

Town Of Islesboro
Board of Selectmen- Regular Meeting
April 6, 2016 @ 6: 15 PM
Town Office Meeting Room

MINUTES

Members Present: Chair Arch Gillies, Sandy Oliver, Hanna Kerr, Gabe Pendleton, and Jay T. Zlotkowski
Others Present: Janet Anderson-Town Manager, Fred Porter, Kevin Michael, Page Clason, Grayson Hartley, Gil Rivera, Doug Hall, Frank Start, Craig Olson, Phil Seymour, and Maggy Willcox.

Chair Gillies called the meeting to order at 6:15 PM, and a quorum was established.

MOTION by Gabe Pendleton, seconded by Hanna Kerr to approve the minutes of March 23, 2016 as corrected. Motion passed 5-0.

VISITOR'S COMMENTS:

Fred Porter announced to the Board of Selectmen that Kevin Michael graduated from Paramedic School last weekend and congratulated him on a job well done. The BOS commended Kevin for his achievement.

PUBLIC HEARING:

MOTION BY S. Oliver, seconded by J. Zlotkowski, to go into Public Hearing for 2016 Amendments to Pollution Control Ordinance. Motion passed 5-0.

Craig Olson spoke on behalf of the Pollution Control Committee. He gave a quick overview of the proposed amendments to the ordinance, stating that their goal was to "clean the ordinance up a bit". The ordinance now incorporates a Maine State rule that ensures people within 200' of a municipal sewage system hook into the system. The Committee also added the requirement that the connection from the user's main sewage pipe to the system must be made with a "Y" fitting installed by a Maine licenses plumber. J. Zlotkowski asked if the Town would still be paying for meters and states that the larger ones are around \$400. C. Olson said that consideration could be given to adding this in to the base cost.

MOTION BY S. Oliver to go out of Public Hearing. G. Pendleton seconded the motion and it passed 5-0. There were no changes made to the proposed ordinance amendments and they will go on to Town Meeting for approval.

UPCOMING MEETINGS:

Planning Board Meeting April 11, 2016 at 6:15 PM
Harbor Committee April 21, 2016 at 6:00 PM.

TOWN MANAGER REPORT

The following items were distributed, and/or discussed & reviewed:

1. Undesignated fund balance \$528,006.00. It is still to be determined how much of that that might be used for FY 17 budget. Consideration has to be given for elevator repair at the library. Estimates for this job are pending.
2. Minutes of the 3/16/16 Library Trustees Meeting
3. Minutes of the 3/24/16 Tick-Borne Disease Committee Meeting. Arch Gillies said the Committee has been working diligently on collecting information and will be making a presentation in the near future on the upcoming tick season.
4. Minutes of the 3/25/16 Pollution Control Committee Meeting
5. Update of Islesboro Municipal Broadband Network dated 4/6/16 which has been sent out in a boxholder, on Constant Contact and Facebook.
Page Clason elaborated on the update, stating that the Broadband Committee is “working toward high end cost and then working at getting cost back down”. It is set up that there could be different contractors for all three scopes. He said they are also looking into grants and fundraising as well. The timeline is that the committee should have the complete package ready on May 16, 2016, presentation to the Board of Selectmen on May 18, Town Information Meeting on May 26th, and Town Meeting on June 18th.

OLD BUSINESS

- 1) Sign Roadside Mowing Services Agreement:

Gil Rivera and Doug Hall were awarded the bid at the last BOS meeting. Since that time, Gil has received the complete contract. He told the Board that he has a lot of questions following the receipt of the contract as the terms in the bid do not reflect those of the contract. He feels that all the stipulations, etc in the contract should have been in the bid and not provided after the fact. A. Gillies and G. Rivera both agreed that Gil should meet with Janet to discuss and then come back to the Board of Selectmen. Janet asked Gil to write down his questions for her.

Doug Hall asked about the requirement of the \$1,000,000 insurance to which Janet answered that this is not applicable to him.

- 2) Sign Landfill and Septage Field Mowing Services Agreement:

Frank Start was awarded the bid at the last BOS meeting. Since that time, Frank has received the complete contract, and after reviewing the contract, sent Janet a list of his concerns via e-mail. Arch told Frank that contract terms do not have to be in the bid. Frank, however, said because the contract is different from the bid specs, “it will make an impact”.

Frank’s e-mail was distributed to the BOS for review and it was decided to discuss each of Franks concerns at the meeting rather than meeting privately with Janet.

The following are each of the items discussed per Frank’s E-mail dated 4/5/16:

Please refer to this E-mail (attached) for complete details.

1. Item II, Letter A:

Final decision is that it is a reasonable request to have Janet approve the equipment to be used.

2. Item II, Letter F:

Final decision is that it was not in the minutes that the Town Manager had to check the field w/in 48 hours of Frank notifying her that the field had been mowed, and that it will

be up to the Town Manager whether she checks it and when she checks it. Janet says she wants to mainly record that it has been mowed.

- 3. Item III:
Arch Gillies said that this language was provided by the town’s attorney. After review of the Item, it was decided to amend the language to read, “If the TOWN or the contractor terminates the Agreement, the TOWN shall pay the CONTRACTOR for all Services satisfactorily performed up to the date of receipt of such notice by the CONTRACTOR.”
- 4. Item IX, Letter B:
Final decision is that this is not applicable to Frank, and Janet will take this out of the contract.
- 5. Items XI & XII:
Final decision is that it is not unreasonable or difficult for Frank to notify Janet if someone else will be doing the work if Frank is going to be away, or for him to get written permission from Janet.
- 6. Item XIV:
Final decision is that Janet will look into this and have the trees removed if they are deemed to be in the way.
- 7. Item XIX:
Final decision is that it doesn’t need to be in the contract, Gabe says that the “court system protects the contractor”.

After Frank’s issues were addressed as outlined above, Janet Anderson said that she wants to add language to the contract that reads “ A monthly (not to exceed 31 days) mowing season shall begin on May 1st and end of September 30th. After a very lengthy discussion, the final decision is that the spirit of this language is that the mowing occur approximately every 30 days as to prevent a mowing at the beginning of one month and not mowing again until the end of the following month. The BOS told Frank they would not give him a hard time as long as it is mowed about every 30 days.

Janet will make changes to the contract as outlined above, and if Frank does not agree with the changes and does not sign the contract by April 20th , the BOS will move onto the next bidder.

WARRANT # 21 FY 16

MOTION BY H. Kerr to approve Warrant #21, FY 16, in the amount of \$185,223.79
S. Oliver seconded the motion and it passed 5-0.

Town Payroll.....	\$	43,410.04 (Not added in to total at the bottom)
Town Payables.....	\$	52,588.83
Health Center.....	\$	5,522.49
Dark Harbor Wastewater.....	\$	506.65
School Payroll.....	\$	46,053.01
School Warrant.....	\$	80,552.81
<u>Total:</u>	<u>\$</u>	<u>185,223.79</u>

COMMENTS

Sandy Oliver: She said that people have told her they would like to receive the Town Report a little earlier rather than so close to the Town Meeting. Janet said at this point Broadband is holding things up and she would do the best she can do to get it out earlier if possible.

MOTION by S. Oliver, seconded by J. Zlotkowski, to adjourn the meeting. Motion passes 5-0. The

meeting adjourned at 7:45 PM.

Respectfully submitted,

Peggy Pike
Secretary to the Board of Selectmen