

ISLESBORO PLANNING BOARD
REGULAR MEETING
MONDAY, December 21, 2020
Zoom Meeting at 5:00 PM

MINUTES

1. Call the Meeting to Order and Establish a quorum.

Chair Schoppe called the meeting to order at 5:03 pm and a quorum was established.

Members Present: Bill Schoppe, Jennifer West, Jennifer Whyte, Dave Dyer and Isabel Jackson.

Alternate member: Jesse Burns non-voting

Member excused: Gil Rivera

Others present: Bill Boardman, CEO; Shey Conover, Applicant; Michael Hutcherson, Islesboro Media and Janice Harmen.

2. Approval of Minutes of December 7, 2020.

A. Motion to approve minutes of December 7 as amended by I. Jackson, seconded by B. Schoppe with the following corrections made: Address corrected for Mitchell Cottage, 249 West Shore Drive; Mitchell Cottage motion seconded by Isabel Jackson; Second paragraph under New Business item 1, ramp located to the north, not south side of proposed pier. Roll Call: Motion passed by 5 yes to 0.

3. Old Business

A. Islesboro Marine Enterprises, Map 31, Lot 5B, Application MD 03-20, Private Pier.

- Email received from Stan Makara, Harbor Master, and Earl MacKenzie, Deputy: In their opinion the pier proposes no navigational issues.
- Site review conducted by I. Jackson and B. Boardman. No issues identified and site review form completed and filed.
- Road is owned by IME. They place a rope across the road to prevent parking in the summer. There is a deeded right-of-way for adjacent landowners.
- Flood Hazard Permit is not required by FEMA for piers.
- Abutters were notified by certified mail.

Motion by J. West: the Islesboro Marine Enterprises, Map 31, Lot 5B, Application MD 03-20 Private Boat Ramp meets the criteria for a Minor Development Application, seconded by I. Jackson. Roll Call: Motion passed 5 yes to 0 no.

Motion by I. Jackson: Islesboro Marine Enterprises, Map 31, Lot 5B, Application MD 03-20, Private Boat Ramp application is complete, seconded by B. Schoppe. Roll Call: Motion passed 5 yes to 0 no.

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Motion by I. Jackson: a public hearing is not necessary for Islesboro Marine Enterprises, Map 31, Lot 5B, Application MD 03-20, Private Pier, seconded by B. Schoppe. Roll Call: Motion passed 5 yes to 0 no.

Discussed Findings of Fact for Islesboro Marine Enterprises, Map 31, Lot 5B, Application MD 03-20 Private Boat Ramp. Draft attached.

Motion by B. Schoppe to table the Islesboro Marine Enterprises, Map 31, Lot 5B, Application MD 03-20 Private Pier, for finalization of Findings of Fact, seconded by I. Jackson. Roll Call: Motion passed 5 yes to 0 no.

4. New Business: None

5. Other Business

- CEO Report: will be provided at next meeting.
- People Wishing to address the Planning Board: none
- Correspondence: none
- Committee reports: none
- Chair- Additional business: none

6. Adjournment of Meeting

- **Motion to adjourn at 5:36 pm by B. Schoppe, seconded by I. Jackson. Roll Call: motion passed 5 yes to 0 no.**