

Islesboro Sea Level Rise Committee Agenda

6/11/2026 4:30 pm Town Office & Via Zoom

1. Called meeting to order. Quorum Established. In attendance: Donna Leone, Peter Willcox, Sue Stafford, Shey Conover, Jennifer West, Lauren Bruce, Nancy Alexander, Janet Anderson, Shri Verrill
2. Approved minutes from [5/14/26](#) committee meeting without changes. Peter W. moved, Sue seconded, with unanimous approval.
3. Narrows Project Update
 - a. Status & Needs for FEMA BRIC application.
 - i. MIAF application was submitted 5/11/26. Shri is primarily focused on getting materials together and uploaded in the portal for the FEMA BRIC Application now.
 - ii. Things needed: Shey to draft a letter of support for the application on behalf of the Sea Level Rise Committee. Janet to complete the required local match commitment letter once the budget is finalized.
 - iii. MEMA has provided some feedback on the initial application, so that is being integrated into the final
 - iv. Refer to last month's minutes for timeline of grant award notifications
 - b. Communications Subcommittee Report
 - i. Subcommittee, of Sue, Nancy & Lauren have been focused on getting additional letters of support for the FEMA BRIC grant. So far we have received 5 out of 27 requested. More may be coming in over the next couple of days.
 - ii. An article has been drafted for the Islesboro Island News which will come out in their special July edition.
 - iii. Have requested the selectboard to hold a summer information meeting. Tentatively July 30th, maybe 5:30. Janet will confirm with selectboard at their next meeting. This will be an opportunity to share information about the 90% design.
 - iv. We can use conceptual designs, & schematics. Keep it simple.
 - v. FEMA flood mitigation assistance program may have just opened an RFP. Shri is at capacity for grant-writing, and not available for writing another grant.
 - vi. Question from Donna: How is access to our property going to be handled. Shri – unclear if this is in the 90% design or if that would that be in bid documents. It may be the expectation expressed in

bid documents, and it may be part of what we receive from contractors in response to construction RFP.

- vii. Question from Janet - Who is going to be the project manager? Shri is willing to be the project manager, but that will depend on the funding available. She is currently available through end of current community action grant, March 2027 (depending on rate of grant spend).
 - viii. Shri recommends reaching out to the Island Institute who may have additional grant resources. They will follow up.
4. Other Business. None.
5. Set Next Meeting Date. July 9th @ 4:30 pm. Adjourned at 5:15 pm, Sue motioned, Peter W seconded, unanimously approved.