

**Town Of Islesboro**  
**Planning Board**

Regular Meeting  
May 19, 2014

**MINUTES**

Members Present: Chair Janice Harmen, Gil Rivera, Greg Barron, and alternates Katharine Schwarzenbach and Bill Schoppe. Excused: Peter Coombs and Jennifer Whyte

Others Present: Bill Boardman - CEO

Chair Harmen called the meeting to order at 6:15 PM. K. Schwarzenbach was appointed a voting member and a quorum was established.

MOTION BY G. Barron to approve the minutes of May 5, 2014 as written. G. Rivera seconded the motion and it passed 3 yes, 1 abstain (K. Schwarzenbach abstained because she was not present at the May 5<sup>th</sup> meeting).

MOTION by J. Harmen to take the agenda out of order. G. Rivera seconded the motion and it passed 4-0.

J. Harmen welcomed K. Schwarzenbach back to the Board and looks forward to her participation this Summer and Fall with Board matters.

J. Harmen welcomed Bill Schoppe as a new alternate member of the Board.

**ELECTION OF OFFICERS**

This being the first meeting following the annual Town Meeting, elections are to take place for Chair, Vice-Chair and Secretary of the Board. J. Harmen said that Peter Coombs, who could not be in attendance this meeting, has agreed to continue on as Secretary of the Board.

MOTION by J. Harmen to nominate Peter Coombs as Secretary of the Planning Board. G. Rivera seconded the nomination and it passed 4-0.

MOTION by J. Harmen to nominate Gil Rivera as Vice-Chair of the Planning Board. G. Barron seconded the nomination and it passed 4-0.

MOTION by G. Barron to nominate J. Harmen as Chair of the Planning Board. G. Rivera seconded the nomination and it passed 4-0.

MOTION by J. Harmen to return to the original order of the agenda. K. Schwarzenbach seconded the motion and it passed 4-0.

**OLD BUSINESS**

**RICHARD COLLIER, MAP 14, LOT 17, APPLICATION #5-14**

This application was tabled at the last meeting for a site review, which was performed by B. Boardman - CEO. A Site Review Report was submitted for the file. B. Boardman reported that he found everything to be in order upon inspection of the site. He stated that currently the house is, at the closest point, 35' from the shore. The proposed addition will be 65' from the shore.

MOTION by G. Barron to approve Land Use Application #5-15 for Richard Collier, Map 14, Lot 17, to renovate existing house to include a small addition with the understanding that there will be no increase in the number of bedrooms. G. Rivera seconded the motion and it passed 4-0.

#### OTHER BUSINESS

CEO Report for April was submitted. Mr. Boardman reported that applications have still been slow. He continues to work with the Floodplain Upgrade Committee and will keep the Planning Board informed.

J. Harmen had asked Mr. Boardman to look into the proposed use of the new storage/workshop building at the Boardman Cottage as there was a town flyer indicating that they would be selling furniture from that building. Mr. Boardman reported that he spoke with the Boardman Cottage and he says it would be a stretch to label this a retail site or a sales room. The purpose of the building is to store the furniture there that will eventually be sold, and also work on the furniture. If the intent or activity does change from the original permitted use, the Boardman Cottage would have to come back to the Planning Board for a change of use.

#### CORRESPONDENCE

The Board received a notice dated May 20, 2014 from Janet Anderson, Town Manager, letting them know that there will be a Freedom of Access Act Training and Administrative Boardsmanship Workshop on June 5, 2014 at 4:30 PM. All Planning Board members are encouraged to attend.

#### ADJOURNMENT OF MEETING

MOTION by K. Schwarzenbach, seconded by G. Barron to adjourn the meeting. The motion passed 4-0. The meeting adjourned at 6:35 PM.

Respectfully submitted,

Peggy Pike  
Secretary to the Islesboro Planning Board