



Islesboro Day Camp Coordinator/Educator

The University of Maine 4-H Camp and Learning Center at Tanglewood provides environmentally focused summer camps for Maine youth in Lincolnville and Islesboro. Programs emphasize community living, respect for others, life skills, fun, safety, responsibility, and the joy of being a part of the natural world. Our mission is to teach and inspire youth to be effective and caring citizens of the earth through ecology education and fun, nature based experiences. We strive to develop lifelong skills and a sense of community spirit. We are integrated in Islesboro's Swim and Explore program.

As a Day Camp Coordinator/Educator, you spend your days working with youth aged 6-12 in an outdoor setting. In this role you will have a great opportunity to improve your leadership and outdoor education skills through creating and implementing hands-on ecological programs.

Responsibilities

1. Supervise and ensure the safety of campers at **all** times (and assist with risk management plan on site).
2. Organizing daily / weekly schedules for 2-3 staff, including morning programs, afternoon electives, and free-play times.
3. Offer support and guidance to counselors and inspire them to lead campers in a constructive and creative manner.
4. Serve as role model to inspire the staff to lead youth in a constructive and creative manner, offer support and guidance to counselors.
5. Lead weekly meetings to establish camp rules and expectations for health, safety, and behavior.
6. Plan and implement daily camp programs that offer hands-on environmental learning for campers ages 6-12. Islesboro programs will rotate through different learning sites on some mornings, working with local organizations to highlight special areas on the Island. Afternoon's will be spent in shorter activity programs centered around art, science, adventure skills and cooperation. Topics such as the water cycle, insects, wildlife and birds are taught through exploration, games, puppetry, art, songs and stories. One day per week will take place off-island: (6 week Waldo YMCA Swim Lessons & Exploring mid-coast) and at Tanglewood. Work with the island community and island partners to ensure the camp, campers and families feel engagement with the community.
7. Engage actively with campers during lessons, recreation and meal times
8. Help coordinate before and after care for day campers, prepare and lead activities, set up schedules with parents/guardians for drop-off and pick up times
9. Organize displays, projects, resource materials and supplies, etc., which will serve to stimulate campers and leaders. This may include theme days, day camp ceremonies and visiting guests.
10. Work closely with day camp education team in all programming and in creating the necessary atmosphere for a positive camp experience
11. Oversee 1-2 day camp counselors in the implementation of the program and before & after care
12. Actively participate in staff meetings and contribute to the ongoing improvement of the entire camp program.
13. Welcome parents, and provide communication regarding schedules, individual campers, safety, etc.
14. Role model good stewardship for the environment, and support our efforts by participating in the garden, composting, and sustainable practices throughout all aspects of your role
15. Return all equipment and facilities in good conditions upon completion of program. Complete end of season inventory.

Qualifications:

- Commitment to working with children in a high-energy outdoor setting
- Role model healthy living, positive energy and clear communication.
- Must demonstrate responsible and safe decision making skills in all aspects of outdoor camp programming.
- Bachelors Degree preferred, or working towards a degree in a related field.
- Minimum 2 years experience teaching outdoor / environmental education; experience as a camp counselor; leadership experience in summer camp programs, including administration.
- Understanding of and knowledge in environmental education/natural history, experience developing environmental programming with knowledge of ecological concepts and natural history.

- Ability to lead groups outdoors over various terrain (camp trails) with small backpack and first aid kit
- First aid and Basic Life Support certification
- Preferred:** canoe/boating experience, life guard certification; early childhood development

Requirement for hiring:

- Complete health screening and appropriate background checks

Dates and Compensation:

- \$300/week (pre-tax); 11-week appointment, includes 4 weeks of staff training/planning at Tanglewood in Lincolnville
- June 1-August 12, 2016

To Apply: Please mail/fax/email cover letter, resume, and references to: Jessica Decke, Tanglewood Summer Camp Director, 1 Tanglewood Road, Lincolnville, ME 04849. Fax: 207-789-5220. Email: jessica.decke@maine.edu or apply online at: extension.umaine.edu/Tanglewood

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