

**Islesboro Municipal Building Project Committee
Minutes
October 27, 2022**

Members Present: Derreth Roberts, Lauren Bruce, Bill Boardman, Linda Gillies

Ad Hoc Members: Janet Anderson, Jennifer West (secretary), Janis Petzel, Fred Porter (by Zoom)

Absent: David Sessions, Jay Zlotkowsk, Murt Durkee (ad hoc), Pete Anderson

Others Attending: Carrie Reed (Zoom coordinator), Mike Clayton, Zulette Catin, Dick Degrasse, By Zoom: Marny Heinen, Joshua Leach,

Quorum met.

Motion to approve minutes of August 18, 2022 by D. Roberts, second by L. Gillies. Passed unanimous.

Update on Pre-application and Application to the Planning Board for Up-Island Public Safety Building

- Pre-application Conference presented at October 17th Planning Board meeting.
 - The purpose was to identify any information missing from the application and to receive any advice from the Board.
 - The Board agreed that the project would meet the definition of a minor application.
 - A site review was agreed to review the building site and driveway access, which were staked.
 - A public hearing will be required if requested by an abutter.
 - At the site visit the Board asked that the staking of the building should be adjusted to show the +/- 15 degrees of south orientation for the solar panels.
- Application before the October 31st Planning Board meeting.
 - The application has been updated based on comments from the Board.
 - A second site review will be planned.
 - There could be up to three more Board meetings prior to receipt of a permit.

Bond Anticipation Note Update, Janet Anderson

- Town made an inquiry with the Town attorney regarding the bond anticipatory note, and clarified that it would be for \$1.75 million.
- Anticipate that it would be a quick process which is underway.

Fundraising Update, Linda Gillies

- Fund raising is underway with a rapid schedule.
- Asking for pledges over two years, 2022 and 2023.
- General outline is that 110 potential donors have been identified that could potentially give over \$1,000.

- An initial email has been sent out and then a letter. Anticipate having all the letters sent out by November 11th.
- The committee will then send out a letter to everyone. The Town will print out mailing labels.

Discussion

- Steve Blatt sent comments on the energy committee's 10 recommendations (attached), which were handed out and will be discussed at the next meeting with Steve Blatt attending.
- Dick Degrasse indicated that off peak provisions are not guaranteed to be approved by utility.
- Bill Boardman
 - He will be contacting potential contractors regarding the project. Are 18 days too tight for a response? Mike Clayton thought it was.
 - More time you get better numbers but still weather could impact the schedule, etc.

Motion to adjourn at 5:53 pm.