

**Islesboro Municipal Building Project Committee (MBPC)**

**Minutes**

**January 17, 2023**

Members present: Lauren Bruce, Jay Zlotkowski, Linda Gillies, Pete Anderson, Bill Boardman.

By Zoom: David Sessions, Derreth Roberts

Ad Hoc Members: Janet Anderson, Murt Durkee, Jennifer West (secretary)

By Zoom: Fred Porter, Christine Robb,

Presenter: Jesse Couture (Steve Blatt Assoc.),

Others: Carrie Reed (Zoom coordinator), Richard Cavanaugh, Terry Sanderson, Myra Sinnott (Energy Committee), Melissa Burns.

1. Quorum met.
2. **Motion to approve amended minutes** of November 16, 2022 with corrections to spelling of Dick DeGrasse's name and under item 5, motion to hire Gartley and Dorsky, was for the Islesboro Health Center not the Public Safety Garage. Unanimous approval.
3. **Next Steps in the process for the Up Island Public Safety Garage.**
  - Bid package amendments include:
    - Legal requirement for bidders to be bonded.
    - Well and septic to be included in package.
  - Schedule proposed:
    - January 24<sup>th</sup>, 12:00 to 3:30 pm. Steve Blatt Associates to meet with potential bidders.
    - February 14<sup>th</sup>- Bids are due in the Town Office.
    - February 14<sup>th</sup>- MBPC Meeting to review bids.
    - February 15<sup>th</sup>- Select Board selects bidder.
    - March 14<sup>th</sup>- MBPC Meeting
    - May/June- Construction begins.
    - April 11<sup>th</sup>- MBPC meeting
    - January, 2024- Target for completion of the Up Island Public Safety Garage.
4. **Update from Steve Blatt Associates (SBA, architect)**
  - Fire Marshall permit has been approved for the Up Island Public Safety Garage.
  - SBA is working with Gartley and Dorsky Engineering and Surveying on contract for Health Center.
  - SBA working on contract manager selection.
- 4B. **Health Center Updates**
  - Estimated Time Line for Health Center presented (attached)

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- Draft contract from Gartley and Dorsky received. Janet wants to go over it with them as it appears some items have already been completed for preparation and presentation of the permit application to the Planning Board.
- Bill Boardman: construction manager does not have to be on-board during the Planning Board process. Jesse indicated that it is helpful to have the CM involved early in the process.
- Comment: Gabe received comments from Eric Jagger that bid package did not meet code for the sole plate/slab. Jesse indicated that SBA is addressing this issue in an upcoming Addendum to the bid package.

#### 5. **Update on the Fundraising Strategy/Timetable**, Linda Gillies

- As of last week they have received \$1,452,102.36 (the \$0.36 was a result of a stock transfer). The donor has added \$0.64 to round it up!)
  - \$297,897 still to be raised
  - There is always a push at the end and the committee is working on it. Anticipate having it by spring.
  - Just under 100 donors, almost evenly split between summer and year-round islanders.

#### 6. **Comments questions from the community**

- January 12<sup>th</sup> and ad for bidders was placed in the Republican Journal, Camden and Courier papers.
- List was circulated of currently 9 potential bidders.
- Myra Sinnott (Energy Committee, EC)
  - Indicated that the EC had drafted more concise suggestions for energy updates for the Up Island Public Safety Garage
  - The recommendations, dated January 2023, were passed out to the committee by Melissa Burns, Select Board EC liaison, at the end of the meeting. There was no review of the letter at the meeting.
  - Lauren noted that PEX tubing, recommended previously for future installation of a radiant heat system of the slab for the Public Safety Garage, had been discussed and plans were in the works to have it included.

Meeting adjourned.

Respectively submitted,  
Jennifer West