

**Town Of Islesboro
Board of Selectmen- Regular Meeting
July 13, 2016, 6 PM.
Town Office Meeting Room**

MINUTES

Members Present: Chair Arch Gillies, Sandy Oliver, Hanna Kerr, and Gabe Pendleton. Excused: J. Zlotkowski
Others Present: Janet Anderson-Town Manager, and Maggy Willcox

Chair Gillies called the meeting to order at 6:15 PM, and a quorum was established.

**MOTION by S. Oliver, seconded by H. Kerr, to approve the minutes of June 29, 2016 as written.
Motion passed 4-0.**

MOTION by S. Oliver, seconded by H. Kerr, to enter into Public Hearing for consideration of a Victualer License approval for Sizzling Sun, owner/operator Nicholas Hegstrom. Motion passed 4-0.

The Board of Selectmen reviewed the application and deemed it complete. Janet explained that this is a trailer that he will tow in and back out every day. He would like to be located at Big Tree. The cuisine is Mex - American. He holds an existing license which does not expire until January 2017. He operates this same food trailer on the mainland.

MOTION by H. Kerr, seconded by S. Oliver, to go out of Public Hearing. Motion passed 4-0.

MOTION by G. Pendleton, seconded by H. Kerr, to approve the Victualer's License for Sizzling Sun lunch wagon to be located at Big Tree. Motion passed 4-0.

UPCOMING MEETINGS:

Planning Board Meeting July 11, 2016 at 6:15 PM
Harbor Committee Meeting, July 21, 2016 at 6 PM

TOWN MANAGER REPORT:

The following items were distributed, and/or discussed & reviewed:

1. Minutes of the Maine State Ferry Service meeting of 5/12/16
2. Minutes of the Islesboro Road Advisory Committee of 6/14/16
3. Minutes of the Groundwater Protection Committee Meeting of 6/24/16
4. Minutes of the DHWWTF meeting of 6/30/16
5. Letter drafted by Janet Anderson to John Anders, Manager of the MSFS. This letter is a thank you to Mr. Anders for his help during the time that the Margaret Chase Smith was out of service. The Board of Selectmen were pleased with the letter, signed the letter, and reiterated their appreciation for his help.
**MOTION BY S. Oliver, seconded by H. Kerr, to approve and sign letter as described above.
Motion passed 4-0.**
6. J. Anderson reported that gates have been installed at the request of the insurance company at the Transfer Station in front of the three large dumpsters.
7. Regarding applications for the Transfer Station attendant, Janet reports there have been 4 applications to date with 2 more suspected to be returned by Friday, following which she will begin conducting interviews.
8. Letter dated 7/7/16 to Janet Anderson from Michael Goodwin, Executive Director of the Maine Municipal Bond Bank, informing her that as the result of the recent refunding issue, the debt service payments for Islesboro Central School have been reduced by \$656,147.25.

NEW BUSINESS

1. Award FY 17 Paving Bid:

There were four companies that submitted bids. Bids are as follows:

- | | |
|----------------|--------------|
| 1) Hagar | \$221,221.00 |
| 2) Pike | \$391,800.00 |
| 3) Lane | \$393,106.00 |
| 4) Performance | \$335,197.96 |

The bids do not include ferry charges.

Janet said that she uses Mike Marriner, a previous paving contractor for Islesboro, as a consultant for the road bids. He is suspect of the low bid of Hagar noting that the last time he himself bid, which was several years ago, the price per ton was \$92.00 and that Hagar's is only \$84.50. He also advised that Performance uses all *virgin asphalt* which lasts longer. The Board of Selectmen are weary of sub-par work and also suspect of the lower bid. The following motion was made:

MOTION BY G. Pendleton to accept the bid of Performance for the FY 17 road paving in the amount of \$335,197.96. H. Kerr seconded the motion and it passed 4-0.

2. Set 2015-2016 Sewer Rates

The Selectmen reviewed the 2015-2016 Sewer rates.

MOTION by S. Oliver to accept the sewer rate recommendation as presented. H. Kerr seconded the motion and it passed 4-0.

3. Agreement with Pre-School

Janet explained that this agreement is the same as last year except for the date changes.

MOTION by H. Kerr, seconded by S. Oliver, to accept and sign the agreement with the Islesboro Pre-School. Motion passed 4-0.

4. Update Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits

This policy is updated annually. Archibald Gillies and Sandra Oliver are both named municipal officers who may review and sign the warrants.

MOTION BY S. Oliver, seconded by H. Kerr, to approve the Annual Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits. Motion passed 4-0.

5. Review of Board of Selectmen's Priorities for 2016-2017

The Board reviewed the handout listing various priorities.

S. Oliver described the idea of "Micro-Lending", which is currently in existence on Isle Au Haut. There is a nonprofit organization there that makes micro-loans to small businesses on island. Regarding credit unions, which is a separate item, Arch suggested that Sandy contact several credit unions on the mainland to see if they would be interested in opening a credit union on island. Her final topic was farmland preservation, and how we can foster this on Islesboro.

A. Gillies mentioned the ongoing issues of fire prevention and blow-downs. The school is a big problem as well as Town Beach. Arch would like Janet to look into the cost of clean-up of at least the Town Beach area. With the help of concrete figures and the town setting an example by cleaning up town land, perhaps homeowners will follow suit. Maggy said she would put before and after pictures in the paper. It was also noted that IIT, one of the largest landowners on island, have been approached in the past about blow-downs and fire hazard, and they have not taken any action.

Arch also discussed the local electoral process. Although the Town cannot make people take out papers, Arch would like to urge people to do so, and have a statement prepared to read at the Annual Town Meeting.

H. Kerr is involved and will continue to be involved in Pre-School and Town Centers. She said fundraising for the preschool is complete.

G. Pendleton is interested in sea level rise, and is on the committee with Leila Pike of Ransom. He has agreed to be on the County Budget Committee and would like to be more involved in the town's budget process. J. Anderson told the BOS that Leila Pike would be doing a presentation this Sunday at the Forum and she was planning of attending.

The BOS decided to designate the subject of *energy* to Jay Zlotkowski.

MOTION by G. Pendleton to take the agenda out of order. H. Ker seconded the motion and it passed 4-0.

APPOINTMENTS: ANNUAL COMMITTEES

See attached list of 2016/2017 Committee Appointments:

Everything was approved as written except for the following changes:

- 1.) S. Oliver wants to be removed as ex-officio of inactive Deer Reduction Committee
- 2.) H. Kerr wants to be added as an ex-officio of the Recreation Committee
- 3.) Fred Rollins will be removed as ex-officio of the Grindle Point Parking Committee and Jay Zlotkowski will take his place.
- 4.) Arch Gillies wants to be removed as ex-officio of the inactive Floodplain Upgrade Committee.

MOTION by S. Oliver, seconded by H. Kerr, to accept the committee appointments as presented with the exceptions as listed above (#1-4). H. Kerr seconded the motion and it passed 4-0.

MOTION by H. Kerr to return to the original order of the agenda. G. Pendleton seconded the motion and it passed 4-0.

WARRANT # 28-FY 16 and Warrant #1, FY 17

**MOTION BY H. Kerr to approve Warrant #28 - FY 16, in the amount of \$64,409.15
G. Pendleton seconded the motion and it passed 4-0.**

Town Payroll.....	\$	None
Town Payables.....	\$	61,152.50
Health Center.....	\$	2,880.85
Dark Harbor Wastewater.....	\$	375.80
Total:	\$	<u>64,509.15</u>

**MOTION BY H. Kerr to approve Warrant #1, FY 17, in the amount of \$59,005.57
G. Pendleton seconded the motion and it passed 4-0.**

Town Payroll.....	\$	51,532.13 (Not added in the bottom figure)
Town Payables.....	\$	6,290.25
Health Center.....	\$	108.56
School Payroll.....	\$	36,950.78
School Warrant.....	\$	15,655.98
Total:	\$	<u>59,005.57</u>

COMMENTS

None

MOTION by S. Oliver, seconded by H. Kerr to adjourn the meeting. Motion passed 4-0.
The meeting adjourned at 7:45 PM

Respectfully submitted,

Peggy Pike
Secretary to the Board of Selectmen