

**Town of Islesboro**  
**SELECT BOARD**  
**Regular Meeting**  
**March 21, 2018 @ 6:15 PM**  
**Town Office Meeting Room**

MINUTES

Members Present: Chair Archibald Gillies, Gabriel Pendleton, Sandra Oliver, Jay Zlotkowski, Hanna Kerr

Others Present: Janet Anderson - Town Manager, Roger Heinen, Phil Seymour, Page Clason, Linda Gillies, Maggy Willcox, Frank Start, Pete Anderson, Janis Petzel, Terry Cowan

Chair Gillies called the meeting to order at 6:17 PM, and a quorum was established.

**MOTION BY H. Kerr, seconded by G. Pendleton to approve the minutes of March 7, 2018 as written. Motion passed 5-0.**

**UPCOMING MEETINGS**

1. Planning Board Meeting March 26, 2018 @ 6:15 PM
2. Water Taxi Workshop March 22, 2018 @ 5 PM

**VISITOR'S COMMENTS:**

Broadband Update:

Roger Heinen reported that there are 164 active users currently with only 20 installations since Selectmen meeting of 2 weeks ago, but they hope to begin activating 30 per week by next Select Board meeting as both Page Clason and Frank Start are now enlisted to help with installs. Roger stated that "we are still in good shape with the budget". Vern Ziegler and Roger Heinen will be meeting with Wave Guide to negotiate a final true up change order with end result hopefully being a credit to the town. Roger said there are 6 customers that did not get in on the initial sign-up and after team meeting this morning, the team feels that they should be included at this time without any additional cost to them as installations are still ongoing. Regarding contemplation of purchase vs no purchase of a bucket truck, Roger presented a comprehensive analysis and

recommendation document to the Select Board. Please see attachment for details. The final recommendation is that a bucket truck is necessary for fiber infrastructure, splicing and slack migration work, repairs, restorations and upgrades. They recommend sourcing a truck just capable of OIC-related work. Gabe Pendleton would like to be sure that on island mechanics are capable of working on this type of truck, and perhaps even speaking with the auto mechanics prior to see if they are interested in sourcing a truck.

*See IMB Updated 3-21-18.*

## **PUBLIC HEARING FOR FOOD SOVEREIGNTY ORDINANCE**

**Motion by H. Kerr, seconded by J. Zlotkowski, to enter in Public Hearing for Food Sovereignty Ordinance. Time in 6:45 PM.**

Arch Gillies reported that there is not a draft ordinance completed at this time as the town attorney is still working out the legal language. When the ordinance is complete, there will be another public hearing or information meeting scheduled with the goal of a vote at a special town meeting.

**Motion by H. Kerr, seconded by J. Zlotkowski, to go out of Public Hearing. Time out at 6:55 PM.**

## **TOWN MANAGER REPORT**

The following items were distributed, and/or discussed and reviewed:

1. Letter from Phil Carey, Depart of Agriculture, Conservation and Forestry, was received stating that they have received the town's comprehensive plan and it is currently under review. The town will be notified if the plan is "complete".
2. Minutes of the School Committee meeting of 2/13/18  
Minutes of the School Budget Workshop F 19 of 3/6/18
3. Stan Makara, Islesboro Harbor Master, has completed the Basic Program at the State of Maine Harbor Masters Association Training held on March 9 at the Maine Maritime Academy.
4. Fred Porter is holding the 11<sup>th</sup> Annual EMS Banquet on 3/25/18 at the Fellowship Room and he would like to have the Select Board attend.
5. Articles from the "Working Waterfront" - 1) Ferry Service/Emergency Runs Rising and 2) Lyme Disease on Swan's Island.

6. Summary sheet on Tick-Borne Disease in 2017 with a notable increase in Health Center visits over the last year.
7. Janet Anderson spoke with David Pendleton and Jon Kerr about establishing a Sea Rise Committee to study this issue as well as the Up Island Sub Station. She feels this committee could be a sub-committee of the Groundwater Committee rather than appointing a new committee. Sandy Oliver offered that the Up Island Sub Station should be a separate topic/item from the sea level rise.

## **OLD BUSINESS**

### Road Discontinuance Update and Timeline

The Road Committee is proposing discontinuance of a portion of County Road and the easterly portion of Point Comfort Road. A handout outlining the step-by-step process for Road Discontinuance under 23 M.R.S.A §3026-A was reviewed.

**MOTION BY H. Kerr, seconded by J. Zlotkowski, to approve the Notice of Discontinuance of a portion of Point Comfort Road and a portion of County Road as recommended by the Road Committee and to move forward with the process outlined in 23 M.R.S.A §3026-A. Motion passed 5-0.**

## **NEW BUSINESS**

1. Open bids for Road Side Mowing  
H. Kerr opened the one bid from Gil Rivera in the amount of \$10,000 to cover two seasons of road side mowing. **MOTION BY G. Pendleton to accept the aforementioned bid. H. Kerr seconded the motion and it passed 5-0.**
2. Open bids for Mowing Landfill and Septage Field  
H. Kerr opened the one bid from Westside Garage in the amount of \$5600 to cover two seasons of mowing the landfill and septage field. **MOTION BY S. Oliver, seconded by G. Pendleton to accept the aforementioned bid. Motion passed 5-0.**

**WARRANT #19 - FY 18**

**MOTION BY H. Kerr, seconded by J. Zlotkowski, to approve Warrant FY 18-19 in the amount of \$ 378,116.63. Motion passed 5-0.**

<b>Town Payroll</b>	<b>\$ 38,190.52 (Not included in bottom total)</b>
<b>Town Payables</b>	<b>\$123,802.51</b>
<b>Health Center</b>	<b>\$ 32,968.61</b>
<b>Dark Harbor Wastewater</b>	<b>\$ 27.50</b>
<b>Islesboro Municipal Broadband</b>	<b>\$111,018.45</b>
<b>School Payroll</b>	<b>\$ 66,799.21</b>
<b>School Warrant</b>	<b>\$ 43,500.35</b>
<b>Town Total</b>	<b>\$378,116.83</b>

**MOTION BY J. Zlotkowski to adjourn the meeting. H. Kerr seconded the motion and it passed 5-0. Meeting adjourned at 7:40 PM.**

Respectfully submitted,

Peggy L. Pike  
Secretary to the Board of Selectmen