bay Road before the Mills' driveway heading north. This will involve road closures, and notices will be sent out as soon as we are notified of the schedule. P. Anderson added that there are some areas on West Bay Road where the shoulders need repair. He said he will get specific locations.

Islesboro Select Board
Regular Meeting
Town Office Meeting Room & via Zoom
Wednesday, July 19, 2023 @ 6:00 PM

- Waldo County Budget Committee vacancy.
- Maine Municipal Association Executive Committee Ballot.
- Warrant FY24 #2, and A/P #27-3

CORRESPONDENCE

Email from the Quicksilver Team announcing a new captain, Sean, and notice that they will no longer be making any runs after 10pm.

OLD BUSINESS

1. None

NEW BUSINESS

1. Energy Committee: Energizing Rural Communities Prize Partnership Plan
 - Myra Sinnott, Bill Thomas, and Cressica Brazier from the Energy Committee were present to announce the \$100,000 prize that the Committee had applied for and received on behalf of the Town.
 - Cressica explained that the Island Institute encouraged the Energy Committee to apply for the Prize, which is held by the US Dept. of Energy to support small towns to develop partnerships that will lead to clean energy projects.
 - The Energy Committee proposed a partnership plan in the application, and would like to start implementing the this or a similar plan, allowing them to work with community groups like the ICF, the IESC, and the Community Center, to figure out how to make solar power and home energy efficiency upgrades more affordable and more accessible.
 - Implementation partners are currently Revision Energy and Evergreen, and we hope to expand to more partners.
 - This is an opportunity to bring resources and ideas together, and come up with a strategic plan to start implementing what the committee has been working on for the past two years: Energy Transitions Initiative Partnership Project (ETIPP) with the National Labs.
 - This could lead to lower electricity costs for island residents.
 - Discussion about solar options and opportunities, and recommendations from the ETIPP report.
 - As part of the long-term plan, the committee would like to make a proposal that the Town adopt building energy codes. This would involve working with the Planning Board and adapting the Ordinance.
 - Part of the prize will be used to set up a communications strategy, including hiring an organizer, similar to what the Sea Level Rise Committee is doing.
 - This project can be combined with the Time of Use rates that Dick DeGrasse is exploring.
 - Cressica's video might work well at the Summer Info Meeting. This idea should be on the Agenda for the next SB meeting.

Islesboro Select Board
Regular Meeting
Town Office Meeting Room & via Zoom
Wednesday, July 19, 2023 @ 6:00 PM

MOTION BY L. Bruce, seconded by P. Anderson, to accept the US Department of Energy Energizing Rural Communities Prize. No further discussion. Motion passed, 5 yes, 0 no.

L. Bruce had to leave the meeting early, at 6:44pm.

OTHER BUSINESS

1. None

APPROVE WARRANT: FY24 #2

MOTION BY M. Burns, seconded by P. Anderson, to approve Warrant FY24 #2. No discussion. Motion passed, 4 yes, 0 no.

APPOINTMENTS:

None

CHAIR COMMENTS

S. Conover stated that her discussion with the auditor included questions about how we go through our standard bookkeeping and oversight. It's an important part of making sure we're looking at the details.

VICE-CHAIR COMMENTS

L. Bruce was not present.

INDIVIDUAL SELECT BOARD MEMBER COMMENTS

P. Seymour: Congratulations to the Energy Committee for their outstanding vision. It's quite an accomplishment, and we look forward to their success.

M. Burns stated she attended the Lighthouse Dedication Reopening Ceremony. The Island Fellow Liv Lenfestey did a fantastic job. Thank you to the Lighthouse Committee for all they are doing.

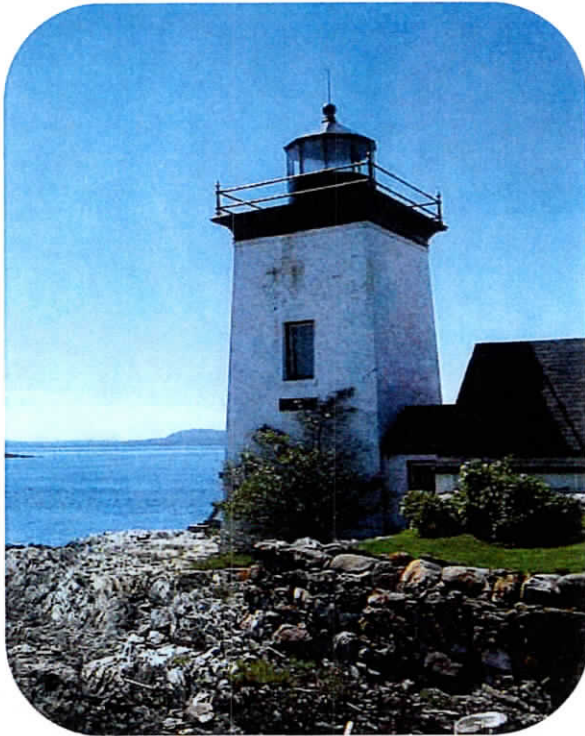
P. Anderson had no comment.

MOTION BY P. Anderson, seconded by M. Burns, to Adjourn Meeting at 6:46 PM. No Discussion. Motion passed, 4 yes, 0 no.

Respectfully Submitted,

Carrie Reed
Secretary

Summer Information Meeting



Thursday
August 10, 2023

G.H. Kinnicutt
Center

5:30PM

Updates on:

- Municipal Building Project
- Sea Level Rise
- Ferry Update

Add:

- ENERGY COMMITTEE PRIZE \$100,000.
- AMB. ASSOC. VIDEO



TOIF - Islesboro Health Center
 Endowment Fund
 Statement of Activity
 Period: 01/01/2023 to 06/30/2023

Fund Established: 8/7/2012
 Fund Type: Agency
 Spending Type: Invested/Inc & Prncpl-SPECIAL
 Questions? Contact: fundstatement@mainecf.org

toil

Fund Activity	2nd Quarter	Calendar YTD	Other information included in Ending Balance
Beginning Balance	\$1,528,480.18	\$1,464,307.39	<i>(will not total ending balance)</i>
Contributions	\$0.00	\$100.00	<ul style="list-style-type: none"> • Amount Available For Distribution \$7,240.00 Includes 2023 Grant Budget
Fundraising Revenues	\$0.00	\$0.00	
Other Revenues and Grant Refunds	\$0.00	\$0.00	
Total Receipts	\$0.00	\$100.00	
Interest & Dividends	\$2,764.03	\$4,382.90	<ul style="list-style-type: none"> • Impact Investing Balance N/A <i>(not available for grantmaking)</i>
Realized Gains (Losses)	\$52,726.34	\$60,007.80	
Unrealized Gains (Losses)	(\$10,773.53)	\$50,996.42	<ul style="list-style-type: none"> • Historic Gift Value \$1,208,146.97 <i>(not applicable for Income & Principal spending type)</i>
Investment Cost	(\$3,145.49)	(\$6,746.98)	
Total Investment Activity	\$41,571.35	\$108,640.14	
Grants & Scholarships	(\$50,000.00)	(\$50,000.00)	
Special Program Expenses	\$0.00	\$0.00	
MaineCF Administrative Fees	(\$3,116.00)	(\$6,112.00)	
Total Disbursements	(\$53,116.00)	(\$56,112.00)	
Interfund Transfers - In(Out)	\$0.00	\$0.00	
Ending Balance on 06/30/2023:	\$1,516,935.53	\$1,516,935.53	

RECEIVED
 JUL 25 2023
 BY: _____

YTD Details of Contributions		YTD Details of Grants	
02/21/2023	Town of Islesboro	\$100.00	
	Total Contributions	\$100.00	
05/10/2023	Town of Islesboro		(\$50,000.00)
	Total Grants		(\$50,000.00)

Islesboro Energy Committee

Regular Meeting
Tuesday, June 13, 2023
Zoom Meeting at 5:15PM



MINUTES

1. Call to Order

Vice Chair Bill Thomas called the meeting to order at 5:15 pm.

2. Establishment of a Quorum

Quorum was established with over 5 members

Members Present: Bill Thomas, Dick DeGrasse, Cressica Brazier, Toby Martin, Josh Leach, Monica Mullins, Harriet Bering, and Melissa Burns, Ex Officio.

Members Absent: Myra Sinnott and Holly Fields

Others Present: Janice Leach

3. Approval of minutes from previous meeting

- Toby asked that the word “inappropriate” in regards to the Evergreen invoice in the Energy Efficiency Updates be changed to something more accurate. C.R. changed it to “incorrect.”

Motion: To approve Minutes of May 9, 2023, as amended, T. Martin, seconded by J. Leach. No further discussion. Motion passed, 7 yes, 0 no, Unanimous.

4. Approval of Monica Mullins and Harriet Bering as official IEC members

- Melissa clarified that this did not need to be voted on as the Select Board already approved and appointed the new members.
- Bill welcomed the new members to the Energy Committee.

5. Updates on Ongoing Projects/Old Business

a. Municipal Building Project

- Cressica reported that the Municipal Building Project Committee met two weeks ago and approved the hiring of the Construction Manager, H. E. Callahan, a firm from Auburn, Maine.
- Cressica will discuss with the new architect all the items that the Energy Committee has identified as priorities for the new buildings.
- They intend to break ground on October 1st for both buildings.
- Bill asked Cressica if she can keep the group apprised of decisions. Cressica will send info to the group after all meetings. Cressica stated that the committee is interested in our input.

b. Energizing Rural Communities Prize Update

- Cressica reported that the application was submitted, but it wasn't competitive for two reasons: 1. Cressica couldn't fulfill a lot of their scoring criteria

Islesboro Energy Committee

Regular Meeting

Tuesday, June 13, 2023

Zoom Meeting at 5:15PM

requirements. 2. The Island Institute and A Climate To Thrive both also submitted applications, and they are much stronger candidates.

- The upside is we have a body of information to work from, and that leads into the grant review. We are starting get materials and partners that are important for federal grants, so all of the work done will be directly applicable to the next application.
- Cressica shared the short video she created for one of the applications.

c. Treasurer Report

- Toby reported that he sent everyone a copy of the report via email.
- The Town treasurer, Kathy Johnson, will get back to Toby when she returns to the office so the report can be finalized.
- Toby asked Town Manager Janet Anderson if the money carries over to next fiscal year. She said it was up to the auditors, and it's up to the Energy Committee to complete all project work in compliance with the Town's budget policy guidelines. Bill suggested we let Myra handle that.
- Toby's main concerns are getting estimates that are reliable, and getting invoices in a timely manner.

d. Energy Efficiency Projects

- Bill explained the two major venues of focus for energy efficiency updates: the Library and the Town Office/Municipal Building.
- Bill reported that at the library, the insulation work has been completed. There is more insulation than was projected, because there was some work in the projection that did not need to be done, and the money got transferred into more insulation. There is now a higher level of insulation in the ceiling.
- The reason we don't have an invoice yet is because Evergreen hadn't done a closeout blower-door test. That was supposed to have happened today. Bill will get in touch with Evergreen to make sure that was done and get a report. Bill has been in touch with Brian Robinson and inquired about a rewritten invoice that reflected the work actually done. He promised he will get it to Bill. We will not pay the bill until we have the report and the accurate invoice.
- In the library, the lights have been installed, in two stages. The dimmers have not been installed yet, but the work is scheduled for July 12.
- At the Town Office, the upgrade of the EV charger will be about \$2300, and we will apply for a rebate. Paragon Electric will do the installation.
- Paragon will also do the conversion to LED lighting over the course of the next two weekends. Bill will be here with him on Friday to assist as he starts the project. Janet may have a Town truck available to dump the old lighting into.
- The work by Paragon is expected to be completed and invoiced by the end of the month.

Islesboro Energy Committee

Regular Meeting

Tuesday, June 13, 2023

Zoom Meeting at 5:15PM

- The Efficiency Maine rebate application needed some clarification. Josh from Paragon Electric got in touch with them and provided info. He is waiting to hear back.
- The quote is \$2394 for the EV charger, and 15,814 for the LED upgrade. The rebate will be about \$3000.
- Josh will need assistance over the weekend for the installation. Bill asked for volunteers. Jeff Boley at the Transfer Station said he will process the old fluorescent bulbs and fixtures.
- Toby asked about dimmers and motion sensors. Bill replied that those can be added later. Time was of the essence to get this done before the end of the month.

6. Discussion

- a. Meeting date to discuss IEC projects/spending for 2023/2024
 - Discussion about possible dates for budget meeting. July 29th was chosen.

Josh Leach had to leave the meeting early.

- b. Motion to implement first phase of the Jim Cohen Islesboro Aggregation Group proposal
 - Dick reported that he met last week with New Brunswick Power. They promised, to the extent they can, less than 10 cents per kw hour. They are also open to off-peak rates for charging the ferry, etc.
 - Dick proposed that we vote on employing attorney Jim Cohen to work on Phase 1 of our proposed Aggregation Group. Dick suggests we set aside \$10,000.
 - Toby asked what services we'd be getting for the cost.
 - Cressica clarified Phase 1 would be \$2,000 - \$5,000.
 - Phase 2 would be \$2,500 - \$10,000 additional to Phase 1.
 - Phase 3 – unknown costs.
 - Cressica expressed concern about spending up to \$15,000 initially to set up a contract, with additional money to get to a signed contract.
 - Bill stated we don't have the funds in this fiscal year. Starting in July, we could possibly have the funds for phase one.
 - Cressica stated it is incumbent on us to go through and understand the entire process and how much it will cost in terms of an actual implementation plan. We need to discuss further.
 - Melissa added that the Select Board already passed the budget for FY 2024, and this is not part of it. We will not be able to do this until possibly 2025.
 - Cressica stated we should present a preliminary implementation plan to the Select Board based on the additional resources we will need, such as personnel.
 - Toby asked if there is any documentation showing that Jim Cohen is the right person for us, and that he's done this before. Cressica replied that he has never submitted a competitive electricity provider application on behalf of a

Islesboro Energy Committee

Regular Meeting

Tuesday, June 13, 2023

Zoom Meeting at 5:15PM

municipality in Maine. He's done Maine Power Options. They contract with a single supplier, and do procurement for universities and health care facilities.

- Bill suggested we table the motion at this point, with the understanding we will give it serious consideration for the budget next year.
- The project will need personnel for records management, etc.
- Melissa added that the Town staff is already overburdened and cannot take on another task. Another employee cannot be hired until after next year.
- We need to plan to have a thorough conversation before moving forward.
- We can discuss this at the budget workshop on July 29th, when Myra is present.
- Motion is tabled.
- Dick expressed concern about delaying the process for energy savings and the new electric ferry battery design.

c. IEC grant opportunities

- Cressica stated that there is a grant that would be good to apply to, but she is not personally able to organize it. It would be good to try out now, even with little chance of getting it, to prepare for the Spring application.
- It's called the Energy Improvements in Rural and Remote Areas from the Office of Clean Energy Development. Any clean energy technology that we would be doing based on the ETIPP plan would be eligible.
- The deadline is July 14th.
- Cressica will email info to the group.

7. Coordination/Communication with Other Groups

8. Homework for next meeting

- Read Dick's paper for understanding the design of the battery for the new ferry.

Motion by B. Thomas, seconded by D. DeGrasse, to remove personal information from the draft minutes of May 9. No further discussion. Motion passed, 6 yes, 0 no, Unanimous.

9. Next meeting, Tuesday, July 11th, at 5:15pm.

10. Adjourn

Motion to adjourn at 6:32pm, B. Thomas, seconded by T. Martin. No discussion. Motion passed, 6 yes, 0 no, Unanimous.

Respectfully Submitted,

Carrie Reed, Secretary



Lighthouse Restoration Committee Minutes of July 13, 2023

Attendance: Anne Bertulli, Jim Mitchell, Yvette Reid, Terry Sanderson, Phil Seymour, Ken Smith, and Island Fellow Liv Lenfestey. Joining us via Zoom were Catherine Demchur-Merry and Rachel Rolerson Smith.

The minutes from the June 8th meeting were approved with a minor correction concerning the “Hope” note cards designed by Anne Bertulli. The celebration of the re-opening of the Sailors' Museum on July 1st was a big success. It was well attended by about 70 people, and there were many positive comments. Catherine reported that there were 428 visitors to our website in the month of June.

Fund Raising: Ken reported that by the end of 2022 we had received \$1,750 in donations. We used \$1,650 to encapsulate the lead paint on the first floor of the museum, so that we could open it this summer. As of today, our available funds are \$1,650. We have decided to focus on restoring the Tower, the Annex, and the foundation of the museum, which would cost roughly \$200,000. The Board of Selectmen has approved our request to begin a fundraising campaign. Ken has already met with Mary Alderman, and will meet with Linda Gillies to gain ideas on accomplishing the fundraising. Ken, Terry, Catherine, Yvette, and Anne will work on a letter to be sent to the townspeople. We will use Dave's model of the lighthouse to show our progress in raising the needed funds. The Historical Society has offered to share with us half the proceeds from the sale of a photograph of the lighthouse at their silent auction.

Museum Gift Shop: Bill has obtained a free-standing shelving unit from Amazon. On it we have placed much of Dave's birch bark art, our hats, and Will Merryman's honey.

It was decided that the mini-library should be removed from outside of the museum. Ken will send a letter to Melissa requesting that she find a different location for it. Also, in the future we'll hold our meetings either at the town office or in the keeper's house. We had to table our discussion of the proposed By-Laws, as we ran out of time.

Respectfully submitted,
Yvette L. Reid

Janet Anderson

From: Senator Susan Collins <susan@collins.senate.gov>
Sent: Thursday, July 27, 2023 5:49 PM
To: manager@townofislesboro.com
Subject: Senate Appropriations Update



July 27, 2023

Ms. Janet Anderson
Town Manager
Town of Islesboro
PO Box 76
Islesboro, ME 04848-0076

Dear Ms. Anderson,

I am writing to update you on the status of the Town of Islesboro's request for funding to construct and equip a health center. You may be pleased to know that, with my support, \$845,000 has been included for this request in the fiscal year 2024 Labor, Health and Human Services, and Education Appropriations bill recently approved by the Senate Appropriations Committee.

Although there are several more steps in the process before any appropriations bills are finalized and sent to the president for signature, including reconciling differences between the House of Representatives and Senate versions of bills and passage of the bills by both chambers of Congress, I wanted you to know of this important development. As Vice Chairman of the Senate Appropriations Committee, I will continue to use my position to advocate for investments that will improve Maine's communities and it is my hope that Congress will work in a bipartisan manner to complete these steps expeditiously.

Thank you again for taking the time to share your views with me on this important project.

Sincerely,

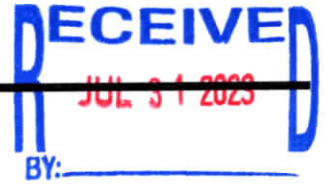


Susan M. Collins
United States Senator

P.S. If you would like to receive updates about my work on behalf of Maine in the United States Senate, you can subscribe to my e-newsletter by [clicking here](#).



Janet Anderson



From: CDSRequests (King) <CDSRequests_@king.senate.gov>
Sent: Friday, July 28, 2023 2:14 PM
To: manager@townofislesboro.com
Cc: Lachman, Adam (King); Cerabona, Cole (King); Breen, Christina (King)
Subject: FY24 CDS Update - Islesboro Health Center

Good Afternoon Janet –

Thank you for your interest in receiving Congressionally Directed Spending through Senator Angus King's office. Senator King is pleased to give you a brief update on the status of your project, and inform you that your project, "Islesboro Health Center Expansion and Equipment Improvements," has been included in the Senate's draft appropriations bill for Fiscal Year 2024. This is an important step forward in your project being funded, and Senator King is pleased to support the important work that your organization is doing in Maine. While this is a positive sign as to the likelihood that the project receives funding in the final appropriations bill, funding is not yet guaranteed, and final approval is subject to your project being included in the final, passed appropriations bill, which will need to pass both houses of Congress and be signed into law by the President. Senator King is working with his colleagues in the Senate to ensure this funding moves forward, and to advocate for projects across the state of Maine. Please be on the lookout for additional updates as to the status of your project, and don't hesitate to get in touch if you have additional questions.

Thank you,
Cole Cerabona

NEW



To: Islesboro Select Board

Fr: John King 24 July 2023

Re: MSFS Tariff Review

At an MSFS Advisory Board meeting held last Thursday, July 20, Bill Pulver, the COO of DOT, provided the Board with a presentation regarding tariffs. DOT adopted our current tariff in 2019 and intended it to last four or so years. Accordingly, a review is now taking place. The intent of the presentation was to advise the Board as to that review and to invite comment.

It should come as no surprise that the cost of running the system has increased, as has everything else. Mr. Pulver provided a chart so indicating (see attached). The major drivers are personnel costs, repair costs, and fuel costs. The next tariff will be based up projections of costs for the next four years. This is based upon a 13% increase for FY24, a 4% increase for FY25, and a 3% increase for FY 26 & 27. A bump for next year but fairly conservative for the three ensuing years.

Going forward the assumption is to continue with a 50% budgeted operating cost contribution from the Highway Trust Fund. Note that we were assisted during the pandemic years with a total \$4M contribution from the Cares Act. Mr. Pulver also noted that were one to take Capital Expenditures into account the state paid 73% of total costs (operating and capital expenses) over the past four years. Note also that we were assisted during the pandemic years with a total \$4M contribution from the Cares Act.

That is background. The bottom line is we are looking right now at a necessary 18% farebox increase.

We have been invited to give feedback within the next 30 days as they are somewhat behind schedule which is the reason for this memo.

Let me throw out some ideas that have been tossed around to lessen the pain for your consideration.

- If we stay with the current Peak/Off Peak concept, allocate more of the increase to the Peak season and less to the Off Peak season.
- Increase the cost of reservations so that becomes a true revenue driver and reflect that development with less of an increase for vehicles and walk ons. (Issue how to do so by island without full data)?
- Have a "true" island resident decreased tariff. (Issue, perception on DOT's part that people "gamed" the system with the old buy it at the island terminal system. Maybe limit sales to people with Maine licenses with Islesboro residence and strict control, e.g. loss of right to do so if violated)
- Have a friendlier commuter policy.
- Have a reduced Senior Citizen option.
- Have a vehicle system that is based only on length of vehicle (probably an administrative nightmare?)

DOT wants to push this along so if possible some discussion and response has to take place pretty quickly. The good news is that we do have the opportunity to provide some input.

Any other wiz-bang ideas would be greatly appreciated! I will try to come to the next meeting for what I hope can be a reasonably short discussion.

Thanks, John



MSFS Budget/Revenue Analysis for New Tariff
(Draft 7/17/23)

Current Situation

State fiscal year 2023 Operating Cost	\$	14,297,342	
50% of Operating Cost		7,148,671	
2022-2023 Average Revenue from Customers	\$	6,580,000	(parking \$400,000, fares \$6,180,000)
Difference	\$	568,671	(short)

Projected Operating Costs	Projected Total		50% Target	Farebox Need (parking revenue subtracted)
	Cost			
SFY 2024	\$ 14,860,000	\$	7,430,000	\$ 7,030,000
SFY 2025	\$ 15,280,000	\$	7,640,000	\$ 7,240,000
SFY 2026	\$ 15,620,000	\$	7,810,000	\$ 7,410,000
SFY 2027	\$ 15,970,000	\$	7,985,000	\$ 7,585,000
Average	\$ 15,432,500	\$	7,716,250	\$ 7,316,250

New Annual Farebox Target	\$	7,316,250	
Current Farebox Average	\$	6,180,000	
Annual Increase Needed	\$	1,136,250	18%



ILLUSTRATION ONLY - increase applied across all ticket categories

(Generated at the request of the Ferry Service Advisory Board)

Illustrative increase 18.39%
7/24/2023

ISLESBORO						
	Current Rate Oct-May	Current Rate June-Sept	Illustrative Rate Oct-May	Illustrative Rate June-Sept	Illustrative Increase Oct-May	Illustrative Increase Jun-Sept
Adult Round Trip (RT)	\$8.00	\$13.00	\$9.47	\$15.39	\$1.47	\$2.39
Minor Round Trip	\$4.00	\$9.00	\$4.74	\$10.66	\$0.74	\$1.66
Vehicle Round Trip	\$22.00	\$29.50	\$26.05	\$34.93	\$4.05	\$5.43
Motorcycle Round Trip	\$17.50	\$23.75	\$20.72	\$28.12	\$3.22	\$4.37
Truck per foot RT	\$4.00	\$4.50	\$4.74	\$5.33	\$0.74	\$0.83
Adult Bike RT*	\$13.00	\$18.00	\$15.39	\$21.31	\$2.39	\$3.31
Minor Bike RT*	\$9.00	\$14.00	\$10.66	\$16.57	\$1.66	\$2.57
Reservation	\$20.00	\$20.00	\$23.68	\$23.68	\$3.68	\$3.68

SWANS ISLAND, FRENCHBORO, NORTH HAVEN, VINALHAVEN						
	Current Rate Oct-May	Current Rate June-Sept	Illustrative Rate Oct-May	Illustrative Rate June-Sept	Illustrative Increase Oct-May	Illustrative Increase Jun-Sept
Adult Round Trip (RT)	\$12.50	\$17.50	\$14.80	\$20.72	\$2.30	\$3.22
Minor Round Trip	\$6.25	\$11.25	\$7.40	\$13.32	\$1.15	\$2.07
Vehicle Round Trip	\$31.00	\$38.50	\$36.70	\$45.58	\$5.70	\$7.08
Motorcycle Round Trip	\$24.25	\$30.50	\$28.71	\$36.11	\$4.46	\$5.61
Truck per foot RT	\$4.25	\$4.75	\$5.03	\$5.62	\$0.78	\$0.87
Adult Bike RT*	\$17.50	\$22.50	\$20.72	\$26.64	\$3.22	\$4.14
Minor Bike RT*	\$11.25	\$16.25	\$13.32	\$19.24	\$2.07	\$2.99
Reservation	\$12.00	\$12.00	\$14.21	\$14.21	\$2.21	\$2.21

MATINICUS			
	Current Rate Year Round	Illustrative Rate	Illustrative Increase
Adult Round Trip (RT)	\$25.00	\$29.60	\$4.60
Minor Round Trip	\$12.50	\$14.80	\$2.30
Vehicle RT with reservation	\$90.00	\$106.55	\$16.55
Motorcycle Round Trip	\$50.00	\$59.20	\$9.20
Truck per foot (One-way)	\$5.75	\$6.81	\$1.06
Truck per foot RT	\$7.00	\$8.29	\$1.29
Adult Bik RT*	\$30.00	\$35.52	\$5.52
Minor Bike RT*	\$17.50	\$20.72	\$3.22

* Price reflects cost of bicycle and rider

The rates above are illustrative from a straight calculation of the percentage increase shown. When MaineDOT/MSFS develop the final proposed rates, the following will likely occur:

- rates rounded to a .25 cent increment
- seasonal and bicycle rate differences standardized
- reservations rounded to a dollar increment



MSFS Rate Analysis 2023

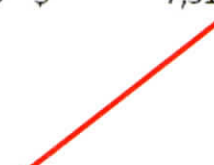
MSFS Budget/Revenue Analysis for New Tariff
(Draft 7/17/23)

Current Situation

State fiscal year 2023 Operating Cost	\$	14,297,342	
50% of Operating Cost		7,148,671	
2022-2023 Average Revenue from Customers	\$	6,580,000	(parking \$400,000, fares \$6,180,000)
Difference	\$	568,671	(short)

Projected Operating Costs	Projected Total		50% Target	Farebox Need (parking revenue subtracted)
	Cost			
SFY 2024	\$ 14,860,000	\$	7,430,000	\$ 7,030,000
SFY 2025	\$ 15,280,000	\$	7,640,000	\$ 7,240,000
SFY 2026	\$ 15,620,000	\$	7,810,000	\$ 7,410,000
SFY 2027	\$ 15,970,000	\$	7,985,000	\$ 7,585,000
<u>Average</u>	<u>\$ 15,432,500</u>	<u>\$</u>	<u>7,716,250</u>	<u>\$ 7,316,250</u>

New Annual Farebox Target	\$	7,316,250	
Current Farebox Average	\$	6,180,000	
Annual Increase Needed	\$	1,136,250	18%



**Projection of Ferry Service Expenditures
With Personal Services Adjustment**

	actual FY22 Actual	FY23 Actual	FY24		FY25	FY26	FY27
Personal Services							
Salary	4,448,849	4,642,703	5,219,126	12%	5,375,700	5,536,971	5,703,080
Overtime	448,435	484,385	450,000		450,000	450,000	450,000
Recruitment/Retention stipend	171,964	383,182	621,453		623,909	642,626	661,905
Insurance (health, dental, WC, life)	1,062,322	987,541	2,041,268		2,177,642	2,242,971	2,310,260
Retirement	<u>1,532,126</u>	<u>1,680,067</u>	<u>1,814,781</u>		<u>1,903,830</u>	<u>1,960,945</u>	<u>2,019,773</u>
			10,146,628		10,531,081	10,833,514	11,145,019
Adjusted Projection	7,663,696	8,177,878	9,209,172		9,574,402	9,861,713	10,157,643
		514,182	1,031,294		365,231	287,311	295,930
		7%	13%		4%	3%	3%
All Other							
Fuel	1,699,316	2,461,096	1,950,000	-21%	1,950,000	1,950,000	1,950,000
Repairs	1,359,196	1,750,081	1,700,000	-3%	1,751,000	1,803,530	1,857,636
Other Operating Expenses	<u>1,552,591</u>	<u>1,908,888</u>	<u>2,000,000</u>	5%	<u>2,000,000</u>	<u>2,000,000</u>	<u>2,000,000</u>
	4,611,103	6,120,065	5,650,000		5,701,000	5,753,530	5,807,636
Total Annual Expenditures (projected)	12,274,799	14,297,943	14,859,172		15,275,402	15,615,243	15,965,279
			561,229		416,231	339,841	350,036
			4%		3%	2%	2%

2015-2023 Operating Costs Analysis

Year	Subsidy (no capital) Incl M&O		Customer Revenue		Difference
2015	52%				
2016	49%				
2017	54%				
2018	55%				
2019	54%	\$6,220,470	46%	\$5,230,331	\$ 980,134
2020	62%	\$8,094,480	38%	\$4,925,331	\$3,166,423
2021	52%	\$6,654,487	48%	\$5,838,117	\$ 609,679
2022	47%	\$6,071,241	53%	\$6,546,342	- \$ 379,918
2023 ytd	53%	\$7,576,685	47%	\$6,633,244	\$943,441
Total	54%	\$34,617,363	46%	\$29,173,345	\$5,444,018

Government subsidy provided over 50/50 scenario

→ \$5,444,018 (\$4M CARES) (as of preliminary variance report)

2019-2023 Gov't Contribution to Total Costs

Year	Total Costs Subsidy	Subsidy (Operating) Incl M&O	Capital Expenditure	Total Government Contribution	Customer Revenue
2015	60%				
2016	52%				
2017	57%				
2018	59%				
2019	68%	\$6,220,470	\$4,963,479	\$11,183,949	\$5,230,331
2020	76%	\$8,094,480	\$7,204,772	\$15,299,252	\$4,918,218
2021	67%	\$6,654,487	\$5,406,646	\$12,061,132	\$5,838,104
2022	70%	\$6,071,241	\$9,318,556	\$15,389,796	\$6,546,342
2023 ytd	79%	\$7,576,685	\$17,418,079	\$25,097,572	\$6,633,244
Total	73%	\$34,617,363	\$44,560,954	\$79,031,702	\$29,173,345

2022-2023 Sewer Taxes

The Islesboro Board of Selectmen hereby commit the following sewer fees to Janet Anderson, Tax Collector for the Town of Islesboro, for the collection pursuant to the Pollution Control Ordinance of the Town of Islesboro and the Maine Revised Statutes. Due by **September 30, 2023**
Annotated:

NEW
COPY

<u>Consumer</u>	<u>Amount Due</u>	<u>Date Paid</u>
ANDREW PIEPERS (FORMERLY C. ALLEN)	454.45	
LOGAN KELLY	620.00	
ISLESBORO SEWING CIRCLE	413.20	
GREGORY BECK	505.60	
BERG FAMILY	546.30	
EPHRAIM JOSEPHS & YILDZ UYGUR	700.85	
ELTON & ZOE STEPHENS	581.50	
DARK HARBOR SHOP	478.10	
RICHARD CASNER & ALEX STEVENS	478.65	
ESTATE OF RUTH HARTLEY	448.95	
MICHELLE HENRY	446.75	
SAM HILL	679.40	
NEIL HOFFMANN	442.90	
HOSSACK (STAPLES NOT HOOKED UP)	\$0.00	
JOHN HOSSACK (McCAW GREEN)	471.50	
ISLESBORO AFFORDABLE PROPERTY	1206.85	
KATZOFF (HOUSE)	402.20	
KATZOFF (RESTAURANT)	400.00	
PAUL KAZILIONIS	739.90	
NICHOLAS & PIER HAFFENREFFER	549.05	
MARJORIE KING	752.55	
PAULINE LOW	687.65	
CRAIG OLSON (BOOK STORE)	609.00	
CRAIG OLSON (HOUSE)	838.90	
EWELL & ASHLEY STORM	950.00	
PYY	1008.85	
MARILYN PENDLETON	985.75	
SHAR PIPER & GEORGE EVANS	626.05	
ROBIN RAY	581.50	
TOM RAYNOR	434.10	
YVETTE REID	565.00	
DIANA ROBERTS	825.70	
MYRA SINNOTT	950.00	
MARK UMBACH (OCTOBER PROPERTIES)	797.10	
WILLIAM WARREN (RENTAL)	674.45	
#35 Accounts	Total:	\$21,852.75

1175025 clicks x .11
Base Rate \$400.00

Given unto our hands this _____ day of August 2023.

Shey V. Conover

Lauren K. Bruce

Philip T. Seymour

Melissa A. Burns

Peter H. Anderson

Islesboro Board of Selectmen