

Town of Islesboro  
Planning Board - Regular Meeting  
March 24, 2014 @ 6:15 PM  
Town Office Meeting Room

**Minutes**

Members Present: Chair Janice Harmen, Jennifer Whyte, Gil Rivera, Peter Coombs, and Greg Barron. Excused: Katharine Schwarzenbach

Others Present: William Boardman - CEO, Josh Conover

The meeting was called to order at 6:15 PM, and a quorum was established.

MOTION by Jennifer Whyte to approve the minutes of the March 10, 2014 Public Hearing as written. Motion was seconded by G. Rivera and passed 5-0.

MOTION by Jennifer Whyte to approve the minutes of the March 10, 2014 regular Planning Board meeting as written. Motion was seconded by G. Rivera and the motion passed 5-0.

**OLD BUSINESS**

**Islesboro Marine Enterprises, Map 31, Lot 5B, Application #MD1-14**

This application for a concession trailer was tabled for a site review which was performed by Bill Boardman and Gil Rivera. Gil Rivera submitted the Site Review Report and reported that everything was found to be in order.

Josh Conover said that he will probably be open Tuesdays through Saturdays, opening at noon and closing around 10 PM. There will be adequate lighting for the site and the parking is ample. There is sufficient room to enter the site and turn a vehicle around before exiting. There will be a meat smoker, similar to that used last year, that will produce some smoke, and there will be an oven inside for cooking lobsters. The trash will be bagged up and taken to the transfer station. The water is from a private well, and will be testing during the Victualer's licensing process. There is a holding tank on the trailer which will be pumped out on a routine basis. The applicant understands that the Planning Permit will be issued with the condition that he needs to obtain all necessary local and State licenses.

The Planning Board reviewed DRO, Article IV, Criteria of Approval, and found that the provisions of this chapter have been met.

MOTION by Gil Rivera to table Application #MD1-14 for IME, Map 31, Lot 5 BB for Findings of Fact. G. Barron seconded the motion and it passed 5-0.

**NEW BUSINESS**

**Islesboro Marine Enterprises, Map 31, Lot 5B, Application #MD2-14**

This application is for the replacement of an existing boat storage building, 155' x 33', to a new steel building, 60' x 150' to be use for both storage and for work space. The new building will have six large doors with six bays.

The Planning Board determined that the application is complete. MOTION by Jennifer Whyte to table the application for a site review. P. Coombs seconded the motion and it passed 5-0. Gil Rivera and Bill Boardman will do the site review.

**Charles and Janet DuPuy, Map 30, Lot 3-B, Application # 2-14**

This application is for the renovation of the second floor of the existing barn into a two bedroom apartment, the installation of a 1000 gallon septic tank, the connection of the water supply from the existing well, and to finish the exterior of the existing building.

The Planning Board deemed the application complete. There is no change to the footprint of the building. There is an existing septic design on file for a three bedroom dwelling unit. The Planning Board felt that a site review was not necessary.

MOTION by P. Coombs, seconded by Gil Rivera to approve Application #2-14, Map 30, Lot 3-B for Charles and Janet DuPuy to convert the second floor of the existing barn into a two bedroom dwelling unit. Motion passed 5-0.

**OTHER BUSINESS**

- The CEO, Bill Boardman, reported that the Floodplain Upgrade Committee continues to meet and go over the new maps, which indicate that the most impacted areas will be the Ferry road, the Narrows and Sabbath Day Harbor. There is a meeting in Belfast on 3/26/14 which he plans to attend, weather permitting. Bill will keep the Board informed.

MOTION by G. Barron to adjourn the meeting. G. Rivera seconded the motion and the meeting adjourned at 6:48 PM.

Respectfully submitted

Peggy Pike  
Secretary to the Islesboro Planning Board