

Town of Islesboro  
**Board of Selectmen**  
Regular Meeting  
October 18, 2017 @ 6:15 PM  
Town Office Meeting Room

MINUTES

Members Present: Chair Archibald Gillies, Gabriel Pendleton, Hanna Kerr, Sandra Oliver and Jay Zlotkowski

Others Present: Janet Anderson - Town Manager, Roger Heinen, and David Pendleton

Chair Gillies called the meeting to order at 6:15 PM, and a quorum was established.

**MOTION BY H. KERR, seconded by S. Oliver to approve the minutes of October 4, 2017 as written. Motion passed 5-0.**

VISITOR'S COMMENTS:

1. Broadband Update:

Roger Heinen presented the BOS with a progress report, please refer to document attached, *Islesboro Select-Board IMB Update - Oct 18, 2017*, for details. Important to note is that IMB Ccommittee is now meeting weekly with the town office staff for a "team" meeting as a way for everybody to be "brought up to speed". Make ready is progressing nicely. The POP building is now ready for GWI to install the electronics. Light up is scheduled to begin 11/6/17.

Gabe Pendleton is concerned about the extra front office staff - how long it is foreseen that this person will be needed and from what budget line this person is being paid.

Roger foresees the person being needed through Thanksgiving, while Arch Gillies feels it will be more likely into December. R. Heinen stated that once this initial process is set-up there will not need to be an additional office person, it will be simply the billing process. Janet Anderson said that right now she is taking the money out of the town office substitute line which is not being tagged to the Broadband project. Both G. Pendleton and R. Heinen said that it should be tagged to the Broadband project and there is money in the construction line to do so. Janet Anderson said that she would like to keep it as is for now.

2. David Pendleton regarding Town Tennis Courts:

David reported on the status of the grant application, deadline November 17, 2017, for resurfacing the Town tennis courts. He is in the process of getting estimates which is a requirement of the grant application process, but would like to have the town consider sealing the cracks and upgrading the walkway to the tennis courts this fall. He notes the walkway has to be handicap accessible. He also said the little building in that area has to be moved. He has a preliminary figure from Jim Gamache for sealing the cracks of \$2,225.00 and a price of \$5000 to \$10,000 from Paul Grindle for the walkway. David said the drainage system could be addressed at the same time as the walkway work. David will get a firm figure from Paul Grindle on the walkway/drainage system and will meet with Mike Marriner next week for his help in writing the bid specs.

**MOTION BY G. Pendleton, seconded by H. Kerr, to approve \$2, 225.00 to seal the cracks. Motion passed 5-0.**

Outbuildings at Ballfield: G. Pendleton was at the ballfield and noted that the shed the school maintains was in utter disarray. He shared a picture with the selectmen. Janet Anderson said she sent a picture to Heather Knight and asked her to look into this. Arch Gillies would also like the Superintendent, Patrick Phillips, to be made aware as well.

Airport:

Jim Gamache looked at the cracks at the airport and gave a figure of \$7,560.00 to seal the cracks. There was discussion regarding the low ceiling caused by overgrown trees or tree height and the safety ramifications of same. There is confusion and uncertainty regarding whether the pins are still in place delineating property lines. Arch Gillies would like to have Janet Anderson or the Airport Committee pursue finding the pins and determining if the trees that are causing a safety hazard are on town land and if so, move forward with having them cut.

UPCOMING MEETINGS

Planning Board Meeting, 10/30/17 @ 6:15 PM.

Harbor Committee Meeting, 10/19/17 @ 6:15 PM

TOWN MANAGER REPORT

The following items were distributed, and/or discussed and reviewed:

1. J. Anderson reported that she has spoken with Anne Kreig from Midcoast Regional Planning Commission about helping the town with an implementation strategy for the Ransom report. She has state funds available to help with coastal projects such as this.
2. On 10/22/17 the Margaret Chase Smith ferry will be going to Roeland after the 10 AM ferry from Lincolnville and normal service returns with the 3:30 ferry from Islesboro.
3. ReVision Energy installation date for solar panels on the Town Office roof is now in early January 2018.
4. Groundwater Committee minutes of 10/11/17.
5. School Committee minutes of 9/12/17
6. Road Advisory Committee Meeting minutes of 8/8/17 and 9/12/17

NEW BUSINESS

1. Report on 10/10/17 Public Hearing re Revised Comprehensive Plan  
There is a written report dated 10/12/17 from Arch Gillies/Tom Tutor/Craig Olson/Janet Anderson to the Islesboro Select Board. The minutes of the meeting, per Janet Anderson, have not yet been done, but will be done in the near future and should include all attendees and any comments/suggestions/changes.
2. Certificate of Notice  
The Board of Selectmen reviewed and signed a Certificate of Notice notifying owners and abutters in the proposed Town Centers Districts of the dates of the upcoming Public Hearings - November 6 and November 20, 2017.

**MOTION BY H. KERR, seconded by S. Oliver, to approve and sign the Certificate of Notice. Motion passed 5-0.**

WARRANT FY18-8

Janet Anderson discovered that Warrant FY18-7 voted on at the 10/4/17 meeting was incorrect.

**MOTION BY H. KERR TO CORRECT Warrant #7 to \$900,864.35. G. Pendleton seconded the motion and it passed 5-0.**

**MOTION BY H. Kerr, seconded by J. Zlotkowski, to approve Warrant FY 18-8 in the amount of \$340,250.61. Motion passed 5-0.**

Town Payroll	\$ 41,202.11 (Not included in bottom total)
Town Payables	\$109,189.93
Health Center	\$ 14,253.84
Dark Harbor Wastewater	\$ 27.50
Islesboro Municipal Broadband	\$131,827.09
School Payroll	\$ 62,481.34
School Warrant	\$ 22,970.91
<b>Town Total</b>	<b>\$ 340,250.61</b>

APPOINTMENTS

**MOTION by H. Kerr, seconded by A. Gillies, to appoint Yvette Reid to the Museum Committee and Tricia Brenza to the Shellfish Committee. Motion passed 5-0.**

BOARD COMMENTS:

Arch Gillies reminded the Select Board that at the next meeting on November 1 there will be a performance review of the Town Manager. He recommends that prior to the meeting that each Board member take the time to meet with Janet Anderson and discuss issues including the functioning of the town, subject matters that the members would like the Board to focus on, and any other personal topics that they choose. Arch says that there will be an executive session on November 1<sup>st</sup>, perhaps one including the Town Manager followed by one not including the Town Manager. He also encouraged the Board members to attend the upcoming Public Hearings for Town Centers.

Sandy Oliver will chair the first meeting of the Energy Committee on 10/23/17. She notes that Hank Conklin has now dropped out and James Roberts has been added to the Committee. Sandy also asked Janet Anderson if she could have the Selectmen Agenda posted on Constant Contact and Facebook.

**MOTION BY G. Pendleton, seconded by H. Kerr, to adjourn the meeting at 7:45 PM. The motion passed 5-0.**

Respectfully submitted,

Peggy Pike  
Secretary to the Islesboro Board of Selectmen