

**Town of Islesboro  
Board of Selectmen - Regular Meeting  
October 19, 2016, 6:15 PM  
Town Office Meeting Room**

**MINUTES**

Members Present: Chair Arch Gillies, Sandy Oliver, Gabe Pendleton, Hanna Kerr and Jay Zlotkowski

Others Present: Janet Anderson - Town Manager, Page Clason and Roger Heinen

Chair Gillies called the meeting to order at 6:15 PM, and a quorum was established.

MOTION by S. Oliver, seconded by G. Pendleton, to approve the minutes of October 5, 2016 as written. Motion passed 5-0.

MOTION by H. Kerr, seconded by S. Oliver, to approve the minutes of October 14, 2016 as written. Motion passed 5-0.

MOTION by G. Pendleton, seconded by H. Kerr, to take the agenda out of order. Motion passed 5-0.

**OLD BUSINESS**

**PROGRESS REPORT ON BROADBAND PROJECT:**

Roger Heinen of the Broadband Committee presented the Board of Selectmen with a written Broadband update dated 10/19/16 which is attached to these minutes. The Broadband Committee is also holding an info meeting tomorrow night at the Kinnicut Center. The Committee's greatest concern at this time is pole access, and according to Roger, Fairpoint can hold up the process. A PUC CLEC certificate is the gating prerequisite item to pole access. G. Pendleton suggested a public awareness article be put in the newspaper, but the Committee does not want to take this step at the present time. Other than this one critical item, Roger feels that things are going quite well. He is especially pleased by the fact 601 people have now signed up which exceeds their financial planning benchmark.

Roger also notes that the town needs to get more members added to the Broadband Committee to help oversee the project. He says that the committee especially needs people with skills in this area, as well as a "numbers" person.

Arch wants the record to reflect that this whole project could not have happened without the hard work and dedication of Roger Heinen, Page Clason and Vern Ziegler.

MOTION by H. Kerr, seconded by G. Pendleton, to return to the original order of the agenda. Motion passed 5-0.

**UPCOMING MEETINGS:**

Planning Board Meeting November 7, 2016

Broadband Informational Meeting Oct 20, 2016 at 6:00 PM, GHK

BOS Minutes October 19, 2016

**TOWN MANAGER REPORT:**

The following items were distributed, and/or discussed & reviewed:

1. Road Advisory Committee Agenda for 10/11/16.  
Letter from A. Lee Fentress regarding concerns of possible road closure on a portion of East Shore Drive.
2. School Committee minutes of 9/13/16
3. Broadband Amortization Schedule for 3.8 million debt (\$265,000 per year approximately).
4. Index from Moors & Cabot Bond Document Summary Notebook: Janet has this and will loan it out to selectmen if they wish to review it.
5. Acre Island roads - site review and visit was done by Mark Craig and Janet Anderson. John Gorham drove them around the island to look at the road conditions and discuss road needs. Carol Macaulay, who used to maintain the roads, has now retired, and along with her the tractor and other equipment she used to maintain the roads. Dark Harbor Boatyard is going to take over the road maintenance and is requesting help with the purchase of a tractor. They are asking the Town for \$5,000 towards the tractor. Janet reports they do have some gravel there but will need some next fiscal year. The BOS felt that this was not an unreasonable request and Janet is asked to followup with John and get more specifics on equipment type.
6. Per Tina Pendleton's count, there are 601 users for Broadband signed up as of today.
7. Notes on meeting of 10-19-16 between Janet Anderson and Fletcher Kittredge of GWI was submitted and reviewed.
8. Peoples United Bank 3<sup>rd</sup> Quarter Capital Reserve Sub-Accounting. This is a quarterly report given to the town. Janet reports there will be \$75,000 coming out to pay for paving in the very near future.

**OLD BUSINESS:**

**Redzone Wireless LLC Agreement with the Town of Islesboro for the communication tower at the Transfer station.** The contract was reviewed and updated at the last BOS meeting. The new contract is written for three years with the first year's lease being \$1500 and the following years adding a 3% increase. Janet reported that the lease has gone to Redzone's finance department for payment and signature.

**WARRANT #8, FY 17**

**MOTION BY H. Kerr, seconded by S. Oliver, to approve Warrant #8 - FY 17, in the amount of \$286,532.99. Motion passed 5-0.**

Town Payroll	\$ 37,337.89 (Not included in bottom total)
Town Payables	\$ 114,443.93
Health Center	\$ 13,552.58
Dark Harbor Wastewater	\$ 2,740.00
Islesboro Municipal Broadband	\$ 45,728.57
School Payroll	\$ 61,388.51
School Warrant	\$ 48,679.40
<b>Town Total</b>	<b>\$286,532.99</b>

**APPOINTMENTS:**

Motion by G. Pendleton, seconded by H. Kerr, to appoint Ken Smith to the Shellfish Committee.  
Motion passed 5-0.

**COMMENTS:**

Chair Gillies: Urges everyone to attend the Broadband Meeting tomorrow night.

Sandy Oliver: She would like to have other committee's minutes available to the public and Janet will look into contacting committee chairs to see if they can either send them to Tina or Peggy for uploading on the website.

She wonders for those who cannot get to the Broadband Committee tomorrow night if there is a way to have someone video tape the meeting and upload it to U-Tube. Janet will talk to the school about this.

**MOTION BY H. Kerr, seconded by G. Pendleton to adjourn the meeting. Motion passed 5-0.**

The meeting adjourned at 7:20 P.M.

Respectfully submitted,

Peggy Pike  
Secretary to the Board of Selectmen