

Town of Islesboro
Planning Board
Regular Meeting
June 8, 2015 @ 6:15 PM
Town Office Meeting Room

MINUTES

Members Present: Chair Jan Harmen, Gil Rivera, Peter Coombs, and alternates Bill Schoppe and Isabel Jackson. Excused: Greg Barron and Jennifer Whyte

Others Present: Bill Boardman - CEO

The meeting was called to order at 6:15 PM. Bill Schoppe and Isabel Jackson were appointed voting members and a quorum was established.

MOTION BY G. Rivera, seconded by P. Coombs to approve the minutes of May 18, 2015 as written. Motion passed 5-0.

OLD BUSINESS

DEVELOPMENT REVIEW ORDINANCE

Laura & Josh Read, Map 25, Lot 5, Application #MD1-15

This application is for the change of use of an existing outbuilding to a retail gallery and gift shop. The Planning Board approved this application, as well as the Findings of Fact, at their last meeting. The permit was not prepared at that meeting, and is presented at this meeting for signing. The permit was signed. There was no further discussion.

Island Plumbing & Heating, Inc., Map 17, Lot 7F, Application #MD2-15

This application is for the conversion of an existing shop into a two story structure containing a two bedroom dwelling unit on the second floor with a plumbing shop and office on the bottom floor. The abutters were properly notified and there have been no abutters who have voiced any objections to date. The septic design is for two bedrooms. The application was tabled for a site review, which has been accomplished. Bill Boardman, CEO, submitted the written Site Review Report to be included with the application. He notes that there is a drilled well, and a stickered septic system design. He reports there were no issues or concerns.

The Planning Board reviewed the Criteria of Approval in conjunction with the Findings of Fact. MOTION by Gil Rivera, seconded by Bill Schoppe, to approve the Findings of Fact for Island Plumbing & Heating, Map 17, Lot 7F, Application #MD2-15 as presented. The motion passed 5-0.

MOTION by Bill Schoppe, seconded by Gil Rivera, to approve Application MD#2-15, for Island Plumbing & Heating, Map 17, Lot 7F, to change the use of an existing shop to a plumbing shop and office on the first floor and a two bedroom dwelling unit on the second floor. Motion passed 5-0.

OTHER BUSINESS

CEO REPORT: Bill Boardman will submit a written report at the next meeting for May and offered no verbal report at this time.

ELECTION OF OFFICERS:

The election of officers is done at the first meeting following the annual Town Meeting. The officers to be elected are Chair, Vice-Chair and Secretary of the Planning Board. Currently the officers are Chair - Jan Harmen, Vice-Chair - Gil Rivera and Secretary - Peter Coombs. Each of these individuals said they would agree to remain in their positions again this year. The following motions were therefore made:

MOTION by Peter Coombs, seconded by Gil Rivera, to nominate Jan Harmen as Planning Board Chair. Motion passed 5-0.

MOTION by Bill Schoppe, seconded by Isabel Jackson, to nominate Gil Rivera as Vice-Chair. Motion passed 5-0.

MOTION by Gil Rivera, seconded by Jan Harmen, to nominate Peter Coombs as Secretary of the Planning Board. Motion passed 5-0.

MOTION by Gil Rivera, seconded by Peter Coombs to adjourn the meeting at 6:50 PM. Motion passed 5-0.

Respectfully submitted,

Peggy Pike, Secretary to the Islesboro Planning Board.