

## **MINUTES**

Members Present: Chair Arch Gillies, Hanna Kerr, Sandy Oliver, Gabe Pendleton, Jay T. Zlotkowski

Others Present: Janet Anderson - Town Manager, Murton Durkee, Fred Porter, Douglas Hall, Gil Rivera, Phil Seymour, Frank Start, Karen Cilley, Dick Cilley, Steve Miller, Maggy Willcox.

Chair Gillies called the meeting to order at 6:15 PM, and a quorum was established.

MOTION BY S. Oliver to approve the minutes of February 24, 2016 as written. H. Kerr seconded the motion and it passed 5-0.

### **UPCOMING MEETINGS:**

Planning Board meeting scheduled for 3/14/16 has been cancelled.

### **TOWN MANAGER REPORT:**

The following items were distributed, and/or discussed & reviewed:

- School Committee Minutes of February 9, 23, and March 1, 2016
- Maine State Ferry Service Minutes of January 7, 2016. Janet noted that there is a MSFS meeting tomorrow which Jim Mitchell will attend. Janet is hoping to find out when the ferry will be going away in April for an overhaul.
- January 2016 Revenue and Expense Reports
- Tick-Borne Disease Committee minutes of 3/2/16
- Pollution Control Committee Meeting minutes of 2/26/16
- Public request for winter sand from the town stockpile: Janet reported that she looked into this since the last meeting. The Town attorney does not think that it is a good idea for liability reasons. MMA recommends that if the town does want to do this that the sand should be put in a location other than where it is to keep people away from the trucks, etc. for safety reasons. She also queried other towns and most do not make sand available for public access, and the ones that do will locate it near the police department in order to regulate it. Janet will continue to think on this for next year.
- Telephone call from Patrick Phillips to Janet on 3/2/16 regarding budget discussion. He would like the BOS to meet with them in March and the date decided is March 29<sup>th</sup>. Patrick reminded Janet about the tree cutting and paving of the school road. Janet said that the tree cutting is ongoing and that the road probably won't be paved until fall.

### **NEW BUSINESS**

#### **1. Award 2016 Grindle Point Food Service Permit:**

The only applicant was Sand Castle Grille, Karen Cilley. The lease would run from May 1, 2016 to October 1, 2016 for the lease cost of \$500.00.

MOTION BY S. Oliver to accept the proposal for a mobile lunch wagon to provide food serve at Grindle Point as submitted by Sandcastle Grille/Karen Cilley. H. Kerr seconded the motion and it passed 5-0.

**2. Award Roadside Mowing Contract 2016-2017:**

There was only one bid submitted from Doug Hall and Gil Rivera in the amount of \$10,000 for a two season period beginning May 1, 2016 and ending on September 30, 2017.

MOTION BY G. Pendleton, seconded by J. Zlotkowski, to accept the proposal submitted by Doug Hall and Gil Rivera as outline above. Motion passed 5-0.

**3. Award Landfill & Septage Field Mowing Contract 2016-2017:**

Three bids are submitted for the two season mowing period. They are as follows:

- Doug Hall \$6,000
- West Side Services \$5,500
- Frank Start \$5,200

The bids were reviewed for compliance with specifications regarding equipment type. The equipment required is a tractor with a six foot finish mower.

Janet asked Frank Start to explain his equipment type. He said he has a Satoh which is a tractor and two John Deere tractors which, he says, according to John Deere, are considered lawn tractors. Mr. Start said that he meets the specifications with the tractors he has listed. The six foot finish mower he says he does not have at this time, but will get one if he is awarded the bid. He does not feel that it makes sense that someone has to own equipment prior to being awarded the bid. F. Start also reminded the BOS that he came to the last BOS meeting to discuss changing the bid specifications back to the using the same equipment that he used last year.

Janet said last year they incurred problems with the mowing and because of this and the fact that it is hard to understand what equipment he has listed, she would recommend the bid be awarded to West Side Services. F. Start responded saying that if there were problems, Janet did not have a conversation with him regarding this, and that the only thing that was asked of him is if it was mowed, and nothing about the quality of the work.

A. Gillies said he would move to accept F. Start's proposal contingent upon F. Start getting a six foot finish mower.

G. Pendleton said he would like to table this until the next meeting to allow more time to think about this.

MOTION BY S. Oliver, seconded J. Zlotkowski, to table the awarding of the landfill and septage field mowing contract until the next meeting. Motion passed 5-0.

**4. Proposal for AD HOC Road Advisory Committee by Steve Miller:**

Steve Miller's "Proposal for an Ad Hoc Islesboro Road Advisory Committee", dated March 4, 2016, was distributed and reviewed by the BOS. In summary, Steve feels that a committee of this sort can be helpful in inventorying the roads, codifying the inventory data and doing a GIS layer based mapping to include location of culverts. He does not foresee any substantial budget needs for the first phase of the project other than just photo copying, etc, but there may be expenses to consider during the second phase. Janet said there is \$4,000 in the Planning Board subdivision line which could be designated to this road study if need be.

MOTION BY G. PENDLETON to charge Steve Miller to go forth with this plan with the understanding that there is no line item in the budget for any expenses at this time. S. Oliver seconded the motion and it passed 5-0.

**OLD BUSINESS**

**1. Review of February 10, 2016 Special Town Meeting:**

As J. Zlotkowski and G. Pendleton were not present at the last meeting for discussion of this topic, Arch Gillies reviewed what was discussed. Arch summarized by saying in light of the vote, it is now felt that responsibility of the Lyme Disease effort will lie with the Tick-Borne Disease Committee and for the foreseeable future the DRC will be put on hold. Arch did say that the camera survey may be entertained in the future as well as a local hunting ordinance if these are doable and others feel strongly enough about them.

**APPROVE WARRANT # FY16-19**

MOTION BY H. KERR to approved Warrant #19 for FY 16 in the amount of \$193,561.62.  
G. Pendleton seconded the motion and it passed 5-0.

Town Payroll	\$ 40,187.00 (approved by A. Gillies and not added in to the total at the bottom).
Town Payables	\$ 111,935.38
Dark Harbor Wastewater	\$ 518.37
Health Center Payables	\$ 12,605.51
School Payroll	\$ 43,128.14
School Payables	\$ 25,222.44
<b>TOWN AND SCHOOL TOTAL:</b>	<b>\$ 193,561.62</b>

**APPOINTMENTS:**

MOTION by S. Oliver, seconded by H. Kerr to appoint Chloe Joule as an alternate to the Health Center Advisory Board. Motion passed 5-0.

MOTION by H. Kerr, seconded by G. Pendleton to appoint Sara Babbidge to the Recreation Committee. Motion passed 5-0.

MOTION by S. Oliver, seconded by G. Pendleton to adjourn the meeting. Motion passed 5-0. The meeting adjourned at 7:47 PM

Respectfully submitted,

Peggy L. Pike  
Secretary to the Islesboro Board of Selectmen