

Town Of Islesboro
Board of Selectmen- Regular Meeting

Wednesday, October 9, 2013
@ 6:15 PM
Town Office Meeting Room

MINUTES

Members present: Chair Arch Gillies, Sandra Oliver, Jay T. Zlotkowski, Fred Rollins, Craig Olson

Others Present: Janet Anderson- Town Manager, Maggy Wilcox, David Paul, Pam Grindle, Page Clason.

The meeting was called to order at 6:15 PM, and a quorum was established.

MOTION by C. Olson to approve the minutes of September 25, 2013 as corrected. J. Zlotkowski seconded the motion and it passed 5-0.

VISITOR'S COMMENTS/PETITIONS:

David Paul and Pam Grindle submitted to the BOS a response to previously requested information by the BOS for their auto junkyard/graveyard application. This will be reviewed by the BOS and will be put on the agenda for a future meeting.

UPCOMING MEETINGS AND SUBCOMMITTEE REPORTS

Planning Board Meeting on October 21, 2013 @ 6:15 PM.

TOWN MANAGER REPORT/CORRESPONDENCE

- 1) Janet Anderson, Town Manager, reported that the auditors were at the Town Office this week, and all is going well.
- 2) The Mill Creek Bridge Replacement Project is on track for completion around Nov. 15, 2013.
- 3) There is an Island Energy Conference in Belfast on October 18th which the BOS might be interested in attending.
- 4) Janet has met for a second time with Craig Olson for a capital planning discussion.
- 5) Draft Minutes dated 9/11/13 of the Alice L. Pendleton Library was distributed; no discussion.
- 6) Draft Minutes, dated 9/10/13 of the ICS School Board was distributed; no discussion.
- 7) Sample Ballot for the November 5, 2013 Referendum Election distributed and reviewed.
- 8) Copy of letter to Susan Theim, Esq, dated 9/25/13 from Janet Anderson; reviewed.
Discussion: The Board of Selectmen discussed that the next step in this matter is waiting for a reply from Susan Theim, Esq.
- 9) Copy of a letter from Sarah Mazurek, CMP to Maine DOT, thanking them for their service during the September 11th storm. Reviewed; no discussion.
- 10) Copy of letter from the Town of North Haven to the Army Corps of Engineers regarding the dredging of the Searsport Harbor. The Islesboro BOS are pleased that North Haven is making their concerns known.

OLD BUSINESS

Tilson Contract: Arch Gillies reported that to date the amount of private contributions raised for the Tilson project is \$17,300. There have been 23 donors. This exceeds the amount of \$14,500 that the Town was looking for, however the excess will be put into an account which already exists for private contributions, and can be used for anticipated costs associated with this project in the future.

Page Clason said that he would like the Board of Selectmen to sign the updated contract with Tilson this evening, and then he will be in contact with Tilson and Roger Heinen and get the "ball rolling".

F. Rollins said that CMP is potentially planning a project whereby a backup cable will be run to Islesboro, and this may happen in the next couple of years. He believes there is room to add fiber optics. Page Clason will inform Tilson of this potential project.

MOTION by C. Olson to authorize Janet Anderson to execute the contract between the Town of Islesboro and Tilson at a cost not to exceed \$27,925.00. F. Rollins seconded the motion and it passed 5-0.

GOALS WORKSHOP

- 1) Streets, Town Centers, Traffic Analysis: Dan Ward, DOT traffic engineer, came out and met with Janet Anderson and they studied four areas of concern on the island:
 - Intersection of Jetty Road and Pendleton Point Road: He advised that trees should be cut back to increase the sight line. There has also been a signage change.
 - Island Market/Post Office Area: Mr. Ward said that you could put a crosswalk there if both properties were willing to give up a parking area. To slow people down you could place seasonal speed bumps, but the BOS feel that a crosswalk alone would slow people down. Janet will talk to Phil Berry, owner of the Island Market Property.
 - Town Office and Boardman Cottage Area: Mr. Ward said that there should be a crosswalk that stems from the existing path on the Boardman Cottage property to the Town Office driveway entrance, but that a safe landing of some sort would need to be constructed on the Town Office property first.
 - Moseley's Parking Area: Mr. Ward recommended cutting back trees to increase the line of sight, and thinking about creating a safe landing on both sides of a potential crosswalk connecting the new parking area to the water side parking lot.

The BOS will consider putting money into the budget for the possible creation of crosswalks as noted above.

- 2) Supporting Preschool/Day Care: Kendra Marsh, the new Island Fellow, will be working with the Preschool for the next few years. Nancy Wuori is now back on the Preschool Board which is a positive thing as she is knowledgeable and experienced. The Preschool seems to be regrouping and going forward in a positive manner.
- 3) Employee Relations/Job Descriptions
Janet said that she has a binder put together with all full time employee's job descriptions which can be reviewed by the BOS if they wish. She also has good intentions of doing performance evaluations with the employees when time allows.

NEW BUSINESS

Bids for Moseley Satellite Parking Lot: Two bids received, one from Peter Coombs in the amount of \$16,000, and one from Paul Grindle in the amount of \$8,700.

MOTION BY F. ROLLINS to accept the bid of Paul Grindle in the amount of \$8,700.
S. Oliver seconded the motion and it passed 5-0.

WARRANT

MOTION BY Fred Rollins to approve Warrant #8, FY 14 in the amount of \$463,305.88.
C. Olson seconded the motion and it passed 5-0.

Town Payroll	\$ 42,146.78
Town Payables	\$ 103,608.60
Dark Harbor Wastewater	\$ 1,116.10
Health Center Payables	\$ 2,410.89
School Payroll	\$ 47,091.37
School Payables	\$ 270,459.13
Total:	\$ 463,305.88

APPOINTMENTS:

MOTION by Craig Olson to appoint Gordon Murphy as a member to the Cemetery Committee.
S. Oliver seconded the motion and it passed 5-0.

COMMENTS

Chair comments:

Arch Gillies reported that he went to Augusta with Sandy Oliver, Bill Tildren -DRC Chair, and Gil Rivera - DRC Vice Chair and met with Commissioner Woodcock asking if he could help with putting Islesboro's appeal for an extended special hunt on their upcoming agendas, which he agreed to. This will be back on their agenda for the October and November meetings.

DRC met on October 3rd, and Arch reports the committee is pleased by the results in Augusta and are looking forward to continuing the planning and execution of the special hunt if permission is granted for same.

Sandy Oliver: Would like the Town, perhaps the HCAB, to set up a speaker to come out to talk about the new Health Insurance/Exchange. J. Anderson will talk to Alison Wood, PA-C about this and perhaps this can be incorporated in the HCAB's Health Talks.

Secondly, Sandy wanted to know if the Town or the homeowner is responsible for failed culverts at the end of one's driveway. J. Anderson said that the town policy is that the town pays for the first culvert and it is the landowner's responsibility after that.

Fred Rollins reported that he went down to the ferry on Sunday to monitor the hunters going off island with deer. It is the hunter's consensus that the deer count is down, they are not seeing the deer like they used to. The BOS would like to revisit this at the end of February when the special hunt is over.

- Craig Olson.:**
- 1) He reports working with Janet on capital planning. He notes that Janet will be coming up with clear descriptions of the reserve accounts and she will also be doing a spreadsheet on all town equipment.
 - 2) Regarding the new Cemetery Law, Janet will be going with the Chairman of the Cemetery Committee, Carole Nichter, to talk with a gentleman in Lincolnville about how they do their cemetery upkeep.
 - 3) There has been ditching done around Pauline Low's property in the Harbor at the DHWWTF. The committee now plans to find a company that has the capacity to scope the entire system as well as install new linings if necessary.

Jay Zlotkowski asked about the paving on Alumni Drive. J. Anderson said she got a price to do the drive and that information was given to the Superintendent, and she said it is up to them to the School to get it done. Jay also noted that some of the pot holes on the state roads are getting quite deep, and Janet said she would have public works look at them and see what they could do. Finally, Jay has attended a workshop on a new type of home heating system, called the “heat pump”, which he is quite excited about and will be attending another workshop on in the near future. He said that it is supposed to be a lot less expensive than oil, and runs solely on electricity.

MOTION BY S. OLIVER TO ADJOURN THE MEETING. C. Olson seconded the motion and it passed 5-0. The meeting adjourned at 7:55 PM.

Respectfully submitted,

Peggy Pike
Secretary to the Islesboro Board of Selectmen