

Town of Islesboro  
**Planning Board**  
Regular Meeting  
September 10, 2018 @ 6:15 PM  
Town Office Meeting Room  
**MINUTES**

Members Present: Chair Jan Harmen, Jennifer Whyte, Gil Rivera, Bill Schoppe, and alternates Jennifer West and Isabel Jackson  
Excused: Peter Coombs

Others Present: Bill Boardman - CEO and Terry Cowan.

Chair Jan Harmen called the meeting to order at 6:15 PM. Alternate Isabel Jackson was appointed a voting member and a quorum was established.

**Gil Rivera moved to approve the minutes of August 20, 2018 as written. Jennifer Whyte seconded the motion and it passed 4 yes, 1 abstain (Bill Schoppe abstained as he was not present at the August 20 meeting)**

**OLD BUSINESS**

**A. Development Review Ordinance**

1. Town of Islesboro, Application MD 2-18, Map 17, Lot 17B, Construction of a Helicopter landing Pad for Lifeflight.

This application was tabled at the last meeting for the following:

- FAA Approval
- Confirmation that the area outside of the 40' x 40' landing area does not need to be stumped.
- Confirmation that the 40' x 40' area does not need to be in the center of the 100' x 100' cleared area.
- Confirmation that the 35' setback from the building to the 40' x 40' area is enough in respect to safety.
- Information on how much fill will be needed.
- Information on whether the solar panels on the town office roof will be vulnerable to the wind speed created by the helicopter. Information should be provided as to wind speed the solar panels are able to withstand and what the wind speed is created by the helicopter.

At the time of this meeting, the applicant had not submitted any of the items in the list above.

**MOTION BY JAN HARMEN to table the application of the Town of Islesboro, #MD2-18, Map 17, Lot 17B for the construction of a helipad for Lifeflight for the reasons listed above. J. Whyte seconded the motion and it passed 5-0.**

## NEW BUSINESS

### A. Development Review Ordinance

1. Town of Islesboro, Application MD3-18, Map 13, Lot 36, Construction of a three bedroom house - "Anne Dillon House".

Bill Boardman requested that the Planning Board take this application off the agenda.

The applicant has found out that the house has to be ADA compliant and the design as stands is not ADA compliant. Mr. Boardman also asked that the applicant be reimbursed the application fee.

**MOTION BY J. HARMEN to remove from the agenda at the request of Bill Boardman Application MD3-18, Map 13, Lot 36, for the Town of Islesboro and further that the applicant be reimbursed the application fee. Bill Schoppe seconded the motion and it passed 5-0.**

## OTHER BUSINESS

- CEO Report: CEO written report for August was submitted and reviewed.  
Mr. Boardman added that he met with Tom Judge, an official from Lifeflight, who said that the helicopter landing should be considered a Helistop and not a Helipad. Mr. Judge made a site review and will be getting back in touch regarding the Planning Board's unanswered questions.
- Correspondence: Memo dated 8/21/18 from Peggy Pike to the Planning Board regarding application of Suzanna Love, LU Application 17-18, that was approved at the last meeting. She pointed out that because the application was not complete and the setback distance from the house to the center of the road was not on the site plan, the Planning Board was unable to determine that the house was nonconforming. Peggy said that in the future if she sees incomplete items on applications she will not place that application on the agenda until that application is complete. She also said that she researched the District for the site and it is in RP for slope and thus the Planning Board and the applicant was not correct in determining at the last meeting that it was in the Rural District. This will be changed on the application.
- Land Use Ordinance, Findings of Fact. This will be discussed at upcoming meetings.
- Committee Reports: None

## ADJOURNMENT

**MOTION by B. Schoppe, seconded by G. Rivera, to adjourn the meeting a 6:45 PM.  
Motion passed 5-0.**

Respectfully submitted,

Peggy Pike  
Secretary to the Islesboro Planning Board