

Harbor Committee Special Meeting  
Thursday, June 18, 2026  
5:30 pm  
Town Office  
In-Person & Zoom

<https://us06web.zoom.us/j/86814946638?pwd=wqY2bkABd3FRaLavih1ly9gDOMqeGb.1>

Meeting ID: 868 1494 6638  
Passcode: 982647

1. Welcome, meeting called to order
2. Establish a quorum.
3. Action on minutes of April 16, 2026
4. Anyone wishing to address the Harbor Committee
5. Status report on current application though Working Waterfront for Seal Harbor pier repairs.
6. Status report on implementation of new mooring software, Town Moorings.
7. Discussion of repairs to the Grindle Point pier, the need for a grant through the Maine Working Waterfront.
8. To see if the Harbor Committee will vote to apply for a Working Waterfront application to help with the Town expenses for repairing the Grindle Point pier
9. Election of Officers, Chair & Vice Chair
10. Adjourn

Harbor Committee Members: Ken Smith, Chair; George Evans, Vice Chair; Earl MacKenzie, Harbor Master; Dylan Purington, Deputy Harbor Master; Greg Janney; Gil Rivera, Planning Board; Peter Anderson, Select Board Ex Officio

Islesboro Harbor Committee  
Regular Meeting  
Thursday, April 16, 2026  
In- Person Meeting at 5:30 PM, Town Office

**DRAFT MINUTES**

Call the meeting to order and establishment of a Quorum:

Chair Ken Smith called the meeting to order and a quorum was established at 5:32 pm.

Members Present: Chair Ken Smith, George Evans, Earl MacKenzie

Members Present via Zoom: Dylan Purington, Peter Anderson, Greg Janney (5:36)

Members Absent: Gil Rivera

Others Present: None

Approval of Minutes of January 22, 2026, Special Meeting.

**Motion: To approve Minutes of January 22, 2026, as written, E. MacKenzie, seconded by G. Evans. No Discussion. Roll Call. Motion passed, 4 yes, 0 no, Unanimous.**

Approval of Minutes of April 4, 2026, Special Meeting.

**Motion: To approve Minutes of April 4, 2026, as written, E. MacKenzie, seconded by G. Evans. No Discussion. Roll Call. Motion passed, 4 yes, 0 no, Unanimous.**

Anyone Wishing to Address the Harbor Committee

None.

Status report on Seal Harbor pier project

- Earl reported that he worked with grant-writer Reed Silvers of Midcoast Council of Governments (MCOG). They submitted the grant application on time, which was March 11<sup>th</sup>. We won't know if we'll receive any funds until mid- to late-summer. If we succeed, it will be several-hundred thousand.
- The pier project is estimated at \$224,000, plus \$27,850 for engineering, and a \$333 permit fee. The grant wouldn't cover engineering; we may have to come up with 5% of the remainder.
- Earl stated we presented a good proposal, and it seems we have a good chance.
- The Town will get notified. We will have more than a year to do the work. If we get approval, there's a good chance we can get the project done early next year.
- In the meantime, Earl will refasten floats.
- A tree had to be taken down where the kiosk board is mounted. Earl will put it on another nearby tree.
- Earl stated he talked with Josh Conover about getting the dinghy floats out. There's one repair they need to do, where the dinghy floats connect to the dock.
- Ken asked if the Town has put the pier construction project out to bid.
- Earl replied that the Town hasn't done that yet, and there's a question about whether we have to go out to bid or not. He couldn't get a straight answer on that. There are probably only two outfits that would bid on it, Prock and IME. Earl doesn't know if we need to find out about getting it out to bid prior to knowing if we'll get the grant. Earl will talk with Janet Anderson.
- George asked if the grant requires that a proposal be put to bid. Earl replied that he had a discussion with the grant writer, and he relayed it to them. We told them we have to get figures right away in

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order to meet the deadline. They kind of indicated that they didn't think we have to put it out to bid, but it probably wouldn't be a bad thing to do anyway.

- Josh Conover has given an estimate, just so we had something to go by.
- Ken asked what happens if we don't get the grant.
- Earl replied that we will go back to the drawing board. We have some funds in escrow from the other project that didn't move forward. We will build on what we have. We could get by another year.
- George asked if the engineering fees have been paid.
- Earl replied that the bulk of it has been paid, but he is unsure if there's anything remaining.
- Pete stated via Zoom messages that the Select Board may waive the bid requirement under certain conditions, such as nature of the item, time constraints, or other factors. Other factors may be very limited number of contractors.
- Earl replied that we'll have to see if the state will go along with that.

#### Changes to the FY 27 proposed budget

- Ken distributed copies of the budget.
- stated that Islesboro has been paying \$15,000 to Lincolnville. Next year we will reduce it to \$10,000. That's a decision the Select Board made.
- The secretary's salary has been moved to the Town Office budget.
- The Select Board approved \$450 for insurance for the Deputy Harbor Master's boat.
- For Capital Reserves, we will have \$62,300. Two years ago, we spent \$35,000 at Grindle Point after one storm.
- Earl stated he is hoping there's an additional \$20,000 in equity from that project.

#### Status of repairs to the Grindle Point incline within the FY 26 budget

- Dylan reported that he has talked with Christian at Pendleton Yacht Yard (PYY). They sent the part to Boston to be galvanized.
- Ken stated that Christian got the piece back. Christian said that because the weather's been terrible to work outside, everybody is behind. He said today that he'll talk with Dylan about shutting off the ramp when they start the work.
- Ken would like to make sure that we get that work in this fiscal year.
- Ken stated he talked with Janet Anderson today, and she's agreeable to have us get it done. He suggested that if there's not enough money in the budget, some can come from Capital Reserves.

#### Harbor Master and Deputy Harbor Master Reports

##### Harbor Master

- Earl stated that Seal Harbor is in pretty good shape. He will finish geo-locating the moorings this summer. Floats have kept their locations, and Josh will put out the dinghy floats soon.
- Earl has been in touch with Darrell Crate's captain and Christian from PYY. They went out in Earl's boat and located a spot farther out to put a big mooring. They are agreeable to not keeping the big boat on their regular mooring near the island's power cable in certain weather conditions.

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- It will be nice to have a few of those big moorings in deep water for emergencies. They are also useful for big boats that come occasionally. Earl would rather have them on the moorings than anchored.
- Waiting to hear back from NOAA about getting the cable between Hermit's Point and Seal Island on the charts. Earl has given them the GPS coordinates.

Deputy Harbor Master

- Dylan reported that he repaired the area on Grindle Point Pier where the snow plow hit the railing.
- Dylan also installed a fire extinguisher under the bulletin board.
- When Dylan was repairing the railing, he noticed more rot on some of the deck beams. Dylan is concerned and wants the committee to be aware. He is unsure of how fast the soft spots will deteriorate.
- Ken asked about the dinghy that's been kept by the launching ramp. Dylan stated that it's his. He always has a vessel at the ferry landing. The Town doesn't provide a vessel to the Harbor Masters, so he keeps one there at all times of the year, and during the winter, the dinghy is by the boat launch.

Other business

- Dylan asked if we have Town Moorings now. Ken replied that we haven't signed a contract yet. He will ask Janet if we can have it signed this year. It will be a three-year contract.
- Dylan stated it is very simple to use, and feels we should have signed up for it when he brought it up last year, for \$300. He doesn't understand the hold-up.
- Dylan stated that when it's set up, he will input the data into the system. Earl will provide the GPS locations from Seal Harbor. Dylan has the locations for Grindle Point.
- Ken stated we need to decide who will have access to the data. Town officials, Harbor Masters, and boatyards.
- George asked when the contract will be signed. Ken will ask Janet. It's \$800/year for three years.

Adjourn

**Motion to adjourn meeting at 6:06 pm by E. MacKenzie, seconded by G. Evans. No discussion. Roll Call.  
Motion passed 5 yes, 0 no.**

Respectfully Submitted,

Carrie Reed, Secretary