

**Town of Islesboro
Board of Selectmen – Regular Meeting
November 16, 2016**

MINUTES

Members present: Archibald Gillies, Sandra Oliver, Hanna Kerr, Jay Zlotkowski and Gabriel Pendleton.

Others present: Janet Anderson, Town Manager

Absent: Peggy Pike

Chair Gillies called the meeting to order at 6:15pm and a quorum was established.

MINUTES: Minutes of the 11/2/16 were not available. Will be approved at the 11/30/16 meeting.

UPCOMING MEETINGS:

- Planning Board: November 21, 2016

TOWN MANAGER REPORT:

The following items were distributed, and discussed/reviewed:

- 11/8/16 Islesboro election results.
- Minutes of the 10/11/16 School Committee Meeting.
- November Maine State Ferry Service Maintenance & Status of Vessels Report.
- CMP will be moving back four poles that are too close to the road within a month. Two on Pendleton Point and two on Main Road.
- Email 11/16/16 from Jodi Hanson, Interim Lincolnville Administrator RE: Lincolnville Harbor Feasibility Study. The Lincolnville Board of Selectmen would like Islesboro to “come to the table” to offer their wealth of ideas/data/expertise as it applies to Collins Engineers, Inc. study. Final study due early February.
- The School Committee voted to give the Town \$10,000 towards Alumni Drive paving project. This will go back into the Road Maintenance account.
- October Expense and Revenue Reports.

OLD BUSINESS:

EMS Director Fred Porter addressed the Board about the purchase of a new ambulance. A proposal from Sugarloaf Ambulance/Rescue Vehicles of Wilton, Maine for a Ford Type III Medallion built by P.L. Ambulance in New Jersey, came in at \$167,782.00. Quote attached to the original minutes. Currently in Ambulance Reserve (capital reserves) we have \$154,432.00, leaving a deficit of \$13,350.00. Supplies from Rescue II will go in the new ambulance along with equipment that the Islesboro Ambulance Association has purchased: electric stretcher and stair chair. They are also purchasing an AED for the new rig.

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Salesman Keith Stuart of Sugarloaf Rescue came with a demo on 10/27/16. EMS and Health Center personnel went over the ambulance. This will be gas and will provide a quieter transport.

MOTION: Upon a motion by S. Oliver and seconded by J. Zlotkowski, the town manager may sign the purchase agreement and order the ambulance for perhaps a May delivery, for the price of \$167,782.00.

VOTE: All in favor

NEW BUSINESS:

Chair A. Gillies and vice-chair S. Oliver reported on the November 2, 2016 annual town manager review. Evaluation filed with these original minutes.

Quoting from the evaluation:

“All three participants in this review agreed that special attention would continue to be paid to several of the larger, on-going Town functions: fire and emergency services, the Library, Harbor activities, and the Health Center.”

“It was agreed that the next formal evaluation of the Town Manager’s performance would be in November-December of 2017, with participation of the full Select Board...”

OTHER BUSINESS: None

WARRANT FY17 #10

MOTION by H. Kerr and seconded by J. Zlotkowski to approve Warrant #10, in the amount of **\$1,183,624.54. VOTE: 5-0.**

Town Payables	\$1,077,559.64	(Includes County Tax & Outfall payment)
Health Center	\$9,576.77	
DHWWTF	\$5.69	
IMB Project	\$6,246.89	
School Payroll	\$57,165.08	
School Payables	\$33,070.47	
TOTAL:	\$1,183,624.54	

APPOINTMENTS: None

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SELECTMEN’S COMMENTS:

S. Oliver – none

J. Zlotkowski – none

H. Kerr – none

G. Pendleton: Reference the School Committee Minutes of 10/11/16, page 2, Section IX. b. Fuel Oil bids. Two bids were submitted – one by Downeast and the other M&M Fuel. M&M received the bid even though they were five cents above Downeast, as Downeast did not work within the requirements stated in the bid. Only one bid was submitted for propane from Downeast. This one was tabled and the superintendent needs to follow up with Downeast to rework the bid.

A. Gillies: Reported on the 11/15/16 Town Centers working committee meeting/very productive. The proposed ordinance, “*Town Center Districts Ordinance*” and maps have been submitted to the Planning Board’s 11/21/16 next regular meeting. Tom Tutor and Arch will attend to present. The Planning Board has a process they go through when looking at ordinances and will be assisted by Eric Gallant of the Midcoast Regional Planning Commission, which we belong to. It may be possible to present to the voters at the May 2017 Annual Town Meeting. He feels the ordinance will attract investments in the Dark Harbor Village and Post Office areas. Currently without any ordinance changes things may be done to help with parking safety. Architect Steve Blatt has been working with the committee and will have designs to be discussed at the Winter Info Meeting.

MOTION by G. Pendleton and seconded by H. Kerr to adjourn at 7:15pm.

VOTE: 5-0

Respectfully submitted,

Janet R. Anderson
Town Manager