

Islesboro Municipal Building Project Committee (MBPC)

May 3, 2023

Minutes

Members present: Lauren Bruce, Jay Zlotkowski, Linda Gillies, Pete Anderson, Derreth Roberts (Z).

Absent: Bill Boardman, David Sessions

Ad Hoc Members: Janet Anderson, Murt Durkee, Jennifer West (secretary, Z), Dorrie Henning (Z),
Christine Robb, Cressica Brazier

Others: Carrie Reed (Zoom coordinator), Dick Degrasse, Odesser Schoppe, Maggy Willcox (Z), Josh Leach (Z),
Marny Heinen (Z), Terry Cowan (Z),

Architects: Steve Blatt and Mark Ouellette by Zoom

1. Called to Order- Quorum met (4)
2. Minutes of February 14, 2023 approved as written.
3. Updates
 - a) Public Safety Garage
 - A culvert was discovered where the proposed access driveway to Meadow Pond Road was proposed to be located.
 - Consequently, the access point will have to be changed. Considering utilizing the drive to M&M Garage and residences.
 - Working on reducing the fill below the building. Gravity feed not necessary.
 - Building will have to be rotated.
 - Timing of construction depends on the Construction Manager, slab could be poured at the same time as the IHC.
 - b) The MBP Campaign Committee – Linda Gillies
 - Financials have been updated. Goal almost reached.
 - c) The Congressionally Directed Spending (CDS) grant application
 - Submitted by Janet, prepared by Cressica Brazier.
 - Includes cost for furnishings and energy related items.
 - d) Construction Manager
 - Four applicant firms received.
 - Three received high ratings from interview committee. All came in well informed and well qualified.
 - Prior to announcing selected candidate will conduct due diligence.
 - Three of the candidate firms can start in the fall.
 - Steve Blatt Associates (SBA) has worked with two of them.
 - Confident that a candidate will be selected.
4. Health Center (IHC)
 - Mark Ouellette will be the SBA senior architect for the project. He is LEEDs certified.
 - The Process for the Health Center
 - Looking at each space in the new building.
 - Still in schematic as they work on
 - Reducing the size to help reduce cost.

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- Determine the logistics to get supplies to the site.
- Inventory of furniture space and file storage.
- Types of finishes, how maintained, sterilized.
- Normal process to ensure that all needs met.
- SBA will be coming to the island to coordinate with IHC staff and go through the building.
 - Trauma room is the most complex.
 - Dental room review for plumbing.
- Engineers reviewing systems, mechanical and electrical.
- Need a test pit 6-8' to check bearing capacity of soils.
- Cressica Brazier will be the energy committee liaison.
- Christine Robb is summarizing the status of equipment inventory.

Adjourned: 5:49 pm.