

**Town of Islesboro  
Board of Selectmen - Regular Meeting  
January 11, 2017, 6:15 PM  
Town Office Meeting Room**

**MINUTES**

Members Present: Chair Archibald Gillies, Sandy Oliver, Gabriel Pendleton, Hanna Kerr. Absent Jay Zlotkowski  
Others Present: Janet Anderson - Town Manager, Tom Tutor, Maggy Willcox, and Frank Start

Chair Gillies called the meeting to order at 6:15 PM, and a quorum was established.

MOTION by S. Oliver, seconded by H. Kerr, to approve the minutes of December 28, 2016 as written. Motion passed 4-0.

**UPCOMING MEETINGS:**

Planning Board Meeting January 23, 2017

**VISITORS COMMENTS:**

**Frank Start** wished to follow-up on the discussion from last meeting regarding sand/salt being available to the public. Janet showed a picture of a new sand/salt barrel for public use in front of the shed at the Transfer Station. The limit will be one 5 gallon pail per storm.

**Tom Tutor and Archibald Gillies** updated the Board of Selectmen on their discussion with the Planning Board regarding Town Centers. The Board of Selectmen are in receipt of a letter dated 12/20/16 that the Planning Board wrote to the Town Centers Committee asking them to not include the up island town centers in their proposal. The Town Centers Committee responded back to the Planning Board with a letter dated 12/27/16 asking them to reconsider that decision. T. Tutor and A. Gillies both attended the last Planning Board meeting to address the issue of the up island town centers on 1/9/17. In summary, Tom told the Planning Board that the goal of the up island town centers is to promote the construction of private houses that are affordable so that young families can move here, keeping the school and the community viable. A. Gillies discussed the alignment of the Comprehensive Plan with the vision of the Town Centers, as well as information on the average age of island citizens being older than the state average. They pointed out as well that historically there were town centers up island. Tom said that he believes the proposal takes into consideration state and federal laws as well as recharge areas on the island. The Planning Board told Tom and Arch that they would reconsider their stance on the up island centers at their next meeting and continue with ordinance review. There is no guarantee that this will be ready for the annual town meeting but upon further consideration it was felt that a Special Town Meeting may be the more appropriate venue.

BOS Minutes January 11, 2017

## **TOWN MANAGER REPORT:**

### **The following items were distributed, and/or discussed & reviewed:**

1. Ferry Advisory Board Meeting Minutes of 11/10/16 along with the December 2016 Maintenance and Status of Vessels report.
2. School Committee Minutes of 12/13/16
3. 1/4/17 Stakeholders Meeting in Lincolnville with Engineer of Harbor Study Project, Collins Engineering: Gabe Pendleton reported on the meeting which was attended by himself, Arch Gillies, Sandy Oliver, Ken Smith, Mark Clayton, Earl MacKenzie, Janet Anderson and Islesboro residents Dylan Purington and Stan Makara. Items discussed by this group were the poor maintenance of the facility, mooring availability and location and how they are prioritized, the “friendliness” of boat owners in the summer allowing boats to tie up alongside other boats if needed, and finally the goal of both towns working together. Gabe also mentioned to them the idea of Islesboro taking over the maintenance of one ramp and one float in Lincolnville. The BOS would also like to investigate further to find out exactly how much money came from Islesboro during the construction of the pier almost 30 years ago. Gabe Pendleton was able to locate the original agreement from 30 years ago. This will be studied further.  
E-mail from David Kinney, Town Administrator in Lincolnville, was sent to Janet Anderson today letting her know that the gangway in Lincolnville took a beating in the recent storm. They have to inspect it and see whether it can be repaired in place or whether it has to be removed for repairs.
4. Road Advisory Meeting Agenda 1/10/17 and Minutes of the Road Advisory Meeting of 12/13/16
5. Future meeting in Lincolnville regarding harbor issues will be on Thursday, January 26, 2017 at 5:30 in Lincolnville Town Office. This is a workshop with Islesboro Board of Selectmen and the Lincolnville Board of Selectmen.
6. Winter Info Meeting is set for January 31, 2017 at 5 PM at the Kinnicutt Center. Janet will find out if the school has anything and would like to be on the agenda.

## **OLD BUSINESS**

### **Reaffirm “Islesboro Looking Ahead”**

Sandy Oliver made edits throughout the document which were reviewed in detail by the Board of Selectmen. Changes were discussed and made which Janet Anderson and Sandy Oliver will finalize and reprint for the Board. This document will be distributed at the Winter Info Meeting, as well as placed on the website. The Board would like to find other ways to get this out to the public and are contemplating adding it to the Town Report.

**NEW BUSINESS**

**Proposed amendment to Town’s Policies and Procedures Manual:**

Chapter 7, *Holidays, Vacation Time, Sick Time, Leave Time and Other Benefits*, Section 7.1.2 Holiday Pay:

1. Regular employees will be paid holiday pay **in an amount equal to the number of hours for which the employee is required to work on a regularly scheduled basis and would have otherwise worked on that holiday at his/her regular rate of pay. (Bold is new language).**

Janet explained that this change stems from the Transfer Station attendant’s hourly/daily schedule as he works four, 10 hour days.

**MOTION by H. Kerr, seconded by G. Pendleton, to approve the above policy change. The motion passed 4-0.**

**WARRANT #14 FY 17**

**MOTION BY H. Kerr, seconded by G. Pendleton, to approve Warrant #14 - FY 17, in the amount of \$180,081.98. Motion passed 4-0.**

Town Payroll	\$ 42,130.10 (Not included in bottom total)
Town Payables	\$114,920.60
Health Center	\$ 5,239.80
Dark Harbor Wastewater	\$ 508.00
Islesboro Municipal Broadband	\$ 5,083.00
School Payroll	\$ 41,261.06
School Warrant	\$ 13,069.52
<b>Town Total</b>	<b>\$180,081.98</b>

**SELECTMEN COMMENTS**

Arch Gillies said he was reminded by a community member that this is a good time of year to perform wood clearing. He would like to keep the momentum going on clearing of town properties. He notes that the steep bank in on the front side of the school property looks to him like a “fire hazard”. He also notes that his term as selectman is up in May and at this point he has decided to run again as he would like to continue on Broadband, Early Education and Town Centers initiatives.

Hanna Kerr said that she has not decided whether she will run again as selectman.

Gabe Pendleton wants to be sure that the town takes into consideration TIF districts in conjunction with the town centers project so as not to miss out on an opportunity, and wonders if we have to be in on this right from the start. TIF (Tax Increment Financing) is a public financing method that is used as a subsidy for redevelopment, infrastructure and other community improvement projects. A. Gillies said that Vernon Ziegler is the expert in this area and he will consult with him. Gabe went on to mention that substance abuse information was not readily available when someone called the Public Safety Office and the Town Office recently and thinks that information should be available. Finally, Gabe wants to have the selectmen use town e-mail addresses rather than personal addresses. Janet said that Page Clason is still working on this, and she will follow-up with him.

MOTION by H. Kerr, seconded by S. Oliver, to adjourn the meeting at 8:00 PM. Motion passed 4-0.

Respectfully submitted,

Peggy Pike  
Secretary to the Board of Selectmen