

ISLESBORO PLANNING BOARD  
REGULAR MEETING  
MONDAY, January 11, 2021  
Zoom Meeting at 5:00 PM

Approved  
MINUTES

1. Call the Meeting to Order and Establish a quorum.

Chair Schoppe called the meeting to order at 5:05 pm and a quorum was established.

Members Present: Bill Schoppe; Jennifer West, secretary; Jennifer Whyte; Dave Dyer and Isabel Jackson.

Alternate member: Jesse Burns non-voting

Member excused: Gil Rivera

Others present: Bill Boardman, CEO; Michael Hutcherson, Islesboro Media; Craig Olson, applicant; John Gorham and Matt Kraskiewicz.

2. Approval of Minutes of December 21, 2020

**Motion to approve minutes of December 21, 2020 as amended by Bill Schoppe, seconded by Isabel Jackson with the following corrections: change IME application for private boat ramp to private pier; Mitchell Cottage located at 249 West Shore Drive; and Jesse Burns was non-voting. Roll Call: Motion passed by 5 yes to 0 no.**

**Motion by B. Schoppe to take agenda out of order with New Business, seconded by I. Jackson. Roll Call: Motion passed by 5 yes to 0 no.**

3. New Business

A. LAND USE ORDINANCE

1. Craig Olson for Bruce and Judith Billings, Map 38, Lot 14 & 13B, 111 Derby Road, Application 01-21. Change from retail to residential use and addition of two bedrooms.

- Bruce and Judith Billings provided an email on November 16 giving standing to Craig Olson to represent them in the application to renovate the first floor of the building that they own at 111 Derby Road.
- Memorandum received from Janet Anderson, Town Manager, dated December 21 that the town's DHWWTF has ample capacity to handle the renovations (adding two bedrooms) at 111 Derby Road property.
- The parcel is within the Town Centers Districts, requiring 20,000 SF minimum lot size for a single family residence. The parcel includes 1.5 A which is more than adequate.
- Sufficient information provided on the site plan and interior restoration.
- Grandfathered structure.

**Motion to find application complete by B. Schoppe, seconded by I. Jackson. Roll Call: Motion passed by 5 yes to 0 no.**

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**Motion to approve application by I. Jackson, seconded by D. Dyer. Roll Call: Motion passed by 5 yes to 0 no.**

**Motion by B. Schoppe return agenda as scheduled to Old Business, seconded by I. Jackson. Roll Call: Motion passed by 5 yes to 0 no.**

4. OLD BUSINESS

A. DEVELOPMENT REVIEW ORDINANCE

1. Islesboro Marine Enterprises, Map 31, Lot 5B, Application MD 03-20, Private Pier.

**Motion to approve Findings of Facts by I. Jackson, seconded by B. Schoppe. Roll Call: Motion passed by 5 yes to 0 no.**

**Motion to approve application by I. Jackson, seconded by B. Schoppe. Roll Call: Motion passed by 5 yes to 0 no.**

5. OTHER BUSINESS

- CEO Report- November CEO report provided. December report will be provided next meeting.
- People Wishing to Address the Planning Board- None
- Correspondence- None
- Committee Reports- None
- Chair- Additional Business- None

6. Adjournment of Meeting

**Motion to adjourn by B. Schoppe, seconded by I. Jackson. Roll Call: Motion passed by 5 yes to 0 no; 5:29 pm.**