

Town of Islesboro
SELECT BOARD*
Regular Meeting
November 29, 2017 at 6:15pm
Town Office Meeting Room

MINUTES

Members present: Chair Archibald Gillies, Sandra Oliver, Hanna Kerr and Gabriel Pendleton.

Excused: Jay Zlotkowski

Others present: Janet Anderson, Town Manager, Roger Heinen, Terry Cowan, Maggy Willcox, and Page Clason.

Chair Gillies called the meeting to order at 6:15pm, and a quorum was established.

MOTION BY H. KERR, seconded by G. Pendleton, to approve the minutes of the November 15, 2017 as written. Motion passed 4-0.

VISITOR'S COMMENTS:

1. Broadband Update

Roger Heinen presented the Select Board with a progress report, please refer to document attached, *Islesboro Select Board IMB Update - Nov. 29, 2017*, for details.

We are in the final phase of the project. POP building testing will begin. The assessed storm damage is at \$30,000 and our insurance company has been advised. The GWI –IMB- GWI Subscriber Operating Agreement has been finalized with assistance from our attorney Mark Bower. The early withdrawal administration fee is 4 times the monthly management fee of \$8,174 per month or \$32,696.

MOTION by S. Oliver and seconded by H. Kerr it was voted to have Janet Anderson sign the GWI-IMB Subscriber Operating Agreement. Vote: All in favor

TO DO: Roger and Janet still need to get together to go over organizing an IMB Committee. GWI phone information is overdue. They have created a landing page and people can go there are request being contacted, or wait for the mailing.

UPCOMING MEETINGS:

- Planning Board – December 18 (December 4 meeting cancelled).

TOWN MANAGER REPORT:

The following items were distributed, and/or discussed and reviewed:

1. Received notice Waldo County Budget Comm. Meeting Dec. 8 at 6pm.
2. Planning Board 11/20/17 Minutes on the second Public Hearing on Town Centers Ordinance.

TOWN MANAGER REPORT con't.

- 3. Final September 2017 Paving expenses: [Distance: 3.2 miles/1 mile of thin overlay]
 - Mike Marriner \$ 6,564.26
 - Ferry Costs \$ 13,978.25
 - Performance Paving \$319,124.42
 - Reimbursements:
 - Bering & Collins \$ 750.00 [for road opening patches]
 - TOTAL: \$338,916.93**
 - Budgeted: \$240,000.00**
 - In Capital Reserve: \$102,553.69**

Left in Road Maintenance Capital Reserve: \$3,636.76

- 4. RE: DOT Commissioner David
- 5. Bernhardt’s choice for ferry rate increase.
Still no date for public hearing on this issue. As soon as we do hear we will make available to the public.
- 6. Copy of 12/1/17 posting for *Mobile Lunch Wagon to Provide Food Service on Grindle Point*. Proposals due back 1/10/2018 and Board will choose in February.

OLD BUSINESS:

- 1. 11/23/17 Arch created an update on the Public Hearings which reported after careful consideration the Working Committee, at their 11/21/17 meeting, reduced the Town Centers, deleting Up Island North and Up Island South/Durkee’s area to focus efforts on “Post Office area” and the “Dark Harbor Village area”. The amended proposal will now be presented at a new public hearing in December or January. Creating a new Protection Districts Map is now top priority to be submitted with Draft #6 ordinance. Current one from 1997 ordinance amendments. Descriptions of the districts need to be located.

NEW BUSINESS: None

OTHER BUSINESS: None

WARRANT FY18-11

MOTION BY H. Kerr and seconded G. Pendleton, to approve Warrant FY18 #11 in the amount of \$510,172.65. Motion passed: 4-0

Town Payroll #11	\$ 40,603.00
Town Payables	\$129,386.80
Health Center	\$ 5,572.07
Dark Harbor Wastewater	\$ 119.56
IMB (2)	\$275,259.68
School Payroll #11	\$ 56,202.08
School Warrant #11	\$ 43,632.46
TOTAL:	\$510,172.65

APPOINTMENTS: None

BOARD COMMENTS:

Arch: None

Sandy: The Energy Committee held their second meeting. There's a lot of enthusiasm and information to gather to better inform the committee. Assignments were passed around. They will look at all kinds of energy.

- Sandy asked if Sally Daggett had made any comments on the draft Food Ordinance and Janet reported no.
- Sandy mentioned public access to the shore in town and how to better publicize them. On Chebeague Island they post signs – Janet will try and get information on these signs.

Hanna: Pre-School is going well. Sunday, Dec. 3 is their big fund raiser the Christmas Fair, at GHK.

Gabe:* Gabe made a motion, that going forward, to refer to the Board of Selectmen as **Select Board. Hanna seconded. Vote: 4-0

**MOTION by H. Kerr and seconded by G. Pendleton, the regular meeting adjourned at 7:13pm.
Vote: 4-0**

EXECUTIVE SESSION:

Motion by H. Kerr and seconded by G. Pendleton at 7:15pm to enter executive session pursuant to 1 MRSA §405(6)(a) to discuss town manager's contract.

Vote: 4-0

Motion by H. Kerr and seconded by G. Pendleton to exit executive session at 7:18pm.

Vote: 4-0

Back in regular meeting:

ACTION:

Upon a motion by H. Kerr and seconded by G. Pendleton it was voted to sign Janet Anderson's new three year contract, beginning 7/1/18 through 6/30/2021.

VOTE: 4-0

Meeting adjourned at 7:20pm.

Respectfully submitted,

Janet R. Anderson