

Town of Islesboro  
**PLANNING BOARD**  
Regular Meeting  
June 29, 2020 @ 5:15 PM  
Town Office

**MINUTES**

1. Chair will call the meeting to order and establish a quorum.

Chair Schoppe called the meeting to order. David Dyer was appointed a voting member and a quorum was established.

Members Present: Chair Bill Schoppe, Isabel Jackson, Jennifer West, Gil Rivera and alternate David Dyer

Excused: Jennifer Whyte and alternate Janice Harmen

Others Present: Bill Boardman, CEO

2. Approval of the minutes of June 15, 2020

**MOTION BY Isabel Jackson, seconded by Jennifer West, to approve the minutes of June 15, 2020 as written. Motion passed 5-0.**

3. Land Use Applications

John Kauer, Map 30, Lot 27 A, Application #21-20, Construction of a 61' x 32' single story, three bedroom house

This application was tabled at the last meeting for a site review and clarification of Line #17, as well as distance between the well and the septic system. Isabel Jackson reported that the site review was performed and everything was found to be in order. The lot size is 15 acres, not 5 as listed by applicant on Line 17 of the Land Use Application. This was amended and initialed on the original application. The distance between the well and the septic system was determined to be 121 feet.

**MOTION BY ISABEL JACKSON, seconded by B. Schoppe, that Land Use Application #21-20 for John Kauer, Map 30, Lot 27 A, Tax Maps, Town of Islesboro is complete. Motion passed 5-0.**

**MOTION BY Bill Schoppe, seconded by Isabel Jackson, to approve Application #21-20 for John Kauer, Map 30, Lot 27A, Tax Maps, Town of Islesboro to construct a three bedroom, single story house. Motion passed 5-0.**

Marika Green, Map 34, Lot 1B, Application #20-20, Construction of a 22' x 26', two story, two bedroom house.

This application is for the construction of a two bedroom, two story dwelling unit. The application was tabled at last meeting for a site review and for clarification of the 270' figure and shore frontage on the site plan.. The applicant was also supposed to come up with a plan to either discontinue the existing dwelling unit or upgrade the current septic system.

The Planning Board is in receipt of information from the applicant indicating they will be discontinuing the bedroom in the existing dwelling unit, removing a bed from the loft. The Planning Board also received an e-mail from Marika Green dated 6/21/20 in which she clarified the lot size stating it is a 3.25 acre lot with 150+ feet on the shore. The site review was performed by Bill Boardman and Isabel Jackson, and they found everything to be in order.

**MOTION BY Isabel Jackson, seconded by Dave Dyer, that Application #20-20, Map 34, Lot 1B, Tax Maps, Town of Islesboro is complete. Motion passed 5-0.**

**MOTION BY Bill Schoppe, seconded by Jennifer West, to approve Application #20-20 for Marika Green to construct a two bedroom, two story dwelling unit on Map 34, Lot 1B, Tax Maps, Town of Islesboro. Motion passed 5-0.**

4. Development Review Ordinance

Wendy and Brian Evans, Map 14, Lot 17 D, Application #MD 1-20, Request for change of use of property to commercial purposes for a real estate office, as well as request for erecting two signs.

This application is for the change of use of an existing house to be partially used as a real estate office. Bill Boardman said that this falls under the definition of "Customary Home Occupation". Along with request for change of use, the applicant is asking to erect two signs. The Planning Board tabled this application for Findings of Fact at the last meeting which are presented at this meeting for review and discussion.

**MOTION BY Isabel Jackson, seconded by Jennifer West, to approve the Findings of Fact for Application #MD1-20, Map 14, Lot 17D, Tax Maps, Town of Islesboro as written. Motion passed 5-0.**

**MOTION BY Bill Schoppe, seconded by David Dyer, to approve Application #MD 1-20, Map 14, Lot 17D, Tax Maps, Town of Islesboro for Wendy and Brian Evans to change the use of her residence to a customary home occupation, namely a real estate office, and erect two signs. Motion passed 5-0.**

Eric Jagger, Map 16, Lot 24, Application #MD 2-20, Request to erect a sign advertising applicant's carpentry business

This application is for the placement of a sign to advertise applicant's carpentry business. This application was tabled at the last meeting for Findings of Fact which are presented at this meeting and reviewed by the Planning Board.

**MOTION BY Isabel Jackson, seconded by Jennifer West, to approve the Findings of Fact as written for Application #MD2-20, Map 16, Lot 24, Tax Maps, Town of Islesboro, Motion passed 5-0.**

**MOTION BY I. Jackson, seconded by Jennifer West, to approve Application #MD2-20 for Eric Jagger, Map 16, Lot 24, Tax Maps, Town of Islesboro, to erect a sign advertising his carpentry business. Motion passed 5-0.**

6. **OTHER BUSINESS**

- The CEO, Bill Boardman, submitted a CEO report for January, February and March 2020. He will submit a report next time for April, May and June.

Bill Boardman, CEO, announced that he plans to retire as CEO June 2021 and has asked the Town Manager to put money in the budget to find his replacement.

7. **ADJOURNMENT OF MEETING**

**MOTION by Jennifer West, seconded by Gil Rivera, to adjourn the meeting. Motion passed 5-0. Time of adjournment 5:25 PM.**

Respectfully submitted,

Peggy Pike  
Secretary to the Islesboro Planning Board

