

Town of Islesboro  
Planning Board  
Regular Meeting  
June 18, 2018 @ 6:15pm  
Town Office Meeting Room

**MINUTES**

Members Present: Chair Jan Harmen, Bill Schoppe, alternate Isabel Jackson and alternate Jennifer West  
Excused: Peter Coombs, Jennifer Whyte, Gil Rivera

The Chair called the meeting to order at 6:15 PM. Alternate members Isabel Jackson and Jennifer West were appointed as voting members and a quorum was established.

Bill Schoppe moved to approve minutes of the regular meeting of March 26, 2018 as written. Isabel Jackson seconded and it passed 4-0.

Other Business

- CEO report not available.
- Election of Chair, Vice Chair and Secretary of the Planning Board
  - Isabel Jackson nominated Jan Harmen for Chair. No other nominations. Jan Harmen willing to continue. Unanimous vote to approve nomination
  - Jan Harmen nominated Bill Schoppe for Vice Chair. Unanimous vote to approve nomination.
  - Jan Harmen nominated Peter Coombs for Secretary. Unanimous vote to approve nomination.
- Review Draft of Findings of Fact for Land Use Ordinance if application is denied proposed by Jan Harmen.
  - Jan explained that these findings of fact would only be used for the denial of an application. Similar to those listed in the Development Review section of the Ordinance.
  - She suggested that members review the list she has drafted, which is based on the Land Use Ordinance. Provide ideas for improvement and where to place in the ordinance.
  - Approval will be a lengthy process as it will require Town and State Approval.
- No Committee Reports
- No Correspondence
- No Chair Additional Business

Adjournment of Meeting- 6:30 pm. Motion by Isabel Jackson. Seconded by Bill Shoppe. Unanimous approval.

Respectfully submitted,

Jennifer West  
Planning Board Member