

Town of Islesboro
SELECT BOARD
Regular Meeting
March 7, 2018 @ 6:15 PM
Town Office Meeting Room

MINUTES

Members Present: Chair Archibald Gillies, Gabriel Pendleton, Sandra Oliver, Jay Zlotkowski, Hanna Kerr

Others Present: Janet Anderson - Town Manager, Roger Heinen, Phil Seymour

Chair Gillies called the meeting to order at 6:15 PM, and a quorum was established.

MOTION BY H. Kerr, seconded by G. Pendleton to approve the minutes of February 21, 2018 as written. Motion passed 5-0.

UPCOMING MEETINGS

1. Planning Board Meeting March 12, 2018 @ 6:15 PM

VISITOR'S COMMENTS:

Broadband Update:

Roger Heinen stated that the progress of installs at an average of 15 per week is going "to take forever". He also expressed frustration with the lack of synchronism in data between that of Wave Guide and that of GWI. He and Vern Ziegler intend to meet with Ian Smith and encourage them to "get it done". On a more positive note, Roger predicts that the final IMB number will NOT be over budget. He said he has not followed up regarding the bucket truck and will report back when he has information on his talks with GWI regarding same. See *IMB Update 3-7-18*.

TOWN MANAGER REPORT

The following items were distributed, and/or discussed and reviewed:

1. Select Board received via e-mail Notes from the 3/1/18 Maine Islands Coalition Meeting in August on OPIODS.
2. Select Board reviewed the 2018 Proposed Ordinance Changes to Chapter 42:

Municipal Shore Areas, Pier and Float use. This will be voted on at the Annual Town Meeting.

3. Select Board reviewed a letter from Mark Higgins of the MSFS about MSFS Advisory Board memberships and duties, and the task of getting membership lists updated. Janet Anderson is a full member, while Jim Mitchell is the alternate member from Islesboro.
4. FY 17 Audit. Janet said that they will be implementing the two cash drawer system in the front office, which has been recommended by the auditors for a long time. Janet said it will create a few extra steps for the support staff.
5. Janet Anderson reported back to the Select Board on the status on a response to their letter to Commissioner Bernhardt. She said that he is not reviewing any of them yet, but will do so in mass when they are all received.
6. Because of the pending storm, Janet Anderson told the Select Board that the Town Offices will open late tomorrow at 10 AM.
7. The Committee Chairs Meeting has been moved to Thursday, March 15th as there is a Budget Workshop on the 14th.

NEW BUSINESS

1. Open Bids for Lighthouse Tower and Connector

There were no bids submitted. Janet Anderson will repost with work to be completed by a later date.

2. Hazard Mitigation Grant

The deadline for this grant is November 2, 2018, which gives the town time to prepare. Janet Anderson said she wants to establish a working committee on sea level rise. She hopes to speak with James Francomano, the new Executive Director of the Mid-Coast Regional Planning Commission, and the Army Corps about where to start with planning for sea level rise.

3. Proposal Agreement from Off Island Logistics

This is a proposal from Gabe Pendleton, dated 12/27/17, regarding emergency services for Islesboro in regards to the use of their water taxi. Currently the Town of Islesboro pays Off Island Logistics \$500 per year for their agreement to provide emergency transport back-up when the ferry cannot provide same. Gabe Pendleton is now proposing that the town pay Off Island Logistics \$45,000 a year for emergency back-up citing the need to pay captains 24 hours per day for being

on call for this service.

Archibald Gillies asked Jay Zlotkowski and Janet Anderson to negotiate this contract with Gabe Pendleton prior to the next meeting. Janet Anderson said that this does not need to go out to bid. Jay Zlotkowski said that the contract could be negotiated in a way that would afford the opportunity for putting it out to bid next year. The Select Board feels that as it is budget time now there is not enough time to put it out to bid. Peggy Pike asked if there were others who were able to provide this service, such as DHBY. Janet Anderson and Gabe Pendleton said that they do not have the proper license.

Arch Gillies asked Janet to contact the MSFS and ask them if they would guarantee emergency trips for a contracted price. Janet Anderson said that she would contact Mark Higgins to discuss.

4. Sign Amendment to Pre-School Agreement

MOTION by Sandy Oliver, seconded by Gabe Pendleton to sign the amended License Agreement between the Inhabitants of the Town of Islesboro and the Islesboro Pre-School. Motion passed 5-0.

APPOINTMENTS:

MOTION by G. Pendleton to appoint Janet Anderson to the MSFS Advisory Board. H. Kerr seconded the motion and it passed 5-0.

WARRANT FY18-18

MOTION BY H. Kerr, seconded by J. Zlotkowski, to approve Warrant FY 18-18 in the amount of \$143,946.13. Motion passed 5-0.

Town Payroll	\$ 46,540.24 (Not included in bottom total)
Town Payables	\$ 52,567.85
Health Center	\$ 1,097.03
Dark Harbor Wastewater	\$ 528.22
Islesboro Municipal Broadband	\$ 8,591.50

School Payroll	\$ 48,050.04
School Warrant	\$ 33,111.49
Town Total	\$143,946.13

COMMENTS:

Sandra Oliver: She would like Janet to publicize to make it more clear to the public what insurances the Islesboro Health Center accepts. Janet told her that it is posted at the Health Center and that Rhonda Shand is always willing to help people if they have questions when choosing a health insurance.

Hanna Kerr: She said she has asked parents to exit the preschool through the Town Office Parking lot right now because the dirt road is soft and getting worse. She notes, however, that Wave Guide vans continue to use the dirt road. Janet was asked to look into repairing the road now and getting an estimate from Peter Coombs, with the possibility of putting it out to bid if it is more than \$10,000. Consideration of making this a two-way road was also discussed.

Jay Zlotkowski: He asked if the Town had done any cutting yet at the airport as was discussed in the past. Janet Anderson said no, that she is still waiting for Bill Boardman to go on site and determine lot lines before cutting any trees.

Please refer to minutes attached by Janet Anderson for the remainder of this meeting.

Respectfully submitted,

Peggy L. Pike
Secretary to the Board of Selectmen