

Islesboro Health Center Advisory Board

Meeting Minutes
December 16, 2010

Opening:

The meeting of the HCAB was called to order at 3:30pm on 12/16/2010 in Town Office by Charlotte Mitchell, Chair.

Present:

Charlotte Mitchell, George Evans, Maura Michael, Alison Wood, Linda Gilles, Jan Harmon, Brenda Thomas, Jeff Grossman, David Runnion-Bareford. **Absent:** Owen Howell, Myra Rolerson, Donna Seymour

A. Approval of Agenda

No changes to Agenda as distributed.

B. Approval of Minutes

The minutes of the previous meeting on 10/21/2010 were unanimously approved as distributed.

C. Administrators Report

Jeff Grossman, Town Manager, brought to Boards attention an incident involving medications delivered from pharmacy but never received by Health Center. Jeff is handling this incident thru State Police as recommended by Fred Porter. He will keep us informed of any developments. New policies and procedures are in place which includes changing locks and keys. Jeff also touched on possibility of second deer tick count. This will be brought up at special town meeting 2/26 along with possible proposal for additional funds to budget.

D. Physician Assistant Report

Alison Wood, Manager of Health Center welcomed new members. She also reviewed flu clinic that took place, possibly not enough interest for a second flu clinic. Leslie Radcliffe complete QA survey, Allie will have information for us at next meeting. Also, QAQC committee to meet in January.

Several things going on at Health Center and several things being thought about, some stemming from Maine Primary Care Association Report, for example investigation into sliding fee scale, FQHC, and look-a-like FQHC, Electronic Medical Records, and Telemedicine focusing on Mental Health, wound care, etc.. Jeff stated that he is looking at ways to put dollars in budget and working with company that supports both town and medical electronic records. He will keep us updated.

E. New Business

New business centered on discussion about having Health Fair. Attendance has been good in past years, however, usually a big draw or incentive to attend. Also, lots of ground work involved in organizing vendors, getting donations, scheduling etc... 2011 may not be a good year to take on such a big project, mentioned that we may be able to do something on a smaller scale. It was brought to Boards attention that Greg Barron, Manager of ICC, can plan community events such as this. Motion made by Charlotte to shift Health Fair this year, however, check with ICC and other resources to see what we may have available and to look into what can be done following year. Seconded by Maura and passed. Charlotte will schedule meeting with Greg and keep us updated.

F. Report of Tick Committee

Linda Gilles reported that most recent meeting 12/06/2010, still focus of committee revolves around gathering information. Tick count done on 11/12/10, with 93 ticks found. We were at 8.83 ticks per hour and are now at 5 ticks per hour. Recommendation to pull up Nantucket Tick Report online, very good information. Stressed at this time the committee had no recommendation to give, December and January would involve collecting information and preparing for second tick count, then background report would begin to form, in April 2011 a final report will be presented to the Selectmen and Community.

G. Old Business

None

Next meeting will continue to discuss future plans Allie has for Health Center, also results from QA survey. Tick Committee will update us on preparation for tick count and additional information as it is processed. Discussion will continue about possible health events with ICC.

Adjournment:

Meeting was adjourned at 4:40 pm by Charlotte Mitchell. The next general meeting will be at 3:00p on 2/17/2010 in Town Office.

Minutes submitted by:

Maura Michael

Happy Holidays!!!

