

ISLESBORO PLANNING BOARD  
REGULAR MEETING  
MONDAY, APRIL 28, 2025  
In- Person and Zoom Meeting at 5:00 PM, Town Office



**MINUTES**

**1. Call the meeting to order and Establishment of a Quorum**

Chair Bill Schoppe called the meeting to order and a quorum was established at 5:00 PM.

Members Present: Chair Bill Schoppe, Vice-Chair Isabel Jackson, Gil Rivera, Wendy Huntington Evans, and Anne Bertulli as a voting member.

Members Absent: Jennifer West, and Trevor Blackford

Others Present: CEO Dave Dyer

**2. Approval of Minutes of April 7, 2025, Regular Meeting.**

**Motion: To approve Minutes of April 7, 2025, as written, I. Jackson, seconded by W. Huntington Evans. No discussion. Motion passed, 5 yes, 0 no, Unanimous.**

**3. OLD BUSINESS**

**A. Land Use Ordinance**

1. None.

**B. Development Review Ordinance**

1. Islesboro Affordable Properties, Map 17, Lot 9A, Application MD 01-25, to construct two duplexes, each 1575 sq ft.

- Site Review has been completed; all setbacks met.

**Motion: Application MD 01-25 is complete, I. Jackson, seconded by W. Huntington Evans. No discussion. Motion passed, 5 yes, 0 no, Unanimous.**

**Motion: Public Hearing is not necessary for Application MD 01-25, B. Schoppe, seconded by W. Huntington Evans. No discussion. Motion passed, 5 yes, 0 no, Unanimous.**

The Board discussed and determined the Criteria of Approval, pursuant to Ordinance §45-19. See Findings of Fact document.

**Motion: To table Application MD 01-25 for finalization of Findings of Fact and Landscaping Plan, I. Jackson, seconded by W. Huntington Evans. No discussion. Motion passed, 5 yes, 0 no, Unanimous.**

ISLESBORO PLANNING BOARD

REGULAR MEETING

MONDAY, APRIL 28, 2025

In- Person and Zoom Meeting at 5:00 PM, Town Office

4. NEW BUSINESS

A. Land Use Ordinance

1. Earl MacKenzie, Map 22, Lot 9A, Application LU 14-25, to build an addition onto existing structure, with first floor bathroom and storage, and second floor bedroom.

- The applicant was not present
- D. Dyer stated that the application is straightforward.
- Measurement not needed for well location.

**Motion: Site Review is not necessary for Application LU 14-25, B. Schoppe, seconded by I. Jackson. No discussion. Motion passed, 5 yes, 0 no, Unanimous.**

**Motion: Application LU 14-25 is complete, I. Jackson, seconded by W. Huntington Evans. No discussion. Motion passed, 4 yes, 0 no, Unanimous.**

**Motion: Public Hearing is not necessary for Application LU 14-25, I. Jackson, seconded by W. Huntington Evans. No discussion. Motion passed, 5 yes, 0 no, Unanimous.**

**Motion: To Approve Application LU 14-25, I. Jackson, seconded by W. Huntington Evans. No discussion. Motion passed, 5 yes, 0 no, Unanimous.**

B. Development Review Ordinance

2. None.

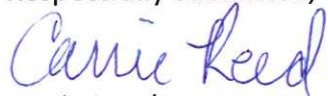
5. OTHER BUSINESS

- CEO Report: March.
- People Wishing to Address the Planning Board: None.
- Correspondence: None.
- Committee Reports: G. Rivera reported that the Harbor Committee is looking to map moorings and possibly engage a software service to help.
- Chair- Additional Business: B. Schoppe reported that the Board of Appeals has upheld the Planning Board's decision on MD 01-24, the Losee Subdivision.

7. Adjournment of Meeting

**Motion: To adjourn meeting at 5:37 PM by I. Jackson, seconded by W. Huntington Evans. No Discussion. Motion passed, 5 yes, 0 no, Unanimous.**

Respectfully Submitted,



Carrie Reed