

ISLESBORO PLANNING BOARD
REGULAR MEETING
MONDAY, MAY 9, 2022
In- Person and Zoom Meeting at 5:00 PM, Town Office

MINUTES

1. Call the meeting to order and Establishment of a Quorum

Chair Bill Schoppe called the meeting to order and a quorum was established at 5:00 pm.

Members Present: Isabel Jackson, Jennifer West, Gil Rivera, and Jesse Burns
Via Zoom: Bill Schoppe

Others Present: Janet Anderson, Earl MacKenzie, Lauren Bruce, and Dylan Purington.
Via Zoom: Dave Dyer, CEO, Stan Makara, Pete Anderson, Patrick O'Bannon, Julie Reidy, Fred Porter, Maggy Willcox, Terry Cowan.

2. Approval of Minutes of April 22, 2022, Public Hearing, and April 25, 2022, Regular Meeting.

- J. West requested meetings be identified in minutes as Regular and Special Meeting/Site Review.

Motion: To approve Minutes of April 22, 2022, as written, I. Jackson, seconded by G. Rivera. No discussion. Roll Call, Motion passed, 5 yes, 0 no, Unanimous.

Motion: To approve Minutes of April 25, 2022, as amended, I. Jackson, seconded by G. Rivera. No discussion. Roll Call, Motion passed, 5 yes, 0 no, Unanimous.

3. OLD BUSINESS

A. LAND USE ORDINANCE

1. None

B. DEVELOPMENT REVIEW ORDINANCE

1. Earl MacKenzie for Town of Islesboro, Application MD 01-22, to construct a 54' dock, aluminum ramp, and 16' x 30' float.
 - Application had been tabled for Harbor Master review and more detailed plan of proposed pathway. Harbor Master review was received. Hard copy of plan for pathway had been requested but hasn't been received.
 - Earl stated he had spoken with Dave Dyer. It is within the CEO purview to approve bridge.

Motion: This application qualifies as a Minor Development, B. Schoppe, seconded by I. Jackson. No discussion. Roll Call, 5 yes, 0 no, Unanimous.

Findings of Fact: The Board reviewed Article 4, the Criteria of Approval, Town of Islesboro Ordinance §45-19 Criteria and Standards (see detailed report).

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- A. *Motion: Meets Standards, B. Schoppe, seconded by G. Rivera. Roll Call, 5 yes, 0 no, Unanimous.*
- B. *Motion: Not applicable, J. Burns, seconded by I. Jackson. Roll Call, 5 yes, 0 no, Unanimous.*
- C. *Motion: Not applicable, I. Jackson, seconded by J. Burns. Roll Call, 5 yes, 0 no, Unanimous.*
- D. *Discussion about possible erosion control measures. Motion: Add condition to the permit that the board receive plan for proposed pathway with erosion control measures be taken in places where needed, B. Schoppe, seconded by J. Burns. Roll Call. 3 yes, 2 no. Motion passed.*
- E. *Discussion about safety concerns along road for pedestrian access. Janet Anderson stated that the DOT will evaluate it and put something in writing to address issue. Motion: Add conditions to the permit that the Board receive plans for pedestrian access to the new pier from the north and south, a copy of information gathered by the UMaine Engineering Capstone Project, actions for traffic calming, and plans for possible installation of warning lights or signs to slow traffic, I. Jackson, seconded by J. West. Discussion about possible solutions. Roll Call, 4 yes, 1 no. Motion passed.*
- F. *Motion: Not Applicable, J. Burns, seconded by B. Schoppe. Discussion about Porta-potty; a large one from David Pike is planned. J. Burns amended motion to Meets Standards, seconded by G. Rivera. Roll Call, 5 yes, 0 no, Unanimous.*
- G. *Motion: Meets Standards, J. Burns, seconded by I. Jackson. Roll Call, 5 yes, 0 no. Unanimous.*
- H. *Discussion about concerns on the affect on natural beauty of BTB. Motion: Meets Standards, I. Jackson, seconded by J. Burns. Roll Call, 5 yes, 0 no, Unanimous.*
- I. *Motion: Meets Standards, J. Burns, seconded by G. Rivera. Roll Call, 5 yes, 0 no, Unanimous.*
- J. *Motion: Meets Standards, J. Burns, seconded by B. Schoppe. Discussion about maintenance. Janet Anderson confirmed that the Town has budgeted \$10,000 for maintenance (to be approved), and Earl MacKenzie stated most money has been raised by donation. Roll Call, 5 yes, 0 no, Unanimous.*
- K. *Motion: Not Applicable, J. Burns, seconded by I. Jackson. Roll Call, 5 yes, 0 no, Unanimous.*
- L. *Motion: Not Applicable, I. Jackson, seconded by J. Burns. Roll Call, 5 yes, 0 no, Unanimous.*
- M. *Motion: Meets Standards, J. Burns, seconded by B. Schoppe. Roll Call, 5 yes, 0 no. Unanimous.*
- §45-20. Flood Hazard Area: Motion: Not Applicable, J. Burns, seconded by G. Rivera. Roll Call, 5 yes, 0 no, Unanimous.*
- §45-21. Financial and Technical Capacity: Motion: A and B both Meet Standards, I. Jackson, seconded by J. Burns. Roll Call, 5 yes, 0 no, Unanimous.*

Motion: To table Application MD 01-22 for finalization of the Findings of Fact, B. Schoppe, seconded by G. Rivera. Discussion about approving application with conditions. Roll Call, 4 yes, 1 no, motion passed.

4. NEW BUSINESS

A. LAND USE ORDINANCE

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1. None.

B. DEVELOPMENT REVIEW ORDINANCE

1. None.

C. PUBLIC HEARING ON ORDINANCE AMENDMENTS REGARDING FEES

Motion: To enter the Public Hearing, I. Jackson, seconded by J. Burns, No Discussion. Roll Call, 5 yes, 0 no, Unanimous.

The Select Board is proposing Amendments to the Land Use and Development Review Ordinances regarding fees. This is an effort to remove fees from town ordinances so that if in the future the Select Board decides to change a fee, it would not require a town meeting vote to do so. Current fees are very low and the expectation is fees will increase to help cover associated costs.

No questions, comments, or discussion from the public.

Motion to adjourn Public Hearing, I. Jackson, seconded by G. Rivera. No discussion. Roll Call, 5 yes, 0 no, Unanimous.

5. OTHER BUSINESS

- CEO Report: D. Dyer is detained out-of-state, no report tonight.
- People Wishing to Address the Planning Board: None
- Correspondence: None.
- Committee Reports: None.
- Chair- Additional Business: Review wording on application for Minor Development.

Motion: To put review of application on next meeting's agenda, I. Jackson, seconded by G. Rivera. Roll Call, 5 yes, 0 no.

6. Adjournment of Meeting

Motion: To adjourn meeting at 6:28 pm by G. Rivera, seconded by J. Burns. No discussion. Motion passed, 5 yes, 0 no, Unanimous.

Respectively Submitted,



Carrie Reed