

**Town of Islesboro
SELECT BOARD
Regular Meeting
December 27, 2017 @ 6:15 PM
Town Office Meeting Room**

 **DRAFT**
approved

MINUTES

Members Present: Chair Archibald Gillies, Gabriel Pendleton, Sandra Oliver, Jay Zlotkowski

Excused: Hanna Kerr

Others Present: Janet Anderson - Town Manager, Frank Start, and Terry Cowan

Chair Gillies called the meeting to order at 6:15 PM, and a quorum was established.

MOTION BY S. Oliver, seconded by G. Pendleton, to approve the minutes of December 13, 2017 as written. Motion passed 4-0.

VISITOR'S COMMENTS:

1. Broadband Update:

Roger Heinen is not present at this meeting to give an update.

G. Pendleton asked the Town Manager the status of hook-ups at this time.

J. Anderson said she does not know how many currently are hooked up, but that Tina Pendleton would have this information. J. Zlotkowski expressed his concern with the frozen ground and frozen conduits at this time, and questions how Wave Guide will proceed in these circumstances.

A. Gillies said that Roger Heinen will be consulted regarding these questions and concerns and the information will be made available to the public.

UPCOMING MEETINGS

- 1. Planning Board, regular meeting January 8, 2018 @ 5:30 PM**
- 2. Planning Board, Town Centers Public Hearing, January 8 and 22, 2018 @ 6:15 PM**

TOWN MANAGER REPORT

The following items were distributed, and/or discussed and reviewed:

- 1. The Calendar of Meeting Dates for 2018 was reviewed and distributed.**
- 2. *Islesboro Looking Ahead* document was distributed. Janet asked the BOS to review and bring comments/changes to the next Select Board meeting. Items to discussed and incorporated in this document, which are of current interest to people per Arch Gilles, are energy considerations,**

rising sea levels and infrastructure, food sovereignty, and up island fire station.

3. Notice of Public Hearing (Draft #6) of the Land Use/Town Centers District - January 8 and January 22, 2018 at 6:15 PM.
4. Article from December issue of the Maine Townsman on local food sovereignty.
5. Minutes of 11/27/17 Energy Committee Meeting
6. Notice of Public Hearing regarding DOT increasing ferry rates. This will be at GHK on January 29, 2018 at 6 PM.
7. National Incident Management System (NIMS) training information was discussed. Janet Anderson said that it is a good idea for all Select Board members to do this training if they have not already done so.

WARRANT FY18-13

MOTION BY G. Pendleton, seconded by J. Zlotkowski, to approve Warrant FY 18-13 in the amount of \$174,407.78. Motion passed 4-0.

| | |
|-------------------------------|---|
| Town Payroll | \$ 39,906.24 (Not included in bottom total) |
| Town Payables | \$ 58,939.48 |
| Health Center | \$ 5,289.76 |
| Dark Harbor Wastewater | \$ 450.53 |
| Islesboro Municipal Broadband | \$ 0 |
| School Payroll | \$ 68,164.55 |
| School Warrant | \$ 41,563.46 |
| Town Total | \$174,407.78 |

APPOINTMENTS

MOTION BY S. OLIVER to appoint Stanley Makara as Town of Islesboro Harbor Master. J. Zlotkowski seconded the motion and it passed 4-0.

MOTION BY S. OLIVER, seconded by G. Pendleton, to appoint William Thomas a member of the Energy Committee. The motion passed 4-0.

BOARD COMMENTS:

Sandy Oliver: Regarding Food Sovereignty Ordinance, Janet Anderson said that Sally Daggett, Town Attorney will look over the proposed ordinance language. Janet notes that this does not require a Public Hearing.

Jay Zlotkowski: Is wondering how it will work if GWI is billing customers for after hours calls, and if the customer does not pay them for the call, would they be allowed to shut service off to the customer. He wonders how this will all work given that the customer is paying the Town for the yearly service. Jay is also wondering if there is a warranty on the service or if there might be a one year grace period where service would be free of charge. Janet Anderson will ask GWI about billing for after hours calls and discuss these concerns with Roger Heinen as well.

For the remaining minutes, please see the attachment written by Janet Anderson.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Peggy L. Pike".

Peggy L. Pike

Secretary to the Board of Selectmen.

Minutes continued.....

MINUTES of December 27, 2017 Selectmen's Meeting -- Executive Session

[Two sessions were on the agenda, but the concealed weapon permits were not complete so they will be on the 1/10/18 agenda.]

Motion by J. Zlotkowski and second by S. Oliver at 6:58pm to enter executive session pursuant to 1 MRSA §405(6)(a) to discuss town managers' Annual Performance Evaluation Follow-Up.

VOTE: All in favor

Motion and seconded to exit executive session at 7:05pm.

VOTE: All in favor

Back in the regular meeting:

ACTION

Upon a motion by G. Pendleton and seconded by S. Oliver it was voted to accept as written the Town Manager's "Annual Performance Evaluation Follow-Up" with future goals for J. Anderson over the next six months and upon successful completion her contract will be amended to reflect a \$5,000 raise. To be executed by Chair Gillies and J. Anderson. *[Copy attached to minutes]*

Vote: All in favor

Meeting adjourned at 7:08pm

Respectfully submitted,


Janet R. Anderson

MINUTES of 12/27/2017 Select Board Meeting