

ISLESBORO PLANNING BOARD
REGULAR MEETING
MONDAY, NOVEMBER 17, 2025
In- Person and Zoom Meeting at 5:00 PM, Town Office

✓ APPROVED

12/1/25

MINUTES

1. Call the meeting to order and Establishment of a Quorum

Chair Bill Schoppe called the meeting to order and a quorum was established at 5:00 PM.

Members Present: Chair Bill Schoppe, Gil Rivera, Wendy Huntington Evans, and alternates Anne Bertulli and Scott de Grasse as voting members.

Members Absent: Vice-Chair Isabel Jackson, Jennifer West

Others Present: CEO Dave Dyer, Myles Standish, Terry Cowan

Others Present via Zoom: Donna Leone

2. Approval of Minutes of September 22, 2025, Regular Meeting.

Motion: To approve Minutes of September 22, 2025, as written, W. Huntington Evans, seconded by G. Rivera. No discussion. Motion passed, 5 yes, 0 no, Unanimous.

3. OLD BUSINESS

A. Land Use Ordinance

1. None.

B. Development Review Ordinance

1. None.

Motion: To take the Agenda out of order to review the Standish application, B. Schoppe, seconded by G. Rivera. No discussion. Motion passed, 5 yes, 0 no, Unanimous.

4. NEW BUSINESS

A. Land Use Ordinance

1. Myles & Robin Standish, Map 32, Lot 9A, Application LU 60-25, to construct a single-family, 2-bedroom home. Driveway, septic, and underground power almost completed.
 - B. Schoppe asked about the driveway, septic, and power. D. Dyer replied that he permitted the driveway and the septic over a month ago.
 - W. Huntington Evans stated the location of the septic tank is not on the plan. Myles replied that it will be sited after the foundation is done. W. Huntington Evans clarified that it will need to be at least 8 feet from the structure.
 - G. Rivera stated the location of the tank will need to be staked for the site review.

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- Myles asked if it's standard protocol to do a site review. He is hoping to get the foundation in before the ground freezes. G. Rivera stated it's standard practice to do a site review for new construction.
- Myles stated the house location is staked. He will have Peter Coombs stake out the other locations.

Motion: Application LU 60-25 is complete, W. Huntington-Evans, seconded by G. Rivera. No discussion. Motion passed, 5 yes, 0 no, Unanimous.

Motion: Table Application LU 60-25 for Site Review, B. Schoppe, seconded by G. Rivera. No discussion. Motion passed, 5 yes, 0 no, Unanimous.

G. Rivera and S. de Grasse volunteered to go on the Site review, scheduled for 11/25 at 11:00.

Motion: To return to the order of the Agenda, B. Schoppe, seconded by G. Rivera. No discussion. Motion passed, 5 yes, 0 no, Unanimous.

2. Gartley & Dorsky for Howard Krum & Mary Margaret Sloan, Map 25, Lot 7, Application LU 56-25, to construct 40' pier with a seasonal gangway and float.
 - Harbor Master approval received.
 - Army Corps of Engineers and DEP permits included in application.
 - Applicant was not present.
 - D. Dyer stated that he had a conversation with the applicant a couple weeks ago. Everything is marked out.

Motion: Application LU 56-25 is complete, W. Huntington-Evans, seconded by A. Bertulli. No discussion. Motion passed, 5 yes, 0 no, Unanimous.

Motion: Table Application LU 56-25 for Site Review, B. Schoppe, seconded by G. Rivera. No discussion. Motion passed, 5 yes, 0 no, Unanimous.

Site review to follow the Standish site review on 11/25.

B. Development Review Ordinance

1. None.

5. OTHER BUSINESS

- CEO Report: D. Dyer presented his report for September.
- People Wishing to Address the Planning Board: Terry Cowan asked D. Dyer about protocols of compliance with permits.
- Correspondence: C. Reed provided a draft schedule for 2026 and asked about adding a meeting on 12/29/25. There would be a long gap between meetings otherwise.

Motion: Add 12/29 to the 2025 schedule, B. Schoppe, seconded by G. Rivera. No further discussion. Motion passed, 5 yes, 0 no, Unanimous.

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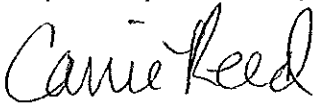
B. Schoppe suggested that the 2026 schedule be finalized at the next meeting.

- Committee Reports:
 - o G. Rivera reported on the Harbor Committee. They are planning to replace the pier at Seal Harbor with one that's a couple feet higher. This may need to come before the Planning Board for a permit.
 - o G. Rivera reported on the Grindle Point Parking Committee. Regulated parking is proposed along Ferry Rd. It will need a survey, and will have to get DOT approval first. The proposal will create about 25 additional spaces. There will be a fee structure. This will not need to come before the Planning Board.
- Chair- Additional Business: None.

7. Adjournment of Meeting

Motion: To adjourn meeting at 5:39 PM by S. de Grasse, seconded by G. Rivera. No Discussion. Roll Call. Motion passed, 5 yes, 0 no, Unanimous.

Respectfully Submitted,



Carrie Reed

