

**Town of Islesboro
Board of Selectmen - Regular Meeting
November 2, 2016, 6:15 PM
Town Office Meeting Room**

MINUTES

Members Present: Chair Arch Gillies, Sandy Oliver, Gabe Pendleton, and Hanna Kerr.
Excused: Jay Zlotkowski

Others Present: Janet Anderson - Town Manager

Chair Gillies called the meeting to order at 6:15 PM, and a quorum was established.

MOTION by H. Kerr, seconded by S. Oliver, to approve the minutes of October 19, 2016 as written.
Motion passed 4-0.

MOTION by S. Oliver, seconded by G. Pendleton, to approve the minutes of October 26, 2016 as written.
Motion passed 4-0.

UPCOMING MEETINGS:

Planning Board Meeting November 7 at 6:15 PM

General Election and Referendum: November 8, 8 AM to 8 PM

VISITORS COMMENTS:

None

TOWN MANAGER REPORT:

The following items were distributed, and/or discussed & reviewed:

1. Updating/Uploading Committee Minutes to Town Website: Janet reported that information is currently being uploaded and updated.
2. A final paving expense report was reviewed. The total expense was \$379,813.11 with \$300,000 budgeted. \$79,813 will be taken out of capital reserve, leaving \$102,720 in road reconstruction.
3. Maine Community Foundation Health Center Endowment Fund is now at \$82,200.36.
4. Email dated 11/1/16 from Briana Warner, Island Institute, regarding completing a survey by November 8, 2016 for Island Institute Municipal Governance Training.
5. Handouts related to Broadband: Non-Binding Letter of Intent and Confidentiality Terms.

OLD BUSINESS

1. Town Manager's Annual Review: A. Gillies and S. Oliver met with Janet Anderson, Town Manager, for an hour today. The annual review was not done last March. The Town Manager's contract is up on June 30, 2018. There will be another review in a year. A. Gillies will write up a formal review

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- for the next meeting.
2. Janet will schedule a time with G. Pendleton and J. T. Zlotkowski to review the upstairs at the Town Office, with a plan to move forward with renovations to create living space. A. Gillies would like to get this done as soon as possible so that he can get the Town set up with solar panels for the Town Office roof.
 3. Town Centers update: Arch says that meetings are continuing with a Working Committee Meeting on Nov 15 from 10 - 12 Noon. Ordinance revisions are almost complete and ready to submit to the Planning Board. There will also be a meeting with all three center groups scheduled to review more specific topics. Arch will provide a more detailed report at the November 16th BOS meeting on Town Centers.

WARRANT #9, FY 17

MOTION BY H. Kerr, seconded by G. Pendleton, to approve Warrant #9 - FY 17, in the amount of \$277,337.54. Motion passed 4-0.

Town Payroll	\$ 39,053.38 (Not included in bottom total)
Town Payables	\$ 44,271.38
Health Center	\$ 1,998.78
Dark Harbor Wastewater	\$ 415.29
Islesboro Municipal Broadband	\$ 143,283.42
School Payroll	\$ 48,546.73
School Warrant	\$ 87,368.67
Town Total	\$ 277,337.54

MOTION BY H. Kerr, seconded by G. Pendleton to adjourn the meeting. Motion passed 4-0.

The meeting adjourned at 6:58 PM.

Respectfully submitted,

Peggy Pike
Secretary to the Board of Selectmen