

**Town of Islesboro  
Board of Selectmen - Regular Meeting  
April 19, 2017, 6:15 PM  
Town Office Meeting Room**

**MINUTES**

Members Present: Chair Archibald Gillies, Gabriel Pendleton, Hanna Kerr.  
Jay Zlotkowski and Sandra Oliver were present when the meeting adjourned.

Others Present: Janet Anderson - Town Manager, Page Clason, Linda Gillies, Derreth Roberts

Chair Gillies called the meeting to order at 6:15 PM, and a quorum was established.

**MOTION by H. Kerr, seconded by G. Pendleton, to approve the minutes of April 5, 2017 as written. Motion passed 3-0.**

**MOTION by H. Kerr, seconded by G. Pendleton, to approve the minutes of April 6, 2017 as written. Motion passed 3-0.**

**UPCOMING MEETINGS:**

Planning Board Meeting April 24, 2017

Broadband Information Meeting/GHK/5:30 PM, April 27, 2017

**TOWN MANAGER REPORT:**

The following items were distributed, and/or discussed and reviewed:

1. The 10<sup>th</sup> Annual 2016 EMS Awards Banquet was held on March 31. Janet Anderson recognized Fred Porter for doing a great job in putting this on and recognizing his team. The following awards were given:
  - . Driver of the year: Bill Schoppe
  - . Community Service Award: Odesser Schoppe
  - . EMT of the year: Jeanne Porter
  - . Directors Award: Phil Seymour
2. School Committee Minutes of 3/21/17
3. FY 16 Audit: Janet Anderson provided each BOS with the FY16 Audit and suggested that they review the audit and ask questions at the next BOS meeting. Gabe Pendleton, however, expressed concern about several of the items that were listed as recommendations going forward, namely that there be two cash drawers in the Town Office, and that reconciliation of the books between the Town Office and the school be done on a quarterly basis. Gabe Pendleton suggested that either a corrected statement from the auditors is obtained or the Town fix the problems, and would like Janet to pursue having Kathy Johnson and Sally McDonough get together quarterly as recommended.

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4. Sewall and Islesboro Municipal Broadband project notes of 4/6/17 and 4/13/17
5. Road Advisory Board Meeting packet of 4/11/17
6. Maine State Ferry Service Advisory Board briefing notes 4/6/17 and 4/13/17: Janet Anderson said they are considering rate increases in the near future. Gabe Pendleton said that he would like the Board of Selectmen to come up with a statement of why they should not raise Islesboro's rates based on either usage or profitability, and feels there should be some basis for an increase.
7. Tick-Borne Disease Update dated 4/19/17.
8. Agenda for BOS Meeting in Lincolnville on 4/24/17 regarding Lincolnville Harbor facilities.
9. Notes from the 4/13/17 workshop with the Lincolnville Select Board.
10. Boxholder for the 4/27/17 Broadband Info Meeting with Roger Heinen.
11. Janet told the Board that Kathy Johnson sent out 121 thirty day demand notices totaling \$352,963.00. Last year the amount was \$195,054, which is up 80% or \$157,909.

Motion by H. Kerr to take the agenda out of order. G. Pendleton seconded the motion and it passed 3-0.

*(Sandy Oliver comes into the meeting at this point).*

## **NEW BUSINESS**

### **1. Report of the Tick-Bourne Disease Prevention Committee**

The committee submitted a written update dated 4/19/17. Derreth Roberts and Linda Gillies both discussed the report. They went over the meaning behind the numbers, and said that excellent medical treatment is available at the Islesboro Health Center. Education and awareness is an ongoing goal of the committee with brochures, website, etc. They are currently researching the use of pesticides and which ones may be harmful to bees as well as to shellfish through runoff. They note that this field is "emerging" and the CDC continues to change its guidelines as a result. Arch Gillies recommended that the Committee come up with a one page information sheet to remind people of what to do if bitten and where to find information as they begin returning to the island.

Motion by H. Kerr to return to the original order of the agenda. G. Pendleton seconded the motion and it passed 4-0.

## **OLD BUSINESS**

### **1. Broadband Update:**

Page Clason gave an update of the project at this meeting. There was no executive session or members who called in for this update as was done at the previous few meetings. He said that a formal proposal with estimated cost should be coming soon regarding the plan to use microwaves as well as a reliability study, this is being worked on by Waveguide. At the same time, CMP is trying to resolve the subsea cable issue and he feels that CMP is "serious about making this work". The option of the town using its own subsea cable is also being looked into. Page Clason said that as far as he knows, there does not need to be an EIS for this as the town would use the same channel as CMP. He said that make-ready work is underway. There will be more discussed at the upcoming Broadband Information Meeting on April 27<sup>th</sup> and then another update at the next BOS meeting on May 3<sup>rd</sup>.

(Jay Zlotkowski comes into the meeting at this point).

2. **Town Meeting Warrant:**

MOTION by H. Kerr to sign the Annual Town Meeting Warrant for May 6, 2017. J. Zlotkowski seconded the motion and it passed 5-0.

**WARRANT #21 FY 17**

**MOTION BY H. Kerr, seconded by J. Zlotkowski, to approve Warrant #21 - FY 17, in the amount of \$251,543.98. Motion passed 5-0.**

Town Payroll	\$ 39,013.33 (Not included in bottom total)
Town Payables	\$108,545.28
Health Center	\$ 16,695.79
Dark Harbor Wastewater	\$ 143.65
Islesboro Municipal Broadband	\$ 19,425.98
School Payroll	\$ 62,853.95
School Warrant	\$ 48,879.33
<b>Town Total</b>	<b>\$ 251,543.98</b>

**BOARD COMMENTS:**

Sandy Oliver asked about the status of forming an Energy Team. Janet Anderson said she was going to hold off on this until after Town Meeting when there will be a vote on the solar project for the Town Office roof.

**MOTION by H. Kerr, seconded by S. Oliver to adjourn the meeting at 7:47 PM. Motion passed 5-0.**

Respectfully submitted,

Peggy Pike  
Secretary to the Islesboro Board of Selectmen