

Town of Islesboro
Board of Selectmen
Regular Meeting
October 4, 2017 @ 6:15 PM
Town Office Meeting Room

MINUTES

Members Present: Chair Archibald Gillies, Gabriel Pendleton, Hanna Kerr, Sandra Oliver
And Jay Zlotkowski

Others Present: Janet Anderson - Town Manager, Roger Heinen, Terry Cowan and
Maggy Willcox.

Chair Gillies called the meeting to order at 6:15 PM, and a quorum was established.

MOTION BY H. KERR, seconded by G. Pendleton to approve the minutes of September 20, 2017 as written. Motion passed 5-0.

MOTION by S. Oliver, seconded by H. Kerr to take the agenda out of order. Motion passed 5-0.

OLD BUSINESS.

1. Broadband Update:

Roger Heinen presented the BOS with a progress report, please refer to document attached, *Islesboro Select-Board IMB Update - Oct 4, 2017*, for details. Important to note is that Tina Pendleton has **closed** the master signup list. Subscriber letter/agreements have been mailed out, asking subscribers to pay \$180 for partial year fee. Easements are almost done with some delay in the more complicated scenarios. A contractor readiness meeting is scheduled for October 12th at 11:30 at the Town Office. POP building is ready and just waiting now for CMP hookup which will hopefully be done this coming week. Roger says that the good news is that the projected overspend at this point is \$13,306.00.

MOTION BY H. Kerr to continue out of order to take up New Business. G. Pendleton seconded the motion and it passed 5-0.

NEW BUSINESS.

1. Authorize Town Manager to sign "Dark Fiber Use Agreement" with Maine Fiber Company LLC. Roger Heinen explained that this is an agreement between the Town and Maine Fiber Company LLC, which is the company that will provide dark fiber internet connectivity and maintenance of a 250' section of fiber that goes up Route 1 in Northport from the physical location of the subsea cable. This is a 20 year agreement. Maine Fiber Company LLC will charge the town for any necessary maintenance. There is no cost, otherwise, to enter into this agreement.

MOTION by S. Oliver, seconded by G. Pendleton, to authorize Janet Anderson to sign the Dark Fiber Use Agreement as presented. Motion passed 5-0.

2. Authorize Manager to sign "Letter of Authorization" Great Works Internet (GWI). Roger Heinen said the the IMB committee is not pursuing this after all. This agreement is void, no further action is taken.

MOTION BY H. Kerr to return to the original order of the agenda. S. Oliver seconded the motion and it passed 5-0.

UPCOMING MEETINGS

Public Hearing on the Comprehensive Plan on 10/10/17 at 6 PM.
Planning Board meeting on October 16, 2017 at 6 PM.

VISITOR'S COMMENTS

Terry Cowan expressed his concern over the Town's responsibility and enforcement of current and future auto junkyards. He said that these businesses have to be both supervised and provisions as necessary should be implemented in the permitting process.

TOWN MANAGER REPORT

The following items were distributed, and/or discussed and reviewed:

1. J. Anderson reported that the paving is complete, it took about six days and approximately 2 miles of roads were paved. Total cost is still being tallied as the ferry cost has not come in yet. Without the ferry charges, the cost to date is \$319,124.42.
2. Mark Clayton, Harbor Master, resigned from his duties on 9/29/17, citing lack of time to perform his duties as he is a mainland resident.
3. July - September 2017 revenue and expense reports.
4. Ransom Engineering Vulnerability Report has been received and there was a lengthy discussion by the BOS on what to do with this information and the next steps to take. Arch Gillies noted that the implications of rising seas are a "big deal" and requested that one person on the BOS take the lead and read the study. G. Pendleton will read the report and this will be discussed again as to whether this will be passed onto the Floodplain Committee or whether there should be a special committee formed to deal with this.
5. Energy Committee: Janet will schedule their first meeting at which they should hold elections for a Chair, Vice Chair and Secretary. Topics suggested by the BOS are helping to facilitate electric vehicle use, solar panels, pursuing grants, etc.

WARRANT FY18-7

MOTION BY H. Kerr, seconded by J. Zlotkowski, to approve Warrant FY 18-7 in the amount of \$1,099,983.10. Motion passed 5-0.

Town Payroll	\$ 42,431.54 (Not included in bottom total)
Town Payables	\$ 548,919.44
Health Center	\$ 1,650.49
Dark Harbor Wastewater	\$ 4,705.50
Islesboro Municipal Broadband	\$ 258,846.01
School Payroll	\$ 47,697.40
School Warrant	\$ 238,164.26
Town Total	\$1,099,983.10

APPOINTMENTS

MOTION by H. Kerr, seconded by J. Zlotkowski to appoint Eric Bonney to the position of reserve law enforcement officer. Motion passed 5-0.

BOARD COMMENTS:

Arch Gillies would like to schedule a performance review of the Town Manager whose contract is up in June 2018. He would like each board member to meet individually with the Town Manager if they can prior to coming together as a Board and discussing. He would like to hold an executive session with the Town Manager and the full Board, followed by executive session without the Town Manager and commencing with one more session that brings the Town Manager and the Board together in executive session. If employment is not continued, this will give both parties an opportunity to prepare. Executive session will be put on the agenda for November 1, 2017.

Jay Zlotkowski would like the town to recommend to the MSFS extension of ticket rates for children to the age of 16, rather than the age limit of 12, and maintain the current rate rather than raising it. He says if the town wants to attract young families, that this would be one way to make it more affordable. Janet Anderson will rewrite the letter to the MSFS to include this suggestion by J. Zlotkowski.

MOTION BY J. Zlotkowski, seconded by H. Kerr, to adjourn the meeting at 7:40 PM. The motion passed 5-0.

Respectfully submitted,

Peggy Pike
Secretary to the Islesboro Board of Selectmen