

Town of Islesboro
Planning Board
Regular Meeting
July 11, 2016
Town Office Meeting Room

MINUTES

Members Present: Chair Janice Harmen, Gil Rivera and alternates Bill Schoppe and Isabel Jackson. Excused: Peter Coombs, Greg Barron and Jennifer Whyte

Others Present: William Boardman- CEO, Karen Claflin, and John Hossack.

Chair Harmen called the meeting to order at 6:15 PM. Isabel Jackson and Bill Schoppe were appointed voting members and a quorum was established.

MOTION BY G. Barron, seconded by G. Rivera, to approve the minutes of June 20,, 2016 as written. The motion passed 4-0.

ELECTION OF OFFICERS:

I. Jackson nominated Jan Harmen as Chair. G. Rivera seconded the nomination and it passed 4-0.

J. Harmen nominated Gil Rivera as Vice Chair. I. Jackson seconded the nomination and it passed 4-0.

J. Harmen nominated Peter Coombs as Secretary. B. Schoppe seconded the nomination and it passed 4-0.

OLD BUSINESS

Islesboro Preschool, Map 17, Lot 17, MD #4-16

This application is for the construction of a new 55' x 35' preschool facility. The facility will be licensed for children birth to Kindergarten with the capacity being 20 children. This application was tabled at the last meeting for a site review, approval from the Fire Marshall's office and criteria of approval. The site review was done, but the Mrs. Claflin said they are still waiting on Fire Marshall approval.

Gil Rivera and Bill Boardman performed the site review. The lot was clearly staked and there were no concerns or issues noted on the Site Review report.

The Planning Board reviewed the Criteria of Approval, Article IV, 45-19 of the Development Review Ordinance and found there to be no problems or issues with any of the criteria.

Without the Fire Marshall's approval, however, the Chair of the Planning Board cannot write the Findings of Fact.

MOTION BY G. Rivera, seconded by I. Jackson to table Application MD #4-16 for Findings of Fact which is contingent upon receiving Fire Marshall approval. Motion passed 4-0.

NEW BUSINESS

John Hossack, Map 15, Lot 23, LUO #13-16

This application is for a 24' x 40' open "summer livingroom" which will be used in the summer only. Mr. Hossack said that the room will have no plumbing. The application was deemed complete by the Planning Board. There were no lot coverage concerns or setback concerns. The Board felt that a site review was not necessary.

MOTION by I. Jackson, seconded by G. Rivera, to approve Application #13-16 for John Hossack, Map 15, Lot 23, to construct a 24' x 40' open room. Motion passed 4-0.

OTHER BUSINESS

None

ADJOURNMENT

Motion by B. Schoppe, seconded by G. Rivera, to adjourn the meeting. Motion passed 4-0. The meeting adjourned at 6:45 PM.

Respectfully submitted,

Peggy Pike, Secretary to the Islesboro Planning Board